

January 5, 2010

APPROVED MINUTES
VERNON TOWN COUNCIL REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

January 5, 2010 7:00 PM

Mayor Jason L. McCoy called the meeting to order at 7:02 PM

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL:

Present: Council Members Bill Campbell, Daniel Champagne, Mark Etre, Judy Hany, Marie Herbst, James Krupinski, Brian R. Motola, Sean O'Shea, Pauline Schaefer, Michael A. Winkler

Absent: Harry D. Thomas

Entered During Meeting: Daniel Anderson (7:07 PM)

Also Present: Mayor Jason L. McCoy, Town Administrator John Ward, Recording Secretary Jill Kentfield

Council Member Etre, seconded by Council Member Herbst made a motion to suspend Roberts Rules in order to accommodate the Lt. Governor's presentation. Motion carried unanimously.

PRESENTATION

Lt. Governor Fedele presented a proclamation to the Vernon Fire and Rescue Department from the Hon. Governor M. Jodi Rell for their rescue of a citizen from Risley Reservoir on December 27, 2009.

Lt. Governor Fedele presented information regarding the status of the state budget. He also answered questions from Mayor McCoy, Town Council Members and Department Heads.

Recess (8:11 PM)

Reconvene (8:25 PM)

C. CITIZENS FORUM

Vernon Riley, 75 Hockanum Blvd. spoke about his motor vehicle tax appeal. Discussion of the procedures for the Board of Assessment Appeals will take place under section L, "Discussion of Additional Agenda Items".

Citizen's forum closed at 8:34 PM

D. PUBLIC HEARINGS

None

E. PRESENTATIONS BY THE ADMINISTRATION (CONT.)

Update by Alan Slobodien, Director, and Vernon Youth Services on the progress of the Drug and Alcohol Council.

Mr. Slobodien presented information regarding the latest activities of the Drug and Alcohol Council including grants they received to help the community understand their mission and provide information regarding Public Act 06-112. Information regarding this public act has been sent to parents of High School and Middle School Students. Mr. Slobodien provided a hand-out to Town Council Members with information describing PA 06-112.

F. **ACTION ON CONSENT AGENDA**

Mayor McCoy removed Consent Agenda Item #4 from the agenda. Council Member Motola, seconded by Council Member Etre made a motion to approve the consent agenda items excluding #4 as presented. Council Member Herbst requested to pull consent agenda item # 9, and Council Member Champagne pulled #7 for further discussion. Motion carried unanimously to approve the consent agenda items 1, 2, 3, 5, 6, 8 and 10 as presented.

- C 1. Request for Tax Refunds Prior Years and Current Year.** (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated December 23, 2009 is included in the Council packet.) **Appendix A**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES TWO (2) TAX REFUNDS TOTALING \$ 723.84 FOR PRIOR YEARS AND FIVE (5) TAX REFUNDS TOTALING \$ 366.13 FOR THE CURRENT YEAR AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED DECEMBER 23, 2009.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the request for tax refunds prior years and current year. Motion carried unanimously.

- C 2. Request the Town Council approve the Mayor's appointment of Carl H. Slusarczyk, (R), 72 Frederick Road, Vernon, Connecticut as a regular member of the Zoning Board of Appeals, said term to begin on January 6, 2010 and expires on June 30, 2014.** (A copy of Mr. Slusarczyk's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO VERNON'S CHARTER CHAPTER VIII, SEC. 2 & 6; THE TOWN COUNCIL APPROVES THE MAYOR'S APPOINTMENT OF CARL H. SLUSARCZYK, (R), 72 FREDERICK ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE ZONING BOARD OF APPEALS, SAID TERM TO BEGIN ON JANUARY 6, 2010 AND EXPIRES ON JUNE 30, 2014.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the Mayor's appointment of Carl H. Slusarczyk as a regular member of the Zoning Board of Appeals for a term of January 6, 2010 through June 30, 2014. Motion carried unanimously.

- C 3. Request the Town Council approve the Mayor's appointment Daniel Robertson (D), 3 Saddlegate Lane, Vernon, Connecticut as a regular member of the Design Review Advisory Commission, said term to begin January 6, 2010 and expires on December 31, 2012.** (A copy of Mr. Robertson's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO ORDINANCE #268, TOWN CODE SEC. 10-105 – 10-108 THE TOWN COUNCIL APPROVES THE MAYOR'S APPOINTMENT OF DANIEL ROBERTSON (D), 3 SADDLEGATE LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE DESIGN REVIEW ADVISORY COMMISSION, SAID TERM TO BEGIN ON JANUARY 6, 2010 AND EXPIRES ON DECEMBER 31, 2012.

