

## Agenda for the Open Classroom Steering Committee

02-09-2021 @ 6:30pm Virtual Meeting on Zoom - see next page for link

### Expected Attendees: Absent

Role	Name		Grade	Rep (Teacher)		Grade	Rep (Teacher)
Chair (2021)	Jen Ogzewalla		K	Megan Curtis (Jamie)		3/4	Cabot Nelson (O'lynn)
Co-Chair (2022)	Aliska Julian		K	Bryn Cannon (Kristin)		5/6	Esther Pruiksma (Denny Jo)
Past Chair (2020)	Ben Demoux		1/2	Cicely Stewart (Tina B)		5/6	Natasha Thomas (Chantelle)
Vice Chair (2022)	Joe Gibbs		1/2	Niki Davis (Amanda)		7/8	Alex McCauley (Julian)
Secretary (2021)	Glenn D'Costa		1/2	Migan Orton (James)		7/8	Brandon Guymon (Lena)
Treasurer (2020)	Tim Kryselmire		1/2	Anna Van Wagoner (Shelten)		7/8	<span style="background-color: #00FF00;">Jennifer Alvarado</span> (Hilary)
Principal	Christine Marriott		3/4	Kristin Midyett (Mia)		Teacher Rep -- Little	Shelly M
			3/4	Ben Richardson (Amber)		Teacher Rep – Middle	Mia H
			3/4	Marin Aguinaga (Tina M)		Teacher Rep – M/Upper	Hilary W (SIC too)

### Additional Attendees:

**Steering Reps – Please** join with the following Zoom code and wait to be let in. Join Zoom Meeting

<https://slcschools-org.zoom.us/j/99453885727?pwd=bEN3SDIMaGhENIV0aFhUdnRydUV3UT09>

Meeting ID:

Passcode:

**Information Items** Amber S, Amanda S, Denny Jo, Kristin S, Chantelle M, Marie N, Christina, Lena F

**Introductions**

- For this meeting, we will do brief introductions. Just your name and kid(s).

**Calendar Items**

- There will be an opportunity to share upcoming events and calendar items with the community at each meeting. Reps should then share this information with their classes.

Date	Event	Comments
02/10 - 2/11/21	PTK	PTKs over zoom. If in-person school starts before this date, then the PTK dates will be adjusted accordingly
02/15/2021	President's Day	No school
02/18	Picture day retake	
03/05/2021	Digital Learning Day	
03/29 - 04/02/21	Spring Recess	
04/30/2021	Non-student Day (elementary and middle)	
05/31/2021	Memorial Day	
06/03/2021	8th Grade Graduation	
06/04/2021	Last Day of School	

**Acknowledgments**

- At each meeting, we take time to make public acknowledgments of successes and exceptional people and efforts within the community

<b>Given By</b>	<b>Given To</b>	<b>Comments</b>
Christine M	All kids	Thank you for doing such a good job, being calm and following all the rules. Thank you for taking care of each other and the classroom
Amanda S	Andy and Heber	Thank you for being very helpful and kind. Thank you for having a good attitude and never complaining
Amanda S	Lindsey	Lindsey's canvas page is full of so many resources for Black History month and Valentine's Day. She goes above and beyond to provide resources
Natasha	Ben D	Thank you for sending the email that explains the Land Trust. It was concise for a topic that was hard to grasp
Mia H	Kids who are at home and love to be back at school	
Everyone	Teachers	Thank you for juggling between in-class and online instructions
Cicely	Glenn	Thank you for the great minutes that are sent out after every meeting. They are very organized and clear
Lena	Librarian	
Lena	Jeanie	Thank you, Jeanie, for the mug fund raiser. She donated \$500 to PFOE

