

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

TUESDAY, JUNE 5, 2012
7:30 P.M.

~~RECEIVED~~
~~VERNON TOWN CLERK~~
~~12 MAY 32 AM 8:33~~

RECEIVED
VERNON TOWN CLERK
12 JUN - 1 AM 8:34

A.) PLEDGE OF ALLEGIANCE

B.) ROLL CALL

C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

E.) PUBLIC HEARING

F.) PRESENTATIONS BY THE ADMINISTRATION

1. Presentation by Rockville High School SSNAP (Students Seeking New Achievements Positively) in support of Alcohol Prevention Awareness Week.
 2. Mayor George F. Apel to make a presentation to the Town Council on various topics.
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G.) ACTION ON CONSENT AGENDA

- C 1. Request for Tax Refunds for Current Year.** (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated May 29, 2012 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES EIGHT (8) OVERPAYMENTS OF THE CURRENT YEAR IN THE AMOUNT OF \$717.34 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED MAY 29, 2012.

- C 2. Request the Town Council approve budget amendment(s) #53-57 for fiscal year 2011-2012, as provided by Finance Officer James M. Luddecke.** (A copy of the budget amendment forms are attached for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST(S) # 53-57 FOR FISCAL YEAR 2011-2012 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY THE FINANCE OFFICER, JAMES M. LUDDECKE.

- C 3. Request the Town Council approve Mayor George F. Apel's reappointment of Carole Guttman (U), 6 Lantern Lane, Vernon, Connecticut, as a regular member of the Board of Assessment Appeals, said term to commence on July 1, 2012 and expires June 30, 2015.** (A copy of Ms. Guttman's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO C.G.S. § 7 THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF CAROLE GUTTMAN (U), 6 LANTERN LANE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE BOARD OF ASSESSMENT APPEALS FOR A TERM BEGINNING ON JULY 1, 2012 AND EXPIRES JUNE 30, 2015.

- C 4. Request the Town Council approve Mayor George F. Apel's reappointment of Joseph Grabinski, (R), 623 Dart Hill Road, Vernon, Connecticut, as a regular member of the Board of Assessment Appeals, said term to commence on July 1, 2012 and expires June 30, 2015.** (A copy of Mr. Grabinski's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO C.G.S. § 7 THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF JOSEPH GRABINSKI, (R), 623 DART HILL ROAD, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE BOARD OF ASSESSMENT APPEALS FOR A TERM BEGINNING ON JULY 1, 2012 AND EXPIRES JUNE 30, 2015.

- C 5. Request the Town Council approve Mayor George F. Apel's reappointment of Wesley D. Shorts, (R), 109 Hany Lane, Vernon, Connecticut, as a regular member of the Human Services Advisory Commission, said term to commence on July 1, 2012 and expires June 30, 2014.** (A copy of Mr. Shorts' resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO CHARTER CHAPTER XV, SEC. 3, 05-02-1989 TOWN RESOLUTION VOL. 24, PAGE 382 AS AMENDED /VOL. 37 PAGE 266 AND TOWN COUNCIL RESOLUTION DATED 02-19-2002, THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF WESLEY D. SHORTS, (R), 109 HANY LANE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE HUMAN SERVICES ADVISORY COMMISSION FOR A TERM BEGINNING JULY 1, 2012 AND EXPIRES ON JUNE 30, 2014.

- C 6. Request the Town Council approve Mayor George F. Apel's reappointment of Jean Bostrom (R), 72 Country Lane, Vernon, Connecticut, as a regular member of the Human Services Advisory Commission, said term to commence on July 1, 2012 and expires June 30, 2014.** (A copy of Ms Bostrom's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO CHARTER CHAPTER XV, SEC. 3, 05-02-1989 TOWN RESOLUTION VOL. 24, PAGE 382 AS AMENDED /VOL. 37 PAGE 266 AND TOWN COUNCIL RESOLUTION DATED 02-19-2002, THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF JEAN BOSTROM (R), 72 COUNTRY LANE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE HUMAN SERVICES ADVISORY COMMISSION FOR A TERM BEGINNING JULY 1, 2012 AND EXPIRES ON JUNE 30, 2014.

- C 7. Request the Town Council approve Mayor George F. Apel's reappointment of Thomas Hazel, (U), 547 Bolton Road, Vernon, Connecticut as a regular member of the Permanent Municipal Building Committee, said term to commence on July 1, 2012 and expires June 30, 2015. (A copy of Mr. Hazel's resume is included for Council review.)**

PROPOSED MOTION

PURSUANT TO THE VERNON TOWN CHARTER, CHAPTER VIII, SECTION 7, THE TOWN COUNCIL APPROVES MAYOR GEORGE F. APEL'S REAPPOINTMENT OF, THOMAS HAZEL (U), 547 BOLTON ROAD, VERNON, CONNECTICUT. SAID TERM TO BEGIN JULY 1, 2012 AND EXPIRES ON JUNE 30, 2015.

