

# SUMMER AT FRIENDS

## PARENT HANDBOOK - 2021

### CONTACTING CAMP OFFICES

#### Camp Office

E-mail: [summercamp@friendsbalt.org](mailto:summercamp@friendsbalt.org)

Phone: 410-649-3218 or 410-649-3209

Fax: 410-649-3307

Office Hours: 9:00 am – 2:00 pm – during the school year  
8:30 am – 5:30 pm – June 21 through August 13

#### ***THE FOLLOWING OFFICES ARE OPEN FROM JUNE 21 to AUGUST 13 ONLY!***

Please do not call these extensions during the regular school year.

**Junior Camp:** 410-649-3225

**Camp Nurse:** 410-649-3243

E-mail: [campnurse@friendsbalt.org](mailto:campnurse@friendsbalt.org)

Fax: 410-649-3226

*For all other camps/offices, call the Camp Office: 410-649-3218 or 410-649-3209.*

### EARLY CLOSURE/EMERGENCY COMMUNICATION

Announcements about early closures or other emergencies will be posted on the school's website ([www.friendsbalt.org](http://www.friendsbalt.org)), on the camp's website ([www.fscamp.org](http://www.fscamp.org)), and shared on our social media accounts. Cancellations and early closures will also be shared with WBAL TV/radio, WMAR, WJZ, and FOX 45.

### CAMP OFFICE LOCATION

The Camp Office is located on the upper level of the Business/Development Office Building (marked 14 on the campus map). Enter through the white exterior door. There is a drop-box located next to the white door. Parking is available in the visitor's lot marked "P3" on the campus map. (See page 12.) At this time, due to COVID-19 safety protocols, visitors are not permitted in the building.

### FREQUENTLY ASKED QUESTIONS

Answers on our website:

[https://friendsbalt.myschoolapp.com/ftpimages/593/download/download\\_5414819.pdf](https://friendsbalt.myschoolapp.com/ftpimages/593/download/download_5414819.pdf)

# ENROLLMENT & PAYMENT INFORMATION

**Note: Registration is not complete until the Camp Office has received the Camper Health & Information Record.**

Detailed enrollment and payment information is available online:

[www.fscamp.org/our-policies](http://www.fscamp.org/our-policies)

## CAMP FORM DAY

Avoid the hassle of mailing or uploading your forms by stopping by campus on May 23<sup>rd</sup> from 12 Noon to 2 PM. Members of our Camp Office Staff will be curbside to answer any questions you may have, and to show you where you will be dropping off and picking up your camper each day!

**Two lucky families, randomly selected, who turn in their forms during this event will receive a \$50 invoice credit!**

This is a "carside" event. Participants will remain in their car. Masks are required on campus.

**Please note:** Due to our COVID-19 Protocols, group placements have already been made for all campers. We are unable to change groupings at this event.

## CALENDAR

The Summer Camp calendar is available online ([www.fscamp.org/page/camp-calendar](http://www.fscamp.org/page/camp-calendar)) and is updated throughout the camp season.



## INDEPENDENCE DAY



**ALL FRIENDS SCHOOL SUMMER CAMPS WILL BE CLOSED ON MONDAY, JULY 5th.**

Note: Fees are not prorated for this week.

**Travel Reminder:** If your child or anyone in the child's household has travel plans, you are required to notify the Camp Nurse. If you have traveled to a COVID-19 hot spot with a positivity rate greater than 10%, as designated on the website [www.covidactnow.org](http://www.covidactnow.org), you are required to notify the Camp Nurse and take a COVID-19 test upon return to Maryland. The School may allow campers who have been tested for COVID-19 after travel and received a negative result to return to campus sooner than 10 days.

## SWIM PROGRAM

Only campers who have the swim permission section marked "yes" on their camp enrollment applications will be allowed to participate in the swim program (instructional or recreational). **If you marked this section "no", your child will not be permitted in the pool.**

Tech Tapas Campers, Junior, Intermediate, Senior, and Fun & Games Campers have daily instructional swim classes. All other campers have daily recreational swim times. All instructional classes are taught by certified WSIs (water safety instructors).

Our swim program guidelines:

1. The pool is open and instructional/recreational swim classes are held as scheduled when it is raining.
2. The pool is closed and evacuated and swim classes are cancelled during thunderstorms or whenever our Swim Director determines it is necessary to close the pool and/or cancel classes.
3. **All Campers must go to the pool with their group at their assigned time.**
4. Unless the Swim Director has received a note indicating that a camper is not to participate in swim lessons (for the day or for a given time period), **all campers are expected to participate in the instructional swim program.**
5. All campers participating in instructional or recreational swim will be evaluated and classified as to swimming ability prior to participating in any water activity. Campers will then be assigned to swim in appropriate areas/groups.

## **BIRTHDAYS**

Summer at Friends recognizes camper and staff birthdays as part of our regular camp activities. Due to our current COVID-19 safety protocols, parents should not bring treats to share. We cannot serve treats to the campers.

