



## FENTON CHARTER PUBLIC SCHOOLS

*The mission of the Fenton Charter Public Schools is to offer a high quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.*

**FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630**

**FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482**

**SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971**

**FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900**

**STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636**

### REGULAR MEETING - BOARD OF DIRECTORS

**May 20, 2021 – 4:30 P.M.**

**Join Zoom Meeting: <https://us02web.zoom.us/j/89260201502>**

**Meeting ID: 892 6020 1502**

### AGENDA

#### Instructions for Presentations to the Board by Parents and Citizens

The Fenton Charter Public Schools (“Charter Schools”) welcome your participation at the Charter Schools’ Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools.

#### **MODIFIED MEETING PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC:**

As per Executive Order N-29-20 from Governor Newsom, the meetings of the Board of Directors of the Fenton Charter Public Schools will move to a virtual/teleconference environment using Zoom. The purpose of the Governor’s executive order is to control the spread of Coronavirus and to reduce and minimize the risk of infection by “limiting attendance at public assemblies, conferences, or other mass events.” The Governor’s executive order on March 20, 2020, waived the requirement for a majority of board members to physically participate in a public board meeting at the same location. The intent is not to limit public participation, but rather to protect public health by following the Governor’s Stay at Home executive order and the Los Angeles County’s “Safer at Home” order.

#### **Instructions for public comments at board meetings conducted via Zoom:**

*If you wish to make a public comment, please follow these instructions:*

1. A Google survey “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the “speaker cards” available at meetings. <https://bit.ly/2wDdxrM>
2. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
4. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
5. Speakers should rename their Zoom profile with their real name to expedite this process.
6. After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

## I. PRELIMINARY

- A. **Call to Order** – Chairperson of the Board – Joe Lucente
- B. **Roll Call** – Secretaries of the Board – Nitima Angus, Laura Holmes and Coco Salazar
- C. **Approval of the Agenda** – Chair Lucente

The Chair will request any amendments to the agenda, and then approval.

- D. **Minutes of Previous Regular Meeting** - Chair Lucente

Minutes of the April 15, 2021 Regular Meeting of the Board of Directors will be presented for approval.

## II. COMMUNICATIONS

- A. **Presentations from the Public** – Chair Lucente

Any persons present desiring to address the Board of Directors on any proper matter.

*Agenda items:* No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

*Non-agenda items:* No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. **Public Hearing: Local Control and Accountability Plans and Expanded Learning Opportunities Grants** - Chair Lucente

The FCPS Board of Directors invites parents, community members and staff to comment on and present recommendations regarding the Local Control and Accountability Plans (LCAPs) and Expanded Learning Opportunities (ELO) Grants for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy.

- C. **Committee/Council Reports**

1. **Finance Committee:** *Sarah Ananta, Maria Patrón (FPC); Holly Putnam, AJ Smith (SMBCCS); Jennifer Hines (FCLA); Dominica Yasuda (STEM)*  
**Budget, Facilities and Safety Council:** *Tony Peña, Marty Penner (FACS)*
2. **Instruction Committee:** *Lisa Ibarra, Jacqueline Penner (FPC); Kimberly Kiser, Carmen Solis (SMBCCS); Yesenia Fuentes (FCLA); Paige Piper (STEM)*  
**Curriculum and Assessment Council:** *Lee Melo, Christopher Torres (FACS)*

3. **Personnel Committee:** *Karen Knapp, Coco Salazar (FPC); Tiene Hauck, Megan Stevenson (SMBCCS); Stephanie Garcia (FCLA); Priscilla Gentry (STEM)*  
**Human Resource and Personnel Council:** *Leanna Hendrix, Mercedes Meeks (FACS)*
4. **Parent/Community Advocacy Committee:** *Gurpreet Gill, Bridget Ruiz (FPC); Ariana Gomez, Evelia Manzo (SMBCCS); Bridget Badro (FCLA); Elizabeth Marquez (STEM)*  
**School-Community Relations Council:** *Angel Garcia, Tiffany Walker (FACS)*
  - a. **School Site Council:** *(FACS); (FPC); (SMBCCS); (FCLA/STEM)*
  - b. **English Learner Advisory Committee**

**D. Financial Business Manager’s Report:** Kristin Dietz, Vice President, EdTec - FCPS Financial Business Manager

The Financial Business Manager will present the most current financial statements, cash flow position, and any variations in revenues and expenditures from the approved 2020-2021 budgets for all sites.

**E. Directors’ Reports**

1. Fenton Avenue Charter School (FACS) – *Mrs. Leticia Padilla Parra*
2. Santa Monica Boulevard Community Charter School (SMBCCS) – *Mr. Cary Rabinowitz*
3. Fenton Primary Center (FPC) – *Mr. Richard Parra*
4. Fenton STEM Academy (STEM) – *Mrs. Jennifer Miller*
5. Fenton Charter Leadership Academy (FCLA) – *Mrs. Jennifer Miller*

**F. Chief Academic Officer’s Report and LCAP Update** – Dr. David Riddick

**G. Executive Director’s Report:** Irene Sumida

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board’s vote on them. The Executive Director recommends approval of all consent agenda items.

- A. Recommendation to approve Kaiser Permanente and Health Net for medical benefits for benefited employees**
- B. Recommendation to approve 2021-2022 instructional calendar**

- C. **Recommendation to approve first extension for School Nutrition Plus contract**
- D. **Recommendation to approve Ad Hoc Committee to nominate FCPS Board members for 2021-2022**

**IV. ITEMS SCHEDULED FOR ACTION**

- A. **Recommendation to approve Expanded Learning Opportunities Grants for FACS, SMBCCS, FPC, STEM and FCLA**
- B. **Recommendation to approve expenditures over the spending authority of the Executive Director**
- C. **Recommendation to approve purchase of i-Ready assessments to be used for 2020-2021 school year**
- D. **Recommendation to receive and file 2020-2021 Annual Performance-Based Oversight Visit Reports for Fenton Primary Center and Santa Monica Boulevard Community Charter School**
- E. **Recommendation to approve appointment of Chief Operating Officer as selected by Ad Hoc Interview Committee, and approve the salaries, calendars and benefits of the Chief Operating Officer, Chief Executive Officer and consulting fee of the Executive Consultant**
- F. **Recommendation to approve Emergency Succession Plans for CEO, COO, both CEO and COO, and FCPS Board Chair**
- G. **Recommendation to approve revised FCPS Bylaws**
- H. **Recommendation to approve revised FCPS General Accounting Policies and Procedures Manual**
- I. **Recommendation to approve presenting notice to authorizing district, LAUSD, to reserve the right of Fenton schools to leave LAUSD SELPA at the end of the 2021-2022 school year**
- J. **Recommendation to approve differentiated stipends for staff to recognize their efforts to fully reopen the Fenton schools into the 2021-2022 school year**
- K. **Recommendation to approve renewal of contracts with Infinite Campus and Illuminate**
- L. **Recommendation to receive and file tax returns for the calendar year 2019 and year ending June 30, 2020 for FCPS, SFV Education and FCPS Foundation**

**V. ITEMS SCHEDULED FOR INFORMATION**

- A. **Update on FCPS OPEB Trust**

**B. Progress on expansion of FCLA and STEM**

**C. Governor's May Revision**

**VI. ANNOUNCEMENTS**

**VII. ADJOURNMENT**

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, June 17, 2021 at 4:30 pm via Zoom meeting.

**Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the main office of either Fenton Avenue Charter School or the Fenton Primary Center at (818) 896-7482. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

**UNAPPROVED MINUTES  
FENTON CHARTER PUBLIC SCHOOLS  
BOARD OF DIRECTORS MEETING**

**April 15, 2021**

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, April 15, 2021, at 4:30 p.m. via Zoom (<https://zoom.us/j/528616088>)

**I. PRELIMINARY**

**A. Call to Order** – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:33 p.m. by the Board Chair, Joe Lucente

**B. Roll Call** – Secretary of the Board – Beth Henschel, Marie Kirakossian and Megan Stevenson

**Board Members Present**

Yvette King-Berg, *Community Representative*  
Daniel Laughlin, *Parent Representative*  
Joe Lucente, *Community Representative*  
Jed Wallace, *Community Representative*  
Walter Wallace, *Community Representative*

**Board Members Not Present**

Diane Abeyta, *Parent Representative*

**C. Approval of the Agenda** – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.C.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,  
Walter Wallace

Nay: (0)

Abstentions: (0)

**D. Approval of Minutes**

**Minutes of Previous Regular Meeting** – Chair Lucente

On **MOTION** of Walter Wallace, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the March 4, 2021 Regular Meeting (Item I.E.) were approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,  
Walter Wallace

Nay: (0)  
Abstentions: (0)

## **II. COMMUNICATIONS**

### **A. Presentations from the Public – Chair Lucente**

There were no presentations from the public.

### **B. Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

### **C. Financial Business Manager’s Report**

Kristin Dietz, Vice President of EdTec, and Financial Business Manager of the FCPS, presented the following information:

- Consolidated net income is \$3.69M, a decrease from the previous forecast of \$43K. The main drivers for the change include:
  - True up of PERS benefits forecast per trend in actuals (\$34K increase in expense at SMBCCS)
  - Reduced depreciation expense due to delayed implementation of several projects (\$31K consolidated decrease in expense)
  - True up of Workers’ Compensation benefits forecast per trend in actuals (\$29K consolidated increase in expense)
- Cash balances remain strong throughout the year, with both STEM and FCLA now expected to end the year with positive cash balances

### **E. Directors’ Reports**

Fenton Avenue Charter School (FACS) – Leticia Padilla Parra, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Jennifer Miller, Director, reported.

### **F. Chief Academic Officer’s Report**

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Academic Officer reported.

**G. Executive Director’s Report**

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

**III. CONSENT AGENDA ITEMS**

There were no items scheduled for the Consent Agenda.

**IV. ITEMS SCHEDULED FOR ACTION**

**A. Recommendation to approve expenditures above the spending authority of the Executive Director**

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve expenditures above the spending authority of the Executive Director (Item IV.A.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,  
Walter Wallace  
Nay: (0)  
Abstentions: (0)

**B. Recommendation to approve differentiated stipends for staff to recognize and honor their efforts to reopen the Fenton Schools**

On **MOTION** of Daniel Laughlin, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the differentiated stipends for staff to recognize and honor their efforts to reopen the Fenton schools (Item IV.B.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,  
Walter Wallace  
Nay: (0)  
Abstentions: (0)

**C. Recommendation to approve the appointment of Monica Castañeda as Director of Fenton Avenue Charter School**

On **MOTION** of Jed Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the appointment of Monica Castañeda as the Director of Fenton Avenue Charter School (Item IV.C.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,  
Walter Wallace  
Nay: (0)  
Abstentions: (0)

**D. Recommendation to receive and file 2020-2021 Annual Performance-Based Oversight Visit Reports for Fenton Avenue Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy**

On **MOTION** of Walter Wallace, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to receive and file 2020-2021 Annual Performance-Based Oversight Visit reports for Fenton Avenue Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.D.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,  
Walter Wallace

Nay: (0)

Abstentions: (0)

**E. Recommendation to approve revised job descriptions for CEO and COO and begin the succession process**

On **MOTION** of Daniel Laughlin, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the revised job descriptions for the CEO and COO and to begin the succession process (Item IV.E.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,  
Walter Wallace

Nay: (0)

Abstentions: (0)

**V. ITEMS SCHEDULED FOR INFORMATION**

**A. Update on FCPS OPEB Trust**

**B. Progress on expansion of FCLA and STEM**

**C. Update on Medical Insurance Premiums for 2021-2022**

These were information items only and no action was taken.

**VI. ANNOUNCEMENTS**

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, May 20, 2021 at 4:30 pm via Zoom meeting.

**VII. ADJOURNMENT**

The meeting was adjourned at 6:40 p.m.

Respectfully submitted:

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Beth Henschel  
Secretary of the Board

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Marie Kirakossian  
Secretary of the Board

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Megan Stevenson  
Secretary of the Board

**II. B.**

**Public Hearing: *Local Control and Accountability Plans and Expanded Learning Opportunities Grants***

**II.C.**

**Committee and Council Reports**

**FENTON CHARTER PUBLIC SCHOOLS**

**Fenton Avenue Charter School  
Unapproved Minutes of the Budget, Facilities and Safety Council  
April 30, 2021**

**Call to Order:** Tony Peña, Co-Chair

**Roll Call:** Geina Addison, Christie Collins, Mary Ann McPherson - Secretaries

**Additions/Corrections to the Agenda:** Tony Peña, Co-Chair

**Approval of Minutes from March 19, 2021:** Marty Penner and Tony Peña, Co-Chairs

**Item #1 Minutes from the March 19, 2021 meeting of the Budget, Facilities and Safety Council (Motion to Approve)**

On Motion of Ann Velasco, SECONDED by Martin Penner, and CARRIED, the minutes of the Budget, Facilities and Safety Council meeting from March 19, 2021 were approved as submitted.

**Presentations from the Public:** Tony Peña, Co-Chair

**Item #2 Any persons desiring to address the Budget, Facilities and Safety Council on any proper matter.**

**Old Business:** None

**New Business:**

**Item #3 Budget Update 20-21 (LCAP 3), Leticia Padilla Parra, Director (Informational Item)**

Mrs. Padilla Parra shared the updated forecast for the 2021-2022 school year. Due to one time, CARES Act Funds, FACS is currently on target to end the year with a positive balance despite experiencing increased costs associated with being physically back on campus.

