

LOMPOC UNIFIED SCHOOL DISTRICT

POSITION TITLE: PSYCHOLOGIST

BASIC FUNCTION:

Under the direction of the Director, Special Education and Auxiliary Support Services, provides a full range of school psychological services to children ages 3-21, including screening and assessment, individual and group counseling/collaboration with school staff, parents and outside agencies as appropriate; functions as a member of the multi-disciplinary team to determine the student's eligibility for special services, appropriate programming, and on-going progress; implements all procedures to meet compliance standards.

ESSENTIAL FUNCTIONS:

Provides individual and group services to children that emphasize improved educational performance and/or conduct.

Screens and evaluates referred children including selecting appropriate instruments, administering tests, observations, and writing reports which state the evaluation findings and provide for education recommendations.

Participates as a member of the multi-disciplinary team and the Individualized Education Program (IEP) committee contributing evaluation findings and collaborating on the child's educational plan.

Provides collaborative consultation, pre-referral intervention strategies, and recommendations and modifications to assist education staff in working with special education students in the classroom setting.

Consults with parents, teachers and other appropriate staff regarding the child's program and any adaptations/materials needed to facilitate improved performance in the classroom or at home.

Provides direct services through a variety of methods (e.g. classroom presentations, in-services to staff/parents, etc.) as needed.

Maintains appropriate data on students to document current levels of performance and other pertinent information. Re-evaluates, as appropriate, to determine extent of progress and effectiveness of school-based counseling.

Monitors counseling and assessment caseloads, procedures and resources to manage school psychologist services to students/staff and works cooperatively to accomplish the goals of the IEP.

Evaluates and determines eligibility for Gifted and Talented Education Program.

Adheres to the ethical standards and codes of the profession and to the established rules, regulations and laws governing special education programs. Participates in activities that promote professional development and uses clinical/educational research to enhance therapy services.

Psychologist (continued)

Implements District policies, regulations, procedures and administrative directives; follows the policies and procedures of the school district served.

Works with school personnel teams to evaluate suicide risk and homicide threat risk.

Develops behavior plans for special education students whose behavior interferes with their learning or that of others.

Serves as a liaison to contracted mental health service providers.

Communicates with district personnel, school staff, parents, students, and public agencies regarding student placement, referrals, and services.

Submits records, reports and assignments promptly and efficiently.

Deals with obstacles and constraints positively.

Demonstrates ability to adjust to and use new approaches in the performance of his/her duties.

Seeks and takes advantage of opportunities for professional growth.

Maintains dress and appearance appropriate to a professional office setting.

Performs related duties, as assigned, by the Director of Special Education.

DEMONSTRATED KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Testing practices, procedures and methods.

Various testing materials, instruments and equipment.

Counseling techniques.

Federal and State laws and regulations regarding special education and assigned duties.

IEP preparation and implementation methods and procedures.

Appropriate referral agencies.

Record-keeping techniques.

Applicable sections of the State Education Code.

Psychologist (continued)

Normal and atypical child behavior and development.

Behavior intervention plan techniques.

Interpersonal skills using tact, patience and courtesy.

Principles of providing work direction and guidance to assigned personnel.

Technical aspects of field specialty.

ABILITY TO:

Provide professional evaluations of psychological, social and educational needs of students.

Develop, write and implement comprehensive IEPs for special education students.

Utilize various testing techniques, materials, equipment and instruments.

Counsel effectively with students.

Prepare and maintain confidential records and files.

Analyze situations accurately and adopt an effective course of action.

Work confidentially with discretion.

Communicate effectively, both orally and in writing.

Drive a vehicle to conduct work.

Establish and maintain cooperative and effective working relationships with others.

Work independently with little direction.

Maintain current knowledge of technological advances in the field.

Provide work direction and guidance to assigned personnel.

Maintain consistent, punctual and regular attendance.

Explain complex test results in language and graphics understandable by an average person.

Respond to shifting priorities as needed.

Psychologist (continued)

EDUCATION AND EXPERIENCE REQUIRED:

Any combination equivalent to: Master's degree in school, educational or clinical psychology, including at least 1200 hours of internship under the supervision of a credentialed school psychologist.

LICENSES AND OTHER REQUIREMENTS:

Valid Pupil Personnel Services Credential with School Psychology authorization.

Valid California Class C driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Office environment.

Classroom environment during observations.

Playground environment during observations.

HAZARDS:

Contact with hostile or abusive individuals with unpredictable behaviors.

PHYSICAL ABILITIES:

Hear and speak to exchange information and make presentations.

See in order to read a variety of materials.

Move hands and fingers to operate a computer keyboard.

Sit or stand for extended periods of time.

Bend at the waist, kneel or crouch.

Lifting or moving objects, normally not exceeding thirty (30) pounds.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job.

Board Approved: (4-23-2013)