## **FOOD**

Lunch, snack, and beverages are provided for all campers! The School's food service company prepares lunch/snack and delivers food to each camp group. This summer, campers will not be eating in the Dining Hall. Campers will eat outside whenever possible and in their designated campus room when necessary. **The menu is included in this handbook (Page 11)** and will be published each week in the camp newsletter (also available online: [www.fscamp.org](http://www.fscamp.org)).

Campers with special food preferences or dietary needs may bring their own non-perishable food. **REFRIGERATION IS NOT AVAILABLE FOR FOOD BROUGHT FROM HOME.**

For those children who bring lunch from home, please follow these guidelines: Non-perishable food should be packed in an insulated lunch bag. Cold packs are suggested, as refrigeration is not available. Some suggested food items are: soy nut or sunflower butter or cheese sandwiches or crackers, individual cans of tuna or fruit, fresh or dried fruit, raw vegetables, applesauce, and trail mix/granola bars. **Campers are not permitted to bring peanuts, peanut butter or glass bottles in their lunches.**

## **MEDICAL INFORMATION**

The Health Suite is located at the front of the campus between the Lower School and Forbush buildings **(marked 2A on the campus map on page 12)**. It is accessible from the front and the back of the building. **The Health Suite phone number is 410-649-3243.**

The nurse is available during regular camp hours to speak with parents of campers with any health concerns and/or medications that must be administered during camp hours. If you need to speak to her before camp starts, please call the Camp Office at 410-649-3218 to leave a message, and she will contact you.

**If medication administration is necessary during camp hours for your child, please call the Camp Office at 410-649-3218 to request a Medication Packet** that includes the necessary forms. It is required that the first dose of a medication be given at home with the exception of an Epipen. (Most antibiotics can be given effectively 2 or 3 times a day outside of camp hours.)

**In order for ANY medication, prescription OR nonprescription/Over the Counter (OTC), to be given in camp, we require the following:**

**Medication Administration Authorization Form** - completed by the physician or prescriber with physician/prescriber's AND parent/guardian's signature(s). This form should be completed and returned before your child starts camp. The Camp Nurse will review and make sure the Authorization Form is complete. Physician/prescriber authorization is required for each medication for each child. A new form is required each time there is a change to the original authorization on file. ***Parents/guardians must supply the medication(s).***

- **Prescription Medication** (including inhalers and Epipens) must be in the original container labeled by the pharmacist or prescriber. The label must state: Patient's Name, Prescription Number, Date Filled, Name of Medication, Directions for Use, and Prescriber's Name.
- **Inhalers and Epipens** may be carried by a camper and self-administered ***IF*** authorized in the ***Medication Administration Authorization Form***. An extra inhaler or Epipen should be supplied by the parent/guardian and kept in the Health Suite. *(No other prescription medications may be carried or self-administered by a camper.)* All inhalers and Epipens must be in the original container labeled by the pharmacist or prescriber.
- **Asthma Action Plan** – if your child has Asthma, a physician/prescriber must complete and sign the **Asthma Action Plan and Medication Administration Authorization Form**. Parent/guardian authorization is required on **Page 2 Section III**. If a camper needs to carry an Epipen or inhaler at all times, the **Asthma Medication Administration Authorization Form Page 2 Section IV** must be completed. Parents should supply inhaler and any other medication in the original container labeled by the pharmacist or prescriber.

- **Allergy Action Plan** - If your child has a severe allergy to *bee stings, peanuts, tree nuts or other allergen*, a physician/prescriber must complete and sign the **Allergy Action Plan Form** and the **Medication Administration Authorization Form**. A parent/guardian must sign after the physician/prescriber completes these forms. If a camper needs to carry an EpiPen at all times, the **Medication Administration Authorization Form Page 2 Section III** must be completed. Parents should supply EpiPen and any other medication in the original container labeled by the pharmacist or prescriber.
  - **Medical emergency action plans are also required for campers with diabetes or seizures.** If medication is required during camp hours, a physician/prescriber must complete and sign the **Medication Administration Authorization Form** and a parent/guardian signature is also required. Parents should supply all medication(s) in the original container.
  - Medical action plans may be required for campers who have other identified medical problems which could require specific medical treatment and supervision, emergency medication or an emergency plan of action. Please contact the Camp Nurse if you have questions or concerns about your camper.
  - **Nonprescription/Over the Counter (OTC) medications** must be in the original container with the instructions for use. Please put your child's name on the container. Campers may not carry or self-administer nonprescription/Over the Counter (OTC) medications.
  - **Parent/guardian must bring medication(s) to camp and give the medication(s) to the Camp Nurse or adult staff member.** Please do not send medication with your camper or in backpacks.
  - **Campers may not carry medications with them to or from camp.**
  - **Final Disposition of Medication:** Parent/guardian must collect any unused medication at the end of the camp session. If not collected by the last day of camp, medication will be destroyed.
- Illness & camp attendance:** Campers with a fever of 100 degrees or more, must be fever free (without fever reducing medication) for 24 hours before returning to camp. **A camper who vomits or has diarrhea while at camp** will be sent home. Campers must have no vomiting or diarrhea for 24 hours before returning to camp. **If a child is absent from camp** for 2 or more consecutive days for health reasons, a note from parent and/or doctor must be brought to the nurse when the child returns. The note must state the nature of the illness and/or injury and give permission for camper to return to regular or restricted activities.

