

# **BOARD MEETING PACKET**

## **May 24, 2020**

**7:00pm BATES BOARDROOM**

Streaming link will be posted on the district website no later than 4pm on 5/24/21



*Our Vision:*  
*Champion Learning –*  
*Develop, Educate, and Inspire!*



*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below. Upon request to the Superintendent the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.*

## BOARD MEETING AGENDA

- A. CALL TO ORDER**
  - 1. Roll Call
- B. MINUTES (5/10/2021)**
- C. APPROVAL OF AGENDA**
- D. SCHOOL PRESENTATIONS - Phonics**
- E. ADMINISTRATIVE & BOARD UPDATES**
  - 1. Superintendent Update
    - a. [Data Update](#)
  - 2. Board President Update
  - 3. Student Representative Update
- F. PUBLIC PARTICIPATION**  
(up to ~30 minutes/max 5 per person) *See below*
- G. CONSENT ITEMS**
  - 1. Personnel - New Hire
  - 2. Personnel - Retirement
  - 3. Budget Report
  - 4. Temporary Appointment of Presidents
- H. ACTION ITEMS**
  - 1. Approve 2021-2022 School Calendar
  - 2. Biennial Election Representative and Candidate
- 3. WISD Budget Resolution
- 4. Board Norms
- 5. Board Social Media Guidelines
- I. DISCUSSION ITEMS**
  - 1. [Phonics Curriculum](#)
  - 2. 2021-2022 Board Calendar Draft
  - 3. Set Board Workshop for Growth/Achievement Goals
- J. PUBLIC PARTICIPATION**  
(up to ~15 minutes/max 3 per person) *See below*
- K. COMMITTEE UPDATES**
  - 1. Policy
  - 2. EFD
- L. BOARD COMMENTS**
- M. INFORMATION ITEMS**
  - 1. Board Bulletin 5/10/2021
  - 2. Draft Policy Minutes
  - 3. Lisa Melvin MSBO Certification
- N. CLOSED SESSION - none planned**
- O. ADJOURNMENT**

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### CALENDAR

- \*Wednesday, May 26 – 8:00am - Finance - Bates
  - \*Monday, June 14 – 7:00pm - Board Meeting - Bates
  - \*Tuesday, June 15 – 10:00am - Policy - Bates
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**Public Participation Policy 0167.3:** *Those interested in making a public comment will be asked to raise their hands (in person or virtually) so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.*



## BOARD NOTES

MAY 24, 2021

### A. CALL TO ORDER

1. Roll Call. This meeting is being held in person. Due to the COVID-19 pandemic, we will also be streaming this meeting on Zoom and allowing remote public participation so that members of the public who may have health concerns may join. When it is time for public participation, the meeting chair will direct those interested to raise their hands, both in-person and virtually.

Meeting attendees will be required to complete a [COVID-19 symptom screening](#) before entering the building, wear a mask covering their mouths and noses, and maintain six feet of distance from other participants during the meeting.

The total capacity for the Board Room with COVID-19 protocols in place is twenty-six people. In the event that more than 26 people attend, the in-person meeting will be recessed and the meeting will be reconvened virtually at 8:00pm. The link to join the virtually reconvened meeting will be posted on the district website no later than 4pm on the day of the meeting in the same place as the link for the 7:00pm meeting. If the virtual meeting is not needed, it will be cancelled during the in-person meeting.

### B. MEETING MINUTES

- \* An appropriate motion might be, "I move that the Board of Education approve the regular meeting minutes from 5/10/2021 as presented/amended."

### C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all board meetings as directed by the President of the Board of Education.

- \* An appropriate motion might be, "I move that the Board of Education approve the agenda as presented/amended."

### D. SCHOOL PRESENTATIONS – Phonics Curriculum

### E. ADMINISTRATION & BOARD UPDATES

1. Superintendent Update
  - a. [Data Update](#)
2. Board President Update
3. Student Representatives Update

### F. PUBLIC PARTICIPATION (up to ~ 30 minutes/max 5 per person)

Each speaker is allotted a maximum of 5 minutes for a total of approximately 30 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands (both in person and virtual) so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.

## BOARD NOTES

MAY 24, 2021

### G. CONSENT ITEMS

The consent agenda is typically approved in bulk.

- \* An appropriate motion might be, "I move that the Board of Education approve the consent agenda items in bulk."
- 1. Personnel – New Hire. Your packet includes a resume' and recommendation for hire for Luis Orellano.
- \* (If separated) An appropriate motion might be, "I move that the Board of Education hire Luis Orellano for the position of paraeducator."
- 2. Personnel – Retirement. Your packet includes a retirement letter from Anchor Media Specialist Alice Hinterman.
- \* (If separated) An appropriate motion might be, "I move that the Board of Education acknowledge the retirement of Alice Hinterman."
- 3. Budget Report. Your packet includes budget information for the month of April.
- \* (if separated) An appropriate motion might be, "I move that the Board of Education receive the April 2021 budget report."
- 4. Temporary Appointment of Presidents. The Board of Education would like to appoint Mara Greatorex, Jennifer Kangas, and Daryl Kipke, separately, as President for the single purpose of signing 2021 high school diplomas for their children.
- \* [If separated] An appropriate motion might be, "I, move that the Board of Education appoint Mara Greatorex, Jennifer Kangas, and Daryl Kipke, separately, as President for the single purpose of signing the diploma for their graduating students."

### H. ACTION ITEMS

- 1. Approve 2021-2022 School Calendar. Your packet contains the 2021-22 school year calendar which was recently ratified by the Dexter Education Association and needs to be approved by the Board. This item is presented for action tonight.
- \* An appropriate motion might be, "I move that the Board of Education approve the attached 2021-22 school year calendar."
- 2. WISD Biennial Election Voting Representative. Your packet contains a memo regarding the WISD biennial election to elect one board member for one six-year term. By law, the body electing intermediate school district members will be composed of one representative of the board from each constituent district, who shall be designated by the constituent board. The election will be held June 7, 2021 at 6:00pm via Zoom. The Dexter Board of Education must adopt a resolution to select its voting representative and identify the candidate it supports between May 17, 2021 and June 7, 2021. Incumbent Theresa Saunders is the only candidate on the ballot.
- \* An appropriate motion might be, "I move that the Board of Education adopt the Biennial Election Resolution and designate \_\_\_\_\_ as its representative to serve on the 2021 electoral body and direct its representative to support Theresa Saunders on the ballot at the June 7, 2021 election meeting."

## BOARD NOTES

MAY 24, 2021

3. WISD Budget Resolution. Your packet includes 2021-22 proposed budget documents from the WISD and a sample resolution. The Board must adopt a resolution of support or indicate specific recommendations for changes before June 1, 2021.
  - \* An appropriate resolution might be, "I move that the Board of Education adopt the attached approval/disapproval resolution regarding the proposed WISD 2021-2022 budget."
4. Board Norms. At its April 28th workshop, the Board discussed and revised their Board Norms. That revised document is included in your packet and is presented for action this evening.
  - \* An appropriate motion might be, "I move that the Board of Education approve the attached Board Norms."
5. Board Social Media Guidelines. At its April 28, 2021 workshop, the Board discussed and revised their social media guidelines. That revised document is included in your packet and is presented for action this evening.
  - \* An appropriate motion might be, "I move that the Board of Education approve the attached Social Media Guidelines."

### I. DISCUSSION ITEMS

1. Phonics Curriculum. DCS Staff will be present to discuss and answer questions regarding the proposed phonics curriculum presented earlier in the meeting. This item is presented for discussion only this evening.
2. 2021-2022 Board Calendar Draft. Your packet includes a draft calendar for 2021-2022. This item is presented for discussion this evening. It will return for action on June 14, 2021.
3. Set Board Workshop for Growth/Achievement Goals. The Board needs to set a workshop to discuss district growth and achievement goals. Monday June 21st and Wednesday June 23rd have been proposed. Please bring your calendars for this discussion.

### J. PUBLIC PARTICIPATION (up to ~ 15 minutes/max 3 per person)

Each speaker is allotted a maximum of 3 minutes for a total of approximately 15 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.

**BOARD NOTES**  
**MAY 24, 2021**

**K. COMMITTEE UPDATES**

1. Policy
2. EFD

**L. BOARD COMMENTS**

**M. INFORMATION ITEMS**

1. Board Bulletin 5/10/2021
2. Draft Policy Minutes
3. Lisa Melvin MSBO Certification

**N. CLOSED SESSION** none planned

**O. ADJOURNMENT**



# DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION

## MEETING MINUTES – MAY 10, 2021 7:00pm

Bates School; Streamed via Zoom due to COVID-19: Webinar ID 849 9899 1658

### A. CALL TO ORDER - 7:00pm

#### 1. Roll Call

**Members Present:** Brian Arnold, Elise Bruderly, Mara Greateorex, Jennifer Kangas, Daryl Kipke (7:06pm) Dick Lundy, Julie Schumaker

**Student Representative:** Aidan Naughton

**Administrative & Supervisory Staff:** Sharon Raschke, Barb Santo (virtual), Christopher Timmis, Hope Vestergaard

**DCS Staff:** Melanie McIntyre, Allie Barthol

**DEA Representative:** Jessica Baese (virtual)

**DESPA Representative:** none

**Guests:** Brian Luallen, Cheri Luallen, Connie Creech, Kevin Creech, Phyllis Risdon, Rhonda Haines, Charissa Keller, Christy Vanderhaagen, Brian Vanderhaagen, Barbara Read, Mike Cabana plus approximately 10 virtual guests

**Press:** none

### B. MEETING MINUTES

Elise Bruderly made a motion to approve the meeting minutes from 4/26/2021 and the workshop minutes from 4/28/2021 as presented. Mara Greateorex seconded the motion. **Motion Carried (unanimous).**

### C. APPROVAL OF AGENDA

Brian Arnold made a motion to approve the agenda as presented. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

### D. SCHOOL PRESENTATIONS - none planned

### E. ADMINISTRATION & BOARD UPDATES

#### 1. Superintendent Update. Dr. Timmis:

a. Updated the Board on district and county COVID-19 data;

b. Reviewed the Extended Confirmation of Learning Reconfirmation plan;

#### 2. Board President Update. Dr. Schumaker:

a. Noted that the District is planning for schools to be in session for full face-to-face instruction for the fall; there will be a virtual option for families who want it.

b. Addressed confusion regarding the emergency powers the Board granted to the Superintendent in the fall. The resolution, crafted by NEOLA and adopted by most districts across the state, grants the Superintendent the ability to respond quickly to meet the requirements of emergency orders pertaining to the COVID-19 pandemic.

