

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
April 29, 2021 - Special Meeting**

The Elizabeth City-Pasquotank Board of Education met via livestream, on Thursday, April 29, 2021, at 9:00 a.m. The following Board members were present and constituted a quorum:

Sharon Warden, Chair  
Mr. George Archuleta  
Mr. Daniel Spence

Mrs. Virginia Houston  
Dr. Shelia Williams

The following staff members were present:  
Rhonda James-Davis, Interim Superintendent  
Rachael Haines, Chief Finance Officer  
Dr. Amy Spencer, Chief Academic Officer  
Karen Dameron, Interim Chief Human Resources Officer  
Tammy W. Sawyer, Director of Community Schools/PIO  
Executive Asst to the Superintendent and Board

**1.Meeting Called to Order by Chair**

Chair Warden called the meeting to order at 9:00 a.m.

**2.Roll Call**

Tammy Sawyer called the roll and recorded members in attendance for the meeting. Pam Pureza and Rodney Walton were not in attendance for this meeting.

**3.Approval of Agenda (Action)**

A motion was made by Virginia Houston, seconded by Dr. Shelia Williams, and carried, as confirmed by roll call, to approve the agenda. Pam Pureza and Rodney Walton were not in attendance for this meeting.

**5.Agenda Items**

**Closed Session**

A motion was made by Dr. Shelia Williams, seconded by George Archuleta, and carried, as confirmed by roll call vote, for the Board to enter into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by N.C. General Statute 143-318.11(a)(6). Pam Pureza and Rodney Walton were not in attendance for this meeting.

Closed session began at 9:02 a.m. The following Board Members were present: Sharon Warden, Chair; George Archuleta; Virginia Houston; Daniel Spence; and Dr. Shelia Williams. The following staff members were present: Rhonda James-Davis, Interim Superintendent; Karen Dameron, Interim Chief of Human Resources Officer. Amber Godfrey, Director of Technology joined the meeting when requested. Marlene Wilkins joined the meeting when requested.

A motion to come out of closed session was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 2:00 p.m.

**6.Meeting Called to Back to Order by Chair - Open Session**

Chair Warden called the meeting to order. Tammy Sawyer called the roll and recorded members in attendance.

The following Board members were present and constituted a quorum:

Sharon Warden, Chair  
Mr. George Archuleta  
Mr. Daniel Spence

Mrs. Virginia Houston  
Dr. Shelia Williams

The following staff members were present:

Rhonda James-Davis, Interim Superintendent

Tammy W. Sawyer, Director of Community Schools/PIO/Executive to the Superintendent and Board of Education

**8.Adjournment**

George Archuleta made a motion, seconded by Virginia Houston, and unanimously carried, as confirmed by roll call vote, to adjourn the meeting.

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Chair

Secretary