## **\*COVID-19 SAFETY PROTOCOLS\***

Parents are required to complete a **14-day PRE-CAMP symptom check form** for each camper. The form is included in the information packet. Complete the form and return it to the camp staff on the camper's first day of attendance.

**Beginning on the camper's first day of camp, parents will complete the online daily health screening using the Safety App by AUXS online form:**

[https://safetyapp.auxstech.org/-MFX-nmGNIJzf1Gn-kcV/forms/-MZYYvYyQB1\\_-HZ568N/guest](https://safetyapp.auxstech.org/-MFX-nmGNIJzf1Gn-kcV/forms/-MZYYvYyQB1_-HZ568N/guest)

**Be certain to enter camper's name at the top of the form in the field labeled "Your Name".** You will need to complete one form per child.

Parents should check campers, prior to coming to campus each day, for any COVID-19 symptoms. Counselors will be reviewing the Safety App on the parent's cell phone and taking the camper's temperature at drop-off. A camper with any symptoms will not be admitted to camp.

Any camper who develops symptoms during the camp day will be taken to the Health Suite, and parents will be contacted to immediately collect the child.

Masks are required at all times on the Friends School campus. Parents should be wearing masks in the car line, and should remain in their vehicle. Campers and staff **must wear masks** and distance themselves according to Friends School's policies. The only exceptions are while eating or swimming. The Friends School masking policy will remain in effect independent of what the Governor of Maryland and/or the Mayor of Baltimore decide about the use of masks while outdoors.

**Travel Reminder:** If your child or anyone in the child's household has travel plans, you are required to notify the Camp Nurse. If you have traveled to a COVID-19 hot spot with a positivity rate greater than 10%, as designated on the website [www.covidactnow.org](http://www.covidactnow.org), you are required to notify the Camp Nurse and take a COVID-19 test upon return to Maryland. The School may allow campers who have been tested for COVID-19 after travel and received a negative result to return to campus sooner than 10 days.

View our **ENHANCED SAFETY PROTOCOLS** on our website: [www.fscamp.org](http://www.fscamp.org)

View our Summer At Friends **COVID COMMUNITY CODE OF CONDUCT** on our website:

[https://friendsbalt.myschoolapp.com/ftpimages/593/download/download\\_5410482.pdf](https://friendsbalt.myschoolapp.com/ftpimages/593/download/download_5410482.pdf)

## **\*CAMPER HEALTH & INFORMATION RECORDS\***

All participants in Friends School's Summer Camp are required by state law to have a Camper Health Record ON FILE PRIOR TO ATTENDANCE. **Complete the Camper Health & Information Record and return it to the Camp Office by MAY 31st.** Campers without health forms will not be allowed to participate in **ANY** activity until we receive the form! This means that any camper without completed forms will be separated from other campers and kept in a designated area, with no activities, until the forms are received or until a parent arrives to collect the camper from campus! **NO EXCEPTIONS!** Friends School reserves the right to require additional information, following receipt of the health form, that may cause the School to specify terms for acceptance, or deny admission if the Summer At Friends program determines that it cannot reasonably meet the needs of an individual camper. Therefore, **REGISTRATION WILL NOT BE COMPLETE UNTIL THIS FORM IS RECEIVED.** (See "Medical Information" section above.)

Please complete the section on page 2 of the Camper Health & Information Record regarding transportation to and from camp. List the names of anyone you are authorizing to collect your child from camp. If your transportation plans change, please notify the Camp Office.

### **Immunization Information**

Campers who reside **OUTSIDE** the United States, a United States territory, or the District of Columbia must also submit a Maryland Immunization Certificate (MDH-896) which has been completed and signed by the camper's physician. **Call the Camp Office for this form (410-649-3218).**

Campers who reside **WITHIN** the United States, a United States territory, or the District of Columbia must provide a list of exemptions IF they **have not** received all age-appropriate immunizations or do not have natural immunity to the disease. A list of required vaccines for the current school year can be found at:

<http://phpa.health.maryland.gov/OIDEOR/IMMUN/Pages/back-to-school-immunization-requirements.aspx>

**Exclusion During Vaccine-Preventable Disease Outbreak:** Any camper who is not vaccinated or who does not have natural immunity to the disease cannot attend camp during the disease outbreak.

## **SUNSCREEN**

**To comply with Maryland Department of Health regulations for licensed day camps, authorization from the parent/guardian must be obtained before applying sunscreen at camp.** The parent authorization must include the BRAND of sunscreen to be used by the camper and indicate whether staff members may assist the camper in the application of sunscreen.

