

MINUTES
VERNON TOWN COUNCIL SPECIAL MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

RECEIVED
VERNON TOWN CLERK
15 JUL -7 AM 8:50

June 29, 2015 - 7:30 PM

Mayor Daniel Champagne called the meeting to order at 7:30 PM

A.) PLEDGE OF ALLEGIANCE

B.) ROLL CALL:

Present: Council Members Pauline Schaefer, Brian Motola, Steve Wakefield, Steve Peterson, Fred Lehmann, Bill Campbell, John Kopec, Michael Winkler and Ann Letendre

Absent: Council Members Julie Clay and Kim Appleyard

Entered During Meeting:

Also Present: Town Administrator John Ward, Recording Secretary Karen Daigle

C.) CITIZEN'S FORUM

No one spoke at Citizen's Forum

Citizen's Forum closed at 7:32 PM

D.) EXECUTIVE SESSION

Council Member Wakefield, seconded by Council Member Schaefer made the following motion to go into executive session:

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES SECTION 1-200 (6)(A) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER AND INVITES THE FOLLOWING INDIVIDUALS TO ATTEND: JOHN D. WARD, TOWN ADMINISTRATOR; DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR AND ATTORNEY RYAN O'DONNELL OF SIEGEL, O'CONNOR, O'DONNELL AND BECK, PC.

Motion carried unanimously. 8:07 PM Council returned from Executive Session. No vote taken.

E.) PRESENTATIONS

Daniel A. Champagne made a presentation to the Town Council on various topics.

- Just a reminder that July in the Sky will be held Wednesday, July 1st.
- A lot of work taking place on 19 Grove Street.
- A fundraiser was held on Saturday, June 27th for Santa's house on the green. \$1,200 was raised.
- Graduation was held at Rockville High School. Congratulations to all the graduates.
- The Hartmann Memorial Pavilion ribbon-cutting ceremony was held with their families attending. It is a great asset to the town.
- A ceremony was held at the Elks Club for Flag Day.

- Ribbon-cutting ceremony took place for Great Harvest Bread Company.
- We welcome Mr. Joseph Macary as Vernon's new Superintendent of Schools. He was appointed by the Board of Education on June 25th with his appointment becoming effective October 1, 2015.

G.) **ACTION ON CONSENT AGENDA**

Council Member Wakefield, seconded by Council Member Kopec made a motion to approve the consent agenda items C1 – C2. Council Member Winkler pulled C1. Motion to approve C2 carried unanimously.

C 2. Request the Town Council approve the tax refunds for current and prior years as presented in the memorandum dated June 25, 2015 provided by Terry Hjarne, Collector of Revenue.

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES ONE (1) OVERPAYMENT FOR PRIOR FISCAL YEAR TAXES IN THE AMOUNT OF \$207.25 AND SIXTEEN (16) OVERPAYMENTS FOR CURRENT YEAR TAXES IN THE AMOUNT OF \$8701.09 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED JUNE 25, 2015.

H.) **DISCUSSION OF PULLED CONSENT ITEMS**

C 1. Request the Town Council approve budget amendments #49, #50 and #51, as provided by Finance Officer James Luddecke on the budget amendment forms attached to this agenda.

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #49, #50 AND #51 FOR FISCAL YEAR 2014-2015 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER, JAMES M. LUDDECKE.

Council Member Wakefield, seconded by Council Member Motola made a motion to approve the consent agenda item C1. Finance Director, James Luddecke was available to answer questions. Discussion took place. Motion carried unanimously.

I.) **NEW BUSINESS**

- 1) **Request the Town Council approve Mayor Daniel A. Champagne's appointment of Michelle Hill to the position of Director of the Youth Services Bureau.** (See memorandum dated June 22, 2015 from Mayor Daniel A. Champagne to the Vernon Town Council and John D. Ward,

Town Administrator. Also included is the resume of Ms. Hill and the job description for the Director position.)

PROPOSED MOTION

THE TOWN COUNCIL , PURSUANT TO CHAPTER X, SEC. 3, AND CHAPTER XI, SEC. 1,3, AND 21 OF THE VERNON TOWN CHARTER, APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MS. MICHELLE HILL, TO THE POSITION OF DIRECTOR OF THE YOUTH SERVICES BUREAU FOR THE TOWN OF VERNON.

Council Member Wakefield, seconded by Council Member Kopec made a motion to approve the appointment of Michelle Hill as Youth Services Director. Assistant Town Administrator, Dawn Maselek and Michelle Hill were available to answer questions. Discussion took place. Motion carried unanimously.

- 2) **Request the Town Council approve Mayor Daniel A. Champagne's appointment of Karl J. Schiessl to the position of Building Official for the Town of Vernon.** (See memorandum dated June 22, 2015 from Mayor Daniel A. Champagne to the Vernon Town Council and John D. Ward, Town Administrator. Also included is the resume of Mr. Schiessl's and the job description for the Building Official position, adopted by the Council on May 6, 2014.)

PROPOSED MOTION

THE TOWN COUNCIL , PURSUANT TO CHAPTER X, SEC. 3, AND CHAPTER XI, SEC. 1,3, AND 21 OF THE VERNON TOWN CHARTER, APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MR. KARL J. SCHIESSL, TO THE POSITION OF BUILDING OFFICIAL FOR THE TOWN OF VERNON.

Council Member Wakefield, seconded by Council Member Kopec made a motion to approve the appointment of Karl J. Schiessl to the position of Building Official. Assistant Town Administrator, Dawn Maselek and Karl Schiessl were available to answer questions. Discussion took place. Motion carried unanimously.

- 3) **Request the Town Council authorize Mayor Daniel A. Champagne to execute the Memorandum of Agreement between State of Connecticut Department of Emergency Services and Public Protection (DESPP), specifically DEMHS, the Town of Vernon and the Capitol Region of Governments (CRCOG) and the Region 3 Regional Emergency Planning Team.** (See memorandum dated May 19, 2015 from Michael J. Purcaro, Emergency and Risk Management Director to John D. Ward, Town Administrator relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO EXECUTE A MEMORANDUM OF AGREEMENT ON BEHALF OF THE TOWN OF VERNON, WITH THE STATE OF CONNECTICUT HOMELAND SECURITY RELATIVE TO THE FY 2014 STATE HOMELAND SECURITY GRANT PROGRAM AND FURTHER AGREES TO BE THE CUSTODIAL OWNER OF REGIONAL ASSETS.

Council Member Wakefield, seconded by Council Member Kopec made a motion to authorize Mayor Daniel Champagne to execute the Memorandum of Agreement with the State of Connecticut relative to the FY 2014 State Homeland Security Grant Program. Emergency and Risk Management Director, Michael Purcaro was available to answer questions. Discussion took place. Motion carried unanimously.

J.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Copy of a letter dated June 12, 2015, from Mayor Daniel Champagne to the Town Council regarding the establishment of a Mayoral Ad Hoc Advisory Task Force regarding the financial solvency of Rockville Public Library.
2. Monthly Report – May, 2015 Vernon Police Department as submitted by Captain of Police, Stephen M. Clark.
3. Monthly Report – May, 2015 Vernon Town Clerk's Office as submitted by Bernice K. Dixon, Town Clerk.

Adjourn (8:31 PM)

Council Member Wakefield, seconded by Council Member Schaefer, made a motion to adjourn. Motion carried unanimously.

Received:

Approved:

Respectfully Submitted,

Karen C. Daigle
Recording Secretary