- C 8. Request the Town Council approve Mayor George F. Apel's reappointment of John P. Leary, (R), 26 Hany Lane, Vernon, Connecticut as a regular member of the Permanent Municipal Building Committee, said term to commence on July 1, 2012 and expires June 30, 2015. (A copy of Mr. Leary's resume is included for Council review.)**

PROPOSED MOTION:

PURSUANT TO THE VERNON TOWN CHARTER, CHAPTER VIII, SECTION 7, THE TOWN COUNCIL APPROVES MAYOR GEORGE F. APEL'S REAPPOINTMENT OF, JOHN P. LEARY, (R), 26 HANY LANE, VERNON, CONNECTICUT. SAID TERM TO BEGIN JULY 1, 2012 AND EXPIRES ON JUNE 30, 2015.

- C 9. Request the Town Council authorize Mayor George F. Apel to sign any and all documents relative to the State Department of Education Grant in the amount of \$6250.00 on behalf of the Town of Vernon and our Youth Services Bureau. (See documents attached as submitted by Alan Slobodien, Director, included for Council review.)**

PROPOSED RESOLUTION:

BE IT RESOLVED THAT THE TOWN COUNCIL AUTHORIZES MAYOR GEORGE F. APEL TO EXECUTE ALL NECESSARY PAPERWORK TO MAKE APPLICATION FOR AND RECEIVE YOUTH SERVICES BUREAU FUNDS FROM THE STATE DEPARTMENT OF EDUCATION IN AN AMOUNT OF \$6250.00 FOR FISCAL YEAR 2012-2013.

- C 10. Request the Town Council authorize Mayor George F. Apel to sign any and all documents relative to the State Department of Education Grant in the amount of \$23,085.00 on behalf of the Town of Vernon and our Youth Services Bureau.** (See documents attached as submitted by Alan Slobodien, Director, included for Council review.)

PROPOSED RESOLUTION:

BE IT RESOLVED THAT THE TOWN COUNCIL AUTHORIZES MAYOR GEORGE F. APEL TO EXECUTE ALL NECESSARY PAPERWORK TO MAKE APPLICATION FOR AND RECEIVE YOUTH SERVICES BUREAU FUNDS FROM THE STATE DEPARTMENT OF EDUCATION IN AN AMOUNT OF \$23,085.00 FOR FISCAL YEAR 2012-2013.

- C 11. Request the Town Council schedule a public hearing for the approval of the programs for the 2012 Connecticut Neighborhood Assistance Act on June 19, 2012 at 7:35PM.** (See memo dated March 21, 2012 relative to same.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY SCHEDULES A PUBLIC HEARING ON TUESDAY, JUNE 19, 2012 AT THE COUNCIL CHAMBERS ON THE THIRD FLOOR OF TOWN HALL, 14 PARK PLACE, VERNON, CONNECTICUT AT 7:35 PM REGARDING THE APPROVAL OF PROGRAMS FOR THE 2012 CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT.

- C 12. Request the Town Council approve the resolution of support for the South Street Reconstruction project as presented below.** (See documents relative to same included for Council review.)

PROPOSED RESOLUTION:

WHEREAS, THE TOWN OF VERNON HAS PUBLISHED A LEGAL NOTICE DISPLAY AD, MAILED A NEWS RELEASE TO A NUMBER OF OFFICIALS AND AGENCIES, AND MAILED A FORMAL LETTER TO ABUTTING PROPERTY OWNERS, ANNOUNCING A PUBLIC INFORMATION MEETING ON THE PROPOSED STP URBAN TRANSPORTATION PROJECT KNOWN AS PROJECT NO. 146-H024, RECONSTRUCTION OF SOUTH STREET, FROM VERNON AVENUE TO WEST STREET, AND

WHEREAS, A PUBLIC INFORMATIONAL MEETING WAS HELD ON WEDNESDAY, MAY 2, 2012 FROM 6:00 PM TO 8:00 PM AT THE COUNCIL CHAMBERS IN THE TOWN HALL AT WHICH MEETING RESIDENTS HAD AN OPPORTUNITY TO VOICE THEIR CONCERNS; AND

WHEREAS, THE CONNECTICUT REGIONAL COUNCIL OF GOVERNMENTS (CRCOG) HAS SELECTED THIS PROJECT AS A REGIONAL PRIORITY AND HAS AGREED TO UTILIZE FEDERAL FUNDS FOR RIGHT-OF-WAY AND CONSTRUCTION ACTIVITIES; AND

