

Minutes of the Board of Education Meeting of Hawthorn Community Consolidated District #73, Lake County, Illinois conducted remotely per Executive Order 2020-07 in response to COVID-19.

7:00 p.m. on the 12th day of November, 2020

CALL TO ORDER

President Robin Cleek called the Board of Education meeting to order at 7:00 p.m.

ROLL CALL

Board Secretary George Fievet called attendance, the following members attended remotely, Joel Finfer, George Fievet, Victoria Helander-Heiser, Sonali Patil, Wesley Polen, Matt Jacobs and Robin Cleek. Also attending remotely were Asst. Supt. of Business & Finance LeeAnn Taylor, Asst. Supt. of Teaching, Learning & Innovation Allison Stein, Asst. Supt. for Human Resources Adam Palmer, Director of Student Services Renee Ullberg & Director of Instructional Technology John Reid. Superintendent Dr. Pete Hannigan was present at the District Office.

RECOGNITION President Robin Cleek thanked the staff, administration and the community for their support during this challenging time.

PUBLIC COMMENT

The Superintendent's Assistant read the public comments into the record.

Lisa Black, 1214 Ballantrae Place, Mundelein

Gwen Janzen, 269 Danbury Drive, Vernon Hills

Mary Jane & Andy Wang, 1822 Sawgrass Street, Vernon Hills

Alma Miranda, 8 Altoona Court, Vernon Hills

Julie Fievet, 1685 Stanwich Road, Vernon Hills

PRESENTATIONS

D73 Return to Learning Update: Dr. Hannigan provided an update on the Return to Learning Plan. Presenting with him were Assistant Superintendent of Teaching, Learning and Innovation Allison Stein, Assistant Superintendent of Finance & Business Operations LeeAnn Taylor, Assistant Superintendent for Human Resources Adam Palmer, and Director of Student Services Renee Ullberg. Dr. Hannigan said the District's reopening plans have been a collaborative effort involving HEA, Staff, the Administration team, food service, as well as maintenance, custodian and transportation teams. The priority continues to be the health and safety of students and staff.

The District continues to monitor Lake County COVID-19 metrics through use of the Lake County Health Department School Decision Dashboard. The dashboard recommends three learning options: virtual learning, hybrid learning and in-person learning depending on the level of community spread. At this time, the dashboard is recommending virtual learning since the community spread is substantial.

Dr. Hannigan and staff reviewed details of the proposed hybrid model for students that participate in third through eighth grade self-contained special education and students in kindergarten through eighth grade general education. They reviewed specific details that are available on the District's website in English and Español. At this time, the District is not presenting a timeline for the implementation of the hybrid model. The District will implement the hybrid model when the Lake County Health Department (LCHD) determines it is safe to do so. Families and staff will receive at least a two-week notice prior to implementing the hybrid model.

Ms. Stein provided the preliminary results of the Remote Learning family survey that was completed by families in early November. The District received more than 2,000 responses. A more thorough review of the survey results will be provided to the Board of Education during the December 10, 2020 meeting. For more information, please see the full presentation posted on our website at: www.hawthorn73.org/school-board/board-presentations.

District Assessment Data and the School Improvement Process: Dr. Art Abrego, Director of Assessment & Language Services, provided an update on the status of a variety of state and local assessments. Due to the suspension of in-person learning in 2019-2020, a number of assessments were not administered or available in the

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2020 Illinois State Report Card. These included the Illinois Assessment of Readiness, the Illinois Science Assessment and the 5 Essentials Survey. While a summative designation was given to each school this year, it is a reissuance of the designation given in 2019. All of the District's schools earned either exemplary or commendable designations. Assessments that are required this year include the ACCESS Test, Illinois Assessment of Readiness and Illinois Science Assessment, which will need to be completed in person. Dr. Abrego provided an overview of the school improvement process and how the District is utilizing this process to develop plans that address school and districtwide goals. Dr. Martin, the Principal of Hawthorn School for Young Learners, and her guiding coalition leadership team discussed their school's improvement plan.

Svetlana Popovic with Humanex Ventures provided the results of a survey on culture and climate as it pertains to the District's employees. She said that out of 536 employees, 424 completed the survey. She reported that this year's survey showed a significant increase in the number of satisfied and engaged staff. While 68.3% indicated that they were engaged and satisfied last year, 76.4% said they were this year. She said that the numbers indicate that District 73 has a healthy culture.

DISCUSSION ITEMS

Consideration of the Intergovernmental Agreement with the Village of Vernon Hills regarding the Hawthorn Mall TIF District: Ares Dalianis, the district legal counsel from Franzek Radelet discussed a draft Intergovernmental Agreement between District 73 and the Village of Vernon Hills related to the Hawthorn Mall redevelopment plan and the creation of a Tax Increment Financing (TIF) District. Under the TIF agreement, \$400,000 in impact fees and developer contributions will be paid to the District. The Village will provide to District 73 the maximum of 27% of the TIF's residential property tax gain back to the District. The corner parcels at route 60 and Milwaukee Ave will be annually surplused out to all taxing bodies. The Village will also work to terminate the TIF earlier than its typical 23-year lifespan.

FY20 Audit Presentation: Kevin Smith with Eder, Casella & Co. discussed District 73's 2019-2020 audit. Overall, he said that the process went smoothly. The report is posted on the District's website.

Approval for the Renewal of Shared Service Contract for Early Learning Center: LeeAnn Taylor, the Asst. Supt for Business explained that six classrooms are being operated at Lincoln School. It is recommended that we approve the contract at the December meeting.

