

# Early Adventures Program 2021-2022 School Year Billing and Payment Policy



## REGISTRATION FEE

- Registration Fees are charged for each new season. The fee must be paid before your child may start the season contract.
- Fee is \$40 for 1 child, \$50 for 2 children and \$65 family maximum.
- Registration Fees aren't refundable.

## BILLING INFORMATION

Payments are due bi-weekly on Mondays. Invoices are emailed on Monday one week prior to the due date. Payments not received within **3 days** of the due date will incur a \$5 Late Payment Fee automatically. Parents/guardians are financially responsible for **all** days contracted regardless of attendance. Adventure Club reserves the right to terminate accounts that fall behind on payments.

## TUITION AND FEES

- Tuition is \$45 per day. Full-time schedules are required for this program.
- Parents/Guardians are financially responsible for all days registered.
- Registrations for the school year and summer are separate. Each season's registration fee must be paid at the time of registration for that contract to be accepted.
- The first school year payment is due approximately one week prior to the first day of school. All payments are due bi-weekly on Mondays.
- Payments may be made online at <https://rdale.ce.eleyo.com> via checking account, credit or debit card. Cash payments may be made only at the Adventure Club Business Office at 3725 Pilgrim Lane - Door 11, Plymouth, MN. Staffing hours may vary so it's necessary to call ahead: 763-504-5320.
- A receipt for payment will be automatically emailed to the account holder when payment is received. Additional receipts may be printed from your account at <https://rdale.ce.eleyo.com>
- Accounts are automatically assessed a \$5 Late Payment Fee if payment is not received within 3 days of the due date. Accounts that aren't current or at \$0 balance on the last day of the bi-weekly cycle will be subject to termination.
- Non-School Days aren't included in the regular tuition and are to be registered separately online at <https://rdale.ce.eleyo.com>.
- Withdrawal from the Early Adventures program requires 10-day notice that must be completed online at <https://rdale.ce.eleyo.com>.

## VACATION CREDIT

- Vacation Credit is given for planned absences of five (5) consecutive days only. Each child enrolled may receive one Vacation Credit per school year.
- Credit is 50% of the weekly tuition.
- To receive the credit, parents/guardians must contact the site supervisor in advance of a planned vacation and complete a Vacation Credit Form.
- An unplanned extended absence, such as a medical absence, should be reported to the site supervisor immediately on the first day absent.

## SCHOOL YEAR 2021-2022 BILLING and PAYMENT DATES

Invoice Date	Due Date	Dates of Service
August 30, 2021	September 6	9/6 – 9/17/21
September 13	September 20	9/20 – 10/1
September 27	October 4	10/4 – 10/15
October 11	October 18	10/18 – 10/29
October 25	November 1	11/1 – 11/12
November 8	November 15	11/15 – 11/26
November 22	November 29	11/29 – 12/10
December 6	December 13	12/13 – 12/24
December 20	December 27	12/27 – 1/7/22
January 3, 2022	January 10, 2022	1/10 -1/21
January 17	January 24	1/24 – 2/4
January 31	February 7	2/7 -2/18
February 14	February 21	2/21 – 3/4
February 28	March 7	3/7 – 3/18
March 14	March 21	3/21 – 4/1
March 28	April 4	4/4 – 4/15
April 11	April 18	4/18 – 4/29
April 25	May 2	5/2 – 5/13
May 9	May 16	5/16 – 5/27
May 23, 2022	May 30, 2022	5/30 – 6/10/22