#### 3. Student Representatives Update

a. Aidan Naughton noted that high school students are being offered several vaccination opportunities.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION**  
**MEETING MINUTES – MAY 10, 2021 7:00pm**  
**Bates School; Streamed via Zoom due to COVID-19: Webinar ID 849 9899 1658**

**E. PUBLIC PARTICIPATION**

1. Kevin Creech asked a question about the plan for fall virtual and in-person classes and COVID metrics.

**G. CONSENT ITEMS**

1. Elise Bruderly made a motion that the Board of Education approve unpaid leaves of absence for the 2021-2022 school year for Anandkumar Patel, Jessica Elkin, and Rebecca Lange. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

**H. ACTION ITEMS**

1. DHS New Course Proposals. Mara Greatorex made a motion that the Board of Education approve proposed Dexter High School courses Positive Psychology, Science and Practice of Strength and Conditioning, Spanish Films and Literature, Bearing Witness, Nutrition & Food Science 2, Science Makerspace, and Musical Theater Workshop for fall 2021. Brian Arnold seconded the motion. **Motion Carried (unanimous).**
2. Administrator Salary Levels. Dick Lundy made a motion that the Board of Education approve the [attached] recommended administrator salary level placements. Elise Bruderly seconded the motion. **Motion Carried (unanimous).**
3. Reconfirmation of Learning Plan. Jennifer Kangas made a motion that the Board of Education reconfirm the attached ECOL Instructional Delivery Report as presented. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

**I. DISCUSSION ITEMS**

1. WISD Budget. Dr. Timmis walked the Board through a presentation outlining the Washtenaw Intermediate School District (WISD) proposed budget and budget process. Trustees had the opportunity to ask questions. At the Board's next meeting on May 24, 2021, the Board will need to pass a resolution in support of the WISD budget or one with recommendations for changes.
2. WISD Biennial Election Voting Representative. The WISD Biennial board election will take place June 7, 2021 at 6pm at the WISD. Each member school board must designate a voting representative to cast a vote in person at the election. Candidate names will be available Tuesday, May 11. At its next meeting the Dexter BOE will need to select their desired candidate and designate the voting representative.
3. Schools of Choice. Dr. Timmis shared with the Board the final SOC application numbers and the approximate number of students he thinks the district can accept, which is much higher than an average year due to enrollment loss from COVID considerations and the resulting volatility of the labor market and working arrangements. The District will not accept student numbers that exceed contractual commitments to class sizes and the

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION**  
**MEETING MINUTES – MAY 10, 2021 7:00pm**  
**Bates School; Streamed via Zoom due to COVID-19: Webinar ID 849 9899 1658**

administration expects 60% or less of accepted students to enroll, based on historical data.

**J. PUBLIC PARTICIPATION**

1. Charissa Keller asked a question about the decision not to require COVID testing for DCS athletes who are fully vaccinated. Dr. Timmis clarified that guidance regarding student athletes comes from MHSAA and not the district.

**K. COMMITTEE UPDATES – none**

**L. BOARD COMMENTS**

1. Mara Greatorex noted how wonderful it was last week to experience the first live DHS band concert since the pandemic started.

**M. INFORMATION ITEMS**

1. Board Bulletin 4/26/2021
2. ~~Nice Job Notes~~. [These were on the agenda but were not actually included in the packet.]

At approximately 8:05pm, Dick Lundy made a motion that the Board move into closed session for the purpose of conducting the Superintendent's quarterly evaluation. Mara Greatorex seconded the motion with a request for a brief recess. **Roll Call Vote. Motion Carried (unanimous).**

**N. CLOSED SESSION**

At approximately 9:24pm, the Board returned to open session.

Jennifer Kangas made a motion to cancel the 8pm virtual meeting scheduled in case the crowd exceeded COVID protocol capacity. Daryl Kipke seconded the motion. **Motion Carried (unanimous).**

At approximately 9:25pm, President Julie Schumaker adjourned the meeting.

MINUTES/hlv

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Daryl Kipke  
Secretary  
Board of Education



# Memo

## Dexter Community Schools

To: Dexter Community Schools  
Board of Education

From: Christopher Timmis,  
Superintendent

CC:

Date: May 24, 2021

Re: Recommendation to Hire

It is my recommendation to hire Luis Orellana as paraeducator for Dexter Community Schools.

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# LUIS ORELLANA

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(contact info redacted)

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## PROFESSIONAL SUMMARY

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Over ten years of experience in many fields ranging from health and safety to Customer service. Adapt quickly to new concepts and idea and works equally as hard in a team setting as well as independent. Looking for further opportunities in the career of Education and Youth Sports.

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## SKILLS

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- First and CPR instruction
- Safety training
- Pool operations
- Group and individual instruction
- Competitive swim instruction
- Pool safety
- Program development
- Biomechanics knowledge

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## WORK HISTORY

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**Aquatics Instructor**, 01/2018 to Current

**Whitmore Lake Public Schools** – Whitmore Lake, MI

- Instructor for group/private swim lessons.
- Supervisory Lifeguard.
- Learned and maintained proficiency in first responder skills such as First Aid and CPR to offer individuals in distress optimal support.
- Helped students adjust to pool and unfamiliar surroundings, resulting in better results during individual and group lessons.
- Cultivated positive relationships with participants by interacting with group during fitness classes.

**Para Educator**, 08/2019 to 11/2020

**Whitmore Lake Public Schools** – Whitmore Lake, MI

- Assist classroom teacher in classroom management, organize lesson group, and work with children behavior issues.
- Assisted teachers and worked individually with students with special needs, helping each navigate education system.
- Assisted teachers with classroom management and document coordination to maintain positive learning environment.

**Bartender**, 08/2018 to 06/2019

**HopCat** – Ann Arbor, MI

- Serve guest efficiently and to company standard.

- Developed unique drink and cocktail offerings on monthly basis as part of seasonal offerings.
- Maintained secure cash drawers, promptly resolving discrepancies for accuracy.

**Bartender-Server**, 05/2017 to 04/2018

**Salt Springs Brewery** – Saline, MI

- Prepared beverages and filled food orders for customers.
- Applied comprehensive knowledge of wine, cider and beer as well to increase daily beverage sales.
- Cultivated warm relationships with regular customers.

**Cellar Hand**, 07/2016 to 03/2017

**Jolly Pumpkin Brewery** – Ann Arbor, MI

- Stored, retrieved, mixed and monitored chemicals used in production process.
- Safely used various machinery and equipment, including forklifts during chemical drumming operations.
- Reviewed production schedules, drawings and material combinations to ascertain job specifics before project start.
- Used Microsoft Word and other software tools to create documents and other communications.

**Aquatics Instructor**, 08/2013 to 02/2016

**Coggan Family Aquatics Complex** – La Jolla, CA

- Encouraged everyone to cultivate strong work ethic by demonstrating diligence, patience and respect for others.
- Motivated athletes to become stronger, more agile and more effective through training habits and proper nutrition.
- Observed weather and water conditions and alerted visitors to potential dangers, including storms and rip currents.
- Learned and maintained proficiency in first responder skills such as First Aid and CPR to offer individuals in distress optimal support.

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## EDUCATION

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**Bachelor of Arts**: Special Education, Expected in 06/2024

**Eastern Michigan University** - Ypsilanti, MI

- Coursework in Special Education, Emotional Impairment and Social Science

**Associate of Arts**: Education of Individuals in Secondary Special Education Programs

**Washtenaw Community College** - Ann Arbor, MI

**Bachelor of Science**: Anthropology, 06/2016

**University of California - San Diego** - La Jolla, CA

- Member of University of California San Diego Water Polo Club
- Member of University of California San Diego Cycling Club

- Member of University of California San Diego Bouldering and Sport Climbing Club

**Associate of Arts:** Arts in History

**San Diego Mesa College** - San Diego, CA

- Member of San Diego College Swim Team and Water Polo Team

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## CERTIFICATIONS

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- Certified Water Safety Instructor, American Red Cross
- CPR/AED Certification , American Red Cross
- First Aid/First Responder Certification, American Red Cross



Alice Hinterman  
contact info redacted

May 20, 2021

Board of Education, Dexter Community Schools  
Craig McCalla, Principal, Anchor Elementary  
Barb Santo, Executive Director of Human Resources

To Whom it May Concern,

I have had a long and satisfying career as an elementary school librarian in Dexter. Please accept this letter as formal notification that I will be retiring from my position as of June 30, 2021.

Thank you for thirty good years!