**Item #4 FACS and FPC Material Revision Requests, Leticia Padilla Parra, Director (Informational Item)**

Mrs. Padilla Parra updated the staff on the Material Revision request. She explained the need for the Community Impact Survey and Community Impact meetings. Invitations to the two meetings held on April 16th and April 30th were sent out to the principals of all neighboring elementary and middle schools in the LAUSD. None of the principals were in attendance at either meeting. The materials revision is set to be placed on the LAUSD Board Meeting Agenda which will be held in June.

**Item #5 FCPS Calendar for the 2021-2022 School Year (LCAP Goal 3, AMO 2 & 4), Leticia Padilla Parra, FACS Director & Mercedes Meeks, Faculty Rep (Discussion Item)**

Mrs. Padilla Parra reviewed the proposed calendars for the 2021-2022 school year. She explained the need for additional instructional days due to the loss of learning during the pandemic. Teachers will be compensated for any additional days worked. Staff will vote for one out of the three calendars proposed.

**Item #6 FACS Charter Renewal**, Leticia Padilla Parra, FACS Director (Informational Item)

Mrs. Padilla Parra updated the council on the Charter Renewal process. Administrators and Lead Teachers are working together to complete the needed documentation. Lead Teachers will bring any necessary items to grade level meeting for staff input. All documents will be submitted in early July 2021.

**Announcements:** Mrs. Padilla Parra informed the council that FACS will need to hire a part-time custodian due to the increased workload of our custodial team. The hours are 3:00 – 6:30 p.m.

**Next Regular Meeting: TBD**

**Adjournment:** On the **MOTION** of Mary Ann McPherson, **SECONDED** by Vanessa Ettleman, and **CARRIED**, the Curriculum Assessment Council adjourned at 7:49 a.m.

Minutes submitted respectfully by Christie Collins

**FENTON CHARTER PUBLIC SCHOOLS**

*Santa Monica Blvd. Community Charter School  
Finance Committee*

**Thursday May 13th, 2021 at 7:15 AM**

**Zoom Virtual Meeting: <https://us02web.zoom.us/j/87636168252#success>**

**Meeting ID: 876 361 68252**

**Password: 986433**

**Minutes**

**Call to Order:** AJ Smith and Holly Putnam, Co-Chairs

**Roll Call:** Kristine Khachian, Secretary

**Finance Committee Members Present:** AJ Smith, Holly Putnam, Donald Ausherman, Sandra Campos, Jolea Makhlof, Caroline Engel, Jennifer Nishimoto, Kristine Khachian, Tida Lot, Cary Rabinowitz and Walter Gomez.

**Excused Members:** Jennifer Allen, Richard Castro and Erick Lazo.

**Members Absent:** N/A

**Non-committee Members Present:** Robin Rodriguez

**Additions/Corrections to the Agenda:** AJ Smith and Holly Putnam, Co-Chairs

**Approval of Minutes:** AJ Smith and Holly Putnam, Co-Chairs

**Item #1**                    **Approval of Minutes from the October 13, 2020 meeting of the Finance Committee:** AJ Smith and Holly Putnam, Co-Chairs  
*(Motion to Approve)*

On **MOTION** of Caroline Engel of **SECONDED** by Jennifer Nishimoto and **CARRIED**. The minutes were approved as submitted.

**Presentations from the Public:** AJ Smith and Holly Putnam, Co-Chairs

**Item #2**                    **Any persons desiring to address the Finance Committee on any proper matter.**

**Old Business:**            **There is no old business.**

**New Business:**

**Item #3****Financial and COVID Funding Update**, Cary Rabinowitz, Director  
(*Informational Item*)

We have received funding for COVID relief. There are five different branches that funding is coming from: Elementary and Secondary School Emergency Relief (ESSER) I, ESSER II, ESSER III, In-Person Instruction grant funding and Expanded Learning Opportunities funding. As an organization we have received over two million dollars in relief funding for Expanded Learning alone. There are different allowable uses for each funding source. With respect to the In Person Instruction grant, we lost a percentage of the funding due to not opening schools on April 1, 2021. We also received funding from the Expanded Learning Opportunities grant which we are allocating for additional days on the calendar and the summer programs this and next year. Santa Monica received the most amount of grant funds compared to the rest of the schools within the organization. With respect to ESSER II, there are discussions around allocating the funds to instruction, facilities and technology, mental health and professional development. During a budget meeting with Ed Tech, it was reported that coming into this school year, SMBCCS was in the negative due to enrollment projections. In using the ESSER II funding it has allowed us to be in the positive. We are still not where we would like our budget to be at this moment, however we are in the positive.

**Item #4****Facilities Update**, Cary Rabinowitz, Director (*Informational Item*)

We are currently planning to move two additional classes to individual desks only and adding plexiglass to them. We have not yet received the shipment of plexiglass or the individual desks and as a result this is slowing the process of switching the classrooms over. Overall, teachers appear to be comfortable with moving the desks to four feet of distance versus six feet. If there are classrooms with individual desks and plexiglass that are not being used they are moved to classrooms that are in need. We will be using the COVID funding to update the air conditioning in the main building. We will begin with the chiller on the roof, which will cost approximately \$46,000 to repair. We received another order of water yesterday. Teachers should've received water bottles in their classrooms. Additional amount of water has been ordered to ensure we have ample amount for the remainder of the year. LAUSD has been working on the water fountains. We received funding from LAUSD to add bottle fillers to the fountains.

**Item #5****Staffing and Enrollment Projections**, Cary Rabinowitz, Director (*Informational Item*)

Additional third grade class was added to reduce the class size to 19. Previously a first-grade class was added to bring their class size to 19 students as well. The fourth and fifth grade classes are larger with 22 and 23 students. Sixth grade is at 26 students per class and is full for next year. We want to maintain the balance of number of students to teachers so as not to pose a problem in years to come.

**Item #6****SMBCCS Foundation Update**, Cary Rabinowitz, Director (*Informational Item*)

We have quite a bit of money remaining in our Faculty Funds and Student Body. Due to the pandemic, which resulted in school closures, the funds have not been utilized. In Student Body, we currently have \$17,545.55 and in Faculty Funds \$11,245.67. We are going to utilize part of the funding for 6<sup>th</sup> grade culmination and 5<sup>th</sup> grade farewell car parade.

**Announcements:** None

**Next Regular Meeting:** TBD

**Adjournment:**

On **MOTION** of Kristine Khachian, **SECONDED** by Donald Ausherman and **CARRIED**, the Finance Committee meeting adjourned at 7:40 a.m.

**FENTON CHARTER PUBLIC SCHOOLS**  
*Santa Monica Boulevard Community Charter School*

*Instruction Committee*  
**April 28, 2021**  
**7:15 a.m. - Zoom Meeting**  
<https://us02web.zoom.us/j/83551284635>  
**Meeting ID: 835 5128 4635**  
**Passcode: 608898**

**AGENDA**

**Call to Order:** Kimberly Kiser and Carmen Solis, Co-Chair

**Roll Call:** Jennifer Flynn and Tashi Miller, Co-Secretaries

**Present:** Kimberly Kiser, Carmen Solis, Jennifer Flynn, Kyra Faulk, Jazmin Luna, Angela Boyd, Bunny Wolfer, Tashi Miller, Emily Aaronson, Cary Rabinowitz, Monica Castaneda, Fabiola Vega, Walter Gomez, Grisel Benn, Emma Colmenares

**Non-Members Present:** Robin Rodriguez

**Absent:** None

**Excused:** Emma Kath

**Additions/Corrections to the Agenda:** Kimberly Kiser and Carmen Solis, Co-Chair

There were no additions or corrections to the agenda.

**Approval of Minutes:** Kimberly Kiser and Carmen Solis, Co-Chair

**Item # 1** **Minutes from the December 9, 2020 meeting of the Instruction Committee**  
*(Motion to Approve)*

*On MOTION of Bunny Wolfer and SECONDED by Kyra Faulk and CARRIED, the Minutes of the Instruction Committee meeting on December 9, 2020 were approved as submitted.*

**Presentations from the Public:** Kimberly Kiser and Carmen Solis, Co-Chair

**Item #2** **Any persons desiring to address the Instruction Committee on any proper matter.**

There were no presentations from the public.

**Old Business:** There was no old business.

**New Business:**

**Item #3**                                    **LAUSD Annual Performance Based Oversight Results, Cary Rabinowitz, Director (Informational Item)**

SMBCCS recently received the results of the LAUSD annual performance based oversight visit which were previously shared with the staff. SMBCCS received the highest score possible across 3 of the 4 areas including governance, organizational management programs and operations, and fiscal operations. We received a score of 3 in student achievement and educational performance. Moving forward, it is our goal to receive a 4 in student achievement and educational performance which is primarily tied to SBAC scores. Presently, our SBAC scores are being compared to the state whereas in the past we have been compared to similar schools around us. Typically, the state average is higher than our similar surrounding schools. Nevertheless, we are pleased to consistently retain strong scores on our annual oversight visits.

**Item #4**                                    **Statewide Assessments - Summative ELPAC, Monica Castaneda, Assistant Director (Informational Item)**

Monica Castaneda along with the assistance of office staff have been administering the summative ELPAC assessments since February. There are over 400 students who require ELPAC testing. Although the completion date has been extended to the end of July, the goal is to finish prior to the end of the school year. Currently, kindergarten ELPAC testing is completed and has been submitted. Approximately 16 first graders and 30 second graders are pending ELPAC testing in the upcoming weeks. Administration of the speaking section of the ELPAC will follow for 3rd through 6th grade students. Gemini Guadamuz, Juan Vasquez, and Antonio Garay continue to work diligently in efforts to successfully complete ELPAC testing prior to the end of the school year. Jessica Preciado has also begun assisting as of yesterday.

**Item #5**                                    **Statewide Assessments - CAASPP Summative Assessment, Cary Rabinowitz, Director (Informational Item)**

In late March, the state board of education announced that they will allow some flexibility in regard to permitted assessments for the state test at the end of the year. SMBCCS will be administering the i-Ready assessment this Spring. The tentative start date is May 10 continuing over a two to three week span. Teachers will be able to complete i-Ready administration through the end of the year with the expected start date of May 10.

**Item #6**                                    **4 Track Hybrid Learning Model, Cary Rabinowitz, Director (Informational Item)**

A thank you was extended to teachers for their continuous effort and assistance with successfully placing their students on the corresponding track. Currently, there are 19 students on track A, 17 students on track B, approximately 407 students on track C, and 401 students on track D. There is an average of 10 students per class on campus. Some teachers have reached capacity while other teachers continue to welcome back more students. There are a few teachers with lower in person enrollment with about 5 or 6 students in their classes. As a result of growing interest with in person instruction, we have 4 teachers who are planning on extending their capacity next week. These particular classrooms will now maintain a distance of 4ft between desks. Letters have been sent home to the families of these students to inform them of the change. These classrooms will be receiving about 4 more desks in preparation for 4 more students totaling about 14 to 16 students per class. Earlier conversations considered moving overflow students to teachers with availability. However, it appears to be more feasible to adjust to the new 4ft distance guideline at this time. Teachers are reminded to update the hybrid roster if there are any adjustments to their tracks. The hybrid rosters are synced to the testing schedule, reorganization, and the



**FENTON CHARTER PUBLIC SCHOOLS**

*Fenton Avenue Charter School  
Curriculum and Assessment Council*

**Tuesday, May 4, 2021  
7:19 a.m.**

**Zoom Virtual Meeting**

**AGENDA**

**Call to Order:** Lee Melo and Christopher Torres, Co-Chairs

**Roll Call:** Robin McNutt, Secretary

**Additions/Corrections to the Agenda:** Lee Melo and Christopher Torres, Co-Chairs

**Members Present:** Patricia Aparicio, Barbara Aragon, Jacqueline Claudio, Emily Gillmore, Otilia Lopez, Robin McNutt, Lee Melo, Leticia Padilla Parra, Christopher Torres, Rebecca Williamson

**Non- Council Members Present:** N/A

**Members Excused:** Chelsey Kubik, Jessi Tello

**Members Not Present:** N/A

**Approval of Minutes:** Lee Melo and Christopher Torres, Co-Chairs

**Item #1** **Approval of Minutes from the March 12, 2021 meeting of the Curriculum and Assessment Council,** Lee Melo and Christopher Torres, Co-Chairs (*Motion to Approve*)

On Motion of Jacqueline Claudio, SECONDED by Otilia Lopez, and CARRIED, the minutes of the Curriculum and Assessment Council from March 12, 2021 were approved as submitted.