WHEREAS, THE TOWN COUNCIL HAS CONSIDERED THE CONCERNS OF THE RESIDENTS FROM THE PUBLIC INFORMATIONAL MEETING AND FINDS THAT THE PROPOSED RECONSTRUCTION OF SOUTH STREET PROJECT #146-H024 IS IN THE BEST INTERESTS OF THE TOWN OF VERNON AND WILL PROMOTE THE HEALTH, SAFETY, AND GENERAL WELFARE OF ITS RESIDENTS AND PROVIDE FOR CONVENIENCE AND SAFETY OF THE MOTORING PUBLIC;

WHEREAS, THE PROJECT IS LOCATED ON A MUNICIPALLY OWNED ROAD, ALL PHASES (PRELIMINARY ENGINEERING, RIGHT OF WAY AND CONSTRUCTION) WILL BE PERFORMED BY THE TOWN OF VERNON OR ITS CONSULTANT, UTILIZING 80% FEDERAL FUNDS, 10% STATE FUNDS AND 10% TOWN OF VERNON FUNDS AT ALL PHASES;

WHEREAS, THE VERNON TOWN COUNCIL, BASED ON THE ABOVE INFORMATION, AND BY VIRTUE OF THIS RESOLUTION, HEREBY FULLY SUPPORTS THE PROPOSED PROJECT.

- C 13. Request the Town Council authorize Mayor George F. Apel to enter into a supplemental agreement between the Town of Vernon and the State of Connecticut Department of Transportation regarding State Project #146-188, Federal Project #6146(010), replacement of the West Main Street Bridge.** (See attached original resolution of support for this project provided for Council review.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR GEORGE F, APEL TO SIGN ANY AND ALL DOCUMENTS RELATIVE TO THE SUPPLEMENTAL AGREEMENT BETWEEN THE TOWN OF VERNON AND THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION REGARDING PROJECT #146-188, FEDERAL PROJECT #6146(010), REPLACEMENT OF THE WEST MAIN STREET BRIDGE.

H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

1. **Request the Town Council accept the changes to State Representative Districts 8 and 56.** (Registrar Judy Beaudreau will be present to discuss This item. No motion is proposed at this time.)
 2. **Request the Town Council consider the changes proposed by the Town of Vernon Registrar of Voters, relative to Voting District reconfiguration.** (See email and attached maps for possible options being proposed by Registrar Judy Beaudreau. This information also forwarded directly to your emails from Ms. Beaudreau. No motion is proposed at this time.)
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J.) NEW BUSINESS

1. **Request the Town Council approve an option agreement for the assignment of delinquent tax liens for the properties traditionally known as the Hockanum Mill and further described as 200 West Main Street and 161 West Main Street to Ken Kaplan Computers, LLC.** (See attachments from Shaun Gately, Economic Development Coordinator relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH ORDINANCE NO. 217 'AN ORDINANCE ESTABLISHING PROCEDURES FOR THE ASSIGNMENT OF DELINQUENT TAX LIENS AND ORDINANCE NO 231 'AN ORDINANCE TO AMEND 217' AND VERNON TOWN CODE SEC. 12-8-(8) RELATIVE TO ASSIGNMENT OF TAX LIEN PROCEDURES AND CONN. GEN. STAT. 12-195, HEREBY AUTHORIZES THE TOWN TO ENTER INTO AN OPTION AGREEMENT WITH KENNETH A. KAPLAN FOR PROPERTIES IDENTIFIED AS 200 WEST MAIN STREET (TAX PARCEL 22005800013) AND 161 WEST MAIN STREET, FORMERLY KNOWN AS WEST MAIN STREET (TAX PARCEL 22-0059-00001) FOR THE ASSIGNMENT OF DELINQUENT TAX LIENS AND FURTHER AUTHORIZES MAYOR APEL OR HIS DESIGNEE TO EXECUTE ANY NECESSARY DOCUMENTS.

2. Request the town Council approve the job descriptions for Assistant Town Clerk, Network Administrator and Senior Center PT Program Coordinator. (See Memorandum from Dawn Maselek, Assistant Town Administrator re: same.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B), ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTIONS OF ASSISTANT TOWN CLERK, NETWORK ADMINISTRATOR AND SENIOR CENTER PT PROGRAM COORDINATOR AS PRESENTED.

3. Request the Town Council approve Mayor George F. Apel's and School Superintendent Mary P. Conway's request for the unification of the Board of Education and town of Vernon Data Processing departments, hereafter referred to as the Vernon Data Processing Center (VDCP). See memorandum from Mayor George F. Apel to the Vernon Town Council dated May 31, 2012 re: Data Processing Center Unification.)