Public Hearing for Tax Levy: Ms. Taylor proceeded with the public hearing for the tax levy, no public comment was emailed in regards to the levy.

Food Service Contract Amendment: Ms. Taylor noted that the amended contract is for adjustments due to the pandemic, this will also be brought to the School Board for approval at the next meeting.

SUPERINTENDENT'S REPORT

Dr. Hannigan informed us that November 15th is School Board Member Day. He thanked all of the Board members for all of their work and dedication to the district. He included that the Hawthorn Education Association donated \$1,000 to the Key to 73 Foundation in order to provide families with access to Wi-Fi.

PRESIDENT'S REPORT President Cleek indicated that the Illinois Association of School Boards delegate assembly will be on November 14th. Resolutions 2, 4, 5 & 7 are up for vote asking IASB to lobby to change the law and were discussed. Robin Cleek will be the delegate for the district.

ED-RED REPORT

Victoria Helander-Heiser indicated that the last ED-RED meeting was informative. They discussed the fair tax initiative, it presents the Illinois budget challenges and is well reported. EVF monies are being determined, once reviewed, she will share any board member comments with the ED-RED group.

SEDOL REPORT

Matt Jacobs stated that the next SEDOL meeting will be on December 2nd.

SITE & FACILITIES COMMITTEE REPORT

The next meeting is scheduled for December 2nd.

CONSENT AGENDA

- 7.1 Board Meeting Minutes, 10/15/20
- 7.2 Closed Session Minutes 10/15/20
- 7.3 Expenditure Report, November 2020
- 7.4 AM EX Report, October 2020
- 7.5 Kindergarten Center Cost Log, November 2020
- 7.6 Personnel Report

New Hires: 3

Leave of Absence: 7

Resignations: 1

New Hires: Sharon Meyer Temp - Business Clerk DO; Shital Sabharwal Science Olympiad Coach MSN; Cielo Moioffer Lunchroom Supervisor HSYL.

Leaves of Absence: Heather Motley 4th Grade Teacher Aspen; Kimberly Grogan OT EN; Hillary Boruta Health MN; Jamie Shroat PE MN ; Kimmarie DeFrancesco LOP Teacher HSYL; Christine Aliotta Instructional Assistant EN; Wayne Keen Tech Specialist MS.

Resignations: Kathy Tooley Instructional Assistant Lincoln.

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the **Consent Agenda** as presented; Wesley Polen.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

Motion carried: 7 ayes; 0 nays

CSBO LeeAnn Taylor discussed the Business Department items included on the agenda: The contract amendment with Lakeside is to continue our business relationship with them, we will continue to pay them at a rate of 37% of the contract. We are working to implement this with fidelity.

The second is the approval of the Elementary South School design development plans. Last month Ted Haug from Legat went over the changes in the design and an overview of the entire project. They would like to go out for bid before the holidays.

Third is the resolution to add herself as the IMRF authorized agent, it is a one-time addition required by IMRF.

ACTION ITEMS

8.1 Approval of the Lakeside Contract Amendment

MOTION: Joel Finfer moved that the Board of Education approve the **Lakeside Contract Amendment** as presented; Wesley Polen seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

Motion carried: 7 ayes; 0 nays

8.2 Approval of the Elementary South School Design Development Plans

MOTION: Sonali Patil moved that the Board of Education approve the **Elementary South School Design Development Plans**; George Fievet seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

Motion carried: 7 ayes; 0 nays

8.3 IMRF Authorized Agent Resolution

MOTION: Sonali Patil moved that the Board of Education approve the **IMRF Authorized Agent Resolution**; Wesley Polen seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

Motion carried: 7 ayes; 0 nays

8.4 Policy PRESS Issue 105 (Excluding policy 5:330)

MOTION: George Fievet moved that the Board of Education approve the **Policy PRESS Issue 105 (Excluding policy 5:330)**; Wesley Polen seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

Motion carried: 7 ayes; 0 nays

8.5 Return to Learning: 3-8 Special Education Self-Contained Hybrid Model

MOTION: Matt Jacobs moved that the Board of Education approve the **Return to Learning: 3-8 Special Education Self-Contained Hybrid Model**; George Fievet seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

Motion carried: 7 ayes; 0 nays

8.6 Return to Learning: K-2 General Education Hybrid Model

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MOTION: Matt Jacobs moved that the Board of Education approve the **Return to Learning: K-2 General Education Hybrid Model**; George Fievet seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

Motion carried: 6 ayes; 1 nays

8.7 Return to Learning: 3-8 General Education Hybrid Model

MOTION: Matt Jacobs moved that the Board of Education approve the **Return to Learning: 3-8 General Education Hybrid Model**; George Fievet seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

Motion carried: 6 ayes; 1 nays

GENERAL INFORMATION

1. Enrollment
2. FOIA Log, Dr. Hannigan reported that there were not any FOIA requests received since the last board meeting, as identified in Section 9.2 of the Board agenda.
3. Board Email Log
4. Media Clips

TOPICS FOR FUTURE DISCUSSION The Board inquired if there was interest in hearing information on social emotional learning? There was not consensus to provide additional information on that topic at this time.

ADJOURN THE OPEN MEETING – With no further business to discuss Joel Finfer *made a motion to adjourn the meeting; seconded by Sonali Patil, meeting adjourned at 10:25 p.m. All in favor.*

Motion carried: 7 ayes; 0 nays

Respectfully submitted,
Bobbi Elftmann



Robin Cleek, President



George Fievet, Secretary

Date Minutes Approved: 12/10/2020