

Agenda for the Open Classroom Steering Committee

03-09-2021 @ 6:30pm Virtual Meeting on Zoom - see next page for link

Expected Attendees: Absent

Role	Name	Grade	Rep (Teacher)	Grade	Rep (Teacher)
Chair (2021)	Jen Ogzewalla	K	Megan Curtis (Jamie)	3/4	Cabot Nelson (O'lynn)
Co-Chair (2022)	Aliska Julian	K	Bryn Cannon (Kristin)	5/6	Esther Pruiksma (Denny Jo)
Past Chair (2020)	Ben Demoux	1/2	Cicely Stewart (Tina B)	5/6	Natasha Thomas (Chantelle)
Vice Chair (2022)	Joe Gibbs	1/2	Niki Davis (Amanda)	7/8	Alex McCauley (Julian)
Secretary (2021)	Glenn D'Costa	1/2	Migan Orton Lightfoot (James)	7/8	Brandon Guymon (Lena)
Treasurer (2020)	Tim Kryselmire	1/2	Anna Van Wagoner (Shelten)	7/8	Jennifer Alvarado (Hilary)
Principal	Christine Marriott	3/4	Glenn D (Mia)	Teacher Rep -- Little	Tina B
		3/4	Ben Richardson (Amber)	Teacher Rep – Middle	Amber S
		3/4	Marin Aguinaga (Tina M)	Teacher Rep – M/Upper	Julian

Additional Attendees: Carolyn T, Maile C, Alejandra A, Nick V, Josceline M, Kristin S, Ana Sanchez R

Steering Reps – Please join with the following Zoom code and wait to be let in. Join

Zoom Meeting

https://slcschools-org.zoom.us/j/99453885727?pwd=bEN3SDIMaGhENIV0aFhUdnRydUV3UT09

Meeting ID: 994 5388 5727

Passcode: OC123

Introductions

- For this meeting, we will do brief introductions. Just your name and kid(s).

Calendar Items

- There will be an opportunity to share upcoming events and calendar items with the community at each meeting. Reps should then share this information with their classes.

Date	Event	Comments
04/22/2021	Pride Bullying Seminar	There will be a parent seminar in the evening over zoom. The link should have been given by the classroom teacher.
04/30/2021	Non-student Day (elementary and middle)	
05/07/2021	Virtual Art Stroll and Talent Show	Lena will do an auction on Facebook. Classes are trying to get basket material. Reps please remind parents to get art stroll things out to their class representatives
05/31/2021	Memorial Day	
06/04/2021	8th Grade Graduation	
06/05/2021	Walk-A-Thon	This will be held at Liberty Park
06/07/2021	Last Day of School	

Acknowledgments

- At each meeting, we take time to make public acknowledgments of successes and exceptional people and efforts within the community

Given By	Given To	Comments
Christine M	Steering Exec members	Thank you for, working hard this year, being open and willing to keep looking for solutions, wanting the best for the school and overall having a great attitude
Kristin S	Steering	Steering homework
Josceline M	Christine & Steering Exec	Thank you to Christine, Steering and Exec for negotiating and

Given By	Given To	Comments
		guiding the school through the conflict and hard conversations surrounding utilization of the upcoming school budget limitations
Ben D	Nick V	Thank you for taking on the philosophy survey. We are glad it happened in this pandemic year
Esther P	Everyone who is planning the art stroll this year	Props to everyone planning Art Stroll! It is a huge challenge to come up with creative ways to make these events work in these weird times. They have come up with some great ideas.
Jen O	Sharla D	Thank you for being the chair of art committee and planning it all together for the last couple of years
Ben D	Cabot N	Thank you for the proposal to codify the voting procedures for Steering
Julian, Kristan S	Paraprofessionals	Thank you for all the selfless contributions done by paraprofessionals

PFOE Budget Report – Treasurer (Tim K)