**Presentations from the Public:** Lee Melo and Christopher Torres, Co-Chairs

**Item #2** **Any persons desiring to address the Curriculum and Assessment Council on any proper matter,**

**Old Business:** **There is no old business.**

**New Business:**

**Item #3** **ELPAC Summative Update, (LCAP Goal 1, AMO 4),** Barbara Aragon, FACS Assistant Director (*Informational Item*)

Ms. Aragón shared that on April 8<sup>th</sup>, she met with Lead teachers to discuss updates to state testing regarding the viability of administering upcoming assessments in a

hybrid or virtual setting. Since the CAASPP is not necessarily mandated, LEAs do need to move forward with some form of state testing. FACS will administer the second diagnostic on i-Ready for Reading and Math. The ELPAC will still be implemented. By April 8<sup>th</sup>, Ms. Aragón shared that almost all English Learners had been remotely tested in the Speaking domain. She and Ms. Ramos have taken on the task of setting up appointments for Distance Learning students and are not moving forward with testing the A-C Tracks for the Listening, Reading, and Writing domains. Test results will likely be available to be shared with families by the end of June, in hopes of looking to reclassify students. Similar to last year, an electronic form will be shared with teachers to complete. Additionally, any students needing to take their initial ELPAC assessment are being accommodated.

**Item #4**

**FACS and FPC Material Revision Requests**, Leticia Padilla Parra, FACS Director (*Informational Item*)

Mrs. Padilla Parra updated the council as to the progress of the material revision request. The LAUSD Charter Schools Division requested more evidence of the impact of the request on the surrounding community. It was then decided to hold community impact meetings with principals of the local elementary and middle schools on Friday April 16<sup>th</sup> and Friday April 30<sup>th</sup>, both at 3:00 PM. Dr. Riddick sent letters to the 43 principals, in hopes of explaining the revision request and hoping for feedback on proposal. Unfortunately, none of the principals attended either meeting. FACS and FPC staff and parents attended, the meetings were recorded, and the documentation was submitted on April 30<sup>th</sup> to Yolanda Jordan. In all likelihood, the Materials Revision Request will be placed on the LAUSD Agenda in June, but reorganization will continue forward with our current grade levels, as June will not provide enough planning time. If approved in June, Kindergarten and 6<sup>th</sup> grade will be added in the 2022-2023 school year.

**Item #5**

**FCPS Calendar for the 2021-2022 School Year**, (*LCAP Goal 3, AMO 2 & 4*), Leticia Padilla Parra, FACS Director (*Discussion Item*)

Mrs. Padilla Parra reviewed the calendar voting for the upcoming school year. In a typical school year, the FCPS calendar includes 184 instructional days and 7 PD Days. This coming school year, in hopes of mitigating any potential learning loss due to the pandemic, FCPS has adjusted their instructional days to reflect 190 days total. This would leave only 1 PD Day for staff. FCPS staff were given three options for the upcoming calendar: keep the 1 PD Day, add 3 additional PD days, or add 6 PD days. In the end, it was decided to add 3 additional PD Days, which results in a 194- day calendar. Staff will be compensated for the 3 additional days and are voting to finalize the calendar with the distribution of PD Days, the designation of Winter Break, and any other non-school days/ holidays.

**Item #6**

**FACS Charter Renewal**, Leticia Padilla Parra, FACS Director (*Informational Item*)

Mrs. Padilla Parra shared that, last week, Lead teachers met to begin reviewing the previous charter, specifically Element 1. The charter needs to be updated to reflect relevant information, as well as weaving in the environmental studies focus intended in the materials revision request. Leads will garner any needed feedback

from their grade level teams and hope to complete these revisions by June 30<sup>th</sup> for a submission in early July.

**Item #7**

**Summer Learning Program**, Leticia Padilla Parra, FACS Director (Informational Item)

FCPS will be offering a summer program to mitigate potential learning loss during the pandemic. A student interest survey was shared with staff to then share with families on Class Dojo or Class Tag. Several responses have already been submitted. A teacher interest survey was shared with FACS staff last week and administrators hope to begin designating teachers to the different sessions. Mr. Tello also shared an interest survey with Teacher Assistants and Adults Assistants. A planning week will take place from June 14<sup>th</sup> to June 18<sup>th</sup> and each session of the Summer Program will last two weeks. The program will be an in-person program, with the potential for a concurrent, or after-school program from Think Together. Administrators also began discussing ideas for ways to incorporate the environmental studies focus. Some ideas include each session having a different environmental focus: land, sea, and sky. Students could have different opportunities for project-based learning, science experiments, and a possible culminating activity or project. Mornings would likely be dedicated to i-Ready instructional elements, with the afternoon block dedicated to the environmental studies.

**Announcements:**

**Next Regular Meeting: TBD**

**Adjournment:** On the **MOTION** of Patricia Aparicio, **SECONDED** by Otilia Lopez, and **CARRIED**, the Curriculum Assessment Council adjourned at 7:52 a.m.

Minutes submitted respectfully by Robin McNutt

**FENTON CHARTER PUBLIC SCHOOLS**  
*Fenton STEM Academy*  
*Instruction Committee*  
May 12, 2021

**Zoom Meeting**  
<https://us02web.zoom.us/j/81049768278>  
**Meeting ID: 810 4976 8278**  
**Passcode: Instruct**

**MINUTES**

A meeting of the Instruction Committee was held on Wednesday, May 12, 2021 at 7:15 A.M. via Zoom meeting link <https://us02web.zoom.us/j/81914646178>

**Call to Order:** Paige Piper, Chairperson

The Instruction Committee was called to order at 7:18 a.m., by Chair, Paige Piper.

**Roll Call:** Alejandra Muñoz, Secretary

**Instruction Committee Members Present:** Paige Piper, Ana Soto Gutierrez, Alejandra Muñoz, Lilia Padilla-Zuniga, Elisa Vallejo, Jennifer Miller, Jennifer Pimentel

**Non-Committee Members:** Yesenia Fuentes, Lindsey Western, Nicole Langlois, Cecilia Quijano

**Members Excused:** Romelia Lagunas

**Additions/Corrections to the Agenda:** Paige Piper, Chairperson

**Approval of Minutes from April 7, 2021:** Paige Piper, Chairperson

**Item #1** **Minutes from the April 7, 2021 meeting of the Instruction Committee.**  
*(Motion to Approve)*

On **MOTION** of Elisa Vallejo, **SECONDED** by Alejandra Muñoz, and **CARRIED**, the minutes from the April 7, 2021 meeting of the STEM Instruction Committee were approved.

**Presentations from the Public:** Paige Piper, Chairperson

**Item #2** **Any persons desiring to address the Instruction Committee on any proper matter.**

**New Business:**

**Item #3** **Summer Program** (LCAP 1, AMO 1-2),  
Jennifer Miller, FCLA/STEM Director *(Informational Item)*

Mrs. Miller presented the committee with information about our upcoming Summer Program, which will

commence on June 21<sup>st</sup>. There will be three summer program sessions held, each one lasting two weeks. Staff was surveyed to indicate interest, and the preliminary results indicated there were enough interested educators to provide six teachers per session. Paraprofessionals were also surveyed, and the preliminary results have also indicated six potential paraprofessional volunteers. The Student Survey is still in progress, and teachers are encouraged to resend the link via Dojo to see if there are additional families interested in participating. At the Academies, thus far, we have 59 students interested in attending Session 1, 49 students interested in Session 2, and 32 students showing interest in Session 3. Some families have signed up for multiple sessions, and depending on availability, students may be able to attend all three sessions. Mrs. Miller will send teachers a link to the Google Sheet containing survey responses, so that teachers can see which of their students have shown interest. Teachers are also welcome to reach out to the families of students whom they believe would benefit from the summer program. The summer program educators will build the program with Mrs. Miller providing support.

**Item #4          Student Reorganization (LCAP 1, AMO 1-2),**  
Jennifer Miller, FCLA/STEM Director (*Informational Item*)

Mrs. Miller provided information regarding our upcoming student reorganization. Initially, lead teachers had discussed the possibility of making this process completely digital, however this posed some logistical challenges. Instead, student reorganization will be held by grade level, in person, on Tuesday, June 1<sup>st</sup> at select times. In order to meet safety guidelines, it will take place in a more open space, perhaps the Multipurpose Room or the Hands On Lab, with all attending teachers following COVID safety protocols. This year, students will be distributed equally, versus last year, when students were moved as a cohort from one teacher to another. Student profile cards will include the student's academic progress, language needs and special services, but will also be updated to include ELD levels and to indicate if they were online or in-person. Teachers will be asked to bring their "pinks and blues" from the prior year, as this will provide important information in helping teachers recognize how students behaved in the classroom, versus on Zoom.

**Item #5          i-Ready EOY Assessment (LCAP 1, AMO 1),**  
Jennifer Pimentel, Assistant Director (*Informational Item*)

Mrs. Pimentel provided information about the i-Ready End of Year Assessments, which will take place from May 10<sup>th</sup> to June 4<sup>th</sup>. Teachers will administer the assessment within their individual classrooms, and will have the flexibility to decide if they want to test online and in-person students simultaneously or in separate sessions. We will be using the i-Ready assessment scores from middle of year for student reorganization.

**Item #6          EOY Semester Awards Assemblies, (LCAP 2, AMO 1),**  
Jennifer Pimentel, Assistant Director (*Informational Item*)

Mrs. Pimentel provided the committee with information about the End of Year Semester Awards assemblies, which will take place May 24<sup>th</sup> – May 25<sup>th</sup>. Contrary to the first semester awards assembly, this one will be held within each teacher's classroom. Awards will be presented digitally via Zoom so that both online and in-person students will be able to participate simultaneously. All awards will be uploaded to the Semester Awards Google Drive by May 26<sup>th</sup>, so that they can be printed for our final materials distribution. The categories will include: Academic Achievement, Improvement, Citizenship (Digital Citizenship for online students), Reflex, and Engagement All Star.

**Item #7          June Materials Distribution, (LCAP 2, AMO 1),**  
Cecilia Quijano, Assistant Director (*Informational Item*)

Mrs. Quijano presented the committee with information about our June Materials Distribution, which will take place Wednesday, June 2<sup>nd</sup> – Friday, June 4<sup>th</sup>, from 1:00 – 2:00 pm. Kindergarten and first grade will distribute on Wednesday, June 2<sup>nd</sup>. Second and third grade will distribute on Thursday, June 3<sup>rd</sup>, and fourth and fifth grade will distribute on Friday, June 4<sup>th</sup>. Students in sixth grade will receive their end of year items on the last day of school, in conjunction with their Culmination ceremony. Unlike our April distribution, teachers will be in attendance. Teachers are also encouraged to give parents notice as soon as possible, as this will be the final opportunity to pick up items.

**Announcements:** Ms. Yolanda Jordan will be briefly visiting the valley Fenton schools today.

**Next Regular Meeting:**     **TBD**

**Adjournment:**

On **MOTION** of Paige Piper, **SECONDED** by Lilia Padilla Zuniga, and **CARRIED**, the Instruction Committee meeting was adjourned at 7:57 AM.

Minutes submitted respectfully by: Alex Muñoz

**FENTON CHARTER PUBLIC SCHOOLS**  
*Fenton Charter Leadership Academy*  
*Instruction Committee*  
**May 12, 2021**

**Zoom Meeting**

<https://us02web.zoom.us/j/81049768278>

Meeting ID: 810 4976 8278

Passcode: Instruct

A meeting of the Instruction Committee was held on Wednesday, May 12<sup>th</sup> at 7:17 a.m. via Zoom.

**Call to Order:** Yesenia Fuentes, Chair

The Instruction Committee meeting was called to order at 7:20 a.m. by Chair, Yesenia Fuentes.

**Roll Call:** Yesenia Fuentes, Chair

**Instruction Committee Members Present:** Jennifer Miller, Jennifer Pimentel, Yesenia Fuentes, Lindsey Western, and Nicole Langlois

**Excused Members:** Susana Orozco

**Non-Committee Members Present:** Cecilia Quijano, Lilia Padilla Zuniga, Alex Munoz, Paige Piper, and Ana Gutierrez

**Additions/Corrections to the Agenda:** Yesenia Fuentes, Chair

There were no corrections to the agenda.

**Approval of Minutes from April 7, 2021:** Yesenia Fuentes, Chair

**Item #1 Minutes from the April 7, 2021 meeting of the Instruction Committee.**  
*(Motion to Approve)*

On **MOTION** of Nicole Langlois, **SECONDED** by Lindsey Western, and **CARRIED**, the minutes from the April 7, 2021 meeting of the FCLA Instruction Committee were approved.

**Presentations from the Public:** Yesenia Fuentes, Chair

**Item #2 Any persons desiring to address the Instruction Committee on any proper matter.**

There were no presentations from the public.

**Old Business:**

There was no old business.

**New Business:**

**Item #3 Summer Program (LCAP 1, AMO 1-2)**  
Jennifer Miller, FCLA/STEM Director (*Informational Item*)

Mrs. Miller informed the committee about the Fenton Academies' Summer Program. This program is intended to be supplemental and for remediation and enrichment. This is not an extended school year. The Summer Program will consist of 3 two-week long sessions from June 21<sup>st</sup> through July 30<sup>th</sup>. A survey was sent to all staff to gauge interest in teaching the FCLA/STEM Summer Program. Currently, there are six teachers per session that are interested. There will be a meeting on Monday, May 17<sup>th</sup> with these teachers. Based off the results of the paraprofessional survey, it is likely that all summer classes will have an aide. The student survey is still in progress as families continue to plan for their summer breaks. The student survey link can be found in the weekly newsletter. It is highly recommended that teachers speak one-on-one with the families of students who would highly benefit from extra instruction. Mrs. Miller will provide further information during today's staff meeting.

