

POSTED 5/2/14  
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AGENDA  
 VERNON TOWN COUNCIL  
**REGULAR MEETING**  
 TOWN HALL - 14 PARK PLACE - 3<sup>rd</sup> Floor  
 VERNON, CONNECTICUT

**TUESDAY, MAY 6, 2014**  
 7:30 P.M.

RECEIVED  
 VERNON TOWN CLERK  
 14 MAY - 2 AM 9:19

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

**EXECUTIVE SESSION #1**

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200(6) (B), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS TAX APPEAL SETTLEMENT **CV-13-6021260-S, CAPTIONED "K BROTHERS LLC VS. TOWN OF VERNON ET AL,"** AND INVITES JOHN D. WARD, TOWN ADMINISTRATOR; MARTIN BURKE, TOWN ATTORNEY AND DAVID WHEELER, TOWN ASSESSOR TO ATTEND.

**EXECUTIVE SESSION #2**

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200 (2), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS STRATEGIES AND/OR NEGOTIATIONS WITH RESPECT TO COLLECTIVE BARGAINING AND INVITES THE FOLLOWING INDIVIDUALS TO ATTEND: ASSISTANT TOWN ADMINISTRATOR DAWN MASELEK; JOHN D. WARD, TOWN ADMINISTRATOR; JAMES M. LUDDECKE, FINANCE OFFICER AND TREASURER AS WELL AS, DR. MARY P. CONWAY, SUPERINTENDENT VERNON BOARD OF EDUCATION, MICHAEL PURCARO, BUSINESS MANAGER AND THE FOLLOWING MEMBERS OF THE BOARD OF EDUCATION -

**EXECUTIVE SESSION #3**

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200 (6) (A), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER THE FOLLOWING INDIVIDUALS ARE INVITED TO ATTEND: JOHN D. WARD, TOWN ADMINISTRATOR AND DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR.

E.) PUBLIC HEARING


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 F.) PRESENTATIONS BY THE ADMINISTRATION

1. Proclamation commemorating ***Municipal Clerk's Week*** presented to Town Clerk Bernice Dixon.
2. Lion's Club to present the Winner's Trophy to the Town of Vernon Mayor Daniel A. Champagne and Robert Sigan, Director of Information Technology for the Fidelco Bowling Tournament held earlier this year. Members of the Lion's Club to be present for the trophy presentation.
3. Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

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 G.) ACTION ON CONSENT AGENDA

- C 1. Request for the approval Tax Refunds for Current Years.** (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated April 28, 2014 is included in the Council packet.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES TEN (10) CURRENT YEAR TAX REFUNDS IN THE AMOUNT OF \$8,689.81, AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED APRIL 28, 2014.

- C 2. Request the Town Council approve the Tax Abatements of Town owned properties as outlined by the memorandum from Terry Hjarne, Collector of Revenue dated April 28, 2014 to John D. Ward, Town Administrator regarding same.** (A copy of said memo is included for Council review.)

**PROPOSED MOTION:**

THE TOWN COUNCIL PURSUANT TO CONNECTICUT STATE STATUTE 12-81 MOVES TO ABATE THE TAXES FOR FRANKLIN STREET UNIQUE ID #07-0030-00003 AS PRESENTED IN THE MEMORANDUM DATED APRIL 28, 2014.

- C 3. Request the Town Council approve the placement of properties totaling \$122,162.00 on the Suspense Tax Ledger.** (A copy of the memorandum from Terry Hjarne, Collector of Revenue dated April 28, 2014 to John D. Ward, Town Administrator, and a copy of the properties reflected on the Suspense Tax Ledger are included for Town Council review.)

**PROPOSED MOTION**

BY THE AUTHORITY GRANTED IN CONNECTICUT STATE STATUTE SEC 12-165, ENTITLED "MUNICIPAL SUSPENSE TAX BOOK", THE TOWN COUNCIL APPROVES THE PLACEMENT OF PROPERTIES TOTALING \$122,162.00 CONTAINED ON THE SUSPENSE TAX LEDGER REPORT AS PROVIDED BY TERRY HJARNE, COLLECTOR OF REVENUE, DATED MAY, 2014.

- C 4. Request the Town Council approve budget amendments # 23, #24, #25, #26, #27, #28, #29 and #30 for fiscal year 2013-2014 as provided by Finance Officer James M. Luddecke on the budget amendment forms attached to this agenda.** (See amendment forms in the Council packet.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS # 23, #24, #25, #26, #27, #28, #29 and #30 FOR FISCAL YEAR 2013-2014 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER, JAMES M. LUDDECKE.