January 5, 2010

Council Member Motola, seconded by Council Member Etre made the above motion to approve the Mayor's appointment of Daniel Robertson as a regular member of the Design Review Advisory Commission for a term of January 6, 2010 through December 31, 2012. Motion carried unanimously.

C 4. This item was removed from the consent agenda.

C 5. Request the Town Council approve the appointment of Adam B. Weissberger, (R), 75 Hockanum Blvd, Unit 3313, Vernon, Connecticut as a regular member of the Design Review Advisory Commission, said term to commence January 6, 2010 and expires on December 31, 2013. (A copy of Mr. Weissberger's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO ORDINANCE #268, TOWN CODE SECTIONS 10-105 – 10-108 THE TOWN COUNCIL APPROVES THE MAYOR'S APPOINTMENT OF ADAM B. WEISSBERGER, (R), 75 HOCKANUM BLVD, UNIT 3313, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE DESIGN REVIEW ADVISORY COMMISSION, SAID TERM TO COMMENCE ON JANUARY 6, 2010 AND EXPIRES ON DECEMBER 31, 2013.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the appointment of Adam B. Weissberger as a regular member of the Design Review Advisory Commission for a term of January 6, 2010 through December 31, 2013. Motion carried unanimously.

C 6. Request the Town Council approve the appointment of James Sendrak, (U), 34 Snipsic Street, Vernon, Connecticut as a regular member of the Economic Development Commission, said term to begin January 6, 2010 and expires on June 30, 2012. (A copy of Mr. Sendrak's resume is included for the Council's review.)

PROPOSED MOTION:

PURSUANT TO C.G.S. § 7-136 AND ORDINANCE NO. 15; TOWN CODE SECTION 10-81 AND 82, THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF JAMES SENDRAK (U), 34 SNIPSIC STREET, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE ECONOMIC DEVELOPMENT COMMISSION, SAID TERM TO BEGIN JANUARY 6, 2010 AND EXPIRES ON JUNE 30, 2012.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the appointment of James Sendrak as a regular member of the Economic Development Commission for a term of January 6, 2010 through June 30, 2012. Motion carried unanimously.

C 7. This item was removed from the consent agenda.

C 8. Request the Town Council pass a resolution regarding the School Building Advisory Commission and the Rockville High School Roof Project. (A copy of a memorandum from John D. Ward, Town Administrator to Mayor Jason L. McCoy and

January 5, 2010

Town Council Members dated December 23, 2009 is included for the Council's review.)
Appendix B

PROPOSED RESOLUTION:

BE IT RESOLVED, THAT THE VERNON TOWN COUNCIL HEREBY AUTHORIZES THE VERNON BOARD OF EDUCATION TO APPLY TO THE COMMISSIONER OF EDUCATION AND TO ACCEPT OR REJECT A GRANT FOR THE ROOF REPLACEMENT PROJECT TMP-146-RFVZ AT ROCKVILLE HIGH SCHOOL,

Council Member Motola, seconded by Council Member Etre made the above motion to authorize the Vernon Board of Education to apply and accept or reject a grant from the CT Department of Education for the roof replacement at Rockville High School. Motion carried unanimously.

AND, BE IT FURTHER RESOLVED THAT THE TOWN OF VERNON SCHOOL BUILDING ADVISORY COMMISSION, ESTABLISHED BY RESOLUTION OF THE VERNON TOWN COUNCIL ON MAY 17, 2005, IS HEREBY AUTHORIZED AS THE BUILDING COMMITTEE WITH REGARD TO THE ROOF REPLACEMENT PROJECT TMP-146-RFVZ AT ROCKVILLE HIGH SCHOOL,

Council Member Motola, seconded by Council Member Etre made the above motion to authorize the Vernon School Building Advisory Commission as the Building Committee for the roof replacement project at Rockville High School. Motion carried unanimously.

AND, BE IT FURTHER RESOLVED THAT THE VERNON TOWN COUNCIL HEREBY AUTHORIZES THE PREPARATION OF SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS FOR THE ROOF REPLACEMENT PROJECT TMP-146-RFVZ AT ROCKVILLE HIGH SCHOOL.

