



Independent School District No. 834 – Stillwater Area Public Schools  
Video Conference  
April 22, 2021 – 6:00 p.m. Meeting Minutes

- I. **Call to Order:** The meeting was called to order at 6:05 p.m.
- II. **Roll Call:** Present: Beverly Petrie, Chair, Alison Sherman, Vice-Chair, Matt Onken, Treasurer, Annie Porbeni, Clerk, Katie Hockert, director, Tina Riehle, director,

III. **Approval of the Agenda**

*Motion to switch report item D and E by: Member Hockert; seconded by: Member Sherman; Vote: 6 ayes, 0 nays; Motion carried unanimously.*

*Motion to approve the amended agenda by: Member Hockert; seconded by: Member Onken; Vote: 6 ayes, 0 nays; Motion carried unanimously.*

IV. **Superintendent Report**

- Our district is committed to providing a safe space to our students and staff.
- We are seeing an increase in cases of COVID 10 variants in our school-age population.
- The student-led Voices of Change conference was held last week and nearly 130 students gathered virtually to share the challenges they face or have faced.
- Kindergarten teacher, Kim Schneider, read the book “Shade of People” which is a celebration of the diversity of everyday life with her students. She loves her job and working with students.
- April 19-24, 2021 is Afterschool Professionals Appreciation Week. Thank you for making such a positive impact on the lives of our students. You are true heroes.
- April 21, 2021 was Administrative Professional Day. They are an integral part of our district. Thank you for all you do.

V. **Introductory Items**

A. Student Report

Mara provided a report on academics and Student Life -

- Students have begun MCA testing and will continue through next month. Peer tutors are available for in-person sessions.
- 2021 post graduation plans are posted on the high school student council Instagram.
- Congratulations to Sophia Pietan and Amelia Bretl for being elected Student Council Presidents

- Students should check their emails regarding AP testing which will begin in May, 2021
- Rising juniors and seniors who are interested in helping freshmen in the transition from middle school to high school should consider becoming a link crew leader. Applications are available in the Pony Centers.

Brynn provided a report on Activities -

- Senior Prom will be held on June 12, 2021 from 7:00 - 11:00 p.m. at the Pony Plaza. Senior tickets will be available to purchase beginning May 10, 2021 online via [SmartSchool](#).
- Congratulations to seniors who received a Community Scholarship. The ceremony will be held virtually on Monday, May 10 at 1:00 p.m. Valley Access will live stream and record the program.
- Friday, April 23, Principal Bach will hold a mandatory graduation meeting for seniors.

B. Recognition

Superintendent Lansfeldt recognized Alex Steil, a senior at Stillwater Area High School. He has recently earned some prestigious awards. MN Journalist award, Editor-in Chief of the Pony Express student newspaper and Team Lead for the Kabekonian yearbook. In addition to his journalistic accomplishments, Alex received the Orchestra Department's James D. Hainlen Award.

**VI. Open Forum**

- Eva Lee, Lake Elmo, MN - Equity and Board decorum/policy

**VII. Consent Agenda**

- Minutes of April 8, 2021 Closed Meeting
- Disbursement Register – April 10, 2021 – April 23, 2021
- Accept Gifts and Donations – March 2021
- Treasurer's Report – March 2021
- Food Service Milk & Dairy Procurement 2021-22
- Amended 2020-2021 Transportation Contract with Twin City Transportation (TCT)
- Stonebridge Elementary Renovations - 2021
- Andersen Elementary Rooftop Unit Replacement Project - 2021
- Human Resources Personnel Report
- Separation Agreement with Employee

*Motion to approve the Consent Agenda Items A, B, C, D, E, F, G, H, I, J by: Member Sherman; Second by: Member Hockett; Vote: 6 ayes, 0 nays: Motion carried unanimously.*

**VIII. Reports**

- Contract and Expenditures Reviews - Dr. John Thein, Director of Finance  
This is an information report on the four contracts from April 2 - 15, 2021 for goods and services equaling less than \$50,000.00
- Federal CARES Funding Update - Dr. John Thein  
Dr. Thein reviewed the three major pieces of the Federal Coronavirus funding legislation.
- Racial and Educational Equity Resolution – Dr. Jennifer Cherry  
Dr. Cherry shared that District administrators will be engaging with various stakeholders to draft a Racial and Educational Equity Resolution.
- First Policy Reading (704, 705, 706, 714) - Dr. Jennifer Cherry  
These policies will be presented for a second reading at the May 13, 2021 School Board Meeting.

- E. Second Policy Reading (701, 701.1, 702, 703) - Dr. Jennifer Cherry  
These policies will be presented for a final reading and approval at the May 13, 2021 School Board Meeting
- F. Memorandum of Agreements with Cafeteria Employees' Organization; Tech Support and Coordinators/Supervisors/Specialists (CSS); Community Ed Leads and Assistants; District Directors, Managers, and Program Administrators - Dr. John Thein and Ms. Cindy Gustafson  
Dr. Thein and Ms. Gustafson reviewed the approved contracts and will be requesting approval to enter into Memos of agreement at the next board meeting.

**Director Weisberg joined the meeting at 6:53 p.m.**

**IX. Action Items**

- A. Architectural Engineering Services – Mr. Mark Drommerhausen  
Mr. Drommerhausen reviewed the information that was shared at the Finance and Operations meeting on April 15, 2021.

*Motion to approve Wold as the firm to provide the district Architectural and Engineering Services by: Member Sherman; Second by: Member Onken; Vote: 7 ayes, 0 nays: Motion Carried unanimously.*

**X. Board Reports**

- A. Working Group Reports
  1. Finance and Operations - Notes were included in the board packet.
  2. Legislative -.Nothing to report
  3. Policy - Nothing to report
- B. Member Reports
  - Director Riehle reported the community interest regarding literacy and equity work.
  - Director Hockert has attended MSBA Phase 3 and 4 training sessions on Policy and Community Engagement.
  - Director Weisberg attended a Community SEAC meeting regarding their proposed budget which will come to the board for approval.
- C. Chair Report
  - Chair Petrie has asked that board reports be in written format and included in the board packets.
  - The May 13, 2021 School Board Meeting will be held in-person for the School Board Members and Administration at the Oak Park Building. Open Forum and audience members will remain virtual.

**XI. Adjournment**

- A. The meeting adjourned at 9:05 p.m.

*Respectfully submitted, Annie Porbeni, Clerk*