



# Englewood Concurrent Enrollment Parent Agreement Form

Student Name \_\_\_\_\_  
FIRST LAST

College Student ID# \_\_\_\_\_ SASID \_\_\_\_\_

High School \_\_\_\_\_ Grade \_\_\_\_\_ Student Cell Number \_\_\_\_\_

Semester/Term (Fall or Spring and year) \_\_\_\_\_

Concurrent Enrollment Course(s)

Subject	Course Number & Section	Course Title	Credits
ENG	121	English Composition I (EXAMPLE)	3

## Parent/Guardian Section

Your signature below indicates that you wish the above-named student to participate in the Concurrent Enrollment Program and that you acknowledge and agree to the following:

### 1. Program Requirements/Eligibility:

- a. The student must complete an admissions application to the college.
- b. The student must meet minimum course prerequisites (such as assessment scores)
- c. The student must submit a signed "Englewood Concurrent Enrollment Promissory Note" form if taking a course on the college campus.

### 2. Course Selection:

- a. The Student received advice and counsel about participating in the Concurrent Enrollment Program from his or her high school.
- b. Only courses that apply toward a college degree or certificate, or (for 12th graders only) that qualify as Developmental Education courses, are covered under the Concurrent Enrollment Program.
- c. The Student may not enroll in a course under the Concurrent Enrollment Program unless it fits with his or her Individual Career & Academic Plan (ICAP) and it is approved by the Englewood Schools.
- d. The Student must meet the same course prerequisites and expectations as all other college students in a course, as noted in the current college academic year catalog and the course syllabus.

### 3. Tuition and COF Stipend:

- a. The Student must apply for the College Opportunity Fund (COF) when enrolling in any Concurrent Enrollment course. Applying for the COF stipend is easy and can be done online at <https://cof.college-assist.org> or by authorizing the college to apply on the Student's behalf on the online admissions application. The Student or Parent/Guardian will receive a bill (and may be subject to collections at the end of each term) for the amount of COF if the COF stipend is not applied to the Student's college account.
- b. The Student authorizes use of his or her COF stipend for all eligible credits for the current semester and all future semesters. College-level credits used will be deducted from the Student's COF lifetime account.
- c. The cost of tuition will be covered by the School District at the community college rate. Please note that online courses may cost more than in-person courses. *If the Student is taking courses on the college campus and receives a "D," "F," or a "W" (Withdrawal), the Student and the Student's Parent/Guardian may be required to pay the School District for the tuition it paid the college.*

### 4. Academic Transcripts:

- a. The grade received in each course will appear on the Student's official high school and college transcripts.
- b. College course credits may transfer in congruence with Colorado GT Pathways or articulation agreements if the Student earns a grade of "C" or better in the course.
- c. If the Student seeks to drop or withdraw from a college course, he or she must meet with the High School counselor and notify the college Concurrent Enrollment staff. The student must complete all required steps to drop or withdraw as identified by the college. If the Student withdraws from a course after the college drop deadline, the college will record a "W" or a grade of "F" on the Student's college transcript.
- d. In compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974, the Student gives the college permission to report absences and disciplinary issues, and to release grades, transcripts, test scores, in-progress grades, class schedules, student ID numbers, and billing information to the School District for the courses covered under the Concurrent Enrollment Program.

**By signing below, I understand that my student is expected to abide by all of the statements listed above:**

Printed Name of Parent \_\_\_\_\_ Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

## School Counselor Section

The school counselor signature verifies that the Concurrent Enrollment course(s) is included in the Student's ICAP.

Counselor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*When this form is complete, please scan and upload to the Englewood Concurrent Enrollment Google Folder. For further information, call (303) 761-7050.*