

# CERTIFIED TEACHER COACH – NON-TEACHER COACH INFORMATION SHEET

Provided by the Genesee Valley Educational Partnership’s Regional Certification Office

Refer to the NYS Education Department’s website at [www.emsc.nysed.gov/ciai/pe/](http://www.emsc.nysed.gov/ciai/pe/) and select “Toolkit” to access the “Guidelines for the Coaching Requirements”

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<b><u>CERTIFIED TEACHER COACH</u></b>	<b><u>NON-TEACHER COACH</u></b> (Paid and Volunteer Coaches)
<p>New York State certified teachers including Pupil Personnel Services staff and School Administrators <b>are not required</b> to obtain a license in order to coach high school sports.</p> <p>Certified teacher coaches must keep copies of coaching coursework and provide information including First Aid and CPR to responsible school district employee. Per regulations all coaching coursework must be completed within five (5) years of initial appointment to coach</p> <p>Teaching Assistants <u>are required</u> to be licensed in order to coach.</p>	<p style="text-align: center;"><b><u>TO START COACHING</u></b></p> <ul style="list-style-type: none"> <li>▪ Apply for Temporary Coaching License through TEACH</li> <li>▪ First Aid and CPR/AED required. FA and CPR must meet NYSED requirements</li> <li>▪ Fingerprinting clearance through TEACH required</li> <li>▪ Verification of “School Violence Prevention and Intervention Workshop” (Project Save) required</li> <li>▪ Verification of “Identification and Reporting of Child Abuse and Maltreatment” (Child Abuse Workshop) required</li> <li>▪ Verification of DASA “Harassment, Bullying, Cyberbullying and Discrimination in Schools” training required</li> <li>▪ Superintendent’s statement must be entered on TEACH by the school district</li> </ul> <p><i>Concussion training is not required for certification purposes; however this course is required by the school district for all coaches and must be renewed every two (2) years. Verification is maintained at the district level.</i></p>
<b><u>REQUIREMENTS TO BE ELIGIBLE TO COACH</u></b>	<b><u>ADDITIONAL REQUIREMENTS AFTER INITIAL APPOINTMENT</u></b>
<p>For <b>initial appointment</b> to coach as a Certified Teacher requirements include:</p> <ul style="list-style-type: none"> <li>▪ First Aid and CPR/AED; training must meet NYSED requirements and be an INITIAL training for first year of coaching (cannot be “update” or “review”).</li> <li>▪ Concussion training is required by the school district for all coaches and must be renewed every two (2) years.</li> </ul> <p>Required coaching coursework must be completed after initial appointment to coach – timeline is noted below. Verification for completion of courses should be provided to responsible school district department. Individuals should make sure to keep certificates of completion on file since this information will be required when coaching at other districts.</p> <p><b><u>There are two options available for required coursework including:</u></b></p> <p><b>Option 1:</b> NYS coaching courses including: 1) Principles, Philosophy and Organization of Athletics in Education; 2) Health Sciences Applied to Coaching and 3) Theory &amp; Techniques of Coaching (sport specific). <b>[Note: Philosophy must be completed within two (2) years after initial appointment to coach; Health Sciences and Theory must be completed within five (5) years after initial appointment to coach.]</b> Option 1 coursework can be completed either online or in a classroom setting. (For a listing of State-approved agencies for online courses refer to <a href="http://www.p12.nysed.gov/ciai/pe/toolkit">www.p12.nysed.gov/ciai/pe/toolkit</a>.)</p> <p><b>Option 2:</b> National Federation of State High School (NFHS) Coach Certification Program <u>online</u> courses including: 1) NFHS Level 1 Accredited Interscholastic Coach Course and 2) NFHS Level 2 Certified Interscholastic Coach Course including internship in accordance with guidelines. <b>[Note: NFHS Level 1 AIC course must be completed within two (2) years of initial appointment to coach and NFHS Level 2 CIC course must be completed within five (5) years after initial appointment to coach.]</b> The <b>Internship Evaluation Attestation Form</b> must be completed by the Athletic Director for verification of internship requirement. The NFHS Coach Certification Program is available at <a href="http://www.nfhslearn.com">www.nfhslearn.com</a>.</p>	<ul style="list-style-type: none"> <li>▪ Apply for renewals of Temporary Coaching License through TEACH</li> <li>▪ Valid current First Aid and CPR/AED required</li> <li>▪ Superintendent’s statement must be entered on TEACH by the school district</li> <li>▪ Required coaching coursework required within timeline as noted below</li> </ul> <p><b><u>There are two options available for required coursework including:</u></b></p> <p><b>Option 1:</b> NYS coaching courses including: 1) Principles, Philosophy and Organization of Athletics in Education; 2) Health Sciences Applied to Coaching and 3) Theory &amp; Techniques of Coaching (sport specific). <b>[Note: Philosophy must be completed within two (2) years after initial appointment to coach; Health Sciences and Theory must be completed within five (5) years after initial appointment to coach.]</b></p> <p><b>Option 2:</b> NFHS online coaching courses including: 1) NFHS Level 1 Accredited Interscholastic Coach Course and 2) NFHS Level 2 Certified Interscholastic Coach Course including internship in accordance with guidelines. <b>[Note: NFHS Level 1 AIC course must be completed within two (2) years of initial appointment to coach and NFHS Level 2 CIC course must be completed within five (5) years after initial appointment to coach.]</b> The <b>“Internship Evaluation Attestation Form”</b> will be required for evaluation of INITIAL Professional Coaching Certification.</p> <p><b>Note:</b> Once all coursework is completed and applicant has held a minimum of three Temporary Coaching Licenses in a specific sport with verification of experience, the coach is eligible for Professional Coaching Certification through TEACH (see below).</p>
	<b><u>ELIGIBILITY FOR PROFESSIONAL COACHING CERTIFICATION (PCC)</u></b>
	<p>Non-teacher coaches are eligible for Professional Coaching Certification after completion of coursework and having been issued a minimum of three Temporary Coaching Licenses with three years’ experience (sport specific). Once Professional Certification has been issued the coach will be given equal status with a certified teacher candidate for the purpose of appointment to coach by the Board of Education. (Professional Certification is sport specific and valid for three years.)</p> <p><b>Initial Professional Certification</b> must apply through TEACH.</p> <ul style="list-style-type: none"> <li>• Valid current First Aid and CPR/AED required</li> <li>• Completion of required coursework established for coaching by NYSED</li> <li>• Must have held a minimum of three Temporary Coaching Licenses (sport specific) and provide district verification of three (3) years of experience for licenses issued to the Regional Certification Office</li> <li>• <i>Internship Evaluation Attestation Form (with original signature) required for evaluation if coursework was completed through NFHS **</i></li> </ul> <p><b>Renewal of the Professional Certification</b> must be obtained in order to continue coaching.</p> <ul style="list-style-type: none"> <li>• Valid current First Aid and CPR/AED required</li> <li>• Evaluations completed by either the principal or athletic director for three years in specific sport required with signature</li> </ul>