Council Member Motola, seconded by Council Member Etre made the above motion to authorize the preparation of schematic drawings and outline specifications relating to the roof replacement project at Rockville High School. Motion carried unanimously.

C 9. This item was removed from the consent agenda.

C 10. Request the Town Council approve the disposal and demolition of the fixed asset known as 35 Hale Street, Vernon, Connecticut. (A copy of a memorandum dated December 23, 2009 from John D. Ward, Town Administrator to Mayor Jason L. McCoy and the Town Council is included for Council's review.) **Appendix D**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL AND DEMOLITION OF THE FIXED ASSET KNOWN AS 35 HALE STREET, VERNON, CONNECTICUT.

Council Member Motola, seconded by Council Member Etre made the above motion to approve the disposal and demolition of the fixed asset known as 35 Hale Street, Vernon, CT. Motion carried unanimously.

G. IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS

Council Member Motola, seconded by Council Member Campbell made a motion to discuss Informational item #4 under section L "Additional Agenda Items". Motion carried unanimously.

H. PENDING BUSINESS

I. NEW BUSINESS

1. **Request by Council Member Mark Etre to discuss the parking situation at Maple Street School and surrounding areas.** (A copy of Council Member Etre's request is included for Council's review.)

PROPOSED MOTION:

NONE

Discussion took place regarding a letter provided to Town Council Members by Council Member Etre written by Mr. Smith on the subject of parking issue at Maple Street School. Council Member Etre, seconded by Council Member Herbst made a motion to request the Town Administrator, Board of Education and Town Engineer review the letter from Mr. Smith and work together to present a plan to deal with the issues in regards to the lack of parking at Maple Street School at the next Town Council Meeting. Motion carried unanimously.

Discussion took place with Council Members and Chief Kenny regarding parking issues on Union Street, specifically residents are parking on the sidewalks since they the curbing is very low, which in turn is damaging the sidewalk and curbing. Chief Kenny encouraged Council Members to contact the PD if they see someone in violation. Since this is a state road, curbs would need to be fixed by the State Dept of Transportation, per Mayor McCoy the curbs are scheduled to be fixed in 2011, however since it is a state road he is unable to guarantee the fix will take place. Mayor McCoy will write a letter to the State Department of Transportation informing them of the situation regarding the curbs being too low, which allows for residents to park on them and cause damage. Also, the situation can become dangerous as residents try to walk around the vehicle blocking the sidewalk and may get hurt. Mayor McCoy will present his findings at the next Town Council Meeting.

J. INTRODUCTION OF ORDINANCES

None

K. ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

None

L. DISCUSSION OF ADDITIONAL AGENDA ITEMS, Pulled consent items from (f) and pulled items from (o) informational items, etc.

- C 7. Request the Town Council auction surplus items. (A copy of a memorandum dated December 24, 2009 from John D. Ward, Town Administrator to Mayor Jason L. McCoy and the Town Council Members is included for the Council's review and a memorandum dated December 21, 2009 from Robert Kleinhans, Director of Public Works to Mayor Jason L. McCoy and John D. Ward, Town Administrator regarding same.) Appendix E**

January 5, 2010

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE SALE BY AUCTION OR BY DIRECT SALE; OR DISPOSAL OF THE FIXED ASSETS LISTED ON THE FORM DATED JANUARY 5, 2010, AS REQUESTED BY THE DEPARTMENT OF PUBLIC WORKS.

Council Member Champagne, seconded by Council Member Krupinski made the above motion to approve the Department of Public Works request for the sale of fixed assets listed in the form dated January 5, 2010. Discussion took place. Council Member Champagne requested the DPW pull the "International Fire Truck" from the list of items until such time as the \$600.00 part can be installed in order to make the vehicle drivable which bring the value of the vehicle up considerably. Council Member Winkler requested the DPW enter the mileage of vehicles listed on future requests. Motion carried, Council Member Herbst abstained.