Signed,

Alice Hinterman





# Board Monthly Financial Report

Fiscal Year to Date 04/30/21

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
<b>Fund(COA) 11 - General Fund</b>							
Account Type <b>Revenue</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	6,083,876.00	127,778.02	5,097,059.45	.00	986,816.55	84	5,261,186.13
Function Code <b>R100 - Local Sources - 100 Totals</b>	\$6,083,876.00	\$127,778.02	\$5,097,059.45	\$0.00	\$986,816.55	84 %	\$5,261,186.13
Function Code <b>R200 - Non-Education Sources - 200</b>							
	.00	.00	5,869.60	.00	(5,869.60)	+++	.00
Function Code <b>R200 - Non-Education Sources - 200 Totals</b>	\$0.00	\$0.00	\$5,869.60	\$0.00	(\$5,869.60)	+++	\$0.00
Function Code <b>R300 - State Sources - 300</b>							
	31,121,468.00	2,848,189.33	20,197,549.06	.00	10,923,918.94	65	19,765,006.07
Function Code <b>R300 - State Sources - 300 Totals</b>	\$31,121,468.00	\$2,848,189.33	\$20,197,549.06	\$0.00	\$10,923,918.94	65 %	\$19,765,006.07
Function Code <b>R400 - Federal Sources - 400</b>							
	2,469,000.00	.00	1,663,967.31	.00	805,032.69	67	66,174.39
Function Code <b>R400 - Federal Sources - 400 Totals</b>	\$2,469,000.00	\$0.00	\$1,663,967.31	\$0.00	\$805,032.69	67 %	\$66,174.39
Function Code <b>R500 - ISD / Other Sources - 500</b>							
	5,327,734.00	1,984,743.00	3,772,719.51	.00	1,555,014.49	71	3,098,065.86
Function Code <b>R500 - ISD / Other Sources - 500 Totals</b>	\$5,327,734.00	\$1,984,743.00	\$3,772,719.51	\$0.00	\$1,555,014.49	71 %	\$3,098,065.86
Function Code <b>R600 - In from other Funds - 600</b>							
	315,502.00	3,082.40	163,991.66	.00	151,510.34	52	191,585.96
Function Code <b>R600 - In from other Funds - 600 Totals</b>	\$315,502.00	\$3,082.40	\$163,991.66	\$0.00	\$151,510.34	52 %	\$191,585.96
Account Type <b>Revenue Totals</b>	\$45,317,580.00	\$4,963,792.75	\$30,901,156.59	\$0.00	\$14,416,423.41	68 %	\$28,382,018.41
Account Type <b>Expense</b>							
Function Code <b>100 - Instruction</b>							
Sub Function Code 110 - Basic Functions - 110	21,347,873.00	1,757,283.33	14,480,948.65	7,018.25	6,859,906.10	68	14,921,317.16
Sub Function Code 120 - Added Needs - 120	5,400,782.00	429,587.51	3,574,259.97	.00	1,826,522.03	66	3,480,357.54
Sub Function Code 130 - Adult/Continuing Education - 130	.00	.00	.00	.00	.00	+++	.00
Function Code <b>100 - Instruction Totals</b>	\$26,748,655.00	\$2,186,870.84	\$18,055,208.62	\$7,018.25	\$8,686,428.13	67 %	\$18,401,674.70
Function Code <b>200 - Supporting Services</b>							
Sub Function Code 210 - Support Services-Pupil - 210	4,379,977.00	373,721.33	3,100,521.37	63,377.30	1,216,078.33	71	3,090,695.74
Sub Function Code 220 - Support Services-Instructional - 220	2,906,097.00	178,992.51	2,675,306.89	4,466.98	226,323.13	92	1,896,021.04
Sub Function Code 230 - Support Services-Administration - 230	672,159.00	39,572.96	487,821.74	163.50	184,173.76	73	460,651.38
Sub Function Code 240 - Support Services-School Admin - 240	2,579,668.00	206,626.65	2,037,304.77	2,539.17	539,824.06	79	2,057,862.16
Sub Function Code 250 - Support Services-Business - 250	760,885.00	52,255.94	644,211.76	.00	116,673.24	85	604,411.84
Sub Function Code 260 - Operations and Maintenance - 260	4,289,543.00	380,399.25	3,291,401.55	243,197.75	754,943.70	77	2,814,901.62
Sub Function Code 270 - Pupil Transportation - 270	1,617,755.00	107,793.26	1,010,027.87	9,918.57	597,808.56	62	1,269,119.37
Sub Function Code 280 - Support Services-Central - 280	416,397.00	31,107.24	354,111.58	9,300.00	52,985.42	85	367,065.99
Function Code <b>200 - Supporting Services Totals</b>	\$17,622,481.00	\$1,370,469.14	\$13,600,707.53	\$332,963.27	\$3,688,810.20	77 %	\$12,560,729.14
Function Code <b>300 - Community Services</b>							
Sub Function Code 320 - Community Recreation - 320	265,171.00	17,769.10	153,932.58	21,441.73	89,796.69	58	192,322.20
Sub Function Code 330 - Community Activities - 330	.00	.00	.00	.00	.00	+++	661.71
Sub Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 370 - Non Public School Pupils - 370	14,401.00	92.93	842.93	.00	13,558.07	6	3,722.00
Sub Function Code 390 - Other Community Services - 390	(376.00)	.00	.00	.00	(376.00)	0	.00
Function Code <b>300 - Community Services Totals</b>	\$279,196.00	\$17,862.03	\$154,775.51	\$21,441.73	\$102,978.76	55 %	\$196,705.91
Function Code <b>400 - Government Agencies &amp; Prior Period</b>							
Sub Function Code 400 - Other Government Agencies - 400	.00	75.00	237.00	.00	(237.00)	+++	.00
Function Code <b>400 - Government Agencies &amp; Prior Period Totals</b>	\$0.00	\$75.00	\$237.00	\$0.00	(\$237.00)	+++	\$0.00
Function Code <b>500-600 - Other Financing Uses</b>							



# Board Monthly Financial Report

Fiscal Year to Date 04/30/21

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Sub Function Code 600 - Fund Modifications - 600	743,923.00	.00	886,559.27	.00	(142,636.27)	119	450,000.00
Function Code <b>500-600 - Other Financing Uses</b> Totals	\$743,923.00	\$0.00	\$886,559.27	\$0.00	(\$142,636.27)	119 %	\$450,000.00
Account Type <b>Expense</b> Totals	\$45,394,255.00	\$3,575,277.01	\$32,697,487.93	\$361,423.25	\$12,335,343.82	72 %	\$31,609,109.75
Fund(COA) <b>11 - General Fund</b> Totals	(\$76,675.00)	\$1,388,515.74	(\$1,796,331.34)	(\$361,423.25)	\$2,081,079.59	2,343 %	(\$3,227,091.34)



# Board Monthly Financial Report

Fiscal Year to Date 04/30/21

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
<b>Fund(COA) 23 - Community Service Fund</b>							
Account Type <b>Revenue</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	2,275,038.00	177,884.56	1,062,896.04	.00	1,212,141.96	47	1,815,201.55
Function Code <b>R100 - Local Sources - 100 Totals</b>	\$2,275,038.00	\$177,884.56	\$1,062,896.04	\$0.00	\$1,212,141.96	47 %	\$1,815,201.55
Function Code <b>R300 - State Sources - 300</b>							
	31,470.00	.00	.00	.00	31,470.00	0	(.50)
Function Code <b>R300 - State Sources - 300 Totals</b>	\$31,470.00	\$0.00	\$0.00	\$0.00	\$31,470.00	0 %	(\$0.50)
Function Code <b>R400 - Federal Sources - 400</b>							
	184,080.00	30,623.99	136,921.61	.00	47,158.39	74	76,217.05
Function Code <b>R400 - Federal Sources - 400 Totals</b>	\$184,080.00	\$30,623.99	\$136,921.61	\$0.00	\$47,158.39	74 %	\$76,217.05
Function Code <b>R500 - ISD / Other Sources - 500</b>							
	.00	.00	.00	.00	.00	+++	.00
Function Code <b>R500 - ISD / Other Sources - 500 Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code <b>R600 - In from other Funds - 600</b>							
	721,780.00	.00	886,559.27	.00	(164,779.27)	123	450,000.00
Function Code <b>R600 - In from other Funds - 600 Totals</b>	\$721,780.00	\$0.00	\$886,559.27	\$0.00	(\$164,779.27)	123 %	\$450,000.00
Account Type <b>Revenue Totals</b>	\$3,212,368.00	\$208,508.55	\$2,086,376.92	\$0.00	\$1,125,991.08	65 %	\$2,341,418.10
Account Type <b>Expense</b>							
Function Code <b>100 - Instruction</b>							
Sub Function Code 110 - Basic Functions - 110	102,297.00	(26,985.75)	52,823.92	.00	49,473.08	52	109,085.38
Function Code <b>100 - Instruction Totals</b>	\$102,297.00	(\$26,985.75)	\$52,823.92	\$0.00	\$49,473.08	52 %	\$109,085.38
Function Code <b>200 - Supporting Services</b>							
Sub Function Code 220 - Support Services-Instructional - 220	987.00	878.02	945.79	.00	41.21	96	926.03
Sub Function Code 250 - Support Services-Business - 250	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 260 - Operations and Maintenance - 260	56,550.00	3,388.29	43,654.32	15,313.85	(2,418.17)	77	29,408.78
Sub Function Code 270 - Pupil Transportation - 270	.00	.00	21,085.79	965.00	(22,050.79)	+++	16,283.60
Sub Function Code 290 - Support Services-Other - 290	1,088,377.00	104,146.82	771,779.83	3,898.40	312,698.77	71	798,272.87
Function Code <b>200 - Supporting Services Totals</b>	\$1,145,914.00	\$108,413.13	\$837,465.73	\$20,177.25	\$288,271.02	73 %	\$844,891.28
Function Code <b>300 - Community Services</b>							
Sub Function Code 310 - Community Services Direction - 310	292,773.00	16,376.16	201,798.21	.00	90,974.79	69	249,000.64
Sub Function Code 320 - Community Recreation - 320	386,378.00	12,483.59	122,903.68	.00	263,474.32	32	281,882.00
Sub Function Code 330 - Community Activities - 330	.00	.00	803.84	.00	(803.84)	+++	.00
Sub Function Code 350 - Care of Children - 350	979,644.00	118,122.35	619,332.59	.00	360,311.41	63	726,108.74
Sub Function Code 390 - Other Community Services - 390	100,000.00	20,970.65	73,748.57	.00	26,251.43	74	76,322.35
Function Code <b>300 - Community Services Totals</b>	\$1,758,795.00	\$167,952.75	\$1,018,586.89	\$0.00	\$740,208.11	58 %	\$1,333,313.73
Function Code <b>500-600 - Other Financing Uses</b>							
Sub Function Code 600 - Fund Modifications - 600	205,362.00	3,082.40	92,508.69	.00	112,853.31	45	94,075.31
Function Code <b>500-600 - Other Financing Uses Totals</b>	\$205,362.00	\$3,082.40	\$92,508.69	\$0.00	\$112,853.31	45 %	\$94,075.31
Account Type <b>Expense Totals</b>	\$3,212,368.00	\$252,462.53	\$2,001,385.23	\$20,177.25	\$1,190,805.52	62 %	\$2,381,365.70
Fund(COA) <b>23 - Community Service Fund Totals</b>	\$0.00	(\$43,953.98)	\$84,991.69	(\$20,177.25)	(\$64,814.44)	+++	(\$39,947.60)



