



2021-2022 Verification Worksheet – Independent Student

Your 2021-2022 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. As such, we are mandated by the Department of Education to collect documents to satisfy these requirements. You must complete and sign this worksheet, attach any required documents, and submit the form to the College. The College may ask for additional information. If you have questions about verification, please contact us as soon as possible so that your financial aid will not be delayed. You should make a copy of this form for your records.

****Note:** Your eligibility for financial aid will not be finalized until this form and other required documents (if applicable) are submitted to our office.

Section A: Independent Student’s Information

Student Last Name	Student First Name	M.I.	Fisher ID
Student Street Address			Student Date of Birth
City	State	Zip Code	Student Email Address
Student Home Phone Number (include area code)			Student Alternate/Cell Phone #

Section B: Independent Student’s Number of Household Members and Number in College

NUMBER OF HOUSEHOLD MEMBERS. INCLUDE:

- Yourself (the student).
- The student’s spouse, if the student is married.
- The student’s or spouse’s children if the student or spouse will provide more than half of the children’s support from July 1, 2021, through June 30, 2022.
- Other people if they now live with the student and the student or spouse provides MORE THAN HALF OF THEIR FINANCIAL SUPPORT and will continue to provide more than half of their financial support through June 30, 2022.

NUMBER IN COLLEGE.

- Include in the space below information about any household member who is, or will be, enrolled at least ½ time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2021, and June 30, 2022.

If more space is needed, provide a separate page with the students name and ID number at the top.

FULL NAME	AGE	Relationship to Student	Name of COLLEGE attending in 2021-2022	Enrolled at least Half Time (6-8 credits) Yes/No
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>
		SELF	FISHER COLLEGE	

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary institution is inaccurate.

Section C: Independent Student and/or Spouse Income and Tax Filing Information

STUDENT:

Check <u>only one</u> of the boxes below then...	Submit the following Document(s)
<input type="checkbox"/> I filed a 2019 Federal Tax Return	<ul style="list-style-type: none"> ¹ Either, update FAFSA online by selecting IRS Data Retrieval Tool, if eligible OR ² Submit your 2019 Tax Return Transcript from the IRS <i>Please be aware, if your wage information on the Tax Return Transcript does not match your earnings on the FAFSA you may be required to submit additional documentation.</i>
<input type="checkbox"/> I <i>worked</i> but am <i>not required to file</i> a 2019 Federal Tax Return	<ul style="list-style-type: none"> 2019 W2 form(s) <i>Please be aware, if your W2 information does not match your earnings on the FAFSA you may be required to submit additional documentation.</i> 2019 Verification of Non-Filing Letter from IRS- go to www.irs.gov, select "Get Transcript Online" to request a PDF copy of your Non-Filing Letter. If you are unable to use "Get Transcript Online" option, select "Get Transcript by Mail" to have your Non-Filing letter mailed to you. This option takes 5-10 business days.
<input type="checkbox"/> I <i>did not work</i> AND was <i>not required to file</i> a 2019 Federal Tax Return	<ul style="list-style-type: none"> 2019 Verification of Non-Filing Letter from IRS- go to www.irs.gov, select "Get Transcript Online" to request a PDF copy of your Non-Filing Letter. If you are unable to use "Get Transcript Online" option, select "Get Transcript by Mail" to have your Non-Filing letter mailed to you. This option takes 5-10 business days.

SPOUSE (if married):

Check <u>only one</u> of the boxes below then...	Submit the following Document(s)
<input type="checkbox"/> I filed a 2019 Federal Tax Return	<ul style="list-style-type: none"> ¹ Either, update FAFSA online by selecting IRS Data Retrieval Tool, if eligible OR ² Submit your 2019 Tax Return Transcript from the IRS <i>Please be aware, if your wage information on the Tax Return Transcript does not match your earnings on the FAFSA you may be required to submit additional documentation.</i>
<input type="checkbox"/> I <i>worked</i> but am <i>not required to file</i> a 2019 Federal Tax Return	<ul style="list-style-type: none"> 2019 W2 form(s) <i>Please be aware, if your W2 information does not match your earnings on the FAFSA you may be required to submit additional documentation.</i> 2019 Verification of Non-Filing Letter from IRS- go to www.irs.gov, select "Get Transcript Online" to request a PDF copy of your Non-Filing Letter. If you are unable to use "Get Transcript Online" option, select "Get Transcript by Mail" to have your Non-Filing letter mailed to you. This option takes 5-10 business days.
<input type="checkbox"/> I <i>did not work</i> AND was <i>not required to file</i> a 2019 Federal Tax Return	<ul style="list-style-type: none"> 2019 Verification of Non-Filing Letter from IRS- go to www.irs.gov, select "Get Transcript Online" to request a PDF copy of your Non-Filing Letter. If you are unable to use "Get Transcript Online" option, select "Get Transcript by Mail" to have your Non-Filing letter mailed to you. This option takes 5-10 business days.

¹ The best way to verify tax filing information is by using the **IRS Data Retrieval Tool (IRS DRT)** that is part of FAFSA on the Web at <https://studentaid.ed.gov/sa/fafsa>.

² However, if the student and spouse (if married) filed separate 2018 Federal Tax Returns, the IRS DRT cannot be used and will need to submit **2019 Tax Return Transcript(s) from the IRS**.

A **2019 Tax Return Transcript from the IRS** may be obtained through:

Student Name: _____ Fisher ID: _____

- **Get Transcript by Mail** – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the **'Return Transcript'** and **NOT** the 'Account Transcript'.
The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- **Get Transcript Online** – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the **'Return Transcript'** and **NOT** the Account Transcript'.
To use the Get Transcript Online tool, the user must have:
 - 1- Access to a valid email address
 - 2- A text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name
 - 3- Specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan).
 The transcript displays online upon successful completion of the IRS's two-step authentication.
- **Automated Telephone Request** – 1-800-908-9946.
Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.

****Submitting a signed and dated copy of the 2019 Federal Tax Return, and all applicable schedules, is also acceptable.****

Section D: Student/Spouse Asset Information

Answer each question below. Do not leave a question blank. Please indicate \$0.00 or N/A.

Answer each question as of the date you completed the FAFSA	STUDENT/SPOUSE
Value of cash, savings, and checking accounts	\$ _____ .00 <i>Do not leave question blank, please indicate \$0.00 or N/A</i>
Value of investments. <i>Investments include: real estate (do not include the home you live in), rental property, trust funds, UGMA and UTMA accounts, money market funds, mutual funds, certificates of deposit, stocks, stock options, bonds, other securities, installment and land sale contracts (including mortgages held), commodities, etc.</i>	\$ _____ .00 <i>Do not leave question blank, please indicate \$0.00 or N/A</i>
529 Pre-paid Tuition Plan	\$ _____ .00 <i>Do not leave question blank, please indicate \$0.00 or N/A</i>
Current net-worth of your business and/or investment farm? <i>Don't include a family farm or family business with 100 or fewer full-time or full-time equivalent employees.</i>	\$ _____ .00 <i>Do not leave question blank, please indicate \$0.00 or N/A</i>

Section E: Certification and Signatures –Student MUST sign and date this section.

I certify that all of the information reported on this worksheet is complete and correct. The student MUST sign and date this worksheet. If married, the spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.

Student Signature

Date

Spouse Signature (If Applicable)

Date