- Lot of donations that got recorded over the last few months
- We were waiting for reports from the district to put it in the sheet

PFOE Budget									
*Reimbursed for receipts only, no prepay checks.									
As of 02/09/21 by: Timothy Kryselmire									
*Teacher support checks: \$4/month/child plus \$300 (except 1/2day K, \$3/mo/child) as per Steering, Sept 2010									
Teacher Support					List of Other Donations				
Grades 1-Teacher	Student #	Total \$ ((#x4x8)+300)		Remaining Balance		ITEM	AMT.	Rev	COGS
1-2 Amanda	22	\$ 1,004.00	\$ 41.94	\$ 962.06	INCOME	yearbook	\$ 1,109.61	1610	500.39
3-4 Amber	19	\$ 908.00	\$ -	\$ 908.00	Carry Forward	Kroger	\$ 313.80		
5-6 Chantelle	26	\$ 1,132.00	\$ -	\$ 1,132.00	Fundraisers	Emp Match	\$ 225.00		
5-6 DennyJo	27	\$ 1,164.00	\$ 525.40	\$ 638.60	Other Donations Total**	Total	\$ 1,448.41		
4-5 Hilary	18	\$ 876.00	\$ 734.00	\$ 142.00	Cash/Check Donations		\$ 3,514.23		
1-2 James	21	\$ 972.00	\$ 42.55	\$ 929.45	Online Donations				
7-8 Julian	21	\$ 972.00	\$ -	\$ 972.00	Total income:		\$ 10,027.64		
7-8 Lena	23	\$ 1,036.00	\$ 381.12	\$ 654.88	Fundraisers	Walk-a-thon	\$ 5,065.00		
3-4 Mia	19	\$ 908.00	\$ 133.50	\$ 774.50	Art Bazaar	Art Bazaar	\$ 0.00		
3-4 O'Lynn	19	\$ 908.00	\$ 326.09	\$ 581.91	Giving Tuesday	Giving Tuesday	\$ 0.00		
1-2 Shelly & Kirstin	20	\$ 940.00	\$ -	\$ 940.00	Fill the Cone	Fill the Cone	\$ 0.00		
1-2 Tina B.	24	\$ 1,068.00	\$ 232.39	\$ 835.61	Banner Month	Banner Month	\$ 0.00		
3-4 Tina M.	19	\$ 908.00	\$ 29.00	\$ 879.00	Art Stroll	Art Stroll	\$ 5,065.00		
K-8 Learning Support	50	\$ 1,900.00	\$ 83.13	\$ 1,816.87	Total				
Total 1-8	278	\$ 14,696.00	\$ 2,445.99	\$ 12,166.88	Total Difference - Actual:		\$ 6,436.41		
1/2 Day K Teacher	Student #	Total \$ ((#x3x8)+300)		Spent to Date	Remaining Balance				
1/2 K Jamie	14	\$ 636.00	\$ -	\$ 636.00					
1/2 K Kristin	20	\$ 780.00	\$ 173.42	\$ 606.58					
Total K	34	\$ 1,416.00	\$ 173.42	\$ 1,242.58					
		312 Budgeted Amount	Total Spent	Total Remaining					
Total Year Teacher Support		\$ 16,112.00	\$ 2,619.41	\$ 13,409.46					
Committees:									
Visual and Performing Art Funds:									
Classrooms		\$ 3,000.00	\$ 357.48	\$ 2,642.52					
Closet		\$ 1,250.00	\$ -	\$ 1,250.00					
Sports:									
Lower		\$ 1,050.00	\$ 21.77	\$ 1,028.23					
Middle		\$ 3,160.00	\$ -	\$ 3,160.00					
Upper		\$ 3,793.00	\$ 272.00	\$ 3,521.00					
Upper Explore		\$ 850.00	\$ -	\$ 850.00					
Upper Science		\$ 850.00	\$ 320.57	\$ 529.43					
Community Support		\$ 740.00	\$ -	\$ 740.00					
Community Connections		\$ 450.00	\$ -	\$ 450.00					
Graduation		\$ 1,050.00	\$ -	\$ 1,050.00					
Fundraising		\$ 100.00	\$ -	\$ 100.00					
Publicity		\$ 1,005.00	\$ -	\$ 1,005.00					
Philosophy		\$ 285.00	\$ -	\$ 285.00					
Traffic		\$ 200.00	\$ -	\$ 200.00					
Cafeteria		\$ 200.00	\$ -	\$ 200.00					
Garden		\$ -	\$ -	\$ -	Grant \$ - not included in budget				
Total Year Committee Budget		\$ 17,583.00							
Totals		\$ 33,695.00	\$ 3,591.23	\$ 30,020.64					

