

SENECA FALLS CENTRAL SCHOOL DISTRICT
 The March 11, 2021 Board of Education Meeting was held remotely and streamed live.
www.senecafallscsd.org

BOE Members by Video Conference

Mrs. Deborah Corsner, Mr. Jeffrey Hartwell, Mrs. Cara Lajewski, Mrs. Linda Jones, Mr. Michael Mirras, Mrs. Joell Murney-Karsten, Mr. William Reigel and Mrs. Heather Zellers

BOE Members absent –Mr. Jeffrey Hartwell (arrived 6:02 pm)

Others Present by Video Conference

Mr. Jeramy Clingerman, Mr. James Bruni, Mrs. Karissa Blamble, Mrs. Janet Clendenen and Mr. Kevin Rhinehart

Mrs. Lajewski called the meeting to order at 6:00 pm. A quorum of the Board of Education was present. The Pledge of Allegiance was said.

Approval of Agenda

Mrs. Lajewski asked for a motion to approve the agenda with the addendum as listed:

Under X. New Business

C. AWARD - WFL BOCES (SENECA FALLS CSD) RFP 2022-26 Independent Audit Services 2023-2024 (\$16,925 \$17,825)

Firms	5 Year Proposal	RFP Scores (100 Total Pts)
Mengel Metzger Barr & Co -Rochester, NY	\$88,275 \$89,125	96.0

Mr. McNamara made the motion, seconded Mrs. Murney-Karsten.

	<u>Yes</u>	<u>No</u>		
Mrs. Linda Jones	X			
Mr. Michael Mirras	X			
Mrs. Joell Murney-Karsten	X			
Mrs. Deborah Corsner	X			
Mrs. Heather Zellers	X			
Mrs. Cara Lajewski	X			
Mr. William Reigel	X			
Mr. Jeffrey Hartwell				
Mr. Joseph McNamara	X			
Yes	8	No 0	Abstain: 0	Motion carried

Approve or Amend

Board of Education Minutes-February 25, 2021

Mrs. Lajewski asked for a motion to approve the February 25, 2021 Board of Education Minutes.

Mr. Reigel made the motion, seconded Mrs. Jones.

	<u>Yes</u>	<u>No</u>		
Mrs. Linda Jones	X			
Mr. Michael Mirras	X			
Mrs. Joell Murney-Karsten	X			
Mrs. Deborah Corsner	X			
Mrs. Heather Zellers	X			
Mrs. Cara Lajewski	X			
Mr. William Reigel	X			
Mr. Jeffrey Hartwell				
Mr. Joseph McNamara	X			
Yes	8	No 0	Abstain: 0	Motion carried

Mr. Hartwell arrived at 6:02 pm.

There was no public comment.

Committee Reports

Audit Committee

Mrs. Jones reports that the committee has met on March 2, 2021. The committee reviewed district contracts that will need to go out for proposals. One of the contracts is the district's property and casual insurance. It has been seven years since the last RFP. An outside source will facilitate the RFP. Mrs. Jones asked the Business Administrator if he had anything to add. Mr. Bruni stated that the RFP independent agent would release the bid mid-March. Mr. Bruni hopes to have an Audit Committee recommendation for the Board of Education by June 1.

Facilities Committee

Mr. Mirras reported that the committee has met on March 4, 2021. The committee discussed the tennis courts resurfacing issues and the additional parking at the transportation center.

Mr. Mirras stated that the committee addressed the cost reduction concerns with the drainage, curbing and any other place they could cut costs. The estimate from King and King is the worst-case scenario. King and King said they would look at alternative ideas. King and King will not know specifically what will need to be done until they start looking at the elevation, studying the drainage to see if they can go a less expensive way.

The committee received four (4) estimates for the resurfacing of the tennis courts. The Facilities Committee, after reviewing them has decided that option 2 which is to have all the old courts cleaned and the two.

Option A- Deals with the two (2) newer courts (north). The court surface would be ground down and filled. A fiberglass membrane would be applied over both courts and then a new acrylic surface would be applied. Cost: \$61,000.

Option B- Same thing with the two new courts as Option A. the four other older courts would be cleaned and the cracks repaired. All six (6) courts would receive the new acrylic surface. Cost: \$147,000.

