



Position Title:	Long Term Substitute: Art Teacher: Ceramics, 3D Art
Position Status:	Full-time - During Parental Leave
FSLA Classification:	Exempt
Reports to:	Director of the Arts/New Media Department Chair and Head of Upper School

Position Purpose:

Communicate and model the creative process through the study of Ceramics and general 3D Art classes. Create lesson plans that build general skills while differentiating instruction for highly motivated students. Maintain a well-equipped Ceramics studio and maintain kilns in other areas of the school. Be a thoughtful advocate for the Arts through interdisciplinary collaborations and seek out emerging technologies that intersect with other disciplines. Promote student interest in Ceramics and provide opportunities for further growth.

Essential Functions:

- Teaches Upper School Ceramics classes and 3D Art classes.
- Maintains Ceramics studio.
- Supports public exhibitions in the Crawford Art Gallery.
- Assists students with installations, exhibitions, and projects.
- Prepares course objectives and outline course of study following curriculum guidelines and any school requirements as mentioned in the mission statement.
- Demonstrates, models, and designs learning experiences that foster 21st century learning skills in students.
- Prepares, administers, corrects, and records assessment results in a regular and timely manner.
- Differentiates instruction to meet the needs of students.
- Provides students with a variety of formats by which they can demonstrate skill mastery.
- Provides timely and regular feedback on students' progress toward skill mastery.
- Teaches rules of conduct and creates a warm and welcoming learning environment.
- Maintains order and enforce school policies in the classroom and throughout common areas of the campus.
- Counsels pupils when adjustment and academic problems arise.
- Discusses pupils' academic and behavioral attitudes and achievements with parents.
- Keeps daily attendance and records of students' progress.
- May chaperone overnight field trips.
- Collaborates with the Arts department and with all departments and offices as required or requested.
- Assumes other reasonable and equitable job-related duties assigned by the immediate supervisor, some of which occur on weekends and evenings.
- Attend professional development workshops each year.

Qualifications:

- Extensive experience in the area of ceramics with knowledge of glaze technology.
- Excellent communication, both oral and written.
- Ability to develop and implement curriculum, assessments, and utilize teaching methodologies/best practices.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.
- Knowledge of applicable safety procedures.
- Ability to provide a supportive, caring, and positive environment for students.
- Ability to maintain classroom discipline.
- Records and course website maintenance skills using web-based applications.
- Comfortable with a team-based work structure; ability to demonstrate flexibility on the job.
- Demonstrates initiative, is conscientious, and provides complete follow-through on areas of responsibility.
- Demonstrated sensitivity, knowledge, and understanding of the diverse backgrounds of community members with a continuous focus on healthy relationship building.
- Demonstrated deep understanding of cultural competency skills and enthusiasm for issues of diversity, inclusivity, and multiculturalism.
- At minimum, a bachelor's degree in Ceramics.
- At least two (2) years of experience teaching Ceramics.

Physical Requirements and Work Environment:

- Be able to occasionally lift up to 50 lbs
- Regularly use close and distance vision
- Frequently stand and talk or hear and sometimes walk and sit
- Turn, bend, reach, and occasionally climb
- Work in a traditional climate-controlled classroom environment with moderate noise level

Application Procedures:

Interested candidates, please **e-mail** a cover letter, resume, statement of education philosophy, and contact information for three references to careers@sch.org.

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