

POSTED 1/10/2013  
SKB

AGENDA  
VERNON TOWN COUNCIL  
**REGULAR MEETING**  
TOWN HALL - 14 PARK PLACE - 3<sup>rd</sup> Floor  
VERNON, CONNECTICUT

RECEIVED  
VERNON TOWN CLERK  
13 JAN 10 PM 4:51

**TUESDAY, JANUARY 15, 2013**  
7:30 P.M.

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

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D.) EXECUTIVE SESSION

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200(6) (B), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION RELATIVE TO **DOCKET NO. 1000174260**, MICHAUD VS TOWN OF VERNON AND INVITES THE FOLLOWING INDIVIDUALS TO ATTEND: JOHN D. WARD, TOWN ADMINISTRATOR; AND ATTORNEY JENNIFER HOCK OF MCGANN, BARTLETT AND BROWN, LLC. AND PAT LITKE, CIRMA.

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E.) PUBLIC HEARING

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- F.) PRESENTATIONS BY THE ADMINISTRATION  
Mayor George F. Apel to make a presentation to the Town Council on various topics.

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G.) ACTION ON CONSENT AGENDA

- C 1. Request for Tax Refunds for Prior and Current Year.** (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator January 4, 2013 is included in the Council packet.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES FIVE (5) OVERPAYMENTS OF PRIOR YEAR TAXES IN THE AMOUNT OF \$1,998.51 AND NINE (9) OVERPAYMENTS FOR CURRENT YEAR TAXES IN THE AMOUNT OF \$16,752.85 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED JANUARY 4, 2013.

- C 2. Request the Town Council approve Mayor George F. Apel's appointment of Deanna G. Chvatal, (R), 436 Millstream Drive, Vernon, Connecticut 06066 as a regular member of the Human Services Advisory Commission, said term to commence on January 16, 2013 and expires on June 30, 2014.** (A copy of Ms. Chvatal's resume is included for Council review.)

**PROPOSED MOTION:**

PURSUANT TO CHARTER CHAPTER XV, SEC. 3, 05-02-1989 TOWN RESOLUTION VOL. 24, PAGE 382 AS AMENDED /VOL. 37 PAGE 266 AND TOWN COUNCIL RESOLUTION DATED 02-19-2002, THE TOWN COUNCIL HEREBY APPROVES MAYOR GEORGE F. APEL'S APPOINTMENT OF DEANNA CHVATEL, (R) , 436 MILLSTREAM DRIVE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE HUMAN SERVICES ADVISORY COMMISSION FOR A TERM BEGINNING JANUARY 16, 2013 AND EXPIRES ON JUNE 30, 2014.

- C 3. Request the Town Council approve Mayor George F. Apel's appointment of Logan Senack (U), 94 West Street, Apt. 91, Vernon, Connecticut as a regular member of the Conservation Commission, said term to commence on January 16, 2013 and expires on December 31, 2015.** (A copy of Mr. Senack's resume is included for council review.)

**PROPOSED MOTION:**

PURSUANT TO TOWN OF VERNON ORDINANCE # 189 - TOWN CODE SECTION 10-91 & 10-92, THE TOWN COUNCIL HEREBY APPROVES MAYOR GEORGE F. APEL'S APPOINTMENT OF LOGAN SENACK, (U), 94 WEST STREET, APT. 91., VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CONSERVATION COMMISSION, SAID TERM TO BEGIN JANUARY 16, 2013 AND EXPIRES ON DECEMBER 31, 2015.

- C 4. Request the Town Council approve Mayor George F. Apel's reappointment of C. Ryan Goad, (U), 57 Glenstone Drive, Vernon, Connecticut, as a regular member of the Conservation Commission, said term shall commence on January 16, 2013 and expires on December 31, 2015.** (A copy of Mr. Goad's resume is included for Council review.)