Option C- The two new courts would be milled down and 1-1/2, a new top coat applied, and then a poly coat would be applied over the top of those two. Cost: \$119,000.

Option D- Same thing for the two courts, but the remaining four courts would be cleaned, cracks repaired and new acrylic surface applied. Cost: \$203,000.

The Committee asked Jack Rowles, Facilities Director or his input on the tennis courts. Jack agreed that all six courts need resurfacing. The tennis courts are in the Districts' Building Survey. If they are taking care of now, then it will not have to be taken care of in the next capital project. Mr. Mirras reported that most school districts use the state contracts process when resurfacing tennis courts. The Facilities Committee feels that Option B is the best way to go with the tennis court.

Mr. Clingerman received an update from King and King. Resurfacing the tennis courts is considered maintenance and does not require a building permit or SED approval. If the district goes the state contract route, the tennis courts will be done this summer and ready for school in September. The project is not aidable through the state contract.

Policy Committee

Mr. Hartwell reported that the committee had met on March 9, 2021. The committee reviewed and discussed Policy #4765- ONLINE COURSES, INDEPENDENT STUDY AND DISTANCE AND REMOTE LEARNING. The discussion centered on extended remote learning-classes or courses outside of Seneca Falls CSD. Mr. Clingerman was going to go back to the Administrators and School Counselors regarding behavior expectations.

Mr. Hartwell also reported that Sections 8000 and 9000 of the new policy manual would be voted on later in the agenda for their second and final reading. It also reminded them that Regulation 8130-Carbon Monoxide regulation was being removed form Section 8000. That regulation will be added to the Safety Plan.

Information

Administrator Reports

Middle School Report

Mr. Rhinehart reported that enrollment is at 269 students (81 -6th graders, 91- 7th graders and 91-8th graders). There are 114 distance learners, which is about 42% of the MS population. Mr. Rhinehart reports that n-house numbers are rising and that there is currently no waiting list.

Frank Knight School

Ms. Clendenen reported that enrollment is at 263 students. There are 68 remote learners. The only wait list is for first grade. There are seven students on the wait list for first grade.

Special Programs Director Report

Mrs. Blamble reported that her office has been working on their annual CSE meetings. By the end of March, two-thirds of the meetings will have been completed. Mrs. Blamble reported that her department has collaborated with Mid-West Regional Partnership Center (RPC) to offer trainings and learning opportunities for the district's special education staff.

Mrs. Blamble stated that she anticipates that the district will receive approval for the Title III Consortium ELL Grant. The funding will be used for supplementary programs and opportunities for our ELL and their families.

Mrs. Blamble reported that the ENL teachers have begun working with their ENL teacher peers in the Canandaigua CSD to begin to learn and explore how tools within the Parent Square suite may assist and support with communication to our families who prefer communication in languages other than English. Our ENL teachers are important participants in our pilot given they provide teacher consultation on behalf of the students on their caseload.

Superintendent Report

Mr. Clingerman reported the following.

The performing arts will be hosting the play Pride and Prejudice. The rehearsals will take place over the next six weeks. Mr. Clingerman is still waiting for guidance for-in-person attendance. Regardless of the regulations, the play will be streamed live. Mr. Clingerman reported that he had the pleasure of listening to the NYSSBA Band concert over the weekend. He said it was amazing what the students were able to put together virtually. Congratulations to all those that participated.

Mr. Clingerman said that teams were headed to sectional this weekend-Boys Varsity Basketball, Wrestling and Hockey.

Mr. Clingerman said summer school conversations have started. Waterloo CSD has offered to host in person model this summer. As it develops and he gains more information, Mr. Clingerman will share with the Board.

Mr. Clingerman reported that a grant was approved for sidewalks. He met with the Town Supervisor, the Chief of Police, and architect. There will be new sidewalks on Troy Street area with lit crosswalks.

There was no President Report

Board Member Comments

Mrs. Murney-Karsten asked the Superintendent if there were talks of concerts being able to be held, given that sports are going on. Mrs. Murney-Karsten feels that the students who participate in music should have the same opportunities.