**The Sunscreen Permission Form is included in the information packet and must be completed for any camper who will be using sunscreen at camp.** This form is also available online because it needs to be updated whenever a new or different brand of sunscreen is sent to camp. ([www.fscamp.org](http://www.fscamp.org))

- We encourage the use of sunscreen by all campers attending Summer At Friends day camps.
- The completed and signed Sunscreen Permission Form must be received by the Camp Office BEFORE a camper is allowed to apply sunscreen during camp hours AND before any staff member is allowed to assist a camper with the application of sunscreen.
- If parents/guardians want camp staff members to assist their child in applying sunscreen, permission must be given on the permission form. If that section of the permission form is left blank, we will consider that a denial of permission.
- The permission form must include the BRAND of the sunscreen container provided for use at camp.
- Camp **WILL NOT** supply sunscreen to campers.
- Sunscreen **MUST** be provided by the parent/guardian.
- Campers **MAY NOT** share sunscreen.
- Campers are not permitted to assist each other in the application of sunscreen.
- Most campers should be able to apply sunscreen on their own with minimal or no staff assistance.
- It is the parents'/guardians' responsibility to ensure that their child has the BRAND of sunscreen indicated on the permission form. **If the wrong BRAND of sunscreen is inadvertently sent to camp, THAT SUNSCREEN CANNOT BE USED BY OR APPLIED TO THE CAMPER.**
- Sunscreen containers sent to camp should be **CLEARLY LABELED WITH THE CAMPER'S NAME.**
- Parents/guardians are encouraged to apply sunscreen to their child before the child arrives at camp for the day.
- If parents/guardians have granted permission for sunscreen application, camp staff members will ask campers to apply sunscreen, and will assist campers in applying sunscreen, at various times throughout the camp day.



## PACKING FOR CAMP



- ✓ Campers should be dressed in play clothes. (Lightweight clothing is recommended on hot days because campers spend part of each day outdoors.) We ask that watches and all jewelry be left at home.
- ✓ Information about special theme days and spirit days will be distributed in the weekly newsletter, available on our website. [A list of Weekly Themes is included on page 15.](#)
- ✓ **Campers should bring:** sunscreen\*, a towel, swimsuit, sandals or water shoes to be worn to the pool, a bag to bring home wet swimsuit and towel, and a backpack to store all their clothing and belongings. Swim clothes should be taken home daily to be laundered. We recommend appropriate swimwear that safely and comfortably allows movement, such as one piece swimsuits and board shorts/swim shorts. [\\*See "Sunscreen" section on page 5 for our Sunscreen Policy.](#)
- ✓ Campers should wear soft-soled athletic/tennis shoes with closed heels and toes. Sandals should be worn only to the pool. This helps decrease the number of foot injuries.
- ✓ A brimmed hat or visor is strongly recommended for all campers because they will be outside throughout each camp day.
- ✓ Campers should bring a raincoat each day to be prepared for inclement weather.
- ✓ Campers should bring a water bottle that may be refilled on campus. (Drinking fountains are deactivated.)
- ✓ **ALL PERSONAL ITEMS** (towels, swimsuits, shoes, underwear, jackets, water bottles, backpacks, etc.) **SHOULD BE PLAINLY MARKED WITH THE CAMPER'S NAME.** Every effort will be made to return marked items to their owner.
- ✓ **LOST & FOUND BOXES** are located on campus. Please notify the counselor if your camper is missing anything. Items not collected from the Lost & Found Boxes by the last day of camp will be donated to a charity.
- ✓ **CAMPERS SHOULD NOT BRING:** MONEY, ELECTRONIC EQUIPMENT (cell phones, iPods, iPads, laptops, electronic games, e-readers, etc.), TOYS or VALUABLES such as trading cards. Friends School is not responsible for loss of or damage to personal property during the operation of its camp program. Valuables should not be brought to campus!

## CELL PHONE USE AT CAMP

**Campers are not allowed to use cell phones during the camp day.** If cell phones are brought from home, they must be turned off and stored in the camper's backpack throughout the day. Parents/guardians who need to contact their children should call the Camp Office, and a message will be delivered. Camp directors or the Camp Nurse will assist any camper who needs to contact a parent/guardian.

## CAMP EXPECTATIONS

In accordance with the Quaker philosophy of Friends School, our Summer At Friends program strives to instill feelings of self-worth and confidence in every camper and to encourage respect, cooperation and consideration of others. We celebrate diversity and believe in the unique worth of each individual. We have guidelines in place to promote camper and staff safety. Campers, staff, and parents must all work together to ensure that Camp is a fun place to be. By following these simple rules, we will all benefit from the camp experience.

## **DROP-OFF AND PICK-UP**

**For camper drop-off and pick-up information, please see the directions listed on the following pages under each specific camp/program.**

A campus map is located on **page 12** of this Handbook.