Discussion/Voting Items

Steering Exec Nominee Introductions

- Those that want to join come to the April meeting and give an introduction
- The following month there will be a vote in May
- Timeline for Exec and Land Trust vote:

Date	Action
April 13 th	Meet candidates for Exec Steering
May 11 th	Steering votes to confirm new exec members

List of the nominees who attended the April 2021 meeting

Name	Profile
Maile Cowley	<ul style="list-style-type: none"> ● Maile has been at the OC for 4 years ● She has two kids at the OC, Charley in Amber’s 3rd grade and Rosy in Tina B’s 1st grade ● Maile’s favorite part is being in the class with kids ● In this past year, she has inserted herself into learning more about steering and how the school runs
Josceline Mascarenhas	<ul style="list-style-type: none"> ● Josceline has been at the OC for 4 years ● She has one kid at the OC, Emily in Mia’s 3rd grade ● Josceline enrolled at the OC, because the Whole Child Philosophy aligns so strongly with how her family raises children. They are a family of neurodivergent people, and she is aware of what that can entail and why Whole-Child Development is very crucial to meeting all our children’s needs. For example, Emily tends to get very academically intense, and the OC has done a great job of helping her round out in all areas and be more balanced, while also keeping her academically challenged, which is so crucial to her emotional well-being. ● She loved co-oping and connecting with children in Kristin and Amanda’s classes. She has really enjoyed this experience. She has truly grown into a better parent and individual through co-oping. ● Josceline has served on various committees: <ul style="list-style-type: none"> ○ On the OC Publicity Committee, she has gained insight into some of the necessary work we put into garner school enrolments. She really enjoyed talking about how great the OC is to visiting parents at info nights and at events where we have booths to showcase our school. ○ In serving on the OC Web Committee, she was able to help identify areas for improvement, and really got to understand our policies and philosophy in-depth, because she had to read EVERYTHING that to contribute to those recommendations. ○ She has provided input on how we can get parents more involved and feel more supported and included when they are experiencing challenges meeting their co-opping requirements. She was struggling upfront at one point to meet the co-op hours, and because she was made to feel supported and included, she eventually ended up co-opping and volunteering on committees for significantly more hours than were mandatorily supposed to give.