PROPOSED RESOLUTION:

WHEREAS, ON MAY 30, 2012, THE VERNON BOARD OF EDUCATION AND THE TOWN OF VERNON WERE PRESENTED WITH A REQUEST TO APPROVE THE UNIFICATION OF THE BOARD OF EDUCATION AND THE TOWN OF VERNON DATA PROCESSING DEPARTMENTS;

WHEREAS, SUCH REQUEST IS APPROPRIATELY MADE UNDER CHAPTER XI § 19(a) OF THE VERNON TOWN CHARTER,

WHEREAS, THE VERNON TOWN COUNCIL HAS DETERMINED THAT SUCH CONSOLIDATION OF SERVICES BETWEEN THE VERNON BOARD OF EDUCATION AND THE TOWN OF VERNON WILL RESULT IN A MORE EFFICIENT AND EFFECTIVE DELIVERY OF DATA PROCESSING SERVICES AND AN OVERALL BUDGET SAVINGS TO THE TOWN OF VERNON;

NOW, THEREFORE, BE IT RESOLVED, THAT THE VERNON TOWN COUNCIL HEREBY APPROVE MAYOR GEORGE F. APEL'S AND SCHOOL SUPERINTENDENT DR. MARY P. CONWAY'S REQUEST FOR THE UNIFICATION OF THE BOARD OF EDUCATION AND TOWN OF VERNON DATA PROCESSING DEPARTMENTS, HEREAFTER REFERRED TO AS THE VERNON DATA PROCESSING CENTER (VDCP), AS PROPOSED EFFECTIVE JULY 1, 2012.

FURTHER, BE IT RESOLVED, THAT THE VERNON DATA PROCESSING CENTER (VDPC) BE GOVERNED BY THE TECHNOLOGY COUNCIL (TeC) AS PROPOSED, EFFECTIVE JULY 1, 2012.

SAID RESOLUTION SHALL BE IN EFFECT FROM THE DATE OF ADOPTION BY THE TOWN COUNCIL.

4. **Request the Town Council authorize the creation of a Charter Revision Commission.** (See memorandum dated May 31, 2012 from Mayor George F. Apel to the Vernon Town Council relative to same.)

PROPOSED RESOLUTION #1:

PURSUANT TO CHAPTER 99 OF THE CONNECTICUT GENERAL STATUTES, THE TOWN COUNCIL HEREBY RESOLVES TO AMEND ITS CHARTER.

PROPOSED RESOLUTION #2:

PURSUANT TO CHAPTER 99 OF THE CONNECTICUT GENERAL STATUTES, THE TOWN COUNCIL HEREBY RESOLVES TO CREATE A CHARTER REVISION COMMISSION CONSISTING OF FIVE MEMBERS AND CHARGES IT TO CONSIDER CHANGES TO THE CURRENT TOWN OF VERNON CHARTER. THE COMMISSION IS TO SUBMIT A DRAFT REPORT OF ITS RECOMMENDATIONS, IF ANY, TO THE TOWN CLERK ON OR BEFORE OCTOBER 11, 2012.

5. **Request the Town Council approve the tax abatement schedule in accordance with Sec. 3-4 of our Town of Vernon Ordinances . (Vacant and Blighted Buildings).** (See documents presented by Shaun Gately, Economic Development Coordinator relative to same.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE REDUCTION IN FUTURE ASSESSMENT INCREASES AS A RESULT OF THE PROPOSED \$15,000,000 RENOVATION OF THE 110,000 SQ.FT. TALCOTT MILL, IN ACCORDANCE WITH THE TOWN VACANT AND BLIGHTED PROPERTY ORDINANCE (SEC. 3-4) AND THE ATTACHED SCHEDULE AND TIME LINES. FURTHER THE TOWN COUNCIL AUTHORIZES MAYOR GEORGE F. APEL TO ENTER INTO AN AGREEMENT WITH VERNON, LLC, IN COMPLIANCE WITH THE ABOVE REFERENCED ORDINANCE AND TOWN TAX ABATEMENT GUIDELINES.

K.) INTRODUCTION OF ORDINANCES

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING MAY 15, 2012 AND THAT MINUTES OF SAID MEETING BE APPROVED.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING APRIL 24, 2012 AND THAT MINUTES OF SAID MEETING BE APPROVED.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL TOWN COUNCIL AND BOARD OF EDUCATION MEETING OF MAY 30, 2012 AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report – April, 2012 for the Building Department, as submitted by Harry Dan Boyko, Building Official.
2. Monthly Report – April 2012 for the Youth Services Department, as submitted by Alan Slobodien, Director of Youth Services.
3. Invitation to the Town of Vernon/Vernon Community Arts Center Grand Opening and Ribbon Cutting, June 9, 2012 11:00 AM.