Mr. Clingerman said he was waiting on pates. He had met with the Health Department and the school doctor. There is no movement on the 12' foot distance required between band members who use wind instruments. New guidelines are expected.

Mrs. Corsner echoed support for Mrs. Murney-Karsten's comments. Music (department) is close to Mrs. Corsner's heart. Bracht Field is used for graduation; it could be used for a concert. Mrs. Corsner is hoping to see more opportunities for students.

Mr. Clingerman agreed.

Consent Agenda

Resignation/Retirement

SFSSA

Upon the recommendation of the Superintendent, the Board of Education accepts the following resignation for purposes of retirement effective June 30, 2021, and to grant them all applicable benefits per the current Seneca Falls Support Association Collective Bargaining Agreement

Name: Michelle Russo

Position: School Monitor (FTE 0.5)

Effective date of retirement: June 30, 2021

Appointments

Annual Appointment

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointment for the 2020-2021 school year.

Employee	Position (Winter Sports)	Stipend
Sharon Esposito	Ski Club Advisor	\$365.00

Coaching Stipends-Winter Sports

Upon the recommendation of the Superintendent, the Board of Education approves the following coaching stipends per MOA between the SFCSD and the SFEA. If a sports season is canceled based on health concerns and decisions made by the Governor, NYS Department of Health, Seneca County Department of Health, Section V, WFL Athletics Association and/or the SFCSD Board of Education there will be no salary payment for the coaches of that sport and if a season is shortened, salaries will be adjusted accordingly per the MOA between the SFCSD and SFEA.

Employee	Position (Winter Sports)	Stipend
Patrick Prayne	Basketball Varsity- Boys	\$3,567.98
Gerald Anderson	Basketball Varsity- Girls	\$3,567.98
Charlie Foster	Basketball JV- Boys	\$2,501.40
Corey Foster	Basketball JV- Girls	\$2,501.40
Jason Hunt	Basketball Mod. 8th grade- Boys	\$1,252.38
Jessica Lambert	Basketball Mod. 8th grade- Girls	\$1,252.38
Ron Johnson	Basketball Mod. 7th grade- Boys	\$1,252.38
Victoria Clark	Basketball Girls Non-Paid Asst.	N/A
Rhett Ticconi	Basketball Boys Paid Asst.	\$1,166.67
Matt Verkey	Basketball Girls Paid Asst.	\$1,166.67
Bobby Plate	Wrestling	\$3,567.98

Coaching Stipends-Fall II Sports

Upon the recommendation of the Superintendent, the Board of Education approves the following coaching stipends per MOA between the SFCSD and the SFEA... If a sports season is canceled based on health concerns and decisions made by the Governor, NYS Department of Health, Seneca County Department of Health, Section V, WFL Athletics Association and/or the SFCSD Board of Education there will be no salary payment for the coaches of that sport and if a season is shortened, salaries will be adjusted accordingly per the MOA between the SFCSD and SFEA.

Employee	Position (Fall II Sports)	Stipend
Caraher, Joseph	Varsity Football Head Coach	\$3,700.12
Clifton, Nikki	Cheerleading	\$1,152.72
Esposito, Sharon	Varsity Girls Volleyball	\$2,770.34
Foster, Corey	Modified A Football Head Coach	\$2,247.74
Hare, Natalie	JV Girls Volleyball Head Coach	\$2,247.74
Hawker, Mason	Modified A Football Paid Assistant Coach	\$1,555.56
Mirras, Michael	Volleyball Non-paid assistant	N/A
Moll, Stephanie	Modified Girls Volleyball Head coach	\$1,431.29
Mullen, Sean	Modified A Football Paid Assistant Coach	\$1,555.56
Santana, Gilbert	Varsity Football Paid Assistant Coach	\$1,555.56

Civil Service Appointment(s) -None at this time.

Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approve the following substitute position(s) (*All appointments are conditional until paperwork is completed and fingerprints are cleared*):

Name: Emily Bogart
 Position: Substitute Teacher
 Certified-Uncertified
 Effective Date: After fingerprinting

Election Inspectors for the 2021 Budget Vote/Election

Upon the recommendation of the Superintendent, the following persons listed are appointed as election inspectors for the May 18, 2021 vote. (The date is subject to change per an Executive Order from the Governor)

Election Inspector	May 18, 2021	Hourly Rate
Fred Capozzi	11: 45 am- end of ballot counting	\$12.50
Denise Capozzi	11: 45 am- end of ballot counting	\$12.50
Ted Novak	11: 45 am- end of ballot counting	\$12.50
Patricia Novak	11: 45 am- end of ballot counting	\$12.50

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:

02/09/2021, 02/10/2021, 02/11/2021, 02/12/2021, 02/22/2021

Gifts & Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts & donations:

Donor or Gift	Amount/Item	Fund	To be used for:
Seneca Falls Education Foundation	\$3,600.00	A2855-450-00-0000	Purchase of four massage chairs for each building.
Waste Connections	\$1,000.00	A2110-450-01-0000	Supplies for Cady Stanton School

Probationary to Permanent-None at this time.

Transportation Request-None at this time.

Mrs. Lajewski asked for a motion to approve the consent agenda as listed.

Mrs. Jones made the motion, seconded Mrs. Zellers.

	<u>Yes</u>	<u>No</u>		
Mrs. Linda Jones	X			
Mr. Michael Mirras	X			
Mrs. Joell Murney-Karsten	X			
Mrs. Deborah Corsner	X			
Mrs. Heather Zellers	X			
Mrs. Cara Lajewski	X			
Mr. William Reigel	X			
Mr. Jeffrey Hartwell	X			
Mr. Joseph McNamara	X			
Yes	9	No	0	Abstain: 0 Motion carried

Old Business

Correction to Coaching Stipend

Mrs. Lajewski asked for a motion to correct the seventh (7th) Grade Modified Boys Basketball stipend, based on the MOA between the SFCSD and the SFEA, as listed:

Ron Johnson	Basketball Mod. 7th grade- Boys	\$1,252.38
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Mr. McNamara made the motion, seconded Mrs. Zellers.

	<u>Yes</u>	<u>No</u>		
Mrs. Linda Jones	X			
Mr. Michael Mirras	X			
Mrs. Joell Murney-Karsten	X			
Mrs. Deborah Corsner	X			
Mrs. Heather Zellers	X			
Mrs. Cara Lajewski	X			
Mr. William Reigel	X			
Mr. Jeffrey Hartwell	X			
Mr. Joseph McNamara	X			
Yes	9	No 0	Abstain: 0	Motion carried

New Business

District Emergency Response Plan Amendment

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent and as required by law, the Board of Education approves the "Pandemic Planning" amendment to the Seneca Falls Central School District Emergency Response Plan.

Mr. Mirras made the motion, seconded Mrs. Murney-Karsten

	<u>Yes</u>	<u>No</u>		
Mrs. Linda Jones	X			
Mr. Michael Mirras	X			
Mrs. Joell Murney-Karsten	X			
Mrs. Deborah Corsner	X			
Mrs. Heather Zellers	X			
Mrs. Cara Lajewski	X			
Mr. William Reigel	X			
Mr. Jeffrey Hartwell	X			
Mr. Joseph McNamara	X			
Yes	9	No 0	Abstain: 0	Motion carried

Policy

Policy- 1st/Final Reading

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, and per District Policy 2410 (*Policy Development, Adoption, Implementation and Review*) which allows a majority of the Board to pass a policy after one reading if the Board decides it is necessary to do so, the Board of Education approves the first and final reading of the following new policy.

Policy 0101- Gender Neutral Single Occupancy Bathrooms

Mrs. Jones made the motion, seconded Mrs. Zellers

	<u>Yes</u>	<u>No</u>		
Mrs. Linda Jones	X			
Mr. Michael Mirras	X			
Mrs. Joell Murney-Karsten	X			
Mrs. Deborah Corsner	X			
Mrs. Heather Zellers	X			
Mrs. Cara Lajewski	X			
Mr. William Reigel	X			
Mr. Jeffrey Hartwell	X			
Mr. Joseph McNamara	X			
Yes	9	No 0	Abstain: 0	Motion carried

Second Reading

Mrs. Lajewski asked for a motion that upon the recommendation of the Policy Committee, the Board of Education approve the 2nd and final reading of the following policies:

Section 8000: SUPPORT SERVICES section of the new policy manual

Section 9000: PERSONNEL section of the new policy manual

Mr. Hartwell made the motion, seconded Mrs. Jones.

