

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

TUESDAY, OCTOBER 16, 2012
7:30 P.M.

RECEIVED
VERNON TOWN CLERK
12 OCT 15 AM 9:42

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

E.) PUBLIC HEARING

PUBLIC HEARING #1 (7:35 PM) TO HEAR COMMENT AND ANSWER QUESTIONS RELATIVE TO A PROPOSED ORDINANCE ENTITLED "**AN ORDINANCE REGULATING THE COLLECTION OF SOLID WASTE**". (A copy of the legal notice and draft Ordinance are attached for Council review.)

MAYOR APEL TO OPEN THE PUBLIC HEARING

CLERK TO READ THE LEGAL NOTICE

MAYOR APEL AND TOWN COUNCIL RECEIVE PUBLIC COMMENT

ADJOURN PUBLIC HEARING #1

PUBLIC HEARING #2 (7:40 PM) TO HEAR COMMENT AND ANSWER QUESTIONS RELATIVE TO A PROPOSED ORDINANCE ENTITLED "**AN ORDINANCE REGULATING SOURCE SEPARATION OF DESIGNATED RECYCLABLE MATERIAL**". (A copy of the legal notice and draft ordinance are attached for Council review.)

MAYOR APEL TO OPEN THE PUBLIC HEARING
CLERK TO READ THE LEGAL NOTICE

MAYOR APEL AND TOWN COUNCIL RECEIVE PUBLIC COMMENT

ADJOURN PUBLIC HEARING #2

MAYOR GEORGE F. APEL TO RETURN THE TOWN COUNCIL TO REGULAR MEETING AGENDA

F.) PRESENTATIONS BY THE ADMINISTRATION

Presentation of Proclamation from Mayor George F. Apel to Kim Doughtie, Manager of Park West Apartments for her leadership with the Summer Lunch Program.

Presentation of Proclamation from Mayor George F. Apel to Jill Miriam, President of Key Hyundai, Talcottville Road, Vernon for her contribution to the "Book Mobile" summer program.

Mayor George F. Apel to make a presentation to the Town Council on various topics.

G.) ACTION ON CONSENT AGENDA

- C 1. Request for Tax Refunds for Prior and Current Year.** (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator October 5, 2012 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THREE (3) OVERPAYMENTS OF PRIOR YEAR TAXES IN THE AMOUNT OF \$766.55 AND FIFTEEN (15) OVERPAYMENTS FOR CURRENT YEAR TAXES IN THE AMOUNT OF \$3729.70 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED OCTOBER 5, 2012.

- C 2.** **Request the Town Council approve budget amendments #74 and #75 for fiscal year 2011-2012 as provided by Finance Officer James M. Luddecke.** (Included for Council review is a copy of Mr. Luddecke's submission.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENTS #74 AND #75 FOR FISCAL YEAR 2011-2012 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER JAMES M. LUDDECKE.

- C 3.** **Request the Town Council approve Mayor George F. Apel's appointment of Terence Monahan, (R), 95 Hockanum Blvd., Unit 6024, Vernon, Connecticut as a regular member of Design Review Advisory Commission, said term to commence on October 17, 2012 and expire on December 31, 2013.** (A copy of Mr. Monahan's resume is included for Council review.) (Mr. Monahan is completing the term vacated by Adam Weissberger.)

PROPOSED MOTION:

PURSUANT TO ORDINANCE #268, TOWN CODE SEC. 10-105 - 10-108 THE TOWN COUNCIL APPROVES THE MAYOR GEORGE F. APELS APPOINTMENT OF TERENCE MONAHAN, (R), 95 HOCKANUM BLVD., UNIT 6024, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE DESIGN REVIEW ADVISORY COMMISSION, SAID TERM TO OCTOBER 17, 2012 AND EXPIRES ON DECEMBER 31, 2013.

- C 4.** **Request the Town Council approve Mayor George F. Apel's reappointment of Basil Pete Hobbs, (U), 53 Meadowlark Road, Vernon, Connecticut as a Special Constable, said term to commence on November 7, 2012 and expires on December 31, 2014.** (A copy of Mr. Hobb's resume is included for Council review.)

PROPOSED MOTION:

PURSUANT TO C.G.S. §7-92, THE TOWN COUNCIL HEREBY APPROVES MAYOR GEORGE F. APEL'S REAPPOINTMENT OF BASIL PETE HOBBS, (U), 53 MEADOWLARK ROAD, VERNON, CONNECTICUT AS A SPECIAL CONSTABLE, SAID TERM TO COMMENCE ON NOVEMBER 7, 2012 AND EXPIRES ON DECEMBER 31, 2014.