**Item #4 Student Reorganization (LCAP 1, AMO 1-2)**  
Jennifer Miller, FCLA/STEM Director (*Informational Item*)

Mrs. Miller informed the committee of the upcoming student reorganization for the 2021-2022 school year. Compared to the 2020-2021 school year, staff will safely meet in-person during the June 1<sup>st</sup> professional development day to distribute the students into balanced classes. The new student information template will be similar to the previously used pinks and blues. However, the forms will now be different colors and will have additional items such as ELD levels and in-person or distance learning status from the 2020-2021 school year. Mrs. Miller requests that all staff locate their students' pinks and blues to pass on to next year's teachers.

**Item #5 i-Ready EOY Assessment (LCAP1, AMO 1)**  
Jennifer Pimentel, Assistant Director (*Informational Item*)

Mrs. Pimentel informed the committee with information regarding the upcoming end-of-year i-Ready assessment which will be completed between May 10<sup>th</sup> and June 4<sup>th</sup>. Teachers will administer the assessment in their classrooms. Teachers may choose how they wish to structure the test sessions, whether having the class complete them simultaneously or having the in-person students and distance learners complete them separately. However, the MOY assessment scores will be used during student reorganization.

**Item #6 EOY Semester Awards Assemblies (LCAP 2, AMO 1)**  
Jennifer Pimentel, Assistant Director (*Informational Item*)

Mrs. Pimentel informed the committee about the upcoming EOY semester awards assemblies taking place May 24<sup>th</sup> and May 25<sup>th</sup>. Compared to the typical schoolwide awards ceremonies, teachers will be holding them in their classrooms through Zoom. The citizenship award will now be available to in-person and distance learning students. For the Reflex award, students who reach 100% math fact fluency will be given a medal. Teachers will upload the certificates to the Drive by May 26<sup>th</sup> for printing. The folder is attached to the 2<sup>nd</sup> Semester Awards email sent on May 12<sup>th</sup>. Mrs. Pimentel asks that all colored backgrounds be removed beforehand.

**Item #7 June Materials Distribution (LCAP 2, AMO 1)**  
Cecilia Quijano, Assistant Director (*Informational Item*)

Mrs. Quijano informed the committee of the upcoming June Materials Distribution taking place from Wednesday, June 2<sup>nd</sup> through Friday, June 4<sup>th</sup>. The teachers will be handing out the materials this final distribution. Kindergarten and first grade will distribute on Wednesday, June 2<sup>nd</sup>; Second and third grade will distribute on Thursday, June 3<sup>rd</sup>; Fourth and fifth grade will distribute on Friday, June 4<sup>th</sup>; and sixth grade will distribute during culmination. Parents who cannot come during their designated time may come throughout the week during the school office hours.

**Announcements:**

Mrs. Miller announced that Yolanda Jordan from the Charter Schools Division of LAUSD will be visiting all of the valley Fenton schools today, May 12<sup>th</sup>.

**Next Regular Meeting:      TBD**

**Adjournment:**

On **MOTION** of Nicole Langlois, **SECONDED** by Lindsey Western, and **CARRIED**, the Instruction Committee meeting was adjourned at 7:56 a.m.

Minutes respectfully submitted by: Lindsey Western, Secretary

FENTON CHARTER PUBLIC SCHOOLS  
*Fenton Avenue Charter School*  
*Human Resource and Personnel Council*

**Unapproved Minutes of the Human Resource and Personnel Council**  
**April 28, 2021**

**Call to Order:** Leanna Hendrix and Mercedes Meek, Council Co-Chairs

The Human Resource and Personnel Council meeting was called to order at 7:18 a.m. by Council Co-Chair, Leanna Hendrix.

**Roll Call:** Karen Scharf, Secretary

**Members Present:** Lizette Adkisson, Lillian De La Torre, Leanna Hendrix, Mercedes Cordoba-Meeks, DeAnn Michiels, Ariana Oliva, Karen Scharf, Elsie Torres, Mrs. Padilla-Parra, and Ms. Aragon

**Non-Council Member(s):** Veronica Ramos

**Members Excused:** Karla Contreras, David Valle, Marya Asadurian, and Mr. Tello

**Additions/Corrections to the Agenda:** Leanna Hendrix, Council Co-Chair

There were no additions/corrections to the agenda.

**Approval of Minutes from, March 9, 2021:** Leanna Hendrix, Council Co-Chair

**Item #1** Minutes from the March 9, 2021 meeting of the Human Resource and Personnel Council (*Motion to Approve*)

On **MOTION** of Lizette Adkisson, **SECONDED** by DeAnn Michiels, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Leanna Hendrix, Council Co-Chair

There were no presentations from the public.

**Item #2** **Any person(s) desiring to address the Human Resource and Personnel Council on any proper matter.**

**Old Business:** None

**New Business:**

**Item #3** **FACS and FPC Material Revision Requests, Leticia Padilla Parra, FACS Director** (*Informational Item*)

On April 16, 2021 and April 21, 2021, FACS and FPC hosted two Zoom sessions to get feedback and discuss with local community members various aspects related

to the Material Revision Request that was submitted to LAUSD. Certificated letters were sent to neighboring Principals in hopes of their attendance and no LAUSD Principals attended the two meetings that were held. Fenton wishes to help better serve the local community with a continuous servicing plan for students and families.

**Item #4**                    **2021-2022 FCPS School Calendar (LCAP Goal3, AMO 2 & 4)**, Leticia Padilla Parra, FACS Director and Mercedes Meeks, Faculty Representative  
*(Discussion Item)*

Dr. Riddick will host a Zoom session with staff members later today, Wednesday, April 28, 2021 at 1:30 p.m. to discuss the various options available to the staff regarding the 2021-2022 FCPS School Calendar. There are currently three versions available. The council was informed that an increase in days is needed to provide and address possible learning losses to stakeholders during the Covid-19 school closures.

**Item #5**                    **FACS Charter Renewal**, Leticia Padilla Parra, FACS Director *(Informational Item)*

Mrs. Padilla Parra informed the council that there will be a meeting held with Lead Teachers on April 29, 2021 (Thursday) between the hours of 12:30 p.m. to 2:30 p.m. to discuss various aspects related to Element 1 in FACS Charter Renewal. After discussion takes place with Lead Teachers, the discussion will continue and be taken to grade levels and teachers for their input.

**Item #6**                    **Personnel Update (LCAP Goal 3, AMO 1)**, Leticia Padilla Parra, FACS Director *(Informational Item)*

Mrs. Padilla Parra informed the council that Ariana Oliva will not be returning for the 2020-2021 school year.

**Announcements:**

**Next Regular Meeting:** TBD

**Adjournment:** On **MOTION** of Lizette Adkisson, **SECONDED** by DeAnn Michiels, and **CARRIED**, the Human Resource and Personnel Council meeting adjourned at 7:36 a.m.

Minutes respectfully submitted by: Karen Scharf

**FENTON CHARTER PUBLIC SCHOOLS**  
*Fenton STEM Academy*

*Unapproved Minutes of the Personnel Committee*

**May 11, 2021**

A meeting of the Personnel Committee was held on Tuesday, May 11, 2021 at 7:17 a.m. virtually on Zoom.

**Call to Order:** Priscilla Gentry, Chair

**Roll Call:** Julie Nguyen, Secretary

The Personnel Committee meeting was called to order at 7:17 a.m. by Chair, Priscilla Gentry.

**Personnel Committee Members Present:** Jennifer Miller, Jennifer Pimentel, Priscilla Gentry, Kelley Christenson, Krista Casanova, and Julie Nguyen.

**Excused Members:** Cedric Ramirez

**Non-Committee Members:** Stephanie Garcia, Kate Hetu, Veronica Palazzola, Abigail Gillmore, and Cecilia Quijano.

**Additions/Corrections to the Agenda:** Priscilla Gentry, Chair

There were no additions/corrections to the agenda.

**Approval of Minutes from April 6, 2021:** Priscilla Gentry, Chair

**Item #1** Minutes from the April 6, 2021 meeting of the Personnel Committee (*Motion to Approve*)

On **MOTION** of Krista Casanova, **SECONDED** by Kelley Christenson, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Priscilla Gentry, Chair

**Item #2** Any persons desiring to address the Personnel Committee on any proper matter.

There were no presentations from the public.

**Old Business: None**

**New Business:**

**Item #3** Interview Committee for Education Specialist, Jennifer Miller, Director, (*Informational Item*)



**Adjournment:**

On **MOTION** of Krista Casanova, **SECONDED** by Kelley Christenson, and **CARRIED**, the Personnel Committee adjourned at 7:42 a.m.

Minutes respectfully submitted by: Julie Nguyen

**FENTON CHARTER PUBLIC SCHOOLS**

*Santa Monica Blvd. Community Charter School  
Personnel Committee*

**Tuesday May 11, 2021**

**7:15 a.m.-Zoom Virtual Meeting:** <https://us02web.zoom.us/j/88383276497>

**Meeting ID: 883 8327 6497**

**Passcode: 756460**

**Minutes**

**Call to Order:** Tiene Hauck and Megan Stevenson, Co-Chairs

**Roll Call:** Zoe Weiss, Secretary

**Personnel Committee Members Present:** Megan Stevenson, Tiene Hauck, Christy Namkung, Sandra Hernandez, Grace Lotker, Gaby Arroyo, Shanjana Chowdhury, Zoe Weiss, Lisa Morales, Beth Henschel, Marie Kirakossian, Cary Rabinowitz, Robin Rodriguez, Walter Gomez

**Absent:** Rachel Cohen

**Excused:** Monica Castaneda

**Additions/Corrections to the Agenda:** Tiene Hauck and Megan Stevenson, Co-Chairs

**Approval of Minutes:** Tiene Hauck and Megan Stevenson, Co-Chairs

**Item #1** **Approval of Minutes from the February 23, 2021 meeting of the Personnel Committee:** Tiene Hauck and Megan Stevenson, Co-Chairs  
*(Motion to Approve)*

On **MOTION** of Marie Kirrakosian of **SECONDED** Beth Henschel and **CARRIED**. The minutes were approved as submitted.

**Presentations from the Public:** Tiene Hauck and Megan Stevenson, Co-Chairs

**Item #2** **Any persons desiring to address the Personnel Committee on any proper matter.**

**Old Business:** **There is no old business.**

**New Business:**

**Item #3** **Resignation of Jose Aceves, Security Guard,** Cary Rabinowitz, Director  
*(Informational Item)*

SMBCCS security, Jose Aceves, resigned. Jose was a security guard as well as a helpful addition to the custodial team, acting as a part time custodian. We wish him the best!

**Item #4**                            **2020-2021 Staff Reorganization and Enrollment Projections,**  
Cary Rabinowitz, Director (*Informational Item*)

The school is projected to have 819 students in the 2021-2022 school year. This projection is based on the trends of the last 4 years, with a loss of enrollment of about 20-30 students each year. The school is actively trying to recruit new students to offset the decline in enrollment. An additional 3<sup>rd</sup> grade classroom will be opened in order to bring 3<sup>rd</sup> grade class sizes down. Class sizes at SMBCCS will be smaller on average, with an average of 20 students per class across all grade levels. Staff rosters will be posted Friday, May 14<sup>th</sup> at 4:00pm. Staff can submit requests for movement based on the posted roster.

**Item #5**                            **2021 Expanded Learning Summer Programming,** Cary Rabinowitz, Director  
(*Informational Item*)

The school is excited to be offering students the opportunity to attend summer school this summer! 22 staff members have shown interest in leading either core or extracurricular classes. Once the staff roster is confirmed, students will be offered enrollment. Based on the confirmed enrollment of students, the staff roster will be finalized.

**Item #6**                            **2021-2022 FCPS Leadership Roles,** Cary Rabinowitz, Director (*Informational Item*)

The timeline for the nominations and elections of FCPS leadership roles is located on the weekly bulletin and calendar. New faculty reps, committee co-chairs, and lead teachers will be identified. Additionally, SMBCCS will continue with ELD and STEAM focus leads.

**Announcements:**

**Next Regular Meeting:** May 27th

**Adjournment:**

On **MOTION** of Sandy Hernandez, **SECONDED** by Gaby Arroyo, and **CARRIED**, the Personnel Committee adjourned at 9:35 a.m.

**FENTON CHARTER PUBLIC SCHOOLS**  
*Fenton Charter Leadership Academy*

*Unapproved Minutes of the Personnel Committee*

**May 11, 2021**

A meeting of the Personnel Committee was held on Tuesday, May 11, 2021 at 7:15 a.m. virtually on Zoom.

**Call to Order:** Stephanie Garcia, Chair

The Personnel Committee meeting was called to order at 7:23am by Chair, Stephanie Garcia.