# Board Monthly Financial Report

Fiscal Year to Date 04/30/21

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
<b>Fund(COA) 25 - School Lunch Fund</b>							
<b>Account Type Revenue</b>							
<b>Function Code R100 - Local Sources - 100</b>							
	15,800.00	469.37	3,652.65	.00	12,147.35	23	757,971.40
Function Code R100 - Local Sources - 100 Totals	\$15,800.00	\$469.37	\$3,652.65	\$0.00	\$12,147.35	23 %	\$757,971.40
<b>Function Code R300 - State Sources - 300</b>							
	77,677.00	8,145.92	50,989.80	.00	26,687.20	66	46,119.74
Function Code R300 - State Sources - 300 Totals	\$77,677.00	\$8,145.92	\$50,989.80	\$0.00	\$26,687.20	66 %	\$46,119.74
<b>Function Code R400 - Federal Sources - 400</b>							
	1,086,693.00	108,632.75	692,274.24	.00	394,418.76	64	269,874.73
Function Code R400 - Federal Sources - 400 Totals	\$1,086,693.00	\$108,632.75	\$692,274.24	\$0.00	\$394,418.76	64 %	\$269,874.73
<b>Function Code R500 - ISD / Other Sources - 500</b>							
	.00	.00	.00	.00	.00	+++	75,957.73
Function Code R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$75,957.73
Account Type Revenue Totals	\$1,180,170.00	\$117,248.04	\$746,916.69	\$0.00	\$433,253.31	63 %	\$1,149,923.60
<b>Account Type Expense</b>							
<b>Function Code &lt;N/A&gt; - &lt;No Function defined&gt;</b>							
	.00	.00	.00	.00	.00	+++	.00
Function Code <N/A> - <No Function defined> Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Function Code 200 - Supporting Services</b>							
Sub Function Code 210 - Support Services-Pupil - 210	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 260 - Operations and Maintenance - 260	3,358.00	.00	1,624.85	.00	1,733.15	48	7,066.77
Sub Function Code 290 - Support Services-Other - 290	1,223,040.00	100,771.21	815,214.75	508,923.73	(101,098.48)	67	1,131,019.04
Function Code 200 - Supporting Services Totals	\$1,226,398.00	\$100,771.21	\$816,839.60	\$508,923.73	(\$99,365.33)	67 %	\$1,138,085.81
<b>Function Code 500-600 - Other Financing Uses</b>							
Sub Function Code 600 - Fund Modifications - 600	122,640.00	.00	71,482.99	.00	51,157.01	58	97,510.65
Function Code 500-600 - Other Financing Uses Totals	\$122,640.00	\$0.00	\$71,482.99	\$0.00	\$51,157.01	58 %	\$97,510.65
Account Type Expense Totals	\$1,349,038.00	\$100,771.21	\$888,322.59	\$508,923.73	(\$48,208.32)	66 %	\$1,235,596.46
Fund(COA) 25 - School Lunch Fund Totals	(\$168,868.00)	\$16,476.83	(\$141,405.90)	(\$508,923.73)	\$481,461.63	84 %	(\$85,672.86)



# Board Monthly Financial Report

Fiscal Year to Date 04/30/21

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) <b>29 - Student/School Activity Fund</b>							
Account Type <b>Revenue</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	1,362,636.00	32,449.37	295,045.18	.00	1,067,590.82	22	1,569,589.31
Function Code <b>R100 - Local Sources - 100 Totals</b>	<b>\$1,362,636.00</b>	<b>\$32,449.37</b>	<b>\$295,045.18</b>	<b>\$0.00</b>	<b>\$1,067,590.82</b>	<b>22 %</b>	<b>\$1,569,589.31</b>
Account Type <b>Revenue Totals</b>	<b>\$1,362,636.00</b>	<b>\$32,449.37</b>	<b>\$295,045.18</b>	<b>\$0.00</b>	<b>\$1,067,590.82</b>	<b>22 %</b>	<b>\$1,569,589.31</b>
Account Type <b>Expense</b>							
Function Code <b>200 - Supporting Services</b>							
Sub Function Code 290 - Support Services-Other - 290	1,362,636.00	21,700.98	240,113.47	7,693.03	1,114,829.50	18	616,426.64
Function Code <b>200 - Supporting Services Totals</b>	<b>\$1,362,636.00</b>	<b>\$21,700.98</b>	<b>\$240,113.47</b>	<b>\$7,693.03</b>	<b>\$1,114,829.50</b>	<b>18 %</b>	<b>\$616,426.64</b>
Account Type <b>Expense Totals</b>	<b>\$1,362,636.00</b>	<b>\$21,700.98</b>	<b>\$240,113.47</b>	<b>\$7,693.03</b>	<b>\$1,114,829.50</b>	<b>18 %</b>	<b>\$616,426.64</b>
Fund(COA) <b>29 - Student/School Activity Fund Totals</b>	<b>\$0.00</b>	<b>\$10,748.39</b>	<b>\$54,931.71</b>	<b>(\$7,693.03)</b>	<b>(\$47,238.68)</b>	<b>+++</b>	<b>\$953,162.67</b>
Grand Totals	<b>(\$245,543.00)</b>	<b>\$1,371,786.98</b>	<b>(\$1,797,813.84)</b>	<b>(\$898,217.26)</b>	<b>\$2,450,488.10</b>	<b>732 %</b>	<b>(\$2,399,549.13)</b>





# 2021-2022 Draft D

## August/September

S	M	T	W	T	F	S
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## October

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## November

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## December

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## January

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SmstrDays

1 89

2 92

Total 181

PD (Full Days): 5

PD (Partial Days): 2

Teacher Days (not PD): 2

Total Instructional Days: 188

## Dexter Community Schools

### August/September

### PD hours

Aug 30 - Teacher Report/Work Day

Aug 31-Sept 2

12.5

(flexible PD hours over 3 days)

Sept. 6 - Labor Day

Sept. 7 - Half Day, PM in district

### October

Oct. 13 - AM Students, PM PD

2.5

### November

Nov. 1 - Fall conference window begins

Nov. 11 - AM classes/PM conferences

Nov. 12 - AM classes only

Nov. 24-26 - Thanksgiving Break

Nov. 29 - All Day PD

5

### December

Dec. 19-31 - Winter Break

### January

Jan. 1-2 - Winter Break

Jan. 17 - MLK Jr. Day

Jan 27 - AM classes (end S1), PM in district

Jan. 28 - AM classes (end S1), PM records day

### February

Feb. 18 - AM classes, PM PD

2.5

Feb. 21 - President's Day

### March

Mar. 9 - AM classes, PM PD

2.5

Mar. 27-31 - Spring Break

### April

Apr. 1-3 - Spring Break

Apr. 22 - All Day PD

5

### May

May 30 - Memorial Day

### June

June 16 - AM classes (end S2), PM in district

June 17 - AM classes (end S2), PM records day

June 20 - Optional Teacher Checkout

Total PD hours

30

## February

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

## March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Non-school Days

Half day PD

Full day PD/Teacher Days





# Washtenaw I S D

A REGIONAL EDUCATIONAL SERVICE AGENCY

**To:** Secretary, Board of Education  
**From:** Naomi Norman, Interim Superintendent, Washtenaw ISD  
**Date:** May 14, 2021  
**Re:** **Biennial Election - Monday, June 7, 2021**

The biennial election for the Washtenaw Intermediate School District (WISD), to elect one board member for a six-year term, will be held on **June 7, 2021 at 6:00 p.m.** By law, the body electing intermediate school district board members will be composed of one representative of the board from each constituent district who shall be designated by the constituent board. The board shall **consider** the resolution at not less than one public meeting before adopting the resolution. This can be done prior to May 17, 2021. To be in compliance with the law, between **Monday, May 17, 2021, and Monday, June 7, 2021**, a local constituent board of education must **adopt** a resolution to select its voting representative and identify the candidates it supports. There are two resolutions enclosed for your use – one to consider the resolution to designate the school district's election representative to be used at the first meeting and one to adopt the appointment of the representative and designating the candidates for which the representative's vote is to be initially cast to be used at the second meeting.

The members elected to the Washtenaw Intermediate School District Board of Education will begin his/her six-year term on July 1, 2021. Not more than two members of the Intermediate School District board shall be from the same local school district. The term that is expiring this year is that of Theresa Saunders (Ypsilanti), who has notified us that she will be seeking reelection. Members continuing on the Washtenaw Intermediate School District board include one member from Ypsilanti, one member from Chelsea, and two members from Ann Arbor.

Please remember that you, as Board Secretary, will need to remind your local board representative to electronically attend the election meeting at <https://wisd.zoom.us/j/96081371020> on **Monday, June 7, 2021, at 6:00 p.m.** to cast his/her ballot for your district's vote in the intermediate school district biennial election.

For your information, the candidate that has filed with the Washtenaw County Clerk's office by the deadline of Monday, May 10, 2021, for the one six-year seat is:

Theresa Saunders (Ypsilanti)

If you have any questions, please contact my office at (734) 994-8100, ext. 1300.



# Washtenaw I S D

A REGIONAL EDUCATIONAL SERVICE AGENCY

TO: Secretary, Board of Education

FROM: Melissa Cischke, WISD Administrative Assistant to the Superintendent

DATE: May 14, 2021

RE: Washtenaw ISD 2021 Biennial Election Location

The 2021 Biennial Election of Washtenaw ISD will be held wholly electronically. The public may attend and participate virtually using this information: **Zoom link:** <https://wisd.zoom.us/j/96081371020>, **One tap mobile:** US: +19292056099,,96081371020#, **Telephone:** +1 929 205 6099, **Webinar ID:** 960 8137 1020.

Washtenaw ISD is holding a wholly electronic Biennial Election meeting because it is on or before December 31, 2021 and all Board members will be physically absent due to the following:

- A local state of emergency or disaster is declared pursuant to law, charter, or local ordinance that affects an area where the Board typically holds its meetings and convening a meeting in the physical location would risk the personal health or safety of the Board or the public.
  - “The Washtenaw County Board of Commissioners unanimously passed a resolution declaring a local state of emergency within Washtenaw County as of March 17th, 2021 to continue through December 31, 2021 due to the sustained presence of COVID-19.”  
<https://www.washtenaw.org/CivicAlerts.aspx?AID=1511>

Any person with a disability requiring special accommodations to participate in this meeting should contact the Superintendent's office at [mcischke@washtenawisd.org](mailto:mcischke@washtenawisd.org).