	<u>Yes</u>	<u>No</u>		
Mrs. Linda Jones	X			
Mr. Michael Mirras	X			
Mrs. Joell Murney-Karsten	X			
Mrs. Deborah Corsner	X			
Mrs. Heather Zellers	X			
Mrs. Cara Lajewski	X			
Mr. William Reigel	X			
Mr. Jeffrey Hartwell	X			
Mr. Joseph McNamara	X			
Yes	9	No 0	Abstain: 0	Motion carried

WFL BOCES (SENECA FALLS CSD) RFP 2022-26 Independent Audit Services

Mrs. Lajewski asked for a motion to after the evaluation of all successful applicant bids and the recommendation from the Audit Committee in conjunction with the Administrator of Business and Operations, the Board of Education awards the contract for Independent Audit Service to Mengel, Metzger Barr & Company, LLC of Rochester, New York for ~~\$88,275~~ **\$89,125** [2021-2022 (\$16,875), 2022-2023 (\$17,350), 2023-2024 (\$17,825), 2024-2025 (\$18,300) and 2025-26 (\$18,775)].

Firms	5 Year Proposal	RFP Scores (100 Total Pts)
Bonadio Group- Pittsford NY	\$122,150	85.5
EFPR Group - Rochester NY	\$99,000	87.0
Freed Maxick & Battaglia- Buffalo, NY	\$138,875	79.0
Mengel Metzger Barr & Co -Rochester, NY	\$89,125	96.0

Mrs. Murney-Karsten made the motion, seconded Mr. McNamara.

Discussion: Mr. Bruni asked that the amount in the motion be corrected to reflect the correct total of \$89,125. The District Clerk will make the change.

	<u>Yes</u>	<u>No</u>		
Mrs. Linda Jones	X			
Mr. Michael Mirras	X			
Mrs. Joell Murney-Karsten	X			
Mrs. Deborah Corsner	X			
Mrs. Heather Zellers	X			
Mrs. Cara Lajewski	X			
Mr. William Reigel	X			
Mr. Jeffrey Hartwell	X			
Mr. Joseph McNamara	X			
Yes	9	No 0	Abstain: 0	Motion carried

2022 Costa Rica Trip

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approve the 2022 Foreign Language Department Coast Rica Trip scheduled for Feb. 17-Feb. 24, 2022, pending compliance with Board of Education Policy #4531-Field Trips and Excursions as well as the following criteria:

- The Seneca Falls Central School District will require that a waiver be signed by the parents/guardians of each student going on the trip;

- The Seneca Falls Central School District will comply with all NYS Department of Health Guidelines regarding travel advisories in effect from the time of approval of the trip to trip departure;
- The District will comply with all NYS Executive Orders from the Governor's Office in effect from approval until trip departure;
- The Board of Education will revisit the trip at the June 10, 2021 Board of Education meeting to evaluate data, travel restrictions and other pertinent information to determine if the trip should be allowed as scheduled;
- The Superintendent and the Board of Education will continue to revisit the status of the trip based on the current pandemic.
- Per Regulation 4531R-The Superintendent/Designee may cancel any previously approved field trip due to extenuating circumstances.

Mr. Reigel made the motion, seconded Mrs. Murney-Karsten.

	<u>Yes</u>	<u>No</u>		
Mrs. Linda Jones	X			
Mr. Michael Mirras	X			
Mrs. Joell Murney-Karsten	X			
Mrs. Deborah Corsner	X			
Mrs. Heather Zellers	X			
Mrs. Cara Lajewski	X			
Mr. William Reigel	X			
Mr. Jeffrey Hartwell	X			
Mr. Joseph McNamara	X			
Yes	9	No	0	Abstain: 0 Motion carried

Nominations for BOCES Board Members

There were no nominations for WFL BOCES Board Members. Mr. McNamara currently represents the Seneca Falls Board of Education on the WFL Board of Education. Mr. McNamara's BOES term ends on June 30, 2022.