**Roll Call:** Abigail Gillmore, Secretary

**Personnel Committee Members Present:** Stephanie Garcia, Kate Hetu, Veronica Palazzola, Abigail Gillmore, Jennifer Miller, and Jennifer Pimentel

**Excused Members:** Siranush Akopyan, Cedric Ramirez

**Non-Committee Members:** Priscilla Gentry, Kelley Christenson, Lauren Cappelli, Julie Nguyen, Krista Casanova, Martha May and Cecilia Quijano

**Additions/Corrections to the Agenda:** Stephanie Garcia, Chair

**Approval of Minutes from December 14, 2020:** Stephanie Garcia, Chair

**Item #1 Minutes from the December 14, 2020 meeting of the Personnel Committee**  
*(Motion to Approve)*

On **MOTION** Kate Hetu of, **SECONDED** by Veronica Palazzola, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Stephanie Garcia, Chair

**Item #2 Any persons desiring to address the Personnel Committee on any proper matter.**

There were no presentations from the public.

**Old Business: None**

**New Business:**

**Item #3** Interview Committee for Education Specialist,  
Jennifer Miller, Director, *(Informational Item)*

The Interview Committee at the Fenton Academies is currently seeking candidates to fill two open Education Specialist positions. Based on the number of students with active IEPs, the Academies have



**Next Regular Meeting: TBD**

**Adjournment:**

On **MOTION** of Kate Hetu, **SECONDED** by Veronica Palazzola, and **CARRIED**, the Personnel Committee adjourned at 7:43am.

Minutes respectfully submitted by: Abigail Gillmore

FENTON CHARTER PUBLIC SCHOOLS

*Santa Monica Blvd. Community Charter School  
Parent Advocacy Committee*

Thursday, April 29, 2021

7:15 a.m. – Zoom Virtual Meeting

<https://us02web.zoom.us/j/84937666887>

Meeting ID: 849 3766 6887

Passcode: 754847

**AGENDA**

**Call to Order:** Evelia Manzo, Co-Chair

The Parent Advocacy Committee meeting was called to order via Zoom on Thursday, April 29, 2021 at 7:16 a.m. by Evelia Manzo, Co-Chair.

**Roll Call:** Amanda Hill and Cassondra Barrett, Co-Secretaries

**Present:** Cassondra Barrett, Jocelyn Condo, Lisa DeFrancesco, Ariana Gomez, Amanda Hill, David Levinson, Evelia Manzo, Denise Molina, Michelle Shaghoian, Aaron Veals, Xareni Robledo, Christian Hidalgo, Johanna Juarez, Cary Rabinowitz, Robin Rodriguez, Walter Gomez, Monica Castaneda

**Excused:**

**Absent:** Roshani Solanki

**Additions/Corrections to the Agenda:** Evelia Manzo, Co-Chair

**Approval of Minutes:** Evelia Manzo, Co-Chair

**Item #1 Minutes from the February 18, 2021 meeting of the Parent Advocacy Committee (Motion to Approve)**

On **MOTION** of Ms. Condo, **SECONDED** by Mr. Levinson, and **CARRIED**, the minutes of the Parent Advocacy Meeting held on February 18, 2021 were approved as is.

**Presentations from the Public:** Ariana Gomez, Co-Chair

**Item #2** Any persons desiring to address the Parent Advocacy Committee on any proper matter.

**Old Business:**

**New Business:**

- Item #3**      **Student Council Update**, David Levinson, 6<sup>th</sup> Grade Teacher  
*(Informational Item)*  
Mr. Levinson presented information regarding Student Council. Meetings are continuing this week. The students and staff continue to put forth an amazing amount of effort. Mr. Levinson is impressed by the work that everyone is doing. All students and teachers are working hard. Although, attendance has been a little spotty, overall everything has been running smoothly. Mr. Levinson thanked everyone for their efforts.
- Item #4**      **2021 Scholarship Award Recipients**, David Levinson, 6<sup>th</sup> Grade Teacher  
*(Informational Item)*  
The bulletin has been updated with all students who have received scholarships. Teachers are currently creating lists for students who are eligible for scholarships. David is looking for a couple teachers to help assist him with the process. He would like to thank all teachers for their efforts in getting students to where they are.
- Item #5**      **Parent Center Update**, Johana Juarez, Parent Center Director  
*(Informational Item)*  
Ms. Juarez is working virtually with families; parents are eager to return to in person courses. The Parent Center is working on the area of mental health. Classes continue as usual; examples include ESL and fitness.
- Item #6**      **LAUSD Annual Performance Based Oversight Results**, Cary Rabinowitz, Director  
*(Informational Item)*  
  
Mr. Rabinowitz discussed our LAUSD oversight visit. We received a 4 in the areas of Governance, Organizational Management, Programs and Operations, as well as Fiscal Operations. We received a 3 in the area of Student achievement and Educational Performance. These scores match all other Fenton schools and have become something as an organization we expect, but these are not common scores amongst other charter schools throughout the state. This is a huge acknowledgement of all the work and effort the teachers and staff put forth. Mr. Rabinowitz thanked teachers for their work. Due to AB1505, going forward charter schools will now be compared to state schools versus local schools. This raises important questions to consider, as not all schools have the same demographics as Santa Monica. Looking at our scores this past year, our math scores went up, however our language arts scores went down. Santa Monica is in a 5 year charter renewal tier, we have strong scores. Mr. Rabinowitz is confident that our renewal will pass.
- Item #7**      **Enrollment and Recruitment Efforts**, Cary Rabinowitz, Director *(Informational Item)*  
We have seen enrollment drop by about 20-30 students each year. We are planning to set the budget for about 819 students for the next school year. We are looking to market the school in positive ways. For example, in addition to the marquee, we are promoting the school on Facebook and Instagram, as well as passing out flyers to help recruit students. Recruitment presentations for La Mirada Head Start and Vine Street Early Education Center are currently in the works. We are looking for teachers to help present and support these efforts. Please let Mr. Rabinowitz know if you are interested. Mateo Elvira has also made videos in efforts to recruit students. Applications are coming in at a steady rate, with a greater amount for first grade this year than in typical years. If teachers or staff have ideas- please let Mr. Rabinowitz know. Murals were presented to the committee at the last Parent Advocacy Meeting. We are looking to get feedback from parents, students and staff

about the possibility of multicultural and STEAM murals being created throughout the campus. In addition, we are looking at a summer program that will introduce students to kindergarten at our school.

**Item #8** **SMBCCS Charter Renewal Petition and School Climate Survey**, Cary Rabinowitz, Director (*Informational Item*)

We have 1 year left until our charter renewal. Fenton always submits their application in the 4<sup>th</sup> year of their renewal process. We like to be first to be approved. If we get approved early, then we have a free year to think of new programs that we can bring to the school.

A School Climate Survey will be sent out within the next couple of weeks for students, staff, and the communities as well. Please fill it out when you receive it. Students surveyed will be in third-sixth grade.

**Item #9** **COVID Expanded Learning Funding** Cary Rabinowitz, Director (*Informational Item*)

Each school will have our own unique program. Teachers will be surveyed to see who is interested in teaching core subjects and electives. Teachers will be needed for sessions A, B, and C. The Gabriella Dance program and Intro to Kindergarten are some classes that are being planned. Our program will be from 8-12. Think Together may potentially work from 12-6p.m. All COVID protocol will still be in place, however we will likely have desks 4 feet apart. We have heard from about 15 teachers that have shown interest in the summer program.

**Announcements:**

**Next Regular Meeting:** *TBD*

**Adjournment:**

On **MOTION** of Ms. Juarez **SECONDED** by Ms. DeFrancesco, and **CARRIED**, the minutes of the Parent Advocacy Meeting held on April 29, 2021 were approved as is. The Parent Advocacy meeting adjourned at 7:41 am.

**FENTON CHARTER PUBLIC SCHOOLS**

*Fenton Avenue Charter Schools  
Schools Community Relations Council*

**Unapproved Minutes of the School Community Relations Council**

**Monday, May 3, 2021**

**AGENDA**

**Call to Order:** Tiffany Walker, Co-Chair Angel Garcia, Co-Chair

The School Community Relations Council meeting was called to order at 7:25am by Council.

**Roll Call:** Anna Garcia, Secretary

**Members Present:** Angel Garcia, Anna Garcia, Evelyn Neglia, Lorena Sanchez, Tiffany Walker, Mrs. Padilla Parra, Barbara Aragón

**Member(s) Excused:** Myriam Arechiga, Katherine Sheppard, Jessi Tello

**Member(s) Absent:** Saul Ulloa

**Additions/Corrections to the Agenda:** Leticia Padilla Parra, FACS Director. Item #6 FACS Summer School Program

**Presentations from the Public:** Leticia Padilla Parra, FACS Director

**Item #1:** Minutes from the March 10, 2021 meeting of the School Community Relations Council (*Motion to Approve*)

On **MOTION** of Tiffany Walker, **SECONDED** by Anna Garcia, and **CARRIED**, the minutes were approved as submitted.

**Item #2:** Any persons desiring to address the School Community Relations Council on any proper matter. - None

**New Business:**

**Item #3** **FACS and FPC Material Revision Requests** Leticia Padilla Parra, FACS Director (Informational Item).

A month ago, more evidence was requested by LAUSD Charter Schools Division demonstrating FACS' efforts of reaching out to the community. Dr. Riddick invited 43 principals of elementary and middle schools via certified mail to attend the Fenton Community Impact Meeting via Zoom. FACS parents continue expressing interest in having students attend 6<sup>th</sup> grade at FACS. Two Fenton Community Impact

Meetings were held on April 16<sup>th</sup> and April 23<sup>rd</sup> at 3:00pm. No invited LAUSD principal attended. A few FACS parents and staff attended. Dr. Riddick submitted proof of the invitations and meeting to LAUSD Charter Schools Division. Yolanda Jordan has acknowledged receipt of evidence for approval of material revision and that we are hoping to be added to LAUSD's Board Agenda in June.

**Item #4**                      **FCPS Calendar for the 2021-2022 School Year** (LCAP Goal 3, AMO 2 & 4), Leticia Padilla Parra, FACS Director (Discussion Item).

The initial calendar discussed was a 190-day instructional day calendar that left 1 day dedicated to Professional Development, with the goal to increase the number of instructional days. There was a voting that took place, but in the process, the 190-day calendar was removed as an option. New discussions about the calendar included adding three (3) additional days to the calendar, making it a 194-day calendar. Teachers will be compensated on the three (3) additional calendar days. Voting is now taking place for how the 194-day calendar will look like for the upcoming school year, and the final calendar will need to be approved by the FCPS School Board.

**Item #5**                      **FACS Charter Renewal** Leticia Padilla Parra, FACS Director (Informational Item)

Documents need to be submitted by July 1, 2021. Lead teachers and administrators are meeting weekly, and are in the process of editing and adding to Element 1. They met on Thursday, April 29<sup>th</sup> to discuss the charter renewal, and will continue meeting weekly.

**Item #6**                      **FACS Summer School Program** Leticia Padilla Para, FACS Director (Informational Item)

All FCPS schools will be offering a summer school program. It includes planning for the program (June 14-June 18) for teachers. Three summer sessions will be provided in two-week increments: June 21-July 2, July 6-July 16 and July 19-July 30. So far, six (6) FACS teachers have expressed interest. A reminder was sent with the Weekly Bulletin. Mr. Tello also sent an interest survey to Teacher Assistants and Adult Assistants. Think Together can also provide a summer after-school program. Ms. Aragon shared an idea of Land, Sea, Sky themes for the summer school programs. It will be project-based learning with one activity due at the end of the two weeks and is an effort to build upon the environmental studies focus that will be included in our charter renewal document.

**Announcements:** Leticia Padilla Parra – Happy Teacher Appreciation Week!

**Next Regular Meeting:** TBA

**Adjournment:** On **MOTION** of Ms. Walker, **SECONDED** by Evelyn Neglia and **CARRIED**, the School Community Relations Council meeting adjourned at 7:42 am

*No meetings of the School Site Councils were scheduled this month.*

*No meetings of the English Learner Advisory Committees were scheduled this month.*

**II. D.**

**Financial Business Manager's Report**  
*(See presentation slides)*

**II. E.**  
**Directors' Reports**

**FENTON AVENUE CHARTER SCHOOL (FACS)  
DIRECTOR'S REPORT**

**May 20, 2021**

*The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.*

**State Charter Number: 30**

**General Information on Enrollment and Attendance:**

	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	Total	2019-2020 P-2 (626 Total Enrollment) Annual ADA	2020-2021 Monthly ADA
	<b>202</b>	<b>183</b>	<b>216</b>	<b>601</b>	<b>97.45%</b>	<b>95.23%</b>

Enrollment at Fenton Avenue Charter School is currently at 601 students with ADA at 95.23%. FACS teachers, Veronica Ramos, the FACS Compliance Assistant, as well as administration, continue with their efforts in encouraging students to continue to participate, and remain engaged in distance learning. These efforts include social-emotional support, as well as support with technology issues.

**Instruction**

**FACS Material Revision Update**

Fenton Avenue Charter School and Fenton Primary Center met with members of the LAUSD Charter School Division to discuss the additional information submitted as part of the Community Impact Assessment. Additional questions regarding engagement were answered, and additional evidence of the effort to engage our LAUSD community of schools was requested. Dr. Riddick's work on behalf of the schools is very much appreciated. The next step in the process will be to have our item on the LAUSD Board agenda in June.

**i-Ready Diagnostic Assessments**

FCPS will use i-Ready to measure student growth for the 2020-2021 school year. Fenton Avenue Charter School has begun the administration of i-Ready Assessments in English Language Arts and Mathematics. The results of this administration will provide valuable information as to the strengths and needs of our students.