Please let me know if you have any questions.

**GENERAL APPROPRIATIONS RESOLUTION  
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION  
WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
SPECIAL EDUCATION BUDGET 4/13/21**

**RESOLVED**, that this resolution shall be the general appropriations of the Washtenaw Intermediate School District for the fiscal year 2021-2022; A resolution to make appropriations; and to provide for the disposition of all income received by the Washtenaw Intermediate School District.

**BE IT FURTHER RESOLVED**, that the total revenue, including a tax levy of **5.2331 mills**, and unappropriated fund balance be available for appropriations in the **SPECIAL EDUCATION FUND** of the Washtenaw Intermediate School District for the fiscal year 2021-2022 as follows:

<b>REVENUES</b>	Original
Local Revenue	\$ 96,452,092
State Revenue	14,745,104
Federal Revenue	11,815,313
Incoming Transfers & Other Transactions	152,430
Fund Modifications	219,990
<b>TOTAL REVENUE AND INCOMING TRANSFERS</b>	<b>\$ 123,384,929</b>
 FUND BALANCE AS OF JULY 1ST	 \$ 3,090,000
Less Appropriated Fund Balance	
<b>FUND BALANCE AVAILABLE TO APPROPRIATE</b>	<b>\$ 3,090,000</b>
 <b>TOTAL AMOUNT AVAILABLE TO APPROPRIATE</b>	 <b>\$ 126,474,929</b>
 <b>BE IT FURTHER RESOLVED</b> , that \$123,395,648 of the total available to appropriate in the <b>SPECIAL EDUCATION FUND</b> is hereby appropriated in the amounts and for the purposes set forth below:	
 <b>EXPENDITURES</b>	
Basic Programs, Instruction	\$ -
Added Needs, Instruction	\$ 16,482,135
Pupil Support	\$ 16,413,426
Instructional Support	\$ 3,838,703
General Administration	\$ 251,058
School Administration	\$ 279,754
Business Support	\$ 1,739,757
Operations/Maintenance	\$ 4,184,503
Transportation	\$ 61,490
Central Services	\$ 3,082,222
Other Support Services	\$ 117,787
Community Services	\$ 10,000
	<b>\$ 46,460,835</b>
Outgoing Transfers & Other Transactions	76,374,813
Fund Modifications	560,000
<b>TOTAL APPROPRIATED</b>	<b>\$ 123,395,648</b>
 FUND BALANCE ENDING JUNE 30TH	 <b>\$ 3,079,281</b>

**WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
SPECIAL EDUCATION BUDGET COMPARISON  
2021-2022 BUDGET REVIEW/ADOPTION**

	2019-20 Actual Revenue & Expenses	2020-21 Amended 1/26/21 Budget	2021-22 Projected Budget
<b>REVENUES</b>			
Local Revenue 100	\$ 92,380,569	\$ 94,494,070	\$ 96,452,092
State Revenue 300	14,104,104	14,512,973	14,745,104
Federal Revenue 400	11,560,058	12,842,194	11,815,313
Incoming Transfers & Other Transactions 500	185,164	155,846	152,430
Fund Modifications 600	644,119	219,990	219,990
<b>TOTAL REVENUE AND INCOMING TRANSFERS</b>	<b>\$ 118,874,014</b>	<b>\$ 122,225,073</b>	<b>\$ 123,384,929</b>
<b>EXPENDITURES</b>			
Basic Programs, Instruction 110	\$ -	\$ -	\$ -
Added Needs, Instruction 120	12,904,611	14,960,908	16,482,135
Pupil Support 210	13,479,017	15,032,155	16,413,426
Instructional Support 220	2,735,071	3,331,527	3,838,703
General Administration 230	596,830	250,001	251,058
School Administration 240	237,440	260,954	279,754
Business Support 250	1,296,000	1,714,324	1,739,757
Operations/Maintenance 260	3,509,400	3,758,752	4,184,503
Transportation 270	23,806	62,026	61,490
Central Services 280	2,189,217	2,836,288	3,082,222
Other Support Services 290	1,465	61,170	117,787
Community Services 300	30,620	21,250	10,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 37,003,477</b>	<b>\$ 42,289,355</b>	<b>\$ 46,460,835</b>
Outgoing Transfers & Other Transactions 400	81,437,104	79,436,650	76,374,813
Fund Modifications 600	589,444	559,065	560,000
<b>TOTAL EXPENDITURES AND OTHER TRANSACTIONS</b>	<b>\$ 119,030,025</b>	<b>\$ 122,285,070</b>	<b>\$ 123,395,648</b>
<b>EXCESS REVENUE OR (EXPENDITURES)</b>	<b>\$ (156,011)</b>	<b>\$ (59,997)</b>	<b>\$ (10,719)</b>
<b>FUND BALANCE AS OF JULY 1ST</b>	<b>3,306,008</b>	<b>\$ 3,149,997</b>	<b>\$ 3,090,000</b>
<b>FUND BALANCE ENDING JUNE 30TH</b>	<b>\$ 3,149,997</b>	<b>\$ 3,090,000</b>	<b>\$ 3,079,281</b>

Special Education  
2021-22

TITLES	REGULAR BUDGET	1034 Marcel Juv Dtn St Aid 2022	3262 Kruk Early on 54D Carry over 2022	6162 Vannatter Title I Part D 2022	7572 Kruk IDEA Early On 2022	8012 Vannatter IDEA Flowthrough 2022
<b>REVENUES</b>						
Local Sources 100	\$ 96,440,192	\$ -	\$ -	\$ -	\$ -	\$ -
State Sources 300	13,153,067	1,355,700	236,337	-	-	-
Federal Sources 400	-	-	-	46,994	344,642	10,952,573
Incoming Transfers/Other 500	49,000	-	-	-	-	-
Fund Modifications 600	219,990	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 109,862,249</b>	<b>\$ 1,355,700</b>	<b>\$ 236,337</b>	<b>\$ 46,994</b>	<b>\$ 344,642</b>	<b>\$ 10,952,573</b>
<b>EXPENDITURES</b>						
Basic Programs, Instr. 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs 120	16,316,663	-	-	-	-	165,472
Pupil Support 210	14,248,016	-	213,761	46,994	230,009	160,818
Instructional Staff 220	3,536,794	-	22,576	-	108,633	-
General Administration 230	251,058	-	-	-	-	-
School Administration 240	279,754	-	-	-	-	-
Business Support 250	1,739,757	-	-	-	-	-
Operations /Maintenance 260	4,184,503	-	-	-	-	-
Transportation 270	61,490	-	-	-	-	-
Central Support Services 280	3,003,035	-	-	-	-	-
Pupil Activites 290	117,787	-	-	-	-	-
Community Services 300	10,000	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 43,748,857</b>	<b>\$ -</b>	<b>\$ 236,337</b>	<b>\$ 46,994</b>	<b>\$ 338,642</b>	<b>\$ 326,290</b>
Outgoing Transfers/Other 400	64,166,992	1,355,700	-	-	-	10,562,529
Fund Modifications 600	483,096	-	-	-	6,000	63,754
<b>TOTAL APPROPRIATED</b>	<b>\$ 108,398,945</b>	<b>\$ 1,355,700</b>	<b>\$ 236,337</b>	<b>\$ 46,994</b>	<b>\$ 344,642</b>	<b>\$ 10,952,573</b>
EXCESS REV/EXPENSE	\$ 1,463,304	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	\$ 3,090,000	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	<b>\$ 4,553,304</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Special Education  
2021-22

TITLES	8052 Vannatter IDEA Preschool 2022	8112 Vannatter Se Supervision 2022	9829 Vannatter EMU Para 2021	9840-015 Vannatter Nursing Services Milan & Lincoln	9840-021 Vannatter Psych Services Manchester	9840-075 Vannatter Adaptive PE Ann Arbor
REVENUES						
Local Sources 100	\$ -	\$ -	\$ 11,900	\$ -	\$ -	\$ -
State Sources 300	-	-	-	-	-	-
Federal Sources 400	289,592	181,512	-	-	-	-
Incoming Transfers/Other 500	-	-	-	30,161	4,166	4,143
Fund Modifications 600	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 289,592</b>	<b>\$ 181,512</b>	<b>\$ 11,900</b>	<b>\$ 30,161</b>	<b>\$ 4,166</b>	<b>\$ 4,143</b>
EXPENDITURES						
Basic Programs, Instr. 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs 120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pupil Support 210	-	95,175	-	378,304	56,915	63,297
Instructional Staff 220	-	-	170,700	-	-	-
General Administration 230	-	-	-	-	-	-
School Administration 240	-	-	-	-	-	-
Business Support 250	-	-	-	-	-	-
Operations /Maintenance 260	-	-	-	-	-	-
Transportation 270	-	-	-	-	-	-
Central Support Services 280	-	79,187	-	-	-	-
Pupil Activites 290	-	-	-	-	-	-
Community Services 300	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 174,362</b>	<b>\$ 170,700</b>	<b>\$ 378,304</b>	<b>\$ 56,915</b>	<b>\$ 63,297</b>
Outgoing Transfers/Other 400	289,592	-	-	-	-	-
Fund Modifications 600	-	7,150	-	-	-	-
<b>TOTAL APPROPRIATED</b>	<b>\$ 289,592</b>	<b>\$ 181,512</b>	<b>\$ 170,700</b>	<b>\$ 378,304</b>	<b>\$ 56,915</b>	<b>\$ 63,297</b>
EXCESS REV/EXPENSE	\$ -	\$ -	\$ (158,800)	\$ (348,143)	\$ (52,749)	\$ (59,154)
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (158,800)</b>	<b>\$ (348,143)</b>	<b>\$ (52,749)</b>	<b>\$ (59,154)</b>



