

## **NON-INSTRUCTIONAL OPERATIONS**

### Procedure to Be Followed When Weather and Road Conditions Make Bus Travel Hazardous

1. Pasco and Richland schools will be contacted regarding Kennewick's school delay and closure plans.
2. School opening will be delayed two hours, three hours, or closed for the day. The decision will be made jointly by the transportation supervisor, maintenance and operations supervisor and the superintendent.
3. The District will implement its notification system by approximately 6:00 am. The final decision (regarding closure after a delayed opening) will be made and notification given by 7:30 a.m.
4. Generally speaking, the school will remain in session throughout the entire day, even though inclement weather may necessitate early release of buses traveling to the Horse Heaven Hills and Plymouth areas.
5. The Plymouth route may combine the secondary and primary students together on one bus to transport students home safely together.

Revised: September 2019