Set Date, Time and Location of Public Hearing for the 2021-2022 School Year Budget Vote

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approve that the public hearing for the 2021-2022 Budget be held remotely on Thursday, May 6, 2021 beginning at 6:00 p.m. A link will be available on the district website the night of May 6, 2021.

Mr. Reigel made the motion, seconded Mrs. Murney-Karsten.

	<u>Yes</u>	<u>No</u>		
Mrs. Linda Jones	X			
Mr. Michael Mirras	X			
Mrs. Joell Murney-Karsten	X			
Mrs. Deborah Corsner	X			
Mrs. Heather Zellers	X			
Mrs. Cara Lajewski	X			
Mr. William Reigel	X			
Mr. Jeffrey Hartwell	X			
Mr. Joseph McNamara	X			
Yes	9	No	0	Abstain: 0 Motion carried

Set Time and Location of Annual Budget Vote on May 18, 2021

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approve the following location and time for the Annual Budget vote to be held on Tuesday May 18, 2021:

Seneca Falls Middle School Gym.

1:00 p.m. to 8:00 p.m.

Mrs. Murney-Karsten made the motion, seconded Mr. Hartwell.

<u>Yes</u>	<u>No</u>
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Mrs. Linda Jones X
 Mr. Michael Mirras X
 Mrs. Joell Murney-Karsten X
 Mrs. Deborah Corsner X
 Mrs. Heather Zellers X
 Mrs. Cara Lajewski X
 Mr. William Reigel X
 Mr. Jeffrey Hartwell X
 Mr. Joseph McNamara X
 Yes 9 No 0 Abstain: 0 Motion carried

Election Inspectors

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the following persons be appointed as election inspectors for the May 18, 2021 vote.

Election Inspector	May 18, 2021	Hourly Rate
Fred Capozzi	12:30 pm end of ballot counting	\$12.50
Denise Capozzi	12:30 pm end of ballot counting	\$12.50
Ted Novak	12:30 pm end of ballot counting	\$12.50
Patricia Novak	12:30 pm end of ballot counting	\$12.50

Mr. Mirras made the motion, seconded Mrs. Jones.

Yes No
 Mrs. Linda Jones X
 Mr. Michael Mirras X
 Mrs. Joell Murney-Karsten X
 Mrs. Deborah Corsner X
 Mrs. Heather Zellers X
 Mrs. Cara Lajewski X
 Mr. William Reigel X
 Mr. Jeffrey Hartwell X
 Mr. Joseph McNamara X
 Yes 9 No 0 Abstain: 0 Motion carried

2021-2020 Budget Workshop

Executive Session- Personnel Matter

Mrs. Lajewski asked for a motion to enter into Executive Session at 7:22 pm to discuss personnel matters.

Mr. Reigel made the motion, seconded Mrs. Murney-Karsten.

Yes No
 Mrs. Linda Jones X
 Mr. Michael Mirras X
 Mrs. Joell Murney-Karsten X
 Mrs. Deborah Corsner X
 Mrs. Heather Zellers X
 Mrs. Cara Lajewski X
 Mr. William Reigel X
 Mr. Jeffrey Hartwell X
 Mr. Joseph McNamara X
 Yes 9 No 0 Abstain: 0 Motion carried

Mrs. Zellers left the meeting at 7:22 pm and did not enter into the Executive Session.

Monica Kuney, District Clerk

The regular meeting resumed at 7:49 pm.

Mr. Clingerman at this time discussed with the Board the information coming from the NYS Health Department versus the Travel Advisory memo and announcement for Governor Cuomo today (March 11) regarding no testing/quarantine requirements after April 1.

Adjourn

Mrs. Lajewski asked for a motion to adjourn the meeting at 7:53 pm.

Mr. Mirras made the motion, seconded by Mr. Hartwell.

	<u>Yes</u>	<u>No</u>		
Mrs. Linda Jones	X			
Mr. Michael Mirras	X			
Mrs. Joell Murney-Karsten	X			
Mrs. Deborah Corsner	X			
Mrs. Heather Zellers				
Mrs. Cara Lajewski	X			
Mr. William Reigel	X			
Mr. Jeffrey Hartwell	X			
Mr. Joseph McNamara	X			
Yes	8	No	0	Abstain: 0 Motion carried

Cara Lajewski, Board President