- C 10. Request the Town Council schedule a public hearing regarding an amendment to Ordinance #279 "AN ORDINANCE ESTABLISHING PROCEDURE AND FEES FOR LICENSING AND PERMITS FOR WORK PERFORMED WITHIN A PUBLIC RIGHT OF WAY". Appendix C**

PROPOSED MOTION:

THE TOWN COUNCIL CONSISTENT WITH CHAPTER V, SECTION SIX OF THE VERNON TOWN CHARTER, ENTITLED 'PUBLIC HEARING ON AND PUBLICATION OF ORDINANCES,' HEREBY SCHEDULES A PUBLIC HEARING REGARDING AN ORDINANCE ENTITLED "**AN ORDINANCE AMENDING ORDINANCE #279 AN ORDINANCE ESTABLISHING PROCEDURE AND FEES FOR LICENSING AND PERMITS FOR WORK PERFORMED WITHIN A PUBLIC RIGHT OF WAY**", AT 7:05 PM ON TUESDAY, JANUARY 19, 2010 LOCATED AT THE COUNCIL CHAMBERS, THIRD FLOOR, 14 PARK PLACE, VERNON, CONNECTICUT TO RECEIVE COMMENTS AND ANSWER QUESTIONS RELATIVE TO THE PROPOSED ORDINANCE.

Council Member Herbst, seconded by Council Member Etre made the above motion to schedule a public hearing regarding an amendment to Ordinance #279 for Tuesday, January 19, 2010 at 7:05 PM. Discussion took place. Council Member Krupinski requested page 4 of the ordinance be amended to include the correct language as follows:

Title: Ordinance Establishing Procedures and Fees for Licensing and Permits for Work Performed within a Public Right of Way.

Last paragraph:

A permit application must be submitted and approved by the Town Engineer prior to performance of any work by a licensed contractor within the public right of way in the Town of Vernon. Each permit application must be approved by the Town Engineer or his designated agent. No work shall be commenced or be continued unless the approved permit is posted by or in the possession of the licensee or his/its agent at the location of the work performed. A fee of One Hundred dollars (\$100.00) will be charged for each permit application and license issued. No work shall be performed until the permit application is approved.

Motion as amended carried, Council Member Anderson opposed.

January 5, 2010

Informational item #4: Discussion took place with Deputy Town Assessor Christine Clarke regarding the Board of Assessment appeals process.

9:30 PM Council Member Etre left the table

9:37 PM Council Member Champagne left the table

9:38 PM Mayor McCoy left the table

Discussion continued

9:39 PM Council Member Champagne returned to the table

9:43 PM Mayor McCoy returned to the table

9:56 PM Council Member Etre returned to the table.

No action was taken regarding this issue.

M. ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF DECEMBER 15, 2009 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Motola, seconded by Council Member Krupinski made a motion to approve the minutes of the December 15, 2009 Regular Town Council meeting. Motion carried unanimously.

N. EXECUTIVE SESSION

None

Council Member Schaefer requested Mayor McCoy provide information to Town Council Members regarding the cost of filling the pool for the polar splash.

O. INFORMATIONAL ITEMS, Petitions, communications, correspondence, reports, etc. not requiring action

1. Monthly Report, November 2009 for the Youth Services Bureau as submitted by Alan Slobodien, Director.
2. Letter to Mayor Jason L. McCoy, congratulating the Town of Vernon on behalf of the Connecticut Department of Public Health and American Heart Association as a "HeartSafe Community".
3. Update of the POCD from Town Planner Len Tundermann.
4. Packet of information delivered by Vernon T. Riley, 75 Hockanum Blvd, Unit #827, Vernon, Connecticut 06066.
5. Monthly Report for October and November 2009 for the Town Clerk's Office as submitted by Bernice Dixon, Town Clerk.
6. Invitation to the Hockanum Valley Community Council "Open House" on January 12, 2010.

Adjourn (9:59 PM)

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Council Member Etre, seconded by Council Member Schaefer made a motion to adjourn. Motion carried unanimously.

Received: January 7, 2010

Approved: January 27, 2010

Respectfully Submitted,
Jill Kentfield
Recording Secretary

Karen C. Daigle
Assistant Town Clerk

January 5, 2010

Appendix A



OFFICE OF THE
COLLECTOR OF REVENUE

TOWN OF VERNON

8 PARK PLACE, VERNON, CT 06066
Tel: (860) 870-3660
Fax: (860) 870-3585

TO: John Ward, Town Administrator
FROM: Terry Hjarne, Collector of Revenue
DATE: December 23, 2009
SUBJECT: Refunds for Town Council Approval

PRIOR YEARS:

| | |
|-------------------------------------|--------|
| MAC-WAL of Vernon Inc | 426.49 |
| Taxpayer paid too much | |
| Toyota Motor Credit Corp | 297.35 |
| Assessor's Correction- Sold Vehicle | |