Please complete a Camper Pick-Up form (included in this handbook on **page 14**) and be prepared to hand it to the counselors at pick-up time. You will need a new form EACH DAY.

**DO NOT RETURN THIS FORM TO THE CAMP OFFICE!**

### **LATE PICK-UP FEE**

To maintain camper group cohorts, there is no Extended Day service this summer. Parents must make arrangements to collect their campers on time each day.

**Camp ends promptly at:**

**3:30 pm for campers enrolled in Sessions A and/or B**

**5:00 pm for campers enrolled in the 8-week Super Session**

All campers must be picked up by the end of their scheduled camp day (3:30 pm for those in Session A or B, and 5 pm for those in the Super Session).

**A Late Pick-Up Fee of \$35 per quarter hour per family will be charged for campers who are not collected on time.**

# JUNIOR CAMP

## Sessions A and B; Super Session

These campers should be delivered to and collected from the Pre-Primary Building. (See 11A on the campus map on page 12.)

These campers will be using the entire Pre-Primary Building--with each group having an assigned room. **The regular camp hours are 9 am to 3:30 pm for Session A and B campers, and 9 am to 5 pm for Super Session campers.** Drop off starts promptly at 9 am, and definite arrangements must be made to pick-up children promptly each day. There is no Extended Day service.

There will be a wide variety of daily activities. If, for any reason, your child is not to participate in some of the regular activities (swimming, etc.), send a **written excuse** to the Director on the day that participation is not allowed. If a camper is being picked up by anyone other than the usual parent or carpool, please send a **written note** to the Camp Director.

**LATE ARRIVALS:** If you arrive on campus after 9:15 am, park in the Pre-Primary circle; remain in your car. Call the Jr. Camp Office - 410-649-3225. A staff member will come to collect your camper as quickly as possible, and we appreciate your patience. Parents/visitors are not permitted in campus buildings.

**EARLY DISMISSALS:** If your child needs to leave camp other than at the regular time, please send a **written note** to the Camp Director. When you arrive on campus, **park in the Pre-Primary circle, remain in your car. Call the Jr. Camp Office - 410-649-3225, and a staff member will bring your camper to the car. Parents must sign the early pick up log.** \*Note - it will take a few minutes to collect your camper and travel to your car. Please plan accordingly.

**PLEASE NOTE: Early pick-up requests must be for a time EARLIER THAN 2:30 pm for Session A and B Campers. Early pick-up for Super Session campers must be for a time earlier than 3:00 pm or after 4:00 pm.**

All campers will receive a daily snack and lunch. (See "Lunch Menu" and "Food" sections of this handbook.) Campers will receive a camp tee shirt. Junior Campers should bring a large towel (or small blanket) in a plastic bag or backpack to be used for quiet rest time. That towel should be taken home at the end of each week to be laundered. The Junior Camp program includes instructional swimming; please see "Swim Program" and "Packing for Camp" sections of this handbook. All items brought to camp should be clearly marked with the camper's name.

If you need to speak with a director or counselor, please call to make an appointment or to leave a message requesting a return call. Staff members do not have time to meet during drop-off and pick-up times when they are responsible for supervising campers.

### **DROP-OFF AND PICK-UP For Junior Camp:**

Drop-off time is 9-9:15 am for all campers. Drop-off begins promptly at 9 am. There is no AM Extended Day service, and no staff will be available to assist you prior to 9 am.

Pick-up time is: 3:15-3:30 pm for Session A and Session B Campers  
4:45-5:00 pm for Super Session Campers

Campers must be collected promptly at the end of their camp day. There is no PM Extended Day service. See Late Pick-Up Fee information on page 7 of this handbook.

Drop-off and pick-up will be at the circle in front of the Pre-Primary Building. Counselors will collect children there at drop-off time and bring the children there at pick-up time. Parents should use the main driveway from Charles Street and continue to the Pre-Primary Building where the line forms. Parents should remain in their cars and leave their children with the counselor at the drop-off point. **PARKING IS PROHIBITED IN FRONT OF THE PRE-PRIMARY BUILDING.**



Please complete the enclosed **Camper Pick-Up form on page 14** and be prepared to hand it to the counselors at pick-up time. You will need a new form each day. **DO NOT RETURN THIS FORM TO THE CAMP OFFICE.**



# INTERMEDIATE, SENIOR, FUN & GAMES, CREATIVE TECHNOLOGY, and FINE ARTS CAMPS

## Sessions A and B; Super Sessions

Children enrolled in these camps will be using the entire Friends School campus, but each group will have an assigned area in one of the buildings.

The regular camp hours are 9 am to 3:30 pm for Session A and B campers, and 9 am to 5 pm for Super Session campers. Drop off starts promptly at 9 am, and definite arrangements must be made to pick-up children promptly each day. There is no Extended Day service.

There will be a wide variety of daily activities. If, for any reason, your child is not to participate in some of the regular activities (swimming, etc.), send a **written excuse** to the counselor on the day that participation is not allowed. If your child is being picked-up by anyone other than the usual parent or carpool, please send a **written note** to the counselor.