Special Education  
2021-22

TITLES	9840-061 Vannatter TC Svs WTMC	9850-061TC Vannatter Ancillary Svs WAVE	9855 Vannatter Ancillary Svs ECA	9859 Vannatter Ancillary Svs IB - WIHI	TOTALS
<b>REVENUES</b>					
Local Sources 100	\$ -	\$ -	\$ -	\$ -	\$ 96,452,092
State Sources 300	-	-	-	-	\$ 14,745,104
Federal Sources 400	-	-	-	-	\$ 11,815,313
Incoming Transfers/Other 500	2,720	40,654	9,328	12,258	\$ 152,430
Fund Modifications 600	-	-	-	-	\$ 219,990
<b>TOTAL REVENUES</b>	<b>\$ 2,720</b>	<b>\$ 40,654</b>	<b>\$ 9,328</b>	<b>\$ 12,258</b>	<b>\$ 123,384,929</b>
<b>EXPENDITURES</b>					
Basic Programs, Instr. 110	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs 120	\$ -	\$ -	\$ -	\$ -	\$ 16,482,135
Pupil Support 210	40,654	556,655	155,169	167,659	\$ 16,413,426
Instructional Staff 220	-	-	-	-	\$ 3,838,703
General Administration 230	-	-	-	-	\$ 251,058
School Administration 240	-	-	-	-	\$ 279,754
Business Support 250	-	-	-	-	\$ 1,739,757
Operations /Maintenance 260	-	-	-	-	\$ 4,184,503
Transportation 270	-	-	-	-	\$ 61,490
Central Support Services 280	-	-	-	-	\$ 3,082,222
Pupil Activites 290	-	-	-	-	\$ 117,787
Community Services 300	-	-	-	-	\$ 10,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 40,654</b>	<b>\$ 556,655</b>	<b>\$ 155,169</b>	<b>\$ 167,659</b>	<b>\$ 46,460,835</b>
Outgoing Transfers/Other 400	-	-	-	-	\$ 76,374,813
Fund Modifications 600	-	-	-	-	\$ 560,000
<b>TOTAL APPROPRIATED</b>	<b>\$ 40,654</b>	<b>\$ 556,655</b>	<b>\$ 155,169</b>	<b>\$ 167,659</b>	<b>\$ 123,395,648</b>
EXCESS REV/EXPENSE	\$ (37,934)	\$ (516,001)	\$ (145,841)	\$ (155,401)	\$ (10,719)
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 3,090,000
ENDING FUND BALANCE	<b>\$ (37,934)</b>	<b>\$ (516,001)</b>	<b>\$ (145,841)</b>	<b>\$ (155,401)</b>	<b>\$ 3,079,281</b>

**ISD BUDGET RESOLUTION**

\_\_\_\_\_, Michigan (the "District")

A meeting of the board of education of the district was held in the \_\_\_\_\_ in the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

**WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The board of education has received and reviewed the proposed intermediate school district general fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district general fund budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2021.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

**Disapproval of Budget**

**ISD BUDGET RESOLUTION**

\_\_\_\_\_, Michigan (the "District")/

A meeting of the board of education of the district was held in the \_\_\_\_\_ in the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

**WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The board of education has received and reviewed the proposed intermediate school district general fund budget and has determined that it disapproves of certain portions of the proposed intermediate school district general fund budget with objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.
2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget no later than June 1, 2021.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

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Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2021, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

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Secretary, Board of Education



## ***Norms of the Dexter Board of Education***

Revised 4/28/21

### **Board Discussion**

- Wait to speak until recognized by the Board President or meeting Chair.
- Once a trustee has spoken, other trustees ought to have an opportunity to speak before the trustee speaks again.
- Keep comments concise.
- Stay on topic.
- Ask questions to seek understanding, rather than to challenge.
- Avoid side-bar conversations which are distracting to those at the table and in the room.
- Treat fellow trustees, staff and community members with respect.

### **Board Agenda**

- Plan the agenda so that discussion and business comes earlier when trustees are fresh.
- Strive for two-hour meetings.
- As a general rule, agenda items—except for routine matters—should first appear as *Discussion* items before coming to the Board for *Action*.
- Any trustee who would like to see an item placed on the agenda, should contact the Board President or Superintendent.
- If a trustee would like a *Consent* or *Action* item moved to *Discussion*, the item will be moved except for extenuating circumstances.
- Continue providing committee updates.

### **Meeting Minutes**

- Any corrections to Board of Education meeting minutes should be submitted to the Superintendent's Assistant by 9:00 am the day of the meeting. If the requested correction is substantial, the Board President will resolve the issue and the amended minutes will be presented at the meeting for Board approval.

### **Public Comment**

- A podium will be provided for public comment and presentations.
- The Board President should appropriately acknowledge commenters, but will not engage in discussion.
- Trustees should refrain from speaking during public comment.
- At the conclusion of public comment, the Board President may provide clarification on topics--or ask the Superintendent to set the record straight--if misinformation has been shared during the public comment section of the meeting.

- Meeting Minutes will include commenter's name and topic, but not a summary of thoughts expressed.

### *School and Community Group Presentations*

- Those presenting to the Board should be provided with time parameters, preferably keeping presentations to ten minutes or less.
- There should be no more than two presentations per meeting.
- Trustees should be sensitive when asking questions of presenters, but may ask questions for clarity.
- Everyone who presents before the Board should leave the meeting feeling valued.

### *E-mail and Electronic Communication*

- Board members must not use email, texting, instant messaging and other electronic forms to communicate with each other, or members of the public, during board or committee meetings.
- Trustees should make sure that they are able to receive community e-mail messages sent through the district website.
- Refrain from sending intra-Board e-mail messages to avoid accusation of deliberation outside of public meetings.
- Best practice is to send e-mail messages to the Superintendent's Assistant and to be forwarded to the Board and Superintendent.
- The Board President or Acting President will respond to e-mail and correspondence sent to the Board as a whole.
- Trustees who choose to respond to e-mail or correspondence must make it clear that they are not speaking for the Board. Only the President or Acting President may speak for the Board.

### *Board Decisions*

- Board decisions should take place in an open, transparent fashion at a posted public meeting, with an opportunity for all trustees to have input during deliberation.
- Once a vote has been taken, all trustees should support the decision.

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Board Member

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Date



## ***Social Media Guidelines for School Board Members***

Adapted from TASB School Law eSource

Revised 4/28/21

Many School Board members are active users of social media, including online platforms like Facebook and Twitter, blogs and personal websites. When communicating online about school district business, Board members ought to follow best practices. Consider the following guidelines when using social media as public officials.

### ***Clarify that you are communicating about school district business as an individual member of the Board, not as an official district spokesperson.***

When community members hear from Board members, they often assume that these trustees are speaking for the Board and the district. They do not distinguish between a single Board member's musings, and Board policy and District direction. It must be clear that the official spokesperson for the Board is the President, and the official spokesperson for the district is the Superintendent.

### ***Deliberating with a quorum of the Board about school district business violates the Open Meetings Act.***

A message sent to an internet-based group whose membership is unknown could constitute a deliberation and a meeting under OMA. Board members should not use online communications as a vehicle for communicating with each other outside of meetings. In addition to the risk of an OMA violation, such communication undermines good working relationships, and the purpose of open meetings.

### ***Direct complaints or concerns presented online to the appropriate administrator.***

When a community member approaches a Board member with a concern, in person or online, the Board member ought to direct the person to an appropriate administrator and/or encourage them to access the "Let's talk" link or other function on Dexter's website. This maintains chain-of-command and separates "management," which is the work of administration, from "governance," which is the work of the Board.

### ***Avoid posting content that indicates you have already formed an opinion on pending matters.***

When an issue is presented to the Board of Education it is with the understanding that the Board will sit as a deliberative body and operate with due process. Social media posts by a Board member expressing an opinion on a pending matter may be considered evidence of bias or prejudgment and call into question the validity of Board action.

***Ask for community input to be provided through appropriate channels and do not allow your social network to direct your decisions as a trustee.***

Soliciting input from the community is part of the district’s communication strategy. Yielding governance decisions to social networks may violate local policy, Board norms, ethics, and, in some instances, the law.

***Only post content that the district has already been released to the public.***

In light of the sensitivity of many school district matters and the risk of inadvertent disclosure of confidential material, a trustee should limit the use of social media to sharing content already released to the public by the District.

***When attempting to restate what happened at a previous Board meeting, clarify that the posting is not an official record of the meeting and share information only from the open portions of the meeting.***

The minutes are the official record of the meeting. When describing what took place at a Board meeting, remember to honor the vote of the Board. Whether in the minority or the majority, once the motion is approved, the Board has spoken and policy has been enacted. It is particularly destructive to use social media to vent about a contentious decision.

***Retain electronic records—including your own posts and content others post to your account—when required to do so by district’s records retention policy.***

Generally speaking, posts about school district business ought to be retained if the content goes beyond simply sharing existing district information—like a link to the website—or routine correspondence—date/time/location of an upcoming Board meeting.

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Board Member

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Date

**DEXTER COMMUNITY SCHOOLS**  
**Application to request the adoption of a new course and/or resources**

**Date of application:** May 24, 2021

**Course Title:** NA

**Department:** Instruction - Elementary Literacy (K-4)

**Duration:** 1-3 years

**Prerequisite(s):** None

**Applicant(s):** K-4 staff & administration, Instructional Support Team

**Buildings Involved:** DEEC, Wylie

**Targeted population:** All K-4 students

**Targeted year for implementation:** 2021/2022

**Describe your resource request:** The elementary staff and administration are requesting the purchase of the Reading Horizons phonics program as a foundational reading resource for grades K-4, which includes handwriting at the youngest levels. This will provide a balanced literacy approach throughout our early reading instruction. Additional information regarding the resource overview can be found at <https://www.readinghorizons.com/>

**Rationale: Why are new resources necessary?** New materials are necessary because we currently don't have a consistent, comprehensive early literacy/phonics/phonemic awareness resource for K-4. Teachers haven't had a consistent resource to teach early reading skills/phonics for over a decade. With the lack of resources and face-to-face instruction recently, our students are showing signs of reading deficiency and low growth. We need to ensure they have foundational reading skills in order to grow and achieve.