**PFOE Budget Report – Treasurer**

PFOE Budget									
*Reimbursed for receipts only, no prepay checks.		As of 02/09/21 by: Timothy Kryselmire							
*Teacher support checks: \$4/month/child plus \$300 (except 1/2day K, \$3/mo/child) as per Steering, Sept 2010									
Teacher Support									
Grades 1- Teacher	Student #	Total \$ ((#x4x8)+300)	Spent to Date	Remaining Balance					
1-2 Amanda	22	\$ 1,004.00	\$ 41.04	\$ 962.96	INCOME				
3-4 Amber	19	\$ 908.00	\$ -	\$ 908.00	Carry Forward	\$ -			
5-6 Chantelle	26	\$ 1,132.00	\$ -	\$ 1,132.00	Fundraisers	\$ 5,065.00			
5-6 DennyJo	27	\$ 1,164.00	\$ -	\$ 1,164.00	Other Donations Total**	\$ 1,448.41			
4-5 Hilary	18	\$ 876.00	\$ 200.00	\$ 676.00	Cash/Check Donations	\$ 200.00			
1-2 James	21	\$ 972.00	\$ -	\$ 972.00	Online Donations				
7-8 Julian	21	\$ 972.00	\$ -	\$ 972.00	Total income:	\$ 6,713.41			
7-8 Lena	23	\$ 1,036.00	\$ 381.12	\$ 654.88					
3-4 Mia	19	\$ 908.00	\$ 78.23	\$ 829.77	Total Expenses-Budgeted:	\$ 33,895.00			
3-4 O'Lynn	19	\$ 908.00	\$ 326.09	\$ 581.91	Total Expenses-Actual:	\$ 1,284.51			
1-2 Shelly & Kirstin	20	\$ 940.00	\$ -	\$ 940.00	Total Income- Actual:	\$ 6,713.41			
1-2 Tina B.	24	\$ 1,088.00	\$ -	\$ 1,088.00	Total Difference - Actual:	\$ 5,428.90			
3-4 Tina M.	19	\$ 908.00	\$ -	\$ 908.00					
K-8 Learning Support	50	\$ 1,900.00	\$ -	\$ 1,900.00					
Total 1-8	278	\$ 14,896.00	\$ 1,027.38	\$ 13,868.62					
1/2 Day K Teacher	Student #	Total \$ ((#x3x8)+300)	Spent to Date	Remaining Balance					
1/2 K Jamie	14	\$ 636.00	\$ -	\$ 636.00					
1/2 K Kristin	20	\$ 780.00	\$ 49.83	\$ 730.17					
Total K	34	\$ 1,416.00	\$ 49.83	\$ 1,366.17					
		312 Budgeted Amount	Total Spent	Total Remaining					
Total Year Teacher Support		\$ 16,112.00	\$ 1,077.21	\$ 15,034.79					
Committees:									
Visual and Performing Art Funds:									
Classrooms		\$ 3,000.00	\$ 185.53	\$ 2,814.47					
Closet		\$ 1,250.00	\$ -	\$ 1,250.00					
Sports:									
Lower		\$ 1,050.00	\$ -	\$ 1,050.00					
Middle		\$ 3,160.00	\$ -	\$ 3,160.00					
Upper		\$ 3,793.00	\$ 21.77	\$ 3,771.23					
Upper Explore		\$ 850.00	\$ -	\$ 850.00					
Upper Science		\$ 850.00	\$ -	\$ 850.00					
Community Support		\$ 740.00	\$ -	\$ 740.00					
Community Connections		\$ 450.00	\$ -	\$ 450.00					
Graduation		\$ 1,050.00	\$ -	\$ 1,050.00					
Fundraising		\$ 100.00	\$ -	\$ 100.00					
Publicity		\$ 1,005.00	\$ -	\$ 1,005.00					
Philosophy		\$ 285.00	\$ -	\$ 285.00					
Traffic		\$ 200.00	\$ -	\$ 200.00					
Cafeteria		\$ 200.00	\$ -	\$ 200.00					
Garden		\$ -	\$ -	\$ -	Grant \$ - not included in budget				
Total Year Committee Budget		\$ 17,583.00							
Totals		\$ 33,695.00	\$ 1,284.51	\$ 32,410.49					

List of Other Donations			
ITEM	AMT.	Rev	COGS
yearbook	\$1,109.81	1610	500.39
Kroger	\$313.80		
Emp Match	\$25.00		
<b>Total</b>	<b>\$1,448.41</b>		
<b>Fundraisers</b>			
Walk-a-thon	\$5,065.00		
Art Bazaar	\$0.00		
Giving Tuesday	\$0.00		
Fill the Cone	\$0.00		
Banner Month	\$0.00		
Art Stroll	\$0.00		
<b>Total</b>	<b>\$5,065.00</b>		

- The Fundraising committee is busy getting banners for local business
- Steering Reps to reach out to parents and let them know if they have a business, they can advertise on the side of the school
- Flyers are available. Please contact Ben Demoux ([pastchair@ocslc.org](mailto:pastchair@ocslc.org))

## Discussion/Voting Items

- We need to discuss the role that Exec Steering has taken on over the previous years as an extension of the whole Steering body. There have been discussions lately that clarify some of the items Exec Steering has taken on for the entire Steering Body may not follow our Charter. The Steering body has the authority to delegate things to Exec per the Charter. Because we could find no clear delineation, we thought it best to bring several items to the entire body and vote on what should come before the full body for a vote and what can Steering Exec can vote on.
  - Discussed process:
    - Empower Steering Exec to take a decision on any proposal that falls within the boundaries of the three scenarios below
      - Scenario 1 → Fundraiser is presented but does not affect the budget
      - Scenario 2 → Previously approved fundraisers that have had long-standing on the calendar
      - Calendar items that are not fundraisers
        - Please refer to the additional attachment in the minutes' email for more information about these scenarios.
  - Can we vote on this/more discussion?

