NON-INSTRUCTIONAL OPERATIONS

Private Vehicle Transportation

The board authorizes the use of private vehicles under the following circumstances:

1. Under unusual circumstances, the district may request parents, or responsible adults, who have a valid Washington State driver's license, an appropriate abstract on file from the Washington State Department of Motor Vehicles, and acceptable insurance, to drive children to school in their own vehicles on a per mile cost reimbursable basis. The state transportation department determines when "in-lieu" transportation would be advantageous to the district and arranges its implementation. In cases where car pools are formed by families, reimbursement will be provided only to the parent whose car is used to transport the students to schools.

2. Upon written approval of the school principal, and completion of appropriate forms, staff may transport students when a student's welfare is involved; when due care dictates prompt action; when engaged in an occasional field trip activity; or when engaged in an occasional extracurricular activity. The mileage of the staff member may be reimbursed by the district.

3. Upon approval of the principal, and completion of appropriate forms, the use of private transportation is sanctioned for occasional classroom field trips or occasional co-curricular activities. The district's liability insurance shall cover the risk assumed by the district as well as the adult who is acting as an agent of the district. It should be noted, the insurance of the individual driver would be the primary insurer.

Legal Reference:	WAC 392-141-350	Authorization & Limitations on District Payments for Individual & In-Lieu Transportation Arrangements
	392-143-070	Other Vehicles Used to Transport Students

Adopted: September 9, 1992
Revised: July 30, 2019 (WAC's Only)