**PROPOSED MOTION:**

PURSUANT TO TOWN OF VERNON ORDINANCE # 189 – TOWN CODE SECTION 10-91 & 10-92, THE TOWN COUNCIL HEREBY APPROVES MAYOR GEORGE F. APEL'S REAPPOINTMENT OF C. RYAN GOAD, (U), 57 GLENSTONE DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CONSERVATION COMMISSION, SAID TERM TO BEGIN JANUARY 16, 2013 AND EXPIRES ON DECEMBER 31, 2015.

- C 5. Request the Town Council approve the Memorandum of Understanding regarding the Planning and Implementation of Emergency Mass Dispensing Plan Area #34/35 between the North Central District Health Department and the Town of Vernon and authorize Mayor George F. Apel to sign.**

**PROPOSED MOTION:**

THE TOWN COUNCIL APPROVES THE MEMORANDUM OF UNDERSTANDING REGARDING PLANNING AND IMPLEMENTATION OF EMERGENCY MASS DISPENSING PLAN AREA #34/35 BETWEEN THE NORTH CENTRAL DISTRICT HEALTH DEPARTMENT AND THE TOWN OF VERNON AS PRESENTED AND AUTHORIZES MAYOR GEORGE F. APEL TO EXECUTE SAID MEMORANDUM.

H.) DISCUSSION OF PULLED CONSENT ITEMS

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I.) PENDING BUSINESS

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J.) NEW BUSINESS

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- 1. Request the Town Council approve the WPCA Mechanic Job Description as recommended by Assistant Town Administrator Dawn Maselek.** (A copy of WPCA Mechanic job description is included for Council review.)

**PROPOSED MOTION:**

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTIONS OF **WPCA MECHANIC** AS PRESENTED.

- 2. Update and discussion regarding Year to Date Revenue and Expenditures report from Finance Director James M. Luddecke for Fiscal Year 2012-2013.**

**NO MOTION PROPOSED:**

- 3. Request the Town Council approve the bid waiver procedure for the installation of equipment for Fire Trucks.** (See memorandum dated January 9, 2013 from James Luddecke, Finance Director to John D. Ward, Town Administrator, and memorandum from Fire Chief Call to the Finance Department, dated December 18, 2012.

**PROPOSED RESOLUTION:**

RESOLVED, THE TOWN COUNCIL, CONSISTENT WITH THE TOWN CHARTER CHAPTER 12, SECTION 9, HEREBY WAIVES THE BID PROCEDURE FOR COSTS INVOLVING THE ACQUISITION, INSTALLATION, FABRICATION, AND MOUNTING OF EQUIPMENT FOR THREE FIRE TRUCKS FROM FIREMATIC SUPPLY COMPANY, 10 RAMSAY ROAD, SHIRLEY, NEW YORK, FOR AN AMOUNT OF \$38,772.14; AND FURTHER AUTHORIZES THE TOWN ADMINISTRATOR TO EXECUTE ON BEHALF OF THE TOWN OF VERNON ANY INSTRUMENT(S) TO THAT EFFECT.

K.) INTRODUCTION OF ORDINANCES

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L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

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M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

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N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

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O.) **ADOPTION OF MINUTES**

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THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING DECEMBER 18, 2012 AND THAT MINUTES OF SAID MEETING BE APPROVED.

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P.) **INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION**

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1. Monthly Activity Report - Building Department for November, 2012 as presented by Harry Dan Boyko, Building Official.
2. Monthly Activity Report – Town Clerk’s Office for December, 2012 as submitted by Bernice K. Dixon, Town Clerk.
3. Monthly Activity Report – EMS – December, 2012 as submitted by Jean Gauthier, EMS Coordinator.
4. Annual Call Volume Report – EMS, 2012 as submitted by Jean Gauthier, EMS Coordinator.
5. Letter from State of Connecticut, Department of Public Health relative to the Town of Vernon “HEARTSafe Community” designation.
6. Letter of Thanks from the Cornerstone Foundation, Inc, to Mayor George F. Apel dated December, 2012 for recent donation.
7. Letter of Thanks from Hockanum Valley Community Council, Inc. to Mayor George F. Apel dated January 7, 2013 for recent donation.