Name	Profile
	<ul style="list-style-type: none"> In her professional life, she has been a servant leader to global, diverse teams for well over a decade. This means, her job was to help teams and stakeholders work through conflicts and obstacles, and to ensure they had everything we needed to excel together. Josceline sees Steering Exec as a body of servant leadership for the OC. And she hopes to learn just as much as she hopes to contribute to our school by being on Steering Exec.
Alejandra Acosta	<ul style="list-style-type: none"> Alejandra has 3 boys, her oldest is Abran and he's in Shelly/Kirsten 2nd grade and has been at the OC since Kindergarten. They 100% picked the OC because it fits with their family ideology and they felt it would be the best learning environment for their kids Being transplants, they were hoping to find a community and they have at the OC Professionally, Alejandra is a Salesforce consultant based out of SLC. She focusses on Change Management and training
Trista Emmer	<ul style="list-style-type: none"> Trista's family has been part of the OC community since 2008 when her oldest child Julia Emmer entered preschool Julia graduated 8th grade in 2019 She has two other children at the OC, Desmond Emmer in Chantelle's homeroom and Anisa Williams in Mia's class Trista has served on the Community Connection committee, as both a member and as co-chair She has been on steering for several years and served as a co-op rep for one year Trista helped with the previous Charter Renewal committee and as part of that process (along with Nicole Laird), designed the current dress code to be gender-neutral and body positive She was on the yearbook committee for 5 years, serving as a chair for 3 of them Finally, she was on staff for a year and half in the Kindergarten enrichment program Because of her deep involvement with many aspects of governance and parental involvement, she is qualified to be a member of the Steering Exec committee and would love to serve the OC in this way.
Cabot Nelson	<ul style="list-style-type: none"> Cabot and his family live in the Sugarhouse neighborhood of Salt Lake City He has served on various committees for non-profit organizations and studied parliamentary procedure in fulfilling these positions He is stepping up- to serve if called upon for the executive committee

Philosophy Survey Results – Nick V

- The Philosophy committee met last year to discuss how to tailor the survey for the pandemic year
- Any modification would have to be approved by SIC and Steering and keeping the timeframe in consideration the committee decided not to change the survey
- Here are the takeaways from the survey
 - There were 148 adult and 109 kid responses (as opposed to 223 adults and 124 kids last year)
 - Overall Experience question
 - 59% of adults said they had a great experience this year (it was 67% last year)
 - 31% of kids said they had a great experience this year (it was 62% last year)

- Remote learning was a big challenge
- Would you recommend question
 - 84% of adults said they would recommend the OC (it was 78% last year)
 - 93% of kids said they would recommend the OC (it was 88% last year)
- There were many positive comments about how teachers stepped up and made things work
- There were comments about the cooping question and why it was being asked
- We could have done a better job with educating new parents about the OC philosophy and what it means to be at the OC at a practical level
- The current process at the OC is not as good as it could be. We can do better on that front. Parents are noticing and we should up our game on that front

What does “Thumbs up” “Thumbs Down” and “Thumbs Sideways” mean at the OC.

- We have new volunteers on Steering this year and they might not know the rules of voting in Steering
- It was a disservice to them by not giving them adequate information and training
- In the past, we strive for everyone to get a thumbs up and not move ahead if there was a single thumbs down
- It was discussed that being unanimous and having consensus is not the same and having unanimous votes does not work with large groups
- The next section has Cabot’s proposal which attempts to codify the voting process in Steering

Cabot Proposal (The proposal is attached to the minutes’ email)

- Cabot made the following motion: I move that the OC Steering Committee (1) acknowledges that this reflects the voting process as has been traditionally been followed, and (2) adopts this procedure as its formal process
- Discussion about the motion
 - Cabot: The main reason was to codify that this is the way things work. We need to have it written down. Helpful for new people to understand the process
 - Ben D said he likes it ad that we have not had an explanation written down before.
 - Jen O asked if we want time limits? That might not let everyone speak
 - Alejandra A: Who is responsible for setting the time limits?
 - Ben R: I would like to not have time limits. Time limits are not going to be healthy for an open discussion. Are we seeking unanimity?
 - Kristan S: sometimes we do have a time limit and we are under a deadline?
 - Josceline M: Prioritization of discussion is important. If people are invited to speak. we should let people talk about what they came to talk about. Certain things need time limits
 - Niki D: Dissenters will have the opportunity to tell us why they are voting the way they are and what would help them feel better about the vote
 - Brandon G: Having a time limit bears some risk. As an example, if I really oppose something I can talk until the time limit and if someone really wants to hold something up they will just keep thumbs down. That measure is effectively blocked and all it takes is one person. There is a small potential for abuse if we have time limits
 - Julian: Under current procedures one thumbs down kills a proposal? Jen O said it does not. We try to get at least a thumbs up or a thumb sideways
 - At this point there was an amendment made to the motion: Dissenters may be asked if they are open to discussing their vote. We will seek to have everyone vote either "thumbs up" or "thumbs to the side", but not demand it.
 - Carolyn T: Replace ‘press somebody’ with ‘encourage somebody’. Some conversation can be long and go on for a long time. Ask participants to gather their thoughts, speak once and be cognizant about their time
 - At this point there was a second amendment: Dissenters may be asked if they are open to discussing their vote. The committee will seek to have everyone vote either "thumbs up" or "thumbs to the side", but not demand it.
 - Ben D seconded the motion
 - Julian: What is the threshold for passing the motion?