- C 5. Request the Town Council approve Mayor George F. Apel's reappointment of Harry Dan Boyko, 55 West Main Street, Vernon, Connecticut as a Special Constable, said term to commence on November 7, 2012 and expires on December 31, 2014.** (Mr. Boyko is presently serving as our Building Official and as such is also acting as a Special Constable when needed. A resume is not included.)

PROPOSED MOTION:

PURSUANT TO C.G.S. §7-92, THE TOWN COUNCIL HEREBY APPROVES MAYOR GEORGE F. APEL'S REAPPOINTMENT OF HARRY DAN BOYKO, 55 WEST MAIN STREET, VERNON, CONNECTICUT AS A SPECIAL CONSTABLE, SAID TERM TO COMMENCE ON NOVEMBER 7, 2012 AND EXPIRES ON DECEMBER 31, 2012.

- H.) DISCUSSION OF PULLED CONSENT ITEMS
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- I.) PENDING BUSINESS

1. **Update and discussion relative to the monthly report from Finance Director James M. Luddecke for Revenue and Expenditures - 2012-2013.**

NO MOTION REQUIRED

- J.) NEW BUSINESS

1. **Request the Town Council endorse a resolution of support for the Capitol Region Council of Governments (CRCOG) Back Office Service Sharing Study.** (See a memorandum from John D. Ward, Town Administrator to Mayor George F. Apel and the Vernon Town Council dated October 10, 2012 relative to same.)

PROPOSED RESOLUTION:

WHEREAS, Section 5 of Public Act 11-61 (An Act Concerning Responsible Growth) passed by the Connecticut General Assembly provides incentive grants to regional planning organizations for projects that involve shared services; and

WHEREAS, the Capitol Region Council of Governments (CRCOG) is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

WHEREAS, on November 16, 2011 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

WHEREAS, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

WHEREAS, the Town of Vernon has expressed an interest in taking part in the projects proposal entitled Back Office Service Sharing Study.

NOW, THEREFORE BE IT RESOLVED that the Vernon Town Council do hereby endorse the above referenced Regional Performance Incentive Grant Program Project proposal and authorizes the *Town* Administrator to sign all necessary agreements and take all necessary actions to allow for the town's participation in this program.

- 2. Request the Town Council approve the seven (7) year tax abatement for construction of Candlewood Suites Hotel at 355, 359 and 361 Kelly Road.**
(See documents provided by Economic Development Coordinator Shawn Gately included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE REDUCTION IN FUTURE ASSESSMENT INCREASES AS A RESULT OF THE PROPOSED HOTEL CONSTRUCTION ON 355, 359 AND 361 KELLY ROAD, IN ACCORDANCE WITH STATE STATUTES CHAPTER 203 SEC 12-65b. FURTHER THE TOWN COUNCIL AUTHORIZES MAYOR GEORGE F. APEL TO ENTER INTO AN AGREEMENT WITH TRUE HOSPITALITY GROUP LLC, IN COMPLIANCE WITH THE ABOVE REFERENCED CONNECTICUT GENERAL STATUTES, AND TOWN TAX ABATEMENT GUIDELINES.

- 3. Request the Town Council authorize Mayor George F. Apel or his designee to apply for EPA Brownfields Assessment Grant in the amount of \$200,000.00.** (See memorandum dated October 10, 2012 from John D. Ward, Town Administrator to Mayor George F. Apel and the Vernon Town Council relative to same.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR GEORGE F. APEL OR HIS DESIGNEE TO APPLY FOR AN EPA BROWNFIELDS **ASSESSMENT** GRANT IN THE AMOUNT OF \$200,000 FOR THE ASSESSMENT OF AMERBELLE MILL AND FURTHER AUTHORIZES MAYOR GEORGE F. APEL OR HIS DESIGNEE TO EXECUTE THE FORMS NECESSARY FOR THE APPLICATION.