**Connection to specific goals within the strategic framework/What are the "big ideas" or "core concepts" that will be covered in the course/resources?**

Reading Horizons addresses seven areas of phonemic awareness (rhyming, syllable counting, initial sounds, blending, final sounds, medial sounds, and segmentation). Teachers using Reading Horizons provide every student with reading instruction that is aligned with reading science, Structured Literacy, and the Orton-Gillingham approach. Because it is aligned to research, the program helps every student build a solid foundation in reading and prevents general education students from falling behind—including students with dyslexia. Reading Horizons helps students make connections between what they hear, say, write, and read. This multi-sensory process activates and connects all areas of the brain involved in accurate and fluent reading. Reading Horizons instructional sequence builds on previous skills and student mastery is important at each step. Instructional pacing is determined by the ability to accurately apply skills to reading and writing which allows instruction to move at the rate appropriate for each student.

**Connection to District Improvement Plan or School Improvement Plan(s):**

The District Improvement Plan includes reading goals for students in all grades. This purchase will support the District Improvement Plan by increasing our ability to provide consistent, foundational reading instruction for our youngest readers, thus increasing their reading skills and the ability to provide differentiated support.

**How will technology be integrated into the course/resources?**

Digital resources are available for teachers through the Lesson Planner where teachers can create a teaching schedule, access a digital copy of the teacher's manuals, download lesson resources, and watch how-to videos. This tool can be synced to the software component of the program to quickly create student groupings for small-group instruction based on student mastery of each skill. Teachers also have access to the learning community where they can share their own tips and insights with the community as they implement the program.

Student digital resources are available as an additional purchase. According to our RH rep, most schools don't purchase them during the first year and rely on hard copy resources and face to face instruction. We are not planning to purchase the student digital resources during the first year of implementation and may make a decision to purchase them in the future if needed.

**How do the resources support various learning styles, multiple intelligences of the students, and differentiated instruction?**

Reading Horizons teaches phonetic sounds, patterns, and skills to students through explicit, systematic, and sequential lessons. These lessons are intentionally sequenced to move cumulatively from simple to more complex. The teacher's manuals outline how to make every lesson an active, multisensory experience for students. Each lesson includes high student involvement, encourages students to come up to the board, and gets every student responding during teacher instruction. This deepens learning and helps students make new connections that facilitate understanding. Students are able to make connections between what they hear, say, write, and read which activates and connects all areas of the brain involved in accurate and fluent reading.

**By the end of the course, students will be able to:**

- Utilize 42 Sounds of the alphabet, phonetic skills, and decoding skills
- Directly apply the decoding skills they learn during instruction into reading practice with a collection of decodable texts
- Understand phonics patterns most words, including common exceptions and high-frequency words with irregular patterns
- Build automaticity with common sight words
- Use basic grammar and syntax (e.g., parts of speech, sentence structure, prefixes/suffixes)
- Apply more complex grammar skills to improve reading fluency and overall reading ability over time

- Have both practice and confidence in reading

**How does the material support cultural diversity and gender equity?**

Reading Horizons is committed to respecting the inherent dignity and worth of every individual and seeks to provide literacy skills to all. Reading Horizons embraces and values diversity with thorough, regular evaluation of materials and processes with an explicit focus on inclusivity. Reading Horizons makes every effort to see that all materials are aligned to the most stringent standards of social content. This review can be accessed here:

<https://www.readinghorizons.com/reading-method/reading-research/california-department-of-education-social-content-review>

**How will career or “real world” experiences be integrated into the course and resources?**

The explicit, systematic, and sequential training students receive from instruction in the Reading Horizons method can and should be applied across their learning experience. As they are introduced to terms in the realms of math, science, social studies and other areas of learning, they will be able to figure out how to read and pronounce them based on the Reading Horizons skills they have earned. This ability will follow them into everyday life, enabling them to read signs, labels and a host of things, as literacy is one of the most important life skills.

**How does the material encourage critical thinking and problem solving?**

The strategies and skills students learn from instruction with Reading Horizons give students word attack skills that empower them to be able to decode and prove words, even when they have not encountered the word previously. This will afford them the ability to learn independently.

**What summative and formative assessments will be used to measure student achievement?**

Both summative and formative assessments are built into the Reading Horizons Curriculum with targets, progress monitoring, and checkpoints for staff and students. Formative assessments include - the dictation process, student transfer cards, skill checks and reading records. Summative assessments include paper and pencil chapter tests. In addition, we are excited to utilize the NWEA Reading Fluency Assessment as an additional data point to monitor student learning.

**What teacher aids are provided?**

Each teacher kit includes all necessary teachers' manuals, supplementary games, wall posters, transfer cards, student books, and access to additional resources and activities on the teacher resource site. Special Education teacher resources include all of the above, including flipcharts.

Each teacher's manual also includes detailed instructional guides and activities for meeting the needs of students below, on, or above level for each reading skill. By implementing the *Reading Horizons Discovery*® program across all three tiers, teachers have a common language and are able to differentiate and individualize for intervention students.

**Describe what other alternatives were considered and why were they are not being proposed:**

The other resources that were considered and piloted are Words Their Way, Units of Study Phonics, Really Great Reading, Sondag Essentials. These resources are not being proposed because of the time-intensive preparation for teachers, the slow pacing for most of our students, the lack of a tiered support system, and the lack of continuity from grades K-4.

**Projected costs** (explain each as needed, some items may not be applicable):

Additional personnel:	\$0
Textbooks, materials, technology:	\$69,000
Professional Development:	\$7,000
Release time:	\$0
Teacher stipends:	\$0
Speaker/Consultant stipends:	\$0
Registration fees:	\$0
Travel expenses:	\$0
Summer work:	\$0
Other expenses (please explain below)	\$0

**GRAND TOTAL:** **\$76,000**

**Instructional Resource Review Process**

**Date of department/committee review/discussion:** May 13-20, 2021

Location of meeting: Beacon Conference Room

Number of attendees: 5 staff involved initially, all Y5-4th grade staff had resources available for review

Record of the meeting including comments & recommendations: After reviewing and piloting other resources (Words Their Way, Units of Study Phonics, Really Great Reading, Sondag Essentials), staff are in support of adopting the Reading Horizons phonics program at grades K-4. Admin, coaches and staff are looking forward to having a consistent approach to teaching phonics. Teachers expressed excitement about having a cohesive, structured, comprehensive phonics program. There were no negative comments.

**Date of admin review/discussion:** Multiple meetings from April - May, 2021

Location of meeting: Wylie Conference room, Beacon Room 29, and zoom meetings

Number of attendees: 7

Record of the meeting including comments & recommendations: District admin, Y5-4 admin met multiple times with each other, coaches and teachers to determine the most appropriate pathway for resource adoption. After reviewing and piloting other resources (Words Their Way, Units of Study Phonics, Really Great Reading, Sondag Essentials), the administrative team is in support of adopting the Reading Horizons phonics program at grades K-4.

**Date of adjacent building review/discussion:** May 13-21, 2021

Location of meeting: Beacon conference room

Number of attendees: 11

Record of the meeting including comments & recommendations: Teachers were able to review materials at grades K-4 and offer feedback via a Google form. The feedback was overwhelmingly in favor of adopting Reading Horizons.

**Date of community review/discussion:**

Location of meeting: Beacon, Anchor and Wylie PTT meetings

Number of attendees: Anchor APTO meeting - 18 attendees;

Record of the meeting including comments & recommendations:

- Attendees at the APTO meeting were in favor of the adoption. They did ask the following questions:
  - Does the program support 3rd and 4th graders? Yes, Reading Horizons Discovery is for grades K-3 and Reading Horizons Elevate will be used for 4th grade.
  - What does the program look like for 2nd grade students and how do they learn the different marks and language? Reading Horizons is unique in that there is no 1st grade program/2nd grade program, etc. however, there are separate K manuals. Every grade starts with Chapter 1 and moves through. The 2nd/3rd graders will be able to move through quickly, using Chapter 1 as a review and to learn the marking system. 2nd grade students, in year 1, will start with Chapter 1 and learn the coding systems, sounds, etc, like everyone else. Because they likely will know most of this information, they will go through the chapters much quicker.
  - Is there professional development for the teachers? Yes
  - When is the PD? Late August/Early September before school starts per DCS 21/22 PD calendar.
  - Are there materials for the teachers? Yes, all K-4 teachers will have teacher kits and classroom resources.
  - What do the materials include? Each teacher kit includes all necessary teachers' manuals, supplementary games, wall posters, transfer cards, student books, and access to additional resources and activities on the teacher resource site. Special Education teacher resources include all of the above, including flipcharts. Each teacher's manual also includes detailed instructional guides and activities for meeting the needs of students below, on, or above level for each reading skill. By implementing the *Reading Horizons Discovery*® program across all three tiers, teachers have a common language and are able to differentiate and individualize for intervention students.

- What does phonics look like currently? We currently do not have a consistent approach to teaching phonics. Teachers use a variety of resources and strategies.

**Date of Board of Education review/discussion:** Monday, May 24, 2021

Record of the meeting including comments & recommendations:

**Date of Board of Education action:**

Action taken:





**DEXTER COMMUNITY SCHOOL  
BOARD OF EDUCATION  
MEETING SCHEDULE  
2021-2022 (draft)**

*Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in meetings.*

**All meetings are held at the Bates School Board Room at 7:00 PM unless otherwise noted.**

<u>DAY</u>	<u>DATE</u>	<u>HOLIDAYS / NO SCHOOL DAYS</u>
Monday	July 19 or 26	
Monday	August 9/16	
Monday	August 23/30	Labor Day = Sept. 6 First Day of School = Sept. 7
Monday	September 13/20/27	
Monday	October 4/18	
Monday	October 11/25	
Monday	November 8/15	Thanksgiving = Nov. 25 & 26 (29 is no school day)
Monday	November 22	
Monday	December 6/13/20	Winter Break = Dec. 20 - 31
Monday	January 11, 2022	
Monday	January 25	
Monday	February 11/18	
Monday	February 25	
Monday	March 7/14	
Monday	March 21	Spring Break March 28-April 1
Monday	April 14/11	
Monday	April 18/25	
Monday	May 9/16	
Monday	May 23	Memorial Day = May 30
Monday	June 13/20	
Monday	June 27	

**Note:** Additional Board of Education workshop(s) and special meetings may be set during the year and will be posted prior to meetings.