- Ben D: We are looking for everyone to be on the thumbs sideways. If not then it goes to district shared governance
- At this point there was third Amendment: "Dissenters may be asked if they are open to discussing their vote. The committee will seek to have everyone vote either "thumbs up" or "thumbs to the side"; if not, the rules described in the SLC School District Shared Governance guide shall be followed."
- Ben D seconded the amended motion
- At this point there was a fourth Amendment: "Dissenters may be asked if they are open to discussing their vote. The committee will seek to have everyone's vote either "thumbs up" or "thumbs to the side"; if not, the rules described in the SLC School District Shared Governance guide shall be followed."
- Steering voted with all thumbs up

8th grade trip proposal. (This proposal is attached to the minutes' email)

- This proposal has gone through SIC and it has been approved
- Proposal is to bring the 8th grade field trip deposit under PFOE umbrella
- This means the deposit will be paid out of PFOE (until now the uppers were fund raising to pay this deposit)
- Going forward, any fund raising that takes place in the uppers will go to PFOE
- This will take the stress of 8th grade teachers who have in the past put deposit on her credit cards
- For the 8th grade trip, \$525 will be charged to the parents. They will be informed in advance so that they have the funds ready. Every attempt is made to leave no one. The OC also applies for grants, waivers and reduced prices to make this trip possible for all the kids
- In lieu of (taking the deposit money from PFOE) the uppers will forego some of their explorer funds out of PFOE
- Reps need to take this to parents and be back with a decision because this need to be voted on next month
- Discussion
 - Esther P: Is this a proposal for this year or for future years too? Jen O : this will be every year

Christine (documents are attached in the minutes' email)

- Enrollment and Lottery update
 - Our current enrollment for 2020-21 is 313 kids
 - We are lower on what we need to be to fund our school adequately
 - Muppers have a higher average number of students
 - Per 2021-22 lottery approximately 341 kids are expected to come
 - An additional 30 students is close to \$250,000 in funding from the district
 - We have a waitlist only in PreK and not in every grade
- Budget update- this year and next year
 - Budget needs to be voted on in May
- New Teacher Assignments:
 - Kirsten will teach half day muppers and be the half day CARES interventionist,
 - Amber will teach half day kinder and be the math specialist,
 - Kristin S will teach half day in the littles with Shelly,
 - Tina M will teach in the littles,
 - James will teach in the middles

Community Information

- There will be **three** Executive Steering spots to fill this year. We need to get nominations and feelers out to classrooms for these spots. Note: If Exec Steering is to act as Land Trust Council, refer to 53G-7-12 for detailed requirements about secret ballot voting and notice to the community regarding how to run for a position for both parents and employees.
- We have asked that teachers do a sign up for committees at their next parent meeting.

Before adjourning each meeting, we will ask Representatives if they have any other items

Meeting Minutes Approval

- Approval of Last Month's Minutes
 - Motioned to approve by – Ben D
 - Seconded by – Brandon G
 - Everyone voted thumbs up

Motion to adjourn meeting

- Cabot motion to adjourn
- Christine seconded
- Everyone voted to adjourn

Next meetings:

May 11, 2021

June 8, 2021 (If necessary)