Denial of Class Credit
Appeal Decision Form

A classroom teacher, at his or her discretion, may forward to the building administration a notice of referral for denial of class credit. The classroom teacher, at his or her discretion, may thereafter rescind said notice, or having rescinded said notice, reinstate it any time for attendance and classroom work related behavior together with a brief explanation thereof, until a week before the meeting of the building Attendance Committee. (Policy 3122)

Student Name ____________________________ Grade in School (9th, 10th, 11th, 12th) ______
Name of Course ____________________________ Teacher Name ______________________
Final Grade in Course _______________________ # of Non-School Related Absences________

The Building Attendance Appeal Committee has met and has made the following determination regarding your appeal:

_____ Appeal granted
_____ Appeal granted with conditions (see below)
 _____ Appeal denied (This decision may be appealed to the Building Principal. Please contact the Building Principal if you wish to appeal.)

Conditions

______________________________________________________________________________________________
______________________________________________________________________________________________
______________________________________________________________________________________________
______________________________________________________________________________________________

Building Attendance Committee Chair ________________________________________ Date ________________

If you have any questions, please contact your student’s high school (Kamiakin 222-7000, Kennewick 222-7100, Southridge 222-7200).

Copy 1 – Office Copy 2 – Teacher Copy 3 – Student/Family

June 2008