**English Language Proficiency Assessment for California (ELPAC) Summative Assessments**

Fenton Avenue Charter School continues with in person administration of the ELPAC Summative Assessment. Barbara Aragón, FACS Assistant Director, and Veronica Ramos, Compliance Assistant, have scheduled group sessions to administer the listening, reading and writing portions of the  
*FCPS Agenda – 5/20/21*

assessment. The majority of students have completed the ELPAC assessment, with only a couple of make-up assessments remaining. Their efforts are very much appreciated!

### **Student Reorganization for the 2021-2022**

Fenton Avenue Charter School is in the process of organizing classes for the 2021-2022 school year. FACS administrators will meet with grade levels during the week of May 17, 2021 to place students in classrooms for the coming school year. Teacher input as to the best placement for students will assist in making the process a success.

### **FCPS Summer Program**

Fenton Charter Public Schools will offer a summer program for Summer 2021. FACS administrators are currently planning and organizing for this program. Staff and student interest surveys have assisted in planning appropriately to best serve our students. The program will run two week sessions from June 21<sup>st</sup> through July 30<sup>th</sup>. The goal is to support our students needs in the areas of language arts and mathematics, as well as incorporate technology and an environmental studies focus.

### **Personnel**

#### **FCPS Staff Reorganization**

Fenton Avenue Charter School is in the process of staff reorganization for the 2021-2022 school year, and Round 1 has been completed. Rounds two and three will take place during the week of May 17, 2021, with rosters being finalized by early June.

### **School Community**

#### **FACS Parent Informational Night Meeting for Incoming 3<sup>rd</sup> Grade Families**

FACS will host a parent night meeting on Tuesday, May 18, 2021 at 5:00 pm. The meeting will focus on providing parents of incoming 3<sup>rd</sup> Grade students with important information regarding the transition to FACS.

#### **5<sup>th</sup> Grade Culmination Celebrations**

The FACS 5<sup>th</sup> Grade Team will host Drive-Up Culmination Celebrations as well as Zoom Celebrations for our 5<sup>th</sup> Grade students and families. The work of Mrs. McNutt, 5<sup>th</sup> Grade Lead Teacher, and the entire 5<sup>th</sup> Grade Team in preparing these creative ways to honor our students and families is very much appreciated. We are very much looking forward to these celebrations after such a difficult year!

#### **Think Together After-School Program**

The FACS Think Together program offers an after-school program from 12:00-4:00 pm. This program began operating on Monday, April 12, 2021. The program has recently increased the capacity of its groups from 14 to 20, and has added additional student who were on a waiting list. The school's partnership with Think Together has greatly benefitted the school community and is very much appreciated.

### **Facilities and Safety**

#### **Upgrading Door Locks**

The FCPS Maintenance Team and FACS Custodial Team are working diligently to ensure that our campus door locks are as safe as possible. Several locks on doors to the front office building will be replaced with locks that include deadbolts for added security.

### **Restroom Repairs**

The stalls to one of the girls' restrooms on the campus will be replaced during the month of June. This needed repair will ensure that the stalls are safe and in working order for our students. The work of Juan Alvarez and Tony Zamora in making this happen as quickly as possible is very much appreciated.

### **Upcoming Events:**

- **5/31 Memorial Day Holiday**
- **6/1 Professional Development Day #7**
- **6/11 Last Day of the School Year**
- **6/17 FCPS Board Meeting**
- **6/21 First Day of Summer Program**

**SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL  
(SMBCCS)  
DIRECTOR’S REPORT**

**May 20, 2021**

*Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.*

**State Charter Number: 446**

**ATTENDANCE AND ENROLLMENT**

**Cumulative: 2019-2020 P-2 ADA – 97.7%**

**AVG. Monthly ADA – 93.84%**

*September (93.05), October (95.43), November (94.58), January (93.03), March (95.06), April (91.73), May (94.03)*

Date	TK	K	1	2	3	4	5	6	Total
05/16/2021	14	117	129	115	114	140	134	82	845

**2020-2021 LAUSD PERFORMANCE-BASED OVERSIGHT VISIT RESULTS**

Santa Monica received strong scores on our Annual Performance-Based Visit conducted on March 5, 2021 by the Charter School’s Division at the LAUSD. We scored a **4** in Governance, Organizational Management, Programs, and Operations, and in Fiscal Operations. We scored a **3** in Student Achievement. The school increased from a **3** to a **4** in Fiscal Operations and maintained scores in all other areas. With AB 1505 requiring scores be compared to the State and not more similar resident schools, the need for a continued and increased emphasis on student achievement is more important now more than ever.

SUMMARY OF RATINGS <i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i>			
Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
4	3	4	4

**Enrollment, Projections and Recruitment**

Santa Monica currently enrolls 845 students. Our grades with the largest enrollment are 4<sup>th</sup> and 5<sup>th</sup> grade. As of Friday, May 14<sup>th</sup> we’ve received 14 completed packets from new families. 37 additional packets have been distributed that we are waiting to be returned – TK (7), Kindergarten (24), First Grade (5), Fourth Grade (1). The school projects an enrollment of 819 students to begin the 2021-2022 school year. That number is based on the enrollment trends we’ve seen since the 2016-2017 school year:

<b>School Year</b>	<b>Enrollment</b>	<b>Change</b>
<b>2021-2022</b>	<b>819</b>	<b>-26</b>
2020-2021	845 (current)	-23
2019-2020	868	-22
2018-2019	890	-34
2017-2018	924	-21
2016-2017	945	+11
2015-2016	934	

2021-2022 Recruitment Initiatives include:

- Flyer drop offs at numerous East Hollywood businesses and preschools surrounding the school
- Mailers distributed to homes in the 90028 and 90038 zip codes
- Upcoming presentations to potential parents at La Mirada Head Start and Vine St. Early Education Center
- Upcoming mailers and banners to advertise Santa Monica’s Summer Programming (*see Community Relations section below*)

### **INSTRUCTION**

#### **Summer Programming**

SMBCCS has received \$654,445 in COVID Relief Expanded Learning funds. Pending Board approval, a large portion will be used toward facilitating a 6-week Summer Program beginning on June 21<sup>st</sup> until July 30<sup>th</sup>. The program will be divided into three, two-week sessions. Students will have the option to participate in one, two, or all three sessions.

#### *Program Schedule and Focus:*

23 out of 46 (50%) of certificated teachers have submitted their interest in the program along with several classified staff members. It will run daily from 8:00am – 12:00pm. The program will consist of Core ELA and Math instruction and Extracurricular modules to spark and accelerate student learning and ignite interest in the upcoming 2021-2022 school year. Additionally, we are working with Think Together to provide a subsequent afternoon program from 12:00 – 4:00pm.

Extracurricular programs currently in the planning stages of implementation include:

- Visual and Performing Arts
- Organized Sports
- Fitness Aerobic Activities
- Science and Engineering
- Coding and Robotics
- Gabriella Foundation: Everybody Dance Program
- Introduction to Kindergarten for Newly Enrolled Students

The block schedule below presents what a typical day in the Summer Program will include:

Time	Cohort 1		Cohort 2	
	Group A	Group B	Group A	Group B
8:00 - 9:50	Core Teacher	Extra Curricular 1	Core Teacher	Extra Curricular 1
		Extra Curricular 2		Extra Curricular 2
9:50 - 10:10	<b>Recess</b>	<b>Recess</b>	<b>Recess</b>	<b>Recess</b>
10:10 - 12:00	Extra Curricular 1	Core Teacher	Extra Curricular 1	Core Teacher
	Extra Curricular 2		Extra Curricular 2	

Dependent on enrollment, each cohort will consist of 16-24 students (8-12 students in each group). Core teachers will teach two groups each day while the “off-group” participates in extracurricular modules. Based on current planning, all core instruction and extracurriculars can be led by a certificated teacher.

Student enrollment in the program will be based on a combination of family interest, student achievement data, and anecdotal teacher observations to ensure the most needy students are identified and enrolled first.

The program is being developed to serve two purposes. First and primarily, to advance the learning of our students, and second, to promote the passion and various talents and expertise of our teaching staff to recruit new families to the school.

### **Student Reorganization**

Grade level teams, student support staff, and administration come together the week of May 17<sup>th</sup> to reorganize students into classrooms for the 2021-2022 school year. This process utilized quantitative data such as iReady scores, classroom assessment and attendance data as well as qualitative anecdotal observations of effort, engagement, and participation during distance learning. The process also considers the social-emotional needs and learning styles of each student to ensure an appropriate, growth-minded placement for the new year.

### **End of Year iReady Administration**

Santa Monica is utilizing iReady to conduct end of year assessments this year. Our assessment window opened on May 10<sup>th</sup> and closes on June 4<sup>th</sup>. Teachers are currently working with their grade level colleagues to plan and administer these assessments to both in-person and at-home students. The data will be immediately utilized to place students in our upcoming Summer Program and will be included, with analysis, in our Charter Renewal Petition.

## **PERSONNEL**

### **SMBCCS Staff Reorganization**

Santa Monica’s Reorganization Committee consisting of our Instruction and Personnel Committee Chairs, Faculty Representatives, and Administrators have worked together through three rounds of reorganization to place staff members for the new year. The process will complete with our Round 3 roster posting on Friday, May 21st.

Thank you to all teachers for their assistance during reorganization. The successful completion of this process relies on their timeliness and professionalism to ensure our students are setup for success in 2021-2022.

### **New Teacher Thinking Maps Training**

ELD Lead Teachers, Jennifer Flynn and Bunny Wolfer, presented a new hire Thinking Maps training on April 27<sup>th</sup> to first year teachers at Santa Monica. This training serves as the basis for additional trainings for this group such as the Writing from Beginning to Beyond training series initiated last year for the entire staff. Thinking Maps are a proven tool implemented for English Learner students that supports their ability to be interactive and engage their comprehension and problem-solving skills across subject matters.

## **COMMUNITY RELATIONS**

### **6<sup>th</sup> Grade Transition Meetings**

Thank you to our 6<sup>th</sup> grade team for their efforts connecting our 6<sup>th</sup> grade families to middle schools in the Hollywood area. They have coordinated meetings with APEX Academy and Joseph Le Conte Middle School. We are also connecting with Vista Charter Middle School, Bancroft Middle School, and Thomas Starr King.

### **2021 Scholarship Award Recipients**

We are thrilled to announce that SMBCCS, with support from its partnership with the Independent School Alliance and developing relationships throughout the years, will be sending **9** current 5<sup>th</sup> and 6<sup>th</sup> grade students on scholarship to some of the most prestigious secondary schools in Los Angeles. They include Crossroads School (Santa Monica), The Archer School for Girls (Brentwood), Marlborough School (Hancock Park), Flintridge Preparatory School (La Canada Flintridge) and The Episcopal School of Los Angeles (Hollywood). Total scholarship offers this year reached \$397,675! Thank you to Mr. Levinson for his continuing dedication to our students and their future.

### **5<sup>th</sup> Grade Car Parade and 6<sup>th</sup> Grade Culmination Ceremonies**

We are now in the planning phase of our 5<sup>th</sup> Grade Farewell Ceremony and 6<sup>th</sup> Grade Culmination. Both will take place on Thursday, June 10<sup>th</sup>. We will ask for staff's assistance in the morning as our culmination will be conducted outside of Rooms 26, 27, and 46-52. We will not be able to use much of the yard for our meal breaks and will prepare alternatives for classrooms. At the end of the day, we will be allowing staff to work asynchronously from home after dismissal as 5<sup>th</sup> Grade will conduct a Farewell Car Parade in our parking lot for students moving to 6<sup>th</sup> grade at nearby schools. We look forward to providing our students with the opportunity to participate in both of these important milestones in-person.

## **FACILITIES AND SAFETY**

### **Positive COVID Test Result – May 14, 2021**

Santa Monica received a positive COVID test result on Saturday, May 15<sup>th</sup>. This was the school's first positive result while testing on campus. COVID protocol was immediately implemented for the following Monday with all "close contacts" being contacted and required to quarantine for 10 days. Families schoolwide were also informed. Thank you to all staff for their professionalism, understanding, and support as the school adjusted to the ramifications of this result.

### **Current Hybrid Student Population Facility Needs**

55% of students (466 students) currently attend Santa Monica on one of three in-person tracks. With additional students showing interest every day, the school has ordered individual student desks to replace the "double desks" in many rooms. These desks allow for more students in the classroom while keeping in-line with County guidelines for student distancing. Additional Plexiglas has also been

ordered for desks. Thank you to Richard Castro, Jovanni Llerenas, Elvin Reyes, Ivan Juarez, and Sandra Funez for their assistance building our new desks and transitioning classrooms.