Voting Items:

1. Create a blended committee of Exec Steering and Teacher representatives to work collaboratively on the **Land Trust and School Improvement Plan (they go hand in hand)**. Land Trust requirements state that the Land Trust Council must have at least 2 more parents than faculty. Current Exec
  - A vote was taken right at the outset, but there was no unanimous decision. One of the reps voted against the item because they were just added as a steering rep and had not gotten the votes from all the parents.
  - Another steering rep indicated that they felt no one in the school was ready to vote on the Land Trust decision. Ben D's email that was sent out earlier was very biased in the way it was worded. The rep felt there was a lot of misinformation going around and that they had been part of many similar meetings where misinformation was being spread and this needed to be fixed
  - One steering rep indicated that the Land Trust information is already accessible to everyone and they didn't hear from their class
  - Another steering rep said that they should vote on whether the teachers need to be added to the Steering Exec or not. Once that vote passes, the teachers must decide if they want to include 1 or 3 teachers
  - A Steering exec asked clarification on the misinformation and they were given the Land Trust decision as an example. Steering Exec said it started in the SIC, but in reality per the code this had to start in the SCC
  - A clarification was made that this was the way it has been done over the years at the OC
  - The principal was notified by the district lawyer that the process being done over the years was not accurate and that since the school has been informed, they must change the process
  - Here is a list of motions and amendments made after that

#	Motion / Amendment & made by?	Seconded By?
1	Cabot made a motion that the Steering Exec committee (SEC) shall constitute the Land Trust Council in accordance with the Utah Code 53G-7-1205 with the SEC having the requisite membership	Ben D
2	Ben D amended the motion to be "the Open Classroom Land Trust and School Improvement Council shall consist of the 5 parent members selected in accordance with state statute, the Principal, and a teacher representative selected by the faculty. Selection of parent representatives shall be by secret ballot of the parents if more than 6 parents volunteer"  Cabot accepted the amendment	Brandon G
3	Ben D amended the motion to be "the Open Classroom Land Trust Council and the SEC (for the purpose of approving the School Improvement Plan), shall consist of at least 4 and no more than 6 parent members selected in accordance with state statute, the Principal, and an employee representative selected by the faculty. Selection of parent representatives shall be by secret ballot of the parents if more than 6 parents volunteer."  Cabot accepted the motion  There was a debate on the motion after this	Hilary W
4	Brandon G motioned to close the debate	Natasha T

5	Cabot motioned to take a vote  There was a vote taken after the motion was accepted. The results of the vote were 24 in favor, 1 undecided and 4 were not in favor	Amber S
6	Ben D motioned to reopen the debate	Brandon G
7	Cabot made a motion to end the debate  Everyone voted to end the debate	Amber S
8	Ben R motioned to go with the original decision, but also to remove the 6-member cap. The argument was that the code does not indicate a maximum cap and we should have more participation in the Land Trust Council  Cabot recommended to vote down the motion  Everyone agreed	
9	Cabot motioned to adjourn the meeting  The motion got denied by everyone	Brandon G
10	Amanda S made a motion to go with the majority vote, since a consensus could not be reached  The motion #3 got passed with a majority	Natasha T
11	Christine M motioned to table future discussion items  Everyone agreed to the motion	Brandon G
12	Ben D motioned that we accept the minutes from the previous meeting  Everyone agreed to accept the minutes	Brandon G
13	Brandon G motioned to adjourn the meeting  Everyone agreed to adjourn the meeting	Cabot

2. Steering is 6 parents, Principal, and one teacher.
  - a. Executive Steering takes on the role of both Land Trust Council and School Improvement Plan as they are elected by the Steering body. \*\*The elected faculty member of Exec *will* have voting rights on the Land Trust and School Improvement plan which they do not have right now. The teacher elected will represent the faculty body other than SIC.
  - b. Executive Steering and (3) \*\*\* elected teacher representatives, one from early childhood, one from elementary, and one from middle school class grade blends take on the role of Land Trust and School Improvement plan. Executive Steering will be elected by the Steering Body, representatives from the teachers will be elected by each grade blend level. The teacher elected to Steering for the year may remain as one of the 3 or be replaced by 3 other teachers

for the specific purpose of the Land Trust and School Improvement Plan.

3. School Fees - review last year's fee schedule and discuss any changes.
  - a. Should the 7th and 8th grade students be charged extra fees?
4. 8th Grade Field Trip
  - a. Approval for fall 2021 8th graders to go to Canyonlands Field Institute

### **Christine**

- Budget update - 2019-2020 school year is finalized and audited.
- District updates and re-entry.
- Enrollment update.
- Lottery and tours timelines and progress so far this year.

### **Community Information**

- Since school will be starting soon, the Traffic and Cafeteria committees will need to be staffed. Steering reps to let parents know that help will be required from all those who have signed up for these two committees.
- There will be three Executive Steering spots to fill this year. We need to get nominations and feelers out to classrooms for these spots. **Steering reps to socialize this information with their classes**

*Before adjourning each meeting, we will ask Representatives if they have any other items*

### **Next meetings:**

March 9, 2021

April 13, 2021

May 11, 2021

June 8, 2021 (If necessary)