

NON-INSTRUCTIONAL OPERATIONS

Rules for Students Riding School Buses

1. The driver is in full charge of the bus and students. Students must comply with the driver and/or attendant that is assigned to the bus by the district promptly and willingly. When transporting classes or teams, the teacher or coach shall be primarily responsible for the behavior of the students. The driver is responsible for the safe operation of the bus and has final authority.
2. Students shall ride their regularly assigned bus at all times, unless permission to do otherwise has been granted by the school authorities. School authorities should verify with the drivers the availability of extra seating space and should not issue bus passes for non-regular riders if it will cause capacity overloads on the bus.
3. No student shall be permitted to leave the bus except at his or her regular stop, unless written permission is given by parent, and approved by the principal or designee. All students wanting to ride the school bus with a friend or relative must have a signed note from the parent that is also signed by a school administrator or stamped by the school office.
4. Students may be assigned a seat in which he/she will remain seated at all times, unless permission to change seats is given by the driver or school principal or designee.
5. Students shall observe the bus rules (posted at the front of the bus), use quiet voices, be courteous to the driver/attendant and each other, and refrain from using any obscene language or gesture. Students should refrain from yelling out the bus windows.
6. Students shall not eat on the bus, except with authorization by the driver, teacher or coach. All trash will be put in the proper receptacle before the student exits the bus.
7. Smoking, vaping, weapons, breakable containers or items, flammable items and large instruments are prohibited.
8. No student shall open a window on the school bus without first getting permission from the school bus driver.
9. No student shall, at any time, extend his or her head, hands or arms out of the windows, whether the school bus is in motion or standing still.
10. Students shall not have anything in their possession that may cause injury to passengers or themselves on the bus. These items include, but are not limited to sticks, rocks, breakable containers, any type of firearms, weapons, straps or pins

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extending from their clothing, large bulky items which cannot be held or placed between the legs, etc. Animals are not permitted on the bus, except for required "seeing eye" dogs.

11. Each student must see that his books and personal belongings are kept out of the aisle. Special permission must be granted by school authorities to transport any large items.
12. No student will be allowed to talk to the driver more than is necessary during the loading and unloading process.
13. No student shall sit in the driver's seat. Students shall go directly to a seat once inside the bus and remain seated at all times unless the driver instructs otherwise. Students must enter/exit the bus in an orderly fashion. When boarding or leaving the bus, students shall be in the driver's view at all times. Students will wait for the driver's direction when crossing a roadway. Students should cross in front of the bus in a group and NEVER behind the bus.
14. Students are to remain seated while the bus is in motion and are not to get on or off the bus until it has come to a full stop.
15. Students must leave the bus in an orderly manner and must obey the orders of the school safety patrolman on bus duty. When boarding or leaving the bus, students should be in view of the driver at all times. Students will wait to cross the roadway until the driver motions them when safe to cross.
16. Students must cross the highway only in front of the school bus and never behind it.
17. Students must not stand or play in the roadway while waiting for the bus. Students should leave home early enough to arrive at the bus stop 5 minutes before the bus is due.
18. Self-discipline should be exercised by students at the bus loading area. Students shall refrain from pushing and shoving other students in the loading area or at the bus stop.
19. Students who have to walk some distance along the highway to the bus loading zone, where practicable, must walk on the left-hand side facing the oncoming traffic. This will also apply to students leaving the bus loading zone in the evening.
20. Students are not to run errands between the bus stop and their home.

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21. Students' misconduct on a bus will be sufficient reason to discontinue providing bus transportation to those students involved. The provisions of RCW 180-40 Student Rights and Responsibilities code will be followed.
22. Parents and/or students will be financially responsible for damage repairs to district property.
23. In the event of an actual emergency, emergency exit procedures, as established by the emergency exit drills, will be followed.
24. Students shall use the safety equipment on the bus in a proper manner. (e.g. lap/shoulder belts and safety vests when needed) and students shall not tamper with the emergency exit doors or equipment.
25. Student misconduct may result in suspension of riding privileges. Refer to RCW 180-40 "Students Rights and Responsibilities"
26. Students shall follow emergency exit drill procedures as defined by the driver.

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