**LATE ARRIVALS:** If you arrive on campus after 9:15 am, park along the painted curb on the right side of the main driveway across from the Camp Office. Remain in your car and call the Camp Office - 410-649-3218. A staff member will come to collect your camper as quickly as possible, and we appreciate your patience. Parents/visitors are not permitted in campus buildings.

**EARLY DISMISSALS:** If your child needs to leave camp other than at the regular time, please send a **written note** to the counselor. When you arrive on campus, **park along the painted curb on the right side of the main driveway across from the Camp Office. Remain in your car and call the Camp Office - 410-649-3218. A staff member will bring your camper to the car. Parents must sign the early pick up log.** \*Note - it will take a few minutes to collect your camper and travel to your car. Please plan accordingly.

**PLEASE NOTE:** *Early pick-up requests must be for a time EARLIER THAN 2:30 pm for Session A and B Campers. Early pick-up for Super Session campers must be for a time earlier than 3:00 pm or after 4:00 pm.*

All campers will receive a daily snack and lunch. (See "Lunch Menu" and "Food" sections of this handbook.) Campers will receive a camp tee shirt. All of these camp programs include swimming; please see "Swim Program" and "Packing for Camp" sections of this handbook. All items brought to camp should be clearly marked with the camper's name.

If you need to speak with a director or counselor, please call to make an appointment or to leave a message requesting a return call. Staff members do not have time to meet during drop-off and pick-up times when they are responsible for supervising campers.



**FUN & GAMES Campers should bring a nut-free morning snack.** (Lunch and afternoon snack are provided.) Information regarding any special equipment needed for camp will be shared weekly.

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## **DROP-OFF AND PICK-UP For Intermediate and Fine Arts Camps:**

Drop-off time is 9-9:15 am for all campers. Drop-off begins promptly at 9 am. There is no AM Extended Day service, and no staff will be available to assist you prior to 9 am.

Pick-up time is: 3:15-3:30 pm for Intermediate Session A and B Campers and all Fine Arts Campers  
4:45-5:00 pm for Intermediate Super Session Campers

Campers must be collected promptly at the end of their camp day. There is no PM Extended Day service. See Late Pick-Up Fee information on page 7 of this handbook.

Drop-off and pick-up will be along the main driveway near the Lower School building. Counselors will collect children there at drop-off time and bring the children there at pick-up time. Parents should use the main driveway from Charles Street and immediately move to the right lane, allowing other cars to continue down the driveway. **Parents should remain in their cars** while waiting to drop-off or pick-up children. **Campers should only enter/exit vehicles on the passenger's side by the curb. PARKING IS PROHIBITED ALONG THE MAIN DRIVEWAY.**



*Please complete the enclosed Camper Pick-Up form on page 14 and be prepared to hand it to the counselors at pick-up time. You will need a new form each day. DO NOT RETURN THIS FORM TO THE CAMP OFFICE.*

## **DROP-OFF AND PICK-UP For Senior, Fun & Games, and Creative Technology Camps:**

Drop-off time is 9-9:15 am for these campers. Drop-off begins promptly at 9 am. There is no AM Extended Day service, and no staff will be available to assist you prior to 9 am.

Pick-up time is: 3:15-3:30 pm for Senior Session A and B, Fun & Games, and Technology Campers  
4:45-5:00 pm for Senior Super Session Campers *\*(Note different pick up location)\**

Campers must be collected promptly at the end of their camp day. There is no PM Extended Day service. See Late Pick-Up Fee information on page 7 of this handbook.

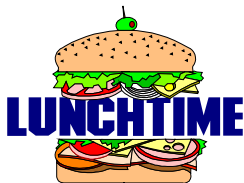
Drop-off and pick-up\* will be along the driveway in front of the Middle School building. Counselors will collect children there at drop-off time and bring the children there at pick-up time. Parents should use the main driveway from Charles Street and immediately move to the left lane. Turn right into the Middle School parking lot/driveway. **Parents should remain in their cars** while waiting to drop-off or pick-up children. **Campers should only enter/exit vehicles on the passenger's side by the curb. PARKING IS PROHIBITED ALONG THE DRIVEWAYS.**

### **\*Pick up location for Senior Super Session Campers only\***

Pick up will be along the main driveway near the Lower School building. Counselors will bring the children there at pick-up time. Parents should use the main driveway from Charles Street and immediately move to the right lane, allowing other cars to continue down the driveway. **Parents should remain in their cars** while waiting to pick-up children. **Campers should only enter vehicles on the passenger's side by the curb. PARKING IS PROHIBITED ALONG THE MAIN DRIVEWAY.**



*Please complete the enclosed Camper Pick-Up form on page 14 and be prepared to hand it to the counselors at pick-up time. You will need a new form each day. DO NOT RETURN THIS FORM TO THE CAMP OFFICE.*



