

**Darien Public Schools
Darien, Connecticut**

POLICY

**Series 9200
Organization of the Board**

Policy 9260

COMMITTEES

1. The Board may act as a committee of the whole on all matters coming before it except that standing or special committees for the consideration or investigation of certain problems, or for the performance of certain Board functions, may be created by vote of the Board. The Chairperson shall appoint members to such committees.
 - A. Standing and special committees shall elect a chairperson and the Chairperson of the Board and the superintendent or his or her designee shall be ex-officio members of any such committee.
 - B. Such special committees shall submit their reports at such regular meetings of the Board as may be determined, and when such reports have been submitted and accepted by the Board, shall be discharged.
 - C. All standing and special committee reports affecting Board policy shall be submitted in writing.
 - D. A special committee's only authority is to make recommendations to the Board regarding matters that that have been referred to it, unless the Board specifically authorizes otherwise.
2. Meetings of committees shall be posted in accordance with the Freedom of Information Act. A record shall be maintained by the chairperson of each committee of each meeting, which shall include the names of committee members in attendance, listing of topics discussed and committee recommendations.
3. The Superintendent shall notify all Board members of committee meetings.

Legal Reference

Conn. Gen. Stat. § 10-218 Officers. Meetings.

ADOPTED: December 9, 2008

REVISED: _____