### **Upcoming Events:**

- 5/24 Lead Teacher Packets Distributed
- 5/25 Student and Staff COVID Testing (TK-2, A Track)  
Afternoon Coffee with the Director (1:30)
- 5/26 *DUE: Lead Teacher Nominations*
- 5/27 Personnel Committee Meeting (7:15)
- 5/28 *DUE: Lead Teacher Applications*  
Student and Staff COVID Testing (3-6, B Track)
- 5/31 School Holiday - Closed

**FENTON PRIMARY CENTER (FPC)**  
***DIRECTOR'S REPORT***

**May 20, 2021**

*The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.*

**State Charter Number: 911**

**General Information on Enrollment and Attendance:**

*Fenton Primary Center's P-2 Ending 2019-2020 School Year (TK-2):*

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1<sup>st</sup> Grade</u>	<u>2<sup>nd</sup> Grade</u>	<u>Total</u>	<u>Cumulative ADA 19-20</u>
44	218	201	220	683	98.03%

**April 2021**

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1<sup>st</sup> Grade</u>	<u>2<sup>nd</sup> Grade</u>	<u>Total</u>	<u>20-21 ADA</u>
43	171	219	198	631	90.2%

**May 2021 - Fenton Primary Center's Current Enrollment (TK-2):**

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1<sup>st</sup> Grade</u>	<u>2<sup>nd</sup> Grade</u>	<u>Total</u>	<u>20-21 ADA</u>
43	172	216	192	623	92.3%

**Enrollment and Recruitment**

This month FPC saw a drop of enrollment by eight students. One of the main reasons for this drop is due to the accountability efforts the school has made on families to participate more frequently on Zoom or in-person. The eight families have moved out of the area and have asked to be disenrolled due to the opening and enrolling in their local schools. The school is also currently collecting data on the number of students interested in returning next school year.

The school continues to recruit and increase the school's enrollment for the new school year. Currently, the school has received 91 enrollment packets for the new school year. There are 18 transitional kindergarten, 65 kindergarten, and 3 applications for other grades (1<sup>st</sup> and 2<sup>nd</sup>). This is the school's projected enrollment:

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1<sup>st</sup> Grade</u>	<u>2<sup>nd</sup> Grade</u>	<u>Total</u>	<u>20-21 ADA</u>
40 <i>Currently=18</i>	180 <i>Currently=110</i>	180 <i>Currently=172</i>	220 <i>Currently= 216</i>	620 <i>Currently=516</i>	97.5%

## Instruction

**LAUSD Charter Schools Division Annual Performance-Based Oversight Visit Report:** On April 15<sup>th</sup>, during the FCPS Board Meeting, FPC received its *Annual Performance-Based Oversight Visit Report* from LAUSD Charter Division. The school received a very positive report with the highest possible score given in *Governance* and *Organizational Management, Programs, and Operations, and Fiscal Operations*. In the previous years FPC has received a “No Rating” score in *Student Achievement and Educational Performance*. This is the first year FPC has received a score. The school is proud to have received a score as it shows value in the work the school does in this critical area. The full report will be provided to our FCPS Board. Here is a summary of ratings for FPC:

SUMMARY OF RATINGS			
<i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i>			
Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
4	3	4	4

**Parent Surveys for in-Person Instruction:** Fenton Primary Center has been open for in-person instruction since April 12, 2021. The school began with 42% of students returning to in-school instruction. Currently the school has 50% of students on campus. With only four weeks left of instruction for this school year parents are becoming more willing to send their children to school before the end of the school year and the beginning of the new year.

**Material Revision:** On May 5<sup>th</sup>, Fenton Primary Center and Fenton Avenue Charter School had a follow-up meeting regarding the Material Revision and follow-up information requested from the March 15<sup>th</sup> meeting where LAUSD Charter Division requested additional information in the areas of engagement and proof that effort was made to get the community LAUSD schools involved in the material revision. A special thanks to Dr. Riddick for helping guide the discussion and compiling the evidence for our schools. We are hopeful this successful meeting will get us to LAUSD Board Approval in June.

**i-Ready End of Year Diagnostic Assessments:** On May 10<sup>th</sup>, FPC began its end of the year diagnostic assessments in language arts and mathematics for the 2020-2021 school year. This will be the second time students at FPC take these assessments. The first assessment was given during the month of February and students completed the assessment virtually from home. Teachers are noticing a difference in the assessments scores for those students taking the assessment at school. The results of these diagnostic assessments will help with student placement for the new school year. We will provide additional data at the June FCPS Board Meeting.

**Student Reorganization:** FPC is in the process of student placement for the 2021-2022 school year. The staff is carefully analyzing the placement of students into classrooms for the new school year. After a difficult pandemic year, it will be important to carefully analyze student needs and provide the best possible route to academic success and in most cases recovery from learning loss.

**Summer Program:** FPC is currently preparing for a summer program for students. The program will run from June 16<sup>th</sup> through July 30<sup>th</sup>. We are planning three intervals of two weeks of instruction. Currently, there are about 100 families interested. The school also has 6 teachers and 10 teacher

assistants interested in running the program. The school is currently planning the logistics and preparing the details of the daily instruction for the summer program.

### **Personnel**

**Staff Reorganization:** FPC along with all Fenton Schools are currently in the process of staff reorganization. Round 1 of 3 rounds is complete. Final rosters should be ready by early June. Currently we are trying to find ways to make classrooms at a ratio of 20 students to 1 teacher.

### **School Community**

**COVID Testing:** The school continues to test 100% of students and staff weekly. The school sets up for COVID testing on Mondays and Thursdays with half of students and staff on each day. Over the past few weeks the process has become systematic and procedures are set in place to make the process much quicker. The school's administrative staff oversees the process from 7:30 a.m. to 9:00 a.m. for all students and the school Nurse Assistant and selected staff help with the make-up tests and staff tests from 9:00 a.m. to 11:00 a.m.

**Material Distribution:** During the month of April, FPC teachers prepared materials for distribution to all the students who participate via Zoom. Parents were asked to pick up materials during school hours. All grade levels have successfully handed out the final school materials to close out the school year. On June 11<sup>th</sup>, our kindergarten teachers will have one final parade to end the year. The school is hopeful that the new school year will provide 100% in-class instruction.

### **Upcoming Events:**

- 5/31 Memorial Day Holiday**
- 6/1 Professional Development Day #7**
- 6/11 Last Day of School for 2020-2021**
- 6/14 First Day of Summer Program**
- 6/17 FCPS Board Meeting**

## FENTON STEM ACADEMY (STEM) DIRECTOR'S REPORT

May 20, 2021

*The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.*

**State Charter Number: 1605**

### ENROLLMENT

	TK/K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	Total	(19-20) P-2 ADA	(20-21) Monthly ADA
05/20/2021	67	42	65	48	48	44	22	336	97.58%	97.24%

### Instruction



**STEM Infused Practices within Hybrid Model:** The STEM mission and vision remains strong for both students in person and online during the 2020-2021 school year. Educators continue to provide hands on experiences for students in STEM related areas. One example of this practice is the recent third grade activity which included observing the life cycle of a butterfly and plant growth. Third grade students have been exploring the rainforest biodome in their science unit. Students explored the essential question *How do plants' and animals' life cycles help them survive?* Students entered “the Biodome”—a state-of-the-art greenhouse that mimics a tropical rain forest environment—and discovered the wide variety of life that rain forests contain. They analyzed and observed plants in the Biodome’s nursery, and nurtured real butterflies throughout their life cycle. Students also studied the life cycles of other organisms, and looking at the traits that animals of the same species share and inherit. Students participating in online learning were provided a real live caterpillar during the April materials distribution. Students zoomed with their at home materials while in person students worked with live plants/animals. Thank you to the Fenton STEM educators for their continued dedication and commitment to ensuring a STEM infused program as written in our charter petition.

**FCLA STEM Summer Program:** The Fenton Academies continue to develop a summer program for students to attend during June – July 2021. Discussion has centered around building a program which involves remediation, enrichment, and extracurricular activities. Approximately 221 students have indicated interest for participation in at least one of the three summer sessions, with many students showing interest in attending all three sessions. Each session has approximately 60-80 students and runs for two consecutive weeks. The first day of programming will be June 21<sup>st</sup> with a final date of July 30<sup>th</sup>. Think Together After School Programming will be provided daily from 12:00-4:00 p.m. for additional extracurricular activities. **Thank you to Lindsey Western, Elizabeth Marquez, Dominica Yasuda, Lilia Padilla Zuñiga, Paige Piper, Loren Caballero, Veronica Palazzola, Jennifer Hines, Tania Casas, Elisa Vallejo, and Nikole De La Rosa** for their interest and willingness to instruct these valuable sessions. The summer program teachers will continue to work with Mrs. Miller on designing an effective program.

**Student Reorganization:** Fenton STEM Academy educators in grades TK-5<sup>th</sup> will reorganize students for the 21-22 school year on June 1<sup>st</sup>. The process will include reviewing each child's student profile card and equally distributing students based on academic, behavioral, emotional, special education, and language factors. Additionally, whether a student participated in year long distance learning or in person learning will be a factor when creating equitable classes.

**i-Ready End of Year Assessments:** Fenton STEM Academy will implement i-Ready End of Year Assessments May 10 – June 4. Students will complete both Reading and Mathematics assessments in their current model (in person or online). Student progress will be measured from middle of the year assessments and further analyzed for instructional practices.

### **Personnel**

**FCPS Reorganization:** All FCPS certificated staff will participate in staff reorganization throughout May 2021. A Google Survey (to replace the traditional Reorganization Packet), was emailed to staff on Monday, May 3<sup>rd</sup>. Based on teaching history, grade level and school preference, as well as available openings, staff will be assigned through a series of three different rounds. Each Fenton school will conduct their own Reorganization Committee to meet and review staff assignments. The FCLA STEM Reorganization Committee consists of the following staff members: Jennifer Miller, Jennifer Pimentel, Cecilia Quijano, Yesenia Fuentes, Paige Piper, Priscilla Gentry, Stephanie Garcia, Kelley Christenson, and Veronica Palazzola. The committee will meet on select days May 10<sup>th</sup>-21<sup>st</sup> to finalize rosters for each round.

**Staffing Needs for 2021-2022:** Fenton STEM Academy will have 2 openings for classroom teachers and one opening for a shared Education Specialist. New employees will not be hired until all openings have been filled by current FCPS staff and a final review of the budget. Classroom assignments are based on the assumption of a 21:1 student/teacher ratio. This figure could change based on lower than expected enrollment. If that is the case and class size increases, this may impact potential openings. Fenton STEM Academy will proceed cautiously as we navigate the current financial climate and prepare for the upcoming school year.

**Welcome to Leticia Padilla Parra:** Fenton STEM Academy is thrilled to welcome Mrs. Padilla Parra to teach 4<sup>th</sup> grade during the 2021-2022 school year. Mrs. Padilla Parra will join a dynamic team of educators incorporating the latest in science, technology, engineering, and mathematics for the 2021-2022 school year. Fenton STEM Academy is honored to receive Mrs. Padilla Parra's excellent instructional and leadership expertise. We welcome her with open arms to the Fenton Academies!

## **School Community**

**End of Year Semester Awards:** End of Year Semester Awards assemblies will take place May 24<sup>th</sup> – May 25<sup>th</sup>. Assemblies will be held within each teacher’s classroom. Awards will be presented digitally via Zoom so that both online and in-person students will be able to participate simultaneously. All awards will be uploaded to the FCLA STEM Semester Awards Google Drive by May 26<sup>th</sup>. All awards, pins, and medals will be distributed during the June materials distribution. The categories will include: Academic Achievement, Improvement, Citizenship (Digital Citizenship for online students), Reflex, and Engagement All Star.

**June Materials Distribution:** Fenton STEM Academy will host its final distribution of learning materials June 2-4, 2021. Students will receive end of year certificates and summer materials with their learning kits. Thank you to the Fenton educators for their work to prepare, organize,

**6<sup>th</sup> Grade Culmination:** The Fenton Academies will host two ceremonies for 6<sup>th</sup> grade students culminating from elementary schools. In person students will participate in an in person ceremony on June 11<sup>th</sup>. Students will have limitations on those invited to attend. All safety measures such as facial coverings and social distancing will be enforced. Online students will participate in an online ceremony this same day at 1:00 p.m. All students will be recognized with awards, culmination certificates, student speakers,

### **Upcoming Events:**

- 5/31 Memorial Day Holiday
- 6/1 FCPS Professional Development Day 7
- 6/2-6/4 June Materials Distribution
- 6/4 Spirit Day Assembly
- 6/11 6<sup>th</sup> Grade Culmination (9:00am “Roomers”/1:00pm “Zoomers”)
- 6/17 FCPS Board of Directors Meeting
- 6/21 FCLA STEM Summer Program Session 1
- 7/6 FCLA STEM Summer Program Session 2
- 7/19 FCLA STEM Summer Program Session 3

**FENTON CHARTER LEADERSHIP ACADEMY (FCLA)  
DIRECTOR’S REPORT**

**May 20, 2021**

*The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.*

**State Charter Number: 1613**

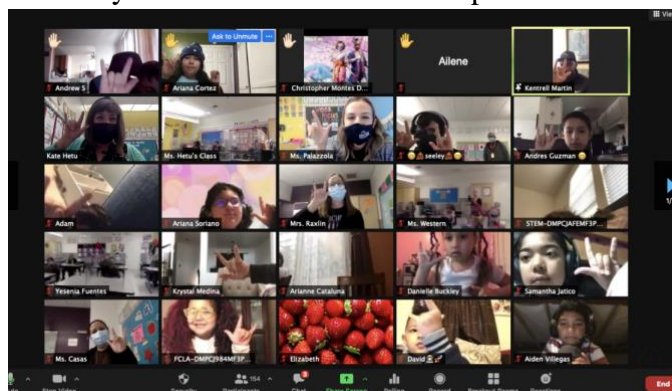
**ENROLLMENT**

	TK/K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	Total	(19-20) P-2 ADA	(20-21) Monthly ADA
<b>05/20/2021</b>	<b>39</b>	<b>39</b>	<b>52</b>	<b>61</b>	<b>58</b>	<b>54</b>	<b>45</b>	<b>348</b>	<b>97.6%</b>	<b>96.02%</b>

**Instruction**

**Developing Leaders within a Hybrid Model:** The FCLA mission and vision remains strong for both students in person and online during the 2020-2021 school year. Educators continue to provide hands on experiences for students in leadership related areas. One example of this practice is the ongoing “*Leader of the Week*” showcase. Every Friday morning students are invited to hear from a leader in our community. During the presentation students have an opportunity to ask questions about leadership experience and reflect on their own personal goals.

