

## Seneca Falls Central School District Registration of Students

Seneca Falls CSD welcomes all new registrants and families. Seneca Falls CSD shall provide a public education to all persons residing in the District between the ages of five and twenty-one, who have not received a high school diploma. The District requires that a child becomes five years of age on or before December 1<sup>st</sup> of the school year he or she begins schools.

### Registration Locations

**Frank Knight Elementary School (Gr. K – 2)**, 98 Clinton St., Seneca Falls, NY 13148

- Registration Contact – Main Office at 315- 568-5500 x 3100
  - Hours: Monday through Friday (9:00 am – 3:00 pm)
    - Please call for additional information or to schedule an appointment.

**Elizabeth Cady Stanton Elementary School (Gr. 3 – 5)**, 38 Garden St., Seneca Falls, NY, 13148

- Registration Contact – Main Office at 315-568-5500 x 4109
  - Hours: Monday through Friday (9:00 am – 3:00 pm)
    - Please call for additional information or to schedule an appointment.

**Seneca Falls Middle School (Grades 6 – 8) and Mynderse Academy High School (Grades 9 – 12)**

- Registration Contact – Guidance Office at 315-568-5500 x 2154
  - Hours: Monday through Friday (8:00 am – 3:00 pm)
    - Please call for additional information or to schedule an appointment.

**Proof of Age** – Registrants are asked to provide evidence of age. This can be provided via a birth certificate, baptismal record, or passport. If these documents are unavailable, evidence can occur from the following documents if they have been in existence for two or more years; official driver’s license, state or government identification, school photo ID with date of birth, consulate ID card, hospital or health records, military dependent identification card, documents issued by federal/state/local agencies, court orders or court-issued documents, Native American tribal document, or records from non-profit international aid agencies and voluntary agencies.

**Proof of Residency** – This is required. Evidence can include a copy of a residential lease or proof of ownership of a house or condominium, sworn or unsworn statement by a landlord, owner, or tenant from whom the parent leases or with whom the parent shares property within the District, or a statement by any other party establishing the parent’s physical presence within the District. If those documents are unavailable, other forms of evidence can include a paystub with address, income tax form, utility or other bill statement, membership documents based on residency, voter registration document, official driver’s license, learner’s permit, or non-driver identification, state or other government issued identification, documents issued by federal/state/local agencies, or evidence of custody of the child, including judicial custody orders or guardianship papers.

**Custody Papers (if applicable)** – Parents/Guardians can provide an affidavit indicating that they are the parent whom the child lawfully resides or that they are the person in parental relation to the child, with total and permanent custody. Unless court papers are on file with the District, both parents have equal access to the their child(ren) and school records.