## Summer at Friends LUNCH MENU 2021

### WEEK #1

Monday  
Tuesday  
Wednesday  
Thursday  
Friday

### JUNE 21 - JUNE 25

Turkey  
Roast Beef  
Ham & Cheese  
Tuna Salad  
Sunflower Butter (with or without jelly)

### WEEK #5

Monday  
Tuesday  
Wednesday  
Thursday  
Friday

### JULY 19 - JULY 23

Sunflower Butter (with or without jelly)  
Ham & Cheese  
Turkey Club Wrap  
Roast Beef  
Tuna Salad

### WEEK #2

Monday  
Tuesday  
Wednesday  
Thursday  
Friday

### JUNE 28 - JULY 2

Cold-Cut or Veggie Sub  
Chicken Salad  
Roast Beef  
Turkey Club Wrap  
Ham & Cheese

### WEEK #6

Monday  
Tuesday  
Wednesday  
Thursday  
Friday

### JULY 26 - JULY 30

Turkey & Cheese  
Chicken Ranch Wrap  
Roast Beef  
Tuna Salad  
Cold-Cut or Veggie Sub

### WEEK #3

Monday  
Tuesday  
Wednesday  
Thursday  
Friday

### JULY 6 - JULY 9

**CLOSED FOR INDEPENDENCE DAY**  
Tuna Salad  
Sunflower Butter (with or without jelly)  
Turkey & Cheese  
Chicken Ranch Wrap

### WEEK #7

Monday  
Tuesday  
Wednesday  
Thursday  
Friday

### AUGUST 2 – AUGUST 6

Roast Beef  
Sunflower Butter (with or without jelly)  
Chicken Salad  
Ham & Cheese  
Turkey