CURRENT YEAR:

| | |
|-------------------------------------|--------|
| Bryant Anita F | 5.43 |
| Assessor's Correction- Sold Vehicle | |
| DCFS Trust | 100.86 |
| Assessor's Correction- Sold Vehicle | |
| Frankowicz Richard | 35.55 |
| Assessor's BAA Adjustment | |
| Franzia Joseph J D | 92.02 |
| Assessor's Correction- out of State | |
| Honda Lease Trust | 132.27 |
| Assessor's Correction- Sold Vehicle | |

| | |
|--------------------------------|----------|
| (2) Prior Overpayments | \$723.84 |
| (5) Current Overpayments | \$366.13 |

Cc: James Luddecke

January 5, 2010

Appendix B



OFFICE OF TOWN CLERK
BERNICE K. DIXON, CCTC
REGISTRAR OF VITAL STATISTICS
CLERK OF THE TOWN COUNCIL

TOWN OF VERNON

14 PARK PLACE, VERNON, CT 06066

Tel: (860) 870-3662

Fax: (860) 870-3583

E-mail: town.clerk@ci.vernon.ct.us

TOWN OF VERNON

RESOLUTION REGARDING THE SCHOOL BUILDING ADVISORY COMMISSION AND

THE ROCKVILLE HIGH SCHOOL ROOF PROJECT

RESOLUTION:

BE IT RESOLVED, THAT THE VERNON TOWN COUNCIL HEREBY AUTHORIZES THE VERNON BOARD OF EDUCATION TO APPLY TO THE COMMISSIONER OF EDUCATION AND TO ACCEPT OR REJECT A GRANT FOR THE ROOF REPLACEMENT PROJECT TMP-146RFVZ AT ROCKVILLE HIGH SCHOOL,

AND, BE IT FURTHER RESOLVED THAT THE TOWN OF VERNON SCHOOL BUILDING ADVISORY COMMISSION, ESTABLISHED BY RESOLUTION OF THE VERNON TOWN COUNCIL ON MAY 17, 2005, IS HEREBY AUTHORIZED AS THE BUILDING COMMITTEE WITH REGARD TO THE ROOF REPLACEMENT PROJECT TMP-146-RFVZ AT ROCKVILLE HIGH SCHOOL,

AND, BE IT FURTHER RESOLVED THAT THE VERNON TOWN COUNCIL HEREBY AUTHORIZES THE PREPARATION OF SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS FOR THE ROOF REPLACEMENT PROJECT TMP-146-RFVZ AT ROCKVILLE HIGH SCHOOL.

Adopted by the Town of Vernon on January 5, 2010.

TO WHOM IT MAY CONCERN:

I, Diane P. Sullivan, Assistant Town Clerk of the Town of Vernon, hereby certify that the foregoing MOTIONS were adopted by the Vernon Town Council at its regular meeting of January 5, 2010 as outlined in the Draft Minutes of such meeting.

I FURTHER CERTIFY that said action has not been modified nor rescinded, and that it remains in full force and effect.

VERNON TOWN COUNCIL
Diane P. Sullivan
Diane P. Sullivan
Assistant Town Clerk Office

Dated at Vernon, Connecticut, this 12th day of January, 2010.

January 5, 2010

Appendix C

ORDINANCE

AN ORDINANCE AMENDING ORDINANCE 279 AN ORDINANCE ESTABLISHING PROCEDURES
AND FEES FOR WORK PERFORMED WITHIN A PUBLIC RIGHT OF WAY

Amendment to Ordinance No. 279 codified in Vernon town Code of Ordinances Chapter 11, Article II,
Section 11-21, entitled "Construction"

Ordinance No. 279 is amended as follows:

The last line of Section (b) I (d) will now read

"A fee of One Hundred dollars (\$100.00) for each license issued."

Section (b) II will now read:

A permit application must be submitted and approved by the Town Engineer prior to performance of any work by a licensed contractor within the public right of way in the Town of Vernon. Each permit application must be approved the Town Engineer or his designated agent. No work shall be commenced or be continued unless the approved permit is posted by or in the position of the licensee or his/its agent at the location of the work to be performed. A fee of One Hundred dollars (\$100.00) will be charged for each permit application and license issued". No work shall be performed until the performed until the permit application is approved.

Except as amended above, Ordinance 279 remains in full force and effect.

This Ordinance shall be effective for a period of not more than ten (10) years from the date of not more than ten (10) years from the date of adoption. If the Town Council does not act or renew this Ordinance, it shall be deemed repealed.

