

**Darien Public Schools
Darien, Connecticut**

POLICY

**Series 9200
Organization of the Board**

Policy 9270

CONSULTANTS OF THE BOARD

- I.* In order to pursue its educational mission and to protect the public's financial investment in the schools, the Board will from time to time engage the services of qualified consultants to provide guidance for dealing with especially difficult problems and/or to provide special services that the present staff is unable to provide. The kinds of assistance sought from consultants may include but will not necessarily be limited to:
 - A.* Conducting fact-finding studies, surveys and research;
 - B.* Providing legal or other counsel or services requiring special expertise; and;
 - C.* Assisting the Board in developing recommendations on policy and program.

- 2.* Before engaging any consultant, the Board will require submission of a written proposal which can be incorporated into a contract or purchase order. Proposals will detail:
 - A.* The specific objectives to be accomplished by the consultant;
 - B.* The specific tasks to be performed;
 - C.* The procedures to be used in carrying out the tasks;
 - D.* The target dates for the completion of tasks;
 - E.* The method to be used to report results to the Board and/or deliver any "product" (e.g., long range plan, codified policy manual, etc.) to the Board; and
 - F.* The cost of services to be provided.

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ADOPTED: December 9, 2008

REVISED: _____