

**Open Session – Meeting Minutes
Meeting of the Board of Directors
Pine Lake Preparatory, Inc.
Wednesday, April 28, 2021**

Attendees: Bill Aull, Jessica Bronzert, Katie Davidson, Emily Fowler, Ed Haynes, Lauren Millovitsch, Caroline Mones, Jeremy Shook, and Jason Yann

Absent: n/a

School Leadership Present: Andrew Mocer, Sherri Fletcher, Tim Hoffman, Sam Ranallo, Shelly Sims

1. Call to Order and Attendance: (6:30 pm)

2. Conflict of Interest Reminder per NCGS 138A-15(e): *In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

There is no conflict.

3. Mission, Vision & Values Moment (6:35 pm) – Katie Davidson

The vision and mission statement were shared at the start of the meeting as well as a message of gratitude for the Pine Lake teachers, staff and administration as we celebrate Teacher Appreciation at Pine Lake.

4. Public Comment: (6:37 pm)

Randi Home
Teresa Naylor
Stephanie Kline
Stacey Gorham
Anna Kaiser Bots

5. Board Business (6:51 pm)

a.) Approval of Meeting Minutes – Jason Yann and Katie Davidson

1. Approval of Meeting Minutes from the March 24th Open Session

Move to motion made by: Jason Yann
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: No

b.) Diversity, Equity & Inclusion Update – Emily Fowler

An update was shared about DEI – and clarification regarding the new state standards specific to social studies and also regarding PLP’s own DEI training and initiatives.

6. Financial Matters (7:07 pm) – Sherri Fletcher and Andrew Mocer

a.) March 2021 Dashboard

- b.) March 2021 Capital Campaign Update
- c.) Grant Considerations
- d.) Long Term Capital Plan
- e.) 2020-2021 Budget Forecast
- f.) 2020-2021 Capital Campaign Forecast

7. Administrative Matters (7:33 pm) – Leadership Team

- a.) Bus Purchase (For Approval)

The Board approved the purchase two new Thomas Built (SAf-T-Liner C2) school buses for the 2021-2022 school year at up to \$190,000.

Move to motion made by: Jason Gianni
Second motion made by: Ed Haynes
Motion passed: Yes
Anyone abstained: No

- b.) Service Hour Update (For Approval)

The Board approved the reduction of service hours for the high school service-learning program for all grades in the high school to twenty hours for the 2019-2020 and 2020-2021 school years.

Move to motion made by: Jason Gianni
Second motion made by: Katie Davidson
Motion passed: Yes
Anyone abstained: No

- c.) Annual Operating Plan Update

Andrew shared an overview of the annual operating plan.

11. Adjourn (7:55 pm)

Move to motion made by: Jason Gianni
Second motion made by: Emily Fowler
Motion passed: Yes
Anyone abstained: No