4. **Request the Town Council authorize Mayor George F. Apel to apply for an EPA Brownfields Community Wide Assessment Grant in the amount of \$200,000 for the Assessment of the Amberbelle Mill.** (A copy of a memorandum dated October 10, 2012 from John D. Ward, Town Administrator to Mayor George F. Apel and the Vernon Town Council is included for Council review.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR GEORGE F. APEL OR HIS DESIGNEE TO APPLY FOR AN EPA BROWNFIELDS **COMMUNITY WIDE ASSESSMENT GRANT** IN THE AMOUNT OF \$200,000 AND FURTHER AUTHORIZES MAYOR GEORGE F. APEL OR HIS DESIGNEE TO EXECUTE THE FORMS NECESSARY FOR THE APPLICATION.

5. **Request the Town Council authorize Mayor George F. Apel to apply for an EPA Brownfields Clean Up Grant in the amount of \$200,000 for Amerbelle Mill.** (A copy of a memorandum dated October 10, 2012 from John D. Ward, Town Administrator to Mayor George F. Apel and the Vernon Town Council is included for Council review.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR GEORGE F. APEL OR HIS DESIGNEE TO APPLY FOR AN EPA BROWNFIELDS **CLEANUP GRANT** IN THE AMOUNT OF \$200,000 FOR CLEANUP ACTIVITIES ASSOCIATED WITH THE AMERBELLE MILL COMPLEX AND FURTHER AUTHORIZES MAYOR GEORGE F. APEL OR HIS DESIGNEE TO EXECUTE THE FORMS NECESSARY FOR THE APPLICATION.

6. **Request the Town Council authorize Mayor George F. Apel to apply for an EPA Areawide Planning Grant in the amount of \$200,000 for Amerbelle Mill.** (A copy of a memorandum dated October 10, 2012 from John D. Ward, Town Administrator to Mayor George F. Apel and the Vernon Town Council is included for Council review.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR GEORGE F. APEL OR HIS DESIGNEE TO APPLY FOR AN EPA BROWNFIELDS **AREAWIDE PLANNING GRANT** IN THE AMOUNT OF \$200,000 AND FURTHER AUTHORIZES MAYOR GEORGE F. APEL OR HIS DESIGNEE TO EXECUTE THE FORMS NECESSARY FOR THE APPLICATION.

7. **Request the Town Council approve the establishment of a Blight Special Revenue Fund.** (See memorandum from George F. Apel, Mayor to the Vernon Town Council Members dated October 10, 2012.)

PROPOSED RESOLUTION:

THE TOWN COUNCIL HEREBY RESOLVES TO ESTABLISH A "BLIGHT REDUCTION FUND".

8. **Request the Town Council approve Mayor George F. Apel's appointment of the new Director of Information and Communication Technology.**
(Additional information will be provided as soon as it is available.)

PROPOSED MOTION:

THE TOWN COUNCIL, PURSUANT TO CHAPTER X, SEC. 3 AND CHAPTER XI, SEC. 3 OF THE VERNON TOWN CHARTER, APPROVES MAYOR GEORGE F. APEL'S APPOINTMENT OF _____ AS DIRECTOR OF INFORMATION AND COMMUNICATION TECHNOLOGY FOR THE TOWN OF VERNON.

K.) INTRODUCTION OF ORDINANCES

 L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

1. ***"AN ORDINANCE NO. __, AN ORDINANCE REGULATING THE COLLECTION OF SOLID WASTE"***. (Legal Notice is in the Public Hearing Section of this agenda along with a copy of the proposed ordinance for your review.)

PROPOSED MOTION:

IN ACCORDANCE WITH CHAPTER V, SECTIONS 4 AND 6 OF THE VERNON TOWN CHARTER, THE TOWN COUNCIL MOVES TO ADOPT AN ORDINANCE ENTITLED "***AN ORDINANCE NO. __, AN ORDINANCE REGULATING THE COLLECTION OF SOLID WASTE"***."

2. **“AN ORDINANCE NO ____, AN ORDINANCE REGULATING SOURCE SEPARATION OF DESIGNATED RECYCLABLE MATERIAL”.** (Legal Notice is in the Public Haring Section of this agenda along with a copy of the proposed ordinance for your review.)

PROPOSED MOTION:

IN ACCORDANCE WITH CHAPTER V, SECTION 4 AND 6 OF THE VERNON TOWN CHARTER, THE TOWN COUNCIL MOVES TO ADOPT AN ORDINANCE ENTITLED **“AN ORDINANCE NO. ____, AN ORDINANCE REGULATING SOURCE SEPARATION OF DESIGNATED RECYCLABLE MATERIAL.**

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OCTOBER 2, 2012 AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Activity Report – EMS for September, 2012 as submitted by Jean Gauthier, EMS Coordinator.