- C 5. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Andrew J. Tedford, (R), 70 Troutstream Drive, Vernon, Connecticut as a regular member of the Vernon Water Pollution Control Authority, said term to commence on May 7, 2014 and expires December 31, 2016.** (Mr. Tedford's resume is attached for Council review.)

**PROPOSED MOTION**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 3; AND CHARTER CHAPTER XII, SEC. 4, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF ANDREW J. TEDFORD, (R), 70 TROUTSTREAM DRIVE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE WATER POLLUTION CONTROL AUTHORITY, SAID APPOINTMENT TO COMMENCE ON MAY 7, 2014 AND EXPIRES DECEMBER 31, 2016.

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H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

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J.) NEW BUSINESS

1. Update and discussion regarding Year to Date Revenue and Expenditures report from Finance Director James M. Luddecke for Fiscal Year 2013-2014. (Please see YTD provided in the Council packet.)

**NO PROPOSED MOTION**

2. Request the Town Council amend the Resolution originally passed on May 18, 2005 establishing the School Building Advisory Commission, and amended on June 15, 2010 and May 1, 2012. (See memorandum from John D. Ward, Town Administrator dated April 29, 2014 relative to same.)

**PROPOSED MOTION:**

PURSUANT TO THE TOWN OF VERNON CHARTER, CHAPTER XV, SECTION 3, THE TOWN COUNCIL HEREBY AMENDS THE TOWN COUNCIL RESOLUTION ESTABLISHING THE SCHOOL BUILDING ADVISORY COMMISSION DATED MAY 18, 2005, AMENDED ON JUNE 15, 2010 AND MAY 1, 2012, SAID RESOLUTION AMENDMENT TO ADD ONE ADDITIONAL TERM, MAKING THE TOTAL FIVE TERMS.

3. **Request the Town Council approve the revised Job Description of WPCA – Accountant; Building Official; and DPW – Truck Driver, as presented by Assistant Town Administrator Dawn Maselek.** (A copy of the job descriptions (old and new) are included for Council review.)

**PROPOSED MOTION**

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED “JOB DESCRIPTIONS”, HEREBY ADOPTS THE REVISED JOB DESCRIPTION OF **WPCA - ACCOUNTANT; BUILDING OFFICIAL; AND DPW - TRUCK DRIVER,** AS PRESENTED.

4. **Request the Town Council schedule a public hearing relative to the 2014 Neighborhood Assistance Act.** (See memorandum dated February 26, 2014 from Kevin B. Sullivan, Commissioner relative to the 2014 Connecticut Neighborhood Assistance Act included for Council review.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY SCHEDULES A PUBLIC HEARING TO TAKE PLACE AT 7:35 PM, ON TUESDAY, MAY 20, 2014 LOCATED AT THE TOWN COUNCIL CHAMBERS, THIRD FLOOR, 14 PARK PLACE, VERNON, CONNECTICUT TO RECEIVE COMMENTS AND QUESTIONS REGARDING THE 2014 NEIGHBORHOOD ASSISTANCE ACT.

5. **Request the Town Council authorize Mayor Daniel A. Champagne to execute the necessary forms to make application for and receive 2014-2015 School Readiness funds in the amount of \$178,290.** (See grant documents and cover letter from Alan Slobodien, Director of the Vernon Youth Services Bureau.)

**PROPOSED MOTION**

BE IT RESOLVED THAT MAYOR DANIEL A. CHAMPAGNE BE AUTHORIZED BY THE VERNON TOWN COUNCIL TO EXECUTE THE NECESSARY FORMS TO MAKE APPLICATION FOR AND RECEIVE 2014-2015 SCHOOL READINESS FUNDS IN THE AMOUNT OF \$178,290.

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K.) INTRODUCTION OF ORDINANCES

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L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

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N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

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O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF APRIL 15, 2014 AND THAT MINUTES OF SAID MEETING BE APPROVED.

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P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

1. Award Letter from the Department of Economic and Community Development relative to the \$200,000 Municipal Brownfield Assessment and Inventory Program dated April 16, 2014 from Tim Sullivan, Director of Brownfields, Waterfront and Transit-Oriented Development to Daniel A. Champagne, Mayor, Town of Vernon.
  2. **Year to Date** for the Board of Education for fiscal year 2013-2014, as submitted by Michael Purcaro, Business Manager, Vernon Board of Education.
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Q.) ADJOURNMENT