### WEEK #4

Monday  
Tuesday  
Wednesday  
Thursday  
Friday

### JULY 12 - JULY 16

Ham & Cheese  
Turkey  
Chicken Salad  
Roast Beef  
Cheese Pizza

### WEEK #8

Monday  
Tuesday  
Wednesday  
Thursday  
Friday

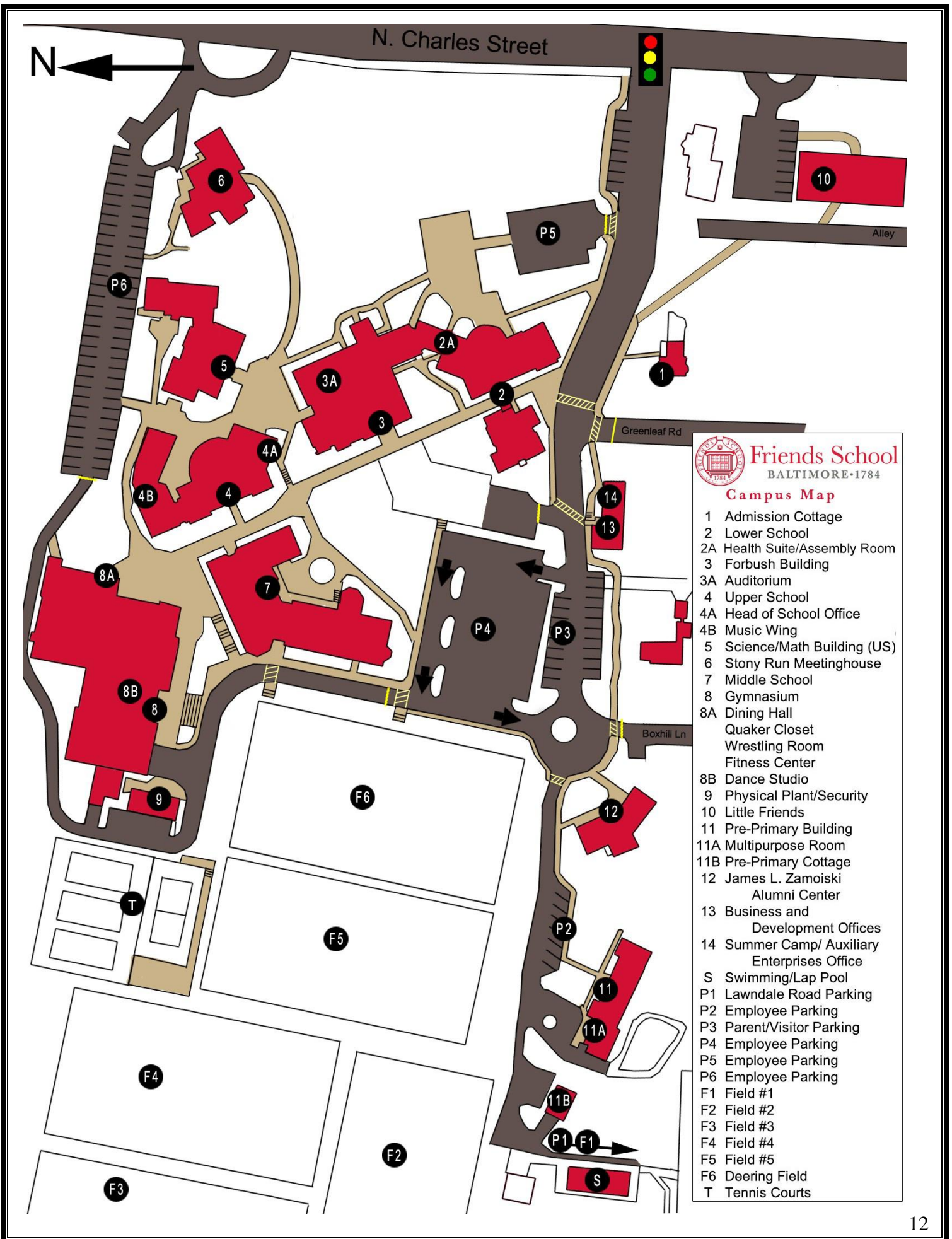
### AUGUST 9 - AUGUST 13

Ham & Cheese  
Tuna Salad  
Roast Beef  
Chicken Ranch Wrap  
Cheese Pizza

**ALL LUNCHES WILL INCLUDE: SANDWICH, A BEVERAGE, A FRUIT ITEM** (fresh fruit, applesauce, fruit cups, etc.) and **A DESSERT ITEM** (pudding cups, chips, cookies, pretzels, etc.). Sandwiches will be served on a variety of breads, wraps, and rolls. **Daily snack** will be a fruit or dessert item - different than the items served with lunch that day - and water.

**In place of the daily sandwich, campers may request an alternative sandwich – either American Cheese or Sunflower Butter. (These are the only two alternative sandwich options.)**

**Campers with special food preferences or specific dietary needs may bring their own food. (Refrigeration is not available. Please see “Food” Section of the Parent Handbook.)**



# SUMMER CAMP

## CAMPUS MAP KEY

### **Buildings Used by Camp Groups**

<b>11</b>	Pre-Primary Building	Junior Camp
<b>11A</b>	Multipurpose Room	Junior Camp
<b>2</b>	Lower School	
<b>2A</b>	Health Suite	Camp Nurse
<b>3</b>	Forbush Building	
<b>3A</b>	Forbush Building Auditorium	
<b>7</b>	Middle School	
<b>8</b>	Gymnasium Building - Gyms	
<b>8A</b>	Gymnasium Building – Dining Hall	
<b>14</b>	Camp Office	Upper level of the Business/Development Office Building (Enter building through upper level white door.)
<b>P5</b>	Parking for Health Suite	
<b>P3</b>	Parking for Camp Office	
<b>P4</b>	Parking for Staff Members and Employees	
<b>P2</b>	Parking Lot is Closed	

**Please park ONLY in designated parking areas.**

***When on campus, please follow the drop-off and pick-up directions printed in the Parent Handbook.***

# SUMMER AT FRIENDS - CAMPER PICK-UP FORM

CAMPER NAME: \_\_\_\_\_  
One camper per form

CAMP/GROUP #: \_\_\_\_\_

VEHICLE COLOR: \_\_\_\_\_

MODEL: (PLEASE CIRCLE) CAR SUV VAN TRUCK OTHER

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_  
Printed name of person collecting this camper

**Please complete this form and hand it to the counselor in the pick-up line. Use a new form each day. DO NOT MAIL THIS FORM TO THE CAMP OFFICE.**



# SUMMER AT FRIENDS - CAMPER PICK-UP FORM

CAMPER NAME: \_\_\_\_\_  
One camper per form

CAMP/GROUP #: \_\_\_\_\_

VEHICLE COLOR: \_\_\_\_\_

MODEL: (PLEASE CIRCLE) CAR SUV VAN TRUCK OTHER

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_  
Printed name of person collecting this camper

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Summer 2021

*“Celebrating 60 years of Summer Fun”*

Camp Weekly Themes

***Session A***

- Week 1: *The Camp Time Machine*
- Week 2: *Throwback: **The Groovy 60's***
- Week 3: *Under the Sea*
- Week 4: *Around the World in 5 Days*

***Session B***

- Week 5: *Take Me Out to the Ball Game*
- Week 6: *Games of the 2021 Camp-lympics*
- Week 7: *Magnificent Maryland!*
- Week 8: *Summer at Friends' Diamond Jubilee*

*More information about weekly themes, special days, and special activities will be distributed in our weekly newsletter, the Summer Snapshot!*

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### NOTE:

**Creative Technology Camps include:** Tech Tapas, Robots & Rockets, Pix & Flix, and Builders & Makers.

**Fine Arts Camps include:** Visual Arts Camp, Imagination Alive, and Take Two.

## STAY INFORMED

**Camp Website** – the best source for information: [www.fscamp.org](http://www.fscamp.org)

**Summer Snapshot** – our weekly newsletter posted weekly on our website

**Notes Home** – check your camper's bag

**Email** – periodically sent with important information and reminders

**Social Media** – follow us on Facebook, Twitter, and Instagram