INTRODUCED: January 5, 2010

ADVERTISED:

PUBLIC HEARING:

COUNCIL ACTION:

ADVERTISED:

EFFECTIVE DATE:

January 5, 2010

Appendix D



OFFICE OF THE
TOWN ADMINISTRATOR

CONSENT #10
TOWN OF VERNON

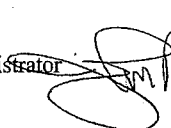
14 PARK PLACE, VERNON, CT 06066

Tel: (860) 870-3665

Fax: (860) 870-3580

E-mail: jward@vernon-ct.gov

TO: Mayor Jason L. McCoy
Vernon Town Council

FROM: John D. Ward, Town Administrator 

DATE: December 23, 2009

RE: Demolition of Town Property at 35 Hale Street

Enclosed is a request for the Disposal of Fixed Assets 85000031, otherwise known as 35 Hale Street, from Alan West, Superintendant of the Vernon Cemetery Commission. This is a sixty four year old two-story residence, which was acquired by the Commission in 1973 to create more grave space.

At this time, the house is in need of major structural repairs, including plumbing, heating, and electrical upgrades. The house has been vacant since September, 2009. Previously, it was rented out for \$700.00 per month. The Town/ Commission paid approximately \$700.00 per year for water and sewer service. The Vernon Cemetery Commission now wishes to demolish the house in order to expand the Grove Hill Cemetery Grounds. (Please see attached memorandum from Mr. West). The house is fully depreciated based on the original cost of \$ 5,505.60. Once demolished by Public Works, this land will be freed up for use as future plots. Mr. West estimates that 280 plots could be sold from this space. At \$ 700.00 per plot, that would generate \$ 196,000.00, the equivalent of 23 years of rental income. If twelve plots per year were sold in this anticipated new section, the income would equal the loss of rental income of \$8,400.00.

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL AND
DEMOLITION OF THE FIXED ASSET KNOWN AS 35 HALE STREET,
VERNON, CONNECTICUT.

January 5, 2010

Appendix D (cont)

VERNON CEMETERY COMMISSION

22 Cemetery Avenue
Rockville, Connecticut 06066
(860) 875-3158

Elmwood
Grove Hill
Valley Falls

Bamforth Road
Old Dobsonville

Date: December 8, 2009

To: John Ward, Town Administrator

From: Alan B. West, Cemetery Superintendent

Subject: Property at 35 Hale Street

This memo is to inform you of the intent of the Vernon Cemetery Commission to demolish the house at 35 Hale Street, Vernon, CT.

At a VCC meeting on September 8, 2009, it was decided unanimously to demolish the house and use the property for additional grave spaces at Grove Hill Cemetery. The following list of steps have been taken.

1. A letter was sent to Mr. Robert Hurd, of the Local Historic Properties Commission, asking him to determine if the house had any historical value to the town. Attached is the request and the response from the LHPC.
2. Acting Director of Public Works, Dave Tomko, agreed to help with the plans for demolition. We would not hire outside TOV for this work.
3. The Building Department was contacted and we have the necessary paperwork for that permit.
4. Water Pollution was contacted to disconnect the sewer.
5. We have the CBYD markings in place at the site.
6. CL&P has been contacted and are waiting paperwork so they can go ahead and disconnect the electrical
7. The Water Company has turned off the water. This needed to be done because the house is vacant.

The house is in need of many costly updates and repairs. In 2006 it was appraised for \$149,900. Since then, the housing market has come down considerably.

The intent when this property was purchased in 1975, was to create more grave spaces. The land area has been mapped out and it is determined that there are 280 grave spaces available on this property. The cost today of a single grave space is \$700, which brings the value to \$196,000.

It is our hope that we will be able to continue with the demolition plan as soon as possible. If you have any questions, please call me.

REQUEST FOR DISPOSAL OF FIXED ASSETS

Date: December 15, 2009237c

January 5, 2010

Appendix E



OFFICE OF THE
TOWN ADMINISTRATOR

TOWN OF VERNON **CONSENT** #7

14 PARK PLACE, VERNON, CT 06066

Tel: (860) 870-3665

Fax: (860) 870-3580

E-mail: jward@vernon-ct.gov

TO: Mayor Jason L. McCoy
Town Council Members

FROM: John D. Ward, Town Administrator

DATE: December 24, 2009

RE: Auction Surplus Item.