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The May 10<sup>th</sup> Board of Education meeting was held both in person in the Bates Boardroom and streamed online via Zoom to allow the opportunity for all community members to participate during the pandemic.

### **COVID Data Update**

Dr. Timmis presented the latest information from both the [COVID-19 Data Review](#) and [DCS Dashboard](#). Citing previous weeks' case numbers, Timmis shared student and staff positive case numbers have increased slightly, but appear to be leveling out. Student quarantine numbers have been high, with 5 classrooms quarantining in recent weeks, but those numbers are beginning to decrease as well.

Moving to Washtenaw County data, the infection rate is also in significant decline, standing at 0.7% as of May 7<sup>th</sup>. In mid-April, the county was seeing around 2300 positive cases over a two-week period; most recently, positive cases are less than 900, giving the county a 3% positivity rate. According to Washtenaw County data, as of May 7<sup>th</sup> there are 117 positive cases per million with a 3% positivity rate. Using CDC guidelines, our area is in the lower to moderate range for risk, but still high in terms of community spread.

### **Reconfirmation of Learning Plan**

Timmis updated Trustees on the Reconfirmation of Learning Plan, review of which is required each month by The State Aid Act. Dexter's plan is to continue with current instruction methods: pre-kindergarten is in person every day, elementary students (Y5-6) who choose Homeroom are in person every day and those choosing Home-based are fully virtual. Mill Creek and DHS Homeroom students are in person 4 days/week, with a full virtual option for Home-based students. Dexter also continues to increase in-person services for special education students (per IEPs), ELL students and other special populations. Attendance data shows a 97% participation rate over a two-week period.

Overall, this plan has worked very well, Timmis shared, with the District only having to quarantine classes as required. Administration is meeting with the Washtenaw County Health Department on both May 11<sup>th</sup> and May 14<sup>th</sup> for guidance updates. Timmis closed his remarks by sharing the Board should have a 2021-2022 school calendar to ratify at the May 24<sup>th</sup> meeting.

### **Board President Update**

Board President Dr. Julie Schumaker noted that the District is planning to provide a full, in-person school model for students next fall as Dr. Timmis has outlined in his Superintendent Updates. With the widespread availability of the vaccine and continued vigilance by our community, the Board is hopeful the next school year will look like a normal school year for our students. She shared Dr. Timmis's [April 14<sup>th</sup> Superintendent Update](#):

*"We plan to provide a full, in-person school model for the vast majority of our students in the fall. In addition, and consistent with the offerings we've provided to families for many years, we will have a full remote option available. Sign up for a remote option can be made closer to the start of school. Every year, we have many families who work through our virtual options for their students. This year, we know of many students who are thriving in the remote option and may choose to continue in the future. We plan to continue this option for interested families. However, at this time, we want families to know that we will continue to offer this option, but to please plan to register and fill out the normal enrollment information sent by buildings to help us plan appropriately."*

May 10, 2021

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In response to community questions regarding emergency powers granted to Dr. Timmis for the 2020-21 school year, Dr. Schumaker informed attendees this was done in the fall in order to allow him to comply with Executive Orders, MDHHS orders or Washtenaw County Health Department orders to quickly respond to COVID guidance in a timely manner.

#### **Student Representative Update**

Aidan Naughton shared that the high school is pretty calm right now. Students have adjusted to the four days/week schedule, and things seem relatively back to normal.

#### **First Public Participation Opportunity**

A community member asked about the plan for fall instruction, whether fully virtual classes (i.e., all students virtual rather than both in-person and virtual) will be taught by DCS teachers, and which COVID metrics will be used.

Dr. Timmis responded that the district follows the guidance of the Health and Human Services Department (MDHHS). Currently, the MDHHS metric for quarantining is if an individual is within 6 feet of an infected person for 15 minutes or longer in a 24-hour period, and vaccinated individuals don't necessarily have to quarantine. Timmis explained that next year in-person and virtual students will have teachers solely dedicated to their instruction method.

#### **Consent Items**

Trustees approved leave requests for the 2021-2022 school year from Anandkumar Patel, Jessica Elkin and Rebecca Lange.

#### **DHS Course Proposals**

Proposals for [seven new DHS classes](#) (descriptions in Board packet, pgs. 13-47) were first presented at the April 26<sup>th</sup> meeting. Board members unanimously approved the following courses for Fall 2021: Positive Psychology, Science and Practice of Strength and Conditioning, Spanish Films and Literature, Bearing Witness, Nutrition & Food Science 2, Science Makerspace and Musical Theater Workshop.

#### **Administrator Salary Levels**

Trustees also unanimously approved administrator salary levels for 2021-2022 school year, a routine Board agenda item each May for the upcoming school year.

#### **Reconfirmation of Learning Plan**

The Reconfirmation of Learning Plan was unanimously approved by the Board.

#### **WISD Budget**

Dr. Timmis walked Trustees through a [presentation](#) (Board packet, pgs. 55-92) on the Washtenaw Intermediate School District (WISD) budget process. Every local school board must adopt a resolution of support or indicate specific recommendations for changes before June 1, 2021. This item was presented for discussion tonight, with a vote to be taken at the May 24<sup>th</sup> meeting.

### **WISD Biennial Election**

The biennial election for WISD to elect one board member for a six-year term will be held virtually on June 7, 2021, at 6:00 p.m. Dexter Trustees must elect a representative to attend this meeting in order to cast the Dexter BOE's vote. WISD Board candidate names are not yet available yet, but Trustees will be notified of candidates' names before Dexter's May 24<sup>th</sup> meeting. Voting on both the Dexter representative and the WISD candidate will take place at the May 24<sup>th</sup> BOE meeting.

### **Schools of Choice Discussion**

Dr. Timmis shared that the District has received over 200 applications for Schools of Choice (SOC) for the 2021-2022 school year. Approximately 5% of all students across the state (2-3% nationally) will not be returning to school in the fall in favor of homeschooling, family road-tripping, etc. In determining the number of applications to be accepted, the District surveyed current and past families regarding their next year's plans, reviewed current students applying for SOC, and looked at existing classroom numbers and staffing. Dexter lost about 250 students this year and, combined with the data collected, this would allow the District to accept around 170 SOC students. Anticipating that approximately 60% of accepted SOC students actually enroll (based on historical figures), accepting this number will maintain current class sizes.

Timmis underscored the fact that Dexter will not accept this many SOC applicants every year, but that this is a unique year and families are looking for changes. Between 30 and 50 students who applied are already here and some are siblings of current students. Responding to questions about how SOC applications were selected, Timmis shared that siblings of current SOC students were prioritized, then remaining applications were selected via a lottery system. A Trustee asked about class sizes. Dr. Timmis noted that class sizes are at or below neighboring school districts' numbers.

In conclusion, Timmis reiterated that this fall will be volatile for determining student count. Life-changing events (divorce, moving, parent job loss, etc.) cause families to change their schooling options, but in limited numbers. COVID-19 is a life-changing event for every family, which has increased the number of schooling changes worldwide.

### **Second Public Participation Opportunity**

A community member asked about a recent email from Athletic Director Mike Bavineau stating fully vaccinated students are no longer required to test weekly for COVID-19 in order to participate in athletics and expressed concern that students will be treated differently based on their vaccination status. Dr. Timmis clarified that athletic guidance regarding vaccinated students comes from MHSAA, not the District.

### **Board Comments**

With no committee updates to report, Trustee Mara Greatorex shared how wonderful it was to hear the high school bands perform last week in their first live concert since February 2020. Greatorex also stated the band is seeing a loss of students due to the pandemic, as it is difficult to learn music virtually. She asked the community to remember the enemy is not teachers, not the Board, not each other; COVID-19 is the enemy we are all fighting.

## BOARD OF EDUCATION BULLETIN

May 10, 2021

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### **Closed Session**

Shortly after 8pm, the Board moved into closed session to perform the Superintendent's quarterly evaluation. They returned to open session at approximately 9:25pm, canceled the back-up virtual meeting, and adjourned for the evening.

The full meeting video can be viewed on the Board of Education website at <https://www.dexterschools.org/district/board-of-education/meetings/videos>.

### **Upcoming Board Calendar**

- Monday, May 24 – 7:00pm – Board Meeting - Bates School
- Monday, June 14 – 7:00pm – Board Meeting - Bates School

# DRAFT

## Policy Committee Meeting May 18, 2021 10:30am Minutes

The meeting was called to order at approximately 10:34am.

1. Agenda. Julie Schumaker made a motion that the agenda be approved. Elise Bruderly seconded the motion
2. Public Participation. None.
3. Discussion. The committee discussed the following policies:
  - a. 1422 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
  - b. 3122 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
  - c. 4122 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
  - d. 1623 - SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT
  - e. 3123 - SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT
  - f. 4123 - SECTION 504/ADA PROHIBITION AGAINST DISABILITY
  - g. 1662 - ANTI-HARASSMENT
  - h. 3362 - ANTI-HARASSMENT
  - i. 4362 - ANTI-HARASSMENT
  - j. 5517 - ANTI-HARASSMENTThese will be edited per committee notes and brought to a June meeting for first reading.
4. Next Meeting. June 15, 2021 10:00am at Bates.

The meeting was adjourned at approximately 11:58am.



May 5, 2021

Mr. Christopher Timmis  
Superintendent  
Dexter Community Schools  
2704 Baker Road  
Dexter, MI 48130-1535

Dear Mr. Timmis,

On behalf of the Michigan School Business Officials, it is my pleasure to inform you that Lisa Melvin has met the requirements for certification under the MSBO Voluntary Certification Program and has earned the Pupil Accounting Specialist certification. This award reflects a high degree of academic and professional preparation established by the MSBO Board of Directors through our Professional Development Committee.

Ms. Melvin's certificate will be valid from 05/01/2021-06/30/26. During this 5-year period, she will need to maintain active MSBO membership and earn 90 professional development hours in order to maintain and renew her certification.

I hope that you will join us in celebrating Ms. Melvin's accomplishment. You may wish to inform your district's Board of Education and/or the local media. It is an opportunity to highlight your staff's accomplishments and shed a positive light on your school district.

If you have any questions or want additional information, please call me.

Sincerely,

David Martell  
Executive Director

DM/cbb

cc: Lisa Melvin, PAS