

POSTED 3/28/2012  
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AGENDA  
VERNON TOWN COUNCIL  
**REGULAR MEETING**  
TOWN HALL - 14 PARK PLACE - 3<sup>rd</sup> Floor  
VERNON, CONNECTICUT

**TUESDAY, APRIL 3, 2012**  
7:30 P.M.

RECEIVED  
VERNON TOWN CLERK  
12 MAR 28 PM 3:13

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

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D.) EXECUTIVE SESSION

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200(6) (B), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS A POTENTIAL SETTLEMENT ON DOCKET NO. CV-11-6003466S UNION FUEL ASSOCIATES VS TOWN OF VERNON AND INVITES THE FOLLOWING INDIVIDUALS TO ATTEND: .DAVID WHEELER, TOV ASSESSOR; ASSISTANT TOWN ATTORNEY MARTIN BURKE, AND TOWN ADMINISTRATOR JOHN D. WARD

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E.) PUBLIC HEARING

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F.) PRESENTATIONS BY THE ADMINISTRATION

1. Mayoral Proclamation Proclaiming April, 2012 - "Fair Housing Month". The Vernon Housing Authority has been invited to receive the Proclamation.
2. Mayor George F. Apel to make a presentation to the Town Council on various topics.

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G.) ACTION ON CONSENT AGENDA

- C 1. Request for Tax Refunds for Current Year.** (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated March 26, 2012 is included in the Council packet.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES THREE (3) OVERPAYMENTS OF THE CURRENT YEAR IN THE AMOUNT OF \$532.55 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED MARCH 26, 2012.

- C 2. Request the Town Council adopt the attached annual Town of Vernon Affirmative Action Policy Statement required by DECD and the Small Cities Grant Program.** (A copy of the Affirmative Action Policy is included for Council review)

**PROPOSED RESOLUTION:**

THE TOWN COUNCIL HEREBY ADOPTS THE TOWN OF VERNON **AFFIRMATIVE ACTION POLICY STATEMENT** AND HEREBY AUTHORIZES MAYOR GEORGE F. APEL TO EXECUTE THIS DOCUMENT, DESIGNATING JOHN D. WARD, TOWN ADMINISTRATOR, AS THE TOWN'S AFFIRMATIVE ACTION OFFICER.

- C 3. Request the Town Council, in accordance with the requirements for the Small Cities, Community Development Block Grant, endorse the Fair Housing Resolution for the Town of Vernon during April, 2012 Fair Housing Month.**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY WAIVES THE READING AND ADOPTS THE TOWN OF VERNON **FAIR HOUSING RESOLUTION** AND AUTHORIZES JOHN WARD, TOWN ADMINISTRATOR, AND FAIR HOUSING OFFICER TO SIGN ON BEHALF OF THE TOWN OF VERNON. SAID FAIR HOUSING RESOLUTION IS A REQUIREMENT OF THE SMALL CITIES, COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR 2012.

- C 4. Request the Town Council, in accordance with the requirements for the Small Cities, Community Development Block Grant, endorse the Fair Housing Policy Statement for the Town of Vernon during April, 2012 Fair Housing Month.**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY WAIVES THE READING AND ADOPTS THE **FAIR HOUSING POLICY STATEMENT** AND AUTHORIZES JOHN D. WARD, TOWN ADMINISTRATOR, AND FAIR HOUSING OFFICER TO SIGN ON BEHALF OF THE TOWN OF VERNON. SAID POLICY STATEMENT IS REQUIRED BY THE SMALL CITIES, COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR 2012.

- C 5. Request the Town Council, in accordance with the requirements for the Small Cities, Community Development Block Grant, endorse the Title VI Document for the Town of Vernon during April, 2012 Fair Housing Month.**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY WAIVES THE READING AND AUTHORIZES JOHN D. WARD, TOWN ADMINISTRATOR AND FAIR HOUSING OFFICER TO SIGN THE **TITLE VI DOCUMENT** DECLARING THE TOWN OF VERNON'S COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964. SAID COMPLIANCE IS REQUIRED BY THE SMALL CITIES, COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR 2012.

- C 6. Request the Town Council, in accordance with the requirements for the Small Cities, Community Development Block Grant, endorse the ADA Notice for the Town of Vernon during April, 2012 Fair Housing Month.**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY WAIVES THE READING AND RE-ADOPTS THE **ADA NOTICE** AND AUTHORIZES JOHN D. WARD, TOWN ADMINISTRATOR AND FAIR HOUSING OFFICER TO PUBLISH SAID NOTICE IN A LOCAL NEWSPAPER. SAID COMPLIANCE IS REQUIRED BY THE SMALL CITIES.

- C 7. Request the Town Council in accordance with the requirements for the Small Cities, Community Development Block Grant, endorse the ADA Grievance Procedure for the Town of Vernon during April, 2012 Fair Housing Month.**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY WAIVES THE READING AND RE-ADOPTS THE **ADA MUNICIPAL GRIEVANCE** PROCEDURE NOTICE AND AUTHORIZES MAYOR GEORGE F. APEL TO SIGN THE ADA MUNICIPAL GRIEVANCE PROCEDURE NOTICE DECLARING THE TOWN OF VERNON'S COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. SAID COMPLIANCE IS REQUIRED BY THE SMALL CITIES, COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR 2012.

- C 8. Request the Town Council approve the grant application for the 2013 submission for Historic Documents Preservation.** (A copy of a memorandum from Bernice K. Dixon, Town Clerk, to Mayor George F. Apel dated March 22, 2012 is included for your review.)

**PROPOSED RESOLUTION:**

RESOLVE, THAT GEORGE F. APEL, MAYOR OF THE TOWN OF VERNON IS EMPOWERED TO EXECUTE AND DELIVER IN THE NAME AND ON BEHALF OF THIS MUNICIPALITY A CONTRACT WITH THE CONNECTICUT STATE LIBRARY FOR AN HISTORIC PRESERVATION GRANT.

- C 9. Request the Town Council approve budget amendments #31 - #36 for fiscal year 2011-2012 as provided by Finance Officer and Treasurer James M. Luddecke.** (A copy of the budget amendment forms are included for Council review.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #31-#36 FOR FISCAL YEAR 2011-2012 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER AND TREASURER JAMES M. LUDDECKE.

H.) DISCUSSION OF PULLED CONSENT ITEMS

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I.) PENDING BUSINESS

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J.) NEW BUSINESS

K.) INTRODUCTION OF ORDINANCES

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L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

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M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

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N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

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O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF MARCH 20, 2012 AND THAT MINUTES OF SAID MEETING BE APPROVED.

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P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report for February, 2012 from Youth Services Bureau – as submitted by Alan Slobodien, Director.
2. Monthly Report for February, 2012 from Emergency Medical Services – as submitted by Jean Gauthier, EMS Coordinator.
3. Monthly Report for February, 2012 from the Police Department as submitted by Stephen M. Clark, Captain.