Director Kleinhans is proposing that several assets of the Public Works, vehicles and equipment, be disposed of by sale by Auction. (Please see enclosed memorandum dated 12/21/09). After researching the issue, it is Mr. Kleinhans' opinion that this will maximize the amount of return for the Town. Bruce Dinnie, Director of Parks, would also like to contribute some Parks equipment for disposal.

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE SALE BY AUCTION OR BY DIRECT SALE; OR DISPOSAL OF THE FIXED ASSETS LISTED ON THE FORM DATED JANUARY 5, 2010, AS REQUESTED BY THE DEPARTMENT OF PUBLIC WORKS.

January 5, 2010

Appendix E (cont)



TOWN OF VERNON

375 HARTFORD TURNPIKE, VERNON, CT 06066-4864

Tel: (860) 870-3500

Fax: (860) 870-3505

E-Mail: rkleinhans@vernon-ct.gov

DEPARTMENT OF PUBLIC WORKS
OFFICE OF THE DIRECTOR
ROBERT J. KLEINHANS

To: John Ward Town Administrator
Mayor Jason L. McCoy

From: Robert J. Kleinhans, Director of Public Works

Re: Auction Surplus Items

Date: December 21, 2009

Gentlemen:

We have been evaluating our present equipment and fleet. After working with staff, I feel that the following assets should be disposed of. Dwight Ryniewicz, Fleet Supervisor, has evaluated an auction company, Central Auto Auction, for much of this endeavor. This company is an auction house that performs services for dealers and municipalities. The Town of East Hartford recently used their services and were quite pleased with both the level of service and the prices obtained. They sell primarily to auto wholesalers and junk dealers. The Town of Vernon will be insulated from any claims that normally could arise if we auctioned directly to the public. Dwight has visited their facility located in Hamden, CT and was informed of the following terms and information by Peter Saldamarco, President.

There is a \$195.00 flat rate fee per vehicle that is charged only if the vehicle is sold. Central will come and pick up the vehicles from DPW. All auctions are done live with the vehicle running, however, in the event the vehicle does not run it is placed on closed circuit TV and auctioned. Automotive related equipment can be auctioned also, fees will be modified accordingly.

If a vehicle does not sell in-house, it will be placed on a web based auction. Auctions are every Tuesday. Checks will be issued every Thursday. We can set a reserve price for each asset, or accept or reject bids on site. An itemized statement will be sent with the check to show a full accounting of each sale as well as profit or loss. A copy of each vehicle title will be sent back completed with purchaser information for our records.

Equipment that is too costly to move or in poor condition can still be auctioned through the closed circuit system. The purchaser will come to our location to pickup and remove.

In the event the Town chooses to utilize this service, our vehicles and equipment will have to be prepped and decommissioned, as many have not had this performed to date.

Below are the vehicles by unit number, plate number, year, make, model, type, asset number (if known), VIN, original cost (if known), and projected auction price

January 5, 2010

Appendix E (cont)

1125 175 VER 1995 OLDSMOBILE CIERA AUTOMOBILE 96000373
1G3AJ55M2S6361756 \$14,571.00; \$300-400

1145 171 VER 1995 OLDSMOBILE CIERA AUTOMOBILE 97000401
1G3AJ55M9S6408569 \$14,571.00; \$300-400

4914 E241 1984 INTERNATIONAL FIRE TRUCK 86013005
1HTLAHEM4FHA28095 \$52,000.00 \$2,000-3,000
(Note: Presently not running, requires \$600 part to make running. If not running value at \$500)

5328 1998 PLYMOUTH VOYAGER MINIVAN N/A
2P4GP24R9WR538799 \$1,500.00; \$200-300

6310 N/A 1980 FORD VAN CRIME SCENE VAN 93020123
E37LHJG4137 \$3,500.00; \$200-300

6316 115VER 1996 GMC G1500 DOG CARGO VAN 96000376 1GTDG15HXS556804 \$15,959.00;
\$150-200

7112 7VER 1992 CHEVROLET LUMINA AUTOMOBILE 93020129
2G1WL54T2N9275507 \$13,500.00; \$150-200

7125 172VER 1995 OLDSMOBILE CIERA AUTOMOBILE 96000372
1G3AJ55M4S6349267 \$14,571.00; \$300-400

7315 10VE 1985 CHEVROLET 3500 2WD UTILITY 85009823 1GBHC34M0FV203821 \$9,100.00;
\$250-350

5318 19VE 1988 GMC S-15 MINI PICKUP N/A 1GTCS14R1J2517366
N/A; \$100

GENTH 1945 Buda. Model 1877 Generator. Serial 228. Built by Consolidated Electric Corporation of
Stamford, CT. 100 kw output. 120/208/240/416 volts/3 phase/4 wire/50/60 cycles. 10,000 pounds gross
machine weight. \$700-800

WOOD CHIPPER, 1999, 990002121, \$6,199 (Parks and Recreation)

Equipment that can be disposed of:

Miscellaneous irrigation piping and equipment, value indeterminate

Used cement mixer, fair condition. \$100

Paint machine, poor condition \$100

Tire machine, good condition \$300-400

Hydraulic press, fair condition \$200-300

Steel bender, good condition \$50

Patu 3 point hitch, (Parks and Rec) \$50

Items that have no value and that need to be disposed of include:

2 Bench grinders poor condition.

2 cycle engine trash pump, needs engine, poor condition.

4 cycle engine trash pump, needs engine, poor condition.

2 Oil drum hand pumps, poor condition, \$10 value, Parks and Recreation

Parks and Rec has provided me with a list of surplus items which I have incorporated into this. I do not
anticipate the value of the auctioneer's compensation to exceed \$5,000.

January 5, 2010

Appendix E (cont)

TOWN OF VERNON

REQUEST FOR DISPOSAL OF FIXED ASSETS

Department: Public Works

Date: January 5, 2010

| Fixed Asset # | Description | Make/Model | ID # / Serial # | Date of Acquisition | Original Cost | Location | | | Please Check | |
|---------------|--|------------|-------------------|---------------------|---------------|----------|-------|------|--------------|------|
| | | | | | | Building | Floor | Room | Dispose | Sell |
| 96000373 | 1995 Oldsmobile Cutlass | Ciera | 1G3AJ55M2S6361746 | 1996 | \$ 14,571.00 | 006 | 01 | VEHI | X | X |
| 97000401 | 1995 Oldsmobile Cutlass | Ciera | 1G3AJ55M9S6408569 | 1996 | \$ 14,571.00 | 006 | 01 | VEHI | X | X |
| 96000372 | 1995 Oldsmobile Cutlass | Ciera | 1G3AJ55M4S6349267 | 1996 | \$ 14,571.00 | 006 | 01 | VEHI | X | X |
| 93020129 | 1992 Chevrolet | Lumina | 2G1WL54T2N9276507 | 1993 | \$ 13,500.00 | 006 | 01 | VEHI | X | X |
| 86013005 | 1985 International Pumper Fire Truck | Karmar | 1HTLAHEM4FHA28095 | 1996 | \$ 52,000.00 | | | | X | X |
| | 1998 Plymouth Mini/Van | Voyager | 2P4GP24R9WR538789 | 1998 | \$ 1,500.00 | | | | X | X |
| 93020123 | 1980 Ford Crime Scene Van (ambulance) | | E37LHJG4137 | 1993 | \$ 3,500.00 | 001 | BG | VEHI | X | X |
| 96000376 | 1995 GMC Dog Cargo Van | 1500 | 1GTDG16MXSF56804 | 1996 | \$ 15,959.00 | 006 | 01 | VEHI | X | X |
| 85000823 | 1985 Chevrolet Pickup Truck C-30 S/N | 3500 | 1GBHC34M0FV203821 | 1985 | \$ 9,100.00 | 006 | 01 | VEHI | X | X |
| 91018151 | 1988 Chevrolet Mini Pickup | GMC S-15 | 1GTCS14F1J2517366 | 1988 | \$ 12,000.00 | 006 | 01 | VEHI | X | X |
| 99000211 | 1999 Red Brush Wood Chipper | PATU - HUS | 504-1977 | 1999 | \$ 6,199.00 | 003 | 01 | GRAG | X | X |
| | Limited Information - Unusable Assets: | | | | | | | | | |
| | GENTH 1945 Buda Generator | 1877 | 228 | | | | | | X | X |
| | Used cement mixer | | | | | | | | X | X |
| | Paint machine | | | | | | | | X | X |
| | Tire machine | | | | | | | | X | X |
| | Hydraulic press | | | | | | | | X | X |
| | Steel bender | | | | | | | | X | X |
| | Patu 3-point hitch | | | | | | | | X | X |
| | (2) Bench grinders | | | | | | | | X | X |
| | 2 cycle engine trash pump | | | | | | | | X | X |

Appendix E (cont)

REQUEST FOR DISPOSAL OF FIXED ASSETS

Date: January 5, 2010

237h