On Friday, May 21<sup>st</sup> students will meet a very special leader, Ayaan Naqvi. Ayaan is a 12-year-old entrepreneur who demonstrates leadership and STEM skills in the work he does. He is also serving as a Mutt-i-grees Ambassador and donates part of his proceeds to the North Shore Animal League. Ayaan is most famous for his invention of an ornament anchor. He has been quite successful with this invention, participating on the tv show – Shark Tank as well as sponsorship by local media and businesses. Ayaan is very dedicated to helping shelter pets with a portion of the company’s profits going directly to shelter organizations. We look forward to hearing more from young leaders and inspiring our students to set high expectations for themselves.



**FCLA STEM Summer Program:** The Fenton Academies continue to develop a summer program for students to attend during June – July 2021. Discussion has centered around building a program which involves remediation, enrichment, and extracurricular activities. Approximately 221 students have indicated interest for participation in at least one of the three summer sessions, with many students

showing interest in attending all three sessions. Each session has approximately 60-80 students and runs for two consecutive weeks. The first day of programming will be June 21<sup>st</sup> with a final date of July 30<sup>th</sup>. Think Together After School Programming will be provided daily from 12:00-4:00 p.m. for additional extracurricular activities. **Thank you to Lindsey Western, Elizabeth Marquez, Dominica Yasuda, Lilia Padilla Zuñiga, Paige Piper, Loren Caballero, Veronica Palazzola, Jennifer Hines, Tania Casas, Elisa Vallejo, and Nikole De La Rosa** for their interest and willingness to instruct these valuable sessions. The summer program teachers will continue to work with Mrs. Miller on designing an effective program.

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### **Personnel**

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**Staffing Needs for 2021-2022:** Fenton Charter Leadership Academy will have 0 openings for classroom teachers and one opening for a shared Education Specialist. Classroom assignments are based on the assumption of a 21:1 student/teacher ratio. This figure could change based on lower than expected enrollment. If that is the case and class size increases, this may impact potential openings. Fenton Charter Leadership Academy will proceed cautiously as we navigate the current financial climate and prepare for the upcoming school year.

### **School Community**

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#### **Upcoming Events:**

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**II. F.**

**Chief Academic Officer's Report and LCAP Update**  
*(See presentation slides)*

**II. G.**

**Executive Director's Report**

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)  
EXECUTIVE DIRECTOR'S REPORT**

**May 20, 2021**

*The mission of the Fenton Charter Public Schools is to offer a high quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.*

**State:**

***From School Services of California –***

**“CalSTRS Contribution Rate Increase Expected for 2021–22”**

posted April 20, 2021

As part of the 2014–15 State Budget, the California State Teachers’ Retirement System (CalSTRS) Full Funding Plan (AB 1469) was put in place to propel the retirement system to be fully funded in 32 years. The plan included statutory employer and state contribution rates initially, and then gave authority to the CalSTRS Board—for the first time—to increase contribution rates (with some constraints) to fully exhaust the unfunded liability by 2046.

Initially, the employer contribution rate was set to increase evenly over a seven year period, with equal increases detailed in statute; at the end of that ramp up period the CalSTRS Board could increase or decrease the contribution rate by a percentage point each year, with a maximum employer contribution rate of 20.25% as follows:

“For fiscal year 2021–22 and each fiscal year thereafter, the board shall increase or decrease the percentages . . . to reflect the contribution required to eliminate by June 30, 2046, the remaining unfunded actuarial obligation . . . as determined by the board based upon a recommendation from its actuary.”

The steady statutory increase was disrupted—in a positive way—for several years as the state subsidized the employer contribution rate by sending funds to CalSTRS on behalf of school districts, and thereby lowering the employer contribution rate. The 2021–22 employer contribution will enjoy a state subsidy, but is unlikely to be sufficient to mitigate the need for an employer contribution rate higher than in 2020–21.

The need for an increased rate is due to a statewide shrinking CalSTRS-eligible payroll as teachers left the profession in 2020–21 and have not been replaced. Because the payroll upon which the employer contribution rate is applied has shrunk, so too has the contribution sent to CalSTRS by employers shrunk. This exacerbates the unfunded liability.

The CalSTRS Board is set to exercise its new rate-setting authority in an action at its June 2021 meeting. Unfortunately, that will provide less than a month for local educational agencies (LEAs) to make budget adjustments for the new fiscal year. Therefore, we are recommending that LEAs begin to anticipate a CalSTRS employer contribution rate in 2021–22 based on what will be the recommendation of the

actuary: 16.92%. The rate of 16.92% would be the net value of the employer contribution rate when applying the state subsidy of 2.18% to the employer contribution rate likely adopted by CalSTRS of 19.1%. This is an increase compared to both the current year rate of 16.15% and importantly against what LEAs are currently expecting in 2021–22, at 15.92%.

There is uncertainty in this rate: the CalSTRS Board could choose to adopt a lower contribution rate or the state could provide an additional subsidy for 2021–22. However, the conservative approach would be to expect this increase based on the best information available to date from CalSTRS.

The official action of the CalSTRS Board will take place on June 10, 2021, and will be reported to the field as soon as it is finalized.

**“CalPERS Approves Employer Contribution Rates”**

posted April 21, 2021

The California Public Employees’ Retirement System (CalPERS) Board, on Monday, April 19, 2021, approved the staff recommendation to set the 2021–22 employer contribution rate at 22.91% and corresponding contribution rates as follows:

	Actual	Projected				
	2021–22	2022–23	2023–24	2024–25	2025–26	2026–27
<b>Employer Contribution Rate</b>	22.91%	26.10%	27.10%	27.70%	27.80%	27.60%

These current rates should be used for local educational agencies and will be included in the next version of the School Services of California Inc.’s Financial Projection Dartboard to be prepared with the 2021–22 May Revision Budget.

**“USDA Waivers Granted Through 2021–22”**

posted April 22, 2021

Local educational agencies (LEAs) received good news from the United States Department of Agriculture (USDA) this week with the announcement that many flexibilities for child nutrition programs will continue through the 2021–22 school year. LEAs have come to rely on these waivers to ensure access to school meals in their communities, and the extension granted by the USDA should help LEAs with planning for next school year.

The waivers granted through June 30, 2022, accomplish the following:

- Allow the Seamless Summer Option (SSO) to operate when school is open during the regular school year. Under this waiver, LEAs may choose to serve meals through the SSO, or may opt to participate under the school meal programs
- Reimburse meals served through SSO at the higher reimbursement rate typically reserved for the Summer Food Service Program
- Non-congregate feeding to allow schools to provide meal pick-up options for students learning remotely and to facilitate grab-and-go meals for students in school
- Mealtime flexibility so that LEAs may implement appropriate safety measures such as physical distancing with alternative meal service models
- Distribution of meals to parents or guardians to take home to their children

- School meal pattern flexibilities as detailed [here](#)
- Waive offer versus serve requirements at high schools
- Allow schools that provide afterschool snacks through the National School Lunch Program to claim all snacks at the free rate by waiving area eligibility requirements
- Suspends on-site monitoring requirements in the school meals program until 30 days after the end of the public health emergency

While the waivers have been granted through June 30, 2022, the USDA also indicates that schools are expected to use the flexibilities for only the duration and extent that they are needed.

These flexibilities will be helpful in ensuring that all students are able to receive high-quality, nutritious meals next school year. However, as happened early in the current school year, this may hamper LEA efforts to collect needed information for the unduplicated pupil percentage (UPP), which is a significant component of an LEA's Local Control Funding Formula apportionment. LEAs are advised to start planning early to help mitigate any negative impact to their UPP.

### **District:**

Superintendent Beutner announced he will be leaving the LAUSD when his contract expires on June 30, 2021. Deputy Superintendent Megan Reilly will become the Interim Superintendent on July 1 as the LAUSD Board of Education begins a national search for the next Superintendent.

### **FCPS:**

#### ***CACFP Audit –***

An audit of Fenton's snack and supper program, overseen by the Child and Adult Care Food Program (CACFP), resulted in a clean audit with no findings or recommendations. Santa Monica Boulevard Community Charter School was selected by the auditor for an in-person visit, and the staff is to be commended for their outstanding work. The auditor virtually visited classrooms at dismissal via Zoom to observe the distribution of snacks and supper, and the efficient procedures were highly impressive. Special recognition is extended to our Food Service Management Company (FSMC), School Nutrition Plus, for their exceptional and precise documentation of all aspects of our snack and supper program. It must be added that the same attention to detail is given to our National School Lunch and School Breakfast programs, for which clean audits are always achieved. (The Summation Report showing compliance with all areas and no recommendations for improvement is attached on the next page. The agency is noted as "Fenton Avenue Charter School" because for purposes of all our meals programs, we have one school serve as the "lead". Because FACS was the first school to achieve independent status for meal service, FACS will always be noted as the "agency" and the other schools are under the umbrella of FACS.)

#### ***Material Revisions for FACS and FPC –***

On Wednesday, May 5<sup>th</sup>, Dr. Riddick, Mrs. Padilla Parra, Mr. Parra and the Executive Director participated in a Zoom meeting with selected staff from the Charter Schools Division including CSD Director Jose Cole-Gutierrez. During the month of April, Dr. Riddick gathered and sent extensive documentation related to community outreach efforts within the San Fernando and Sun Valley complex of schools along with answers to numerous questions posed by the CSD. The May 5<sup>th</sup> meeting was requested to answer more questions related to enrollment and an explanation of the need to provide a full complement of grade levels across both schools. The final decision as to whether the item is placed

on the June agenda of the LAUSD Board of Education will be determined at the discretion of the Superintendent.

**CACFP Centers  
Summation Report**

Agency Name: Fenton Avenue Charter School	Vendor Number: C0030Z	CNIPS ID: 01744-CACFP-19-PS-CS	Review ID: 31088
Address: 8928B Sunland Blvd	City: Sun Valley	Zip: 91352	County: Los Angeles
Contact Person: Irene Sumida	Title: Executive Director	Telephone: 818-962-3630	
Program Types: <input type="checkbox"/> Adult Care <input checked="" type="checkbox"/> At-risk <input type="checkbox"/> Child Care <input type="checkbox"/> Emergency Shelters <input type="checkbox"/> Head Start <input type="checkbox"/> School Age			
Type of Review: <input checked="" type="checkbox"/> First <input type="checkbox"/> First Follow-up <input type="checkbox"/> Second Follow-up <input type="checkbox"/> Ninety-day <input type="checkbox"/> Program Assistance			
<b>Areas Reviewed for Compliance</b>			
Performance Standard 1: Financial Viability		Performance Standard 3: Program Accountability	
<input type="checkbox"/> 100 Financial Management	<input type="checkbox"/> 300 Enrollment		
Performance Standard 2: Administrative Capability	<input type="checkbox"/> 500 Eligibility		
<input type="checkbox"/> 200 Procurement Procedures	<input type="checkbox"/> 600 Meal Counts		
<input type="checkbox"/> 220 Program Resources	<input type="checkbox"/> 700 Licensing Requirements		
<input type="checkbox"/> 240 Policies and Procedures	<input type="checkbox"/> 800 Meal Requirements		
<input type="checkbox"/> 280 Pricing Program	<input type="checkbox"/> 900 Fiscal Accountability		
	<input type="checkbox"/> 1000 Training		
	<input type="checkbox"/> 1100 Facility Review		
	<input type="checkbox"/> 1200 Safety and Sanitation		
	<input type="checkbox"/> 1300 Civil Rights		
<b>Summary of Review Findings</b>			
Review Month: <u>February</u>		Review Dates: <u>March 23, 2021</u>	
<input checked="" type="checkbox"/> All areas found to be in compliance. No action is required. This review is closed. Congratulations on an excellent administrative review (AR).			
<input type="checkbox"/> One or more performance standards (PS) were not in compliance. The noncompliant areas are checked above.			
<input type="checkbox"/> A <b>follow-up review</b> may be conducted because of noncompliance in PS 1, PS 2, or PS 3.			
<input type="checkbox"/> Serious deficiencies (SD) were found during your AR. If permanent, acceptable corrective action documentation (CAD) is not implemented, the California Department of Education (CDE) will propose to terminate your Child and Adult Care Food Program (CACFP) agreement. If the CACFP agreement is terminated, your organization and responsible parties will be placed on the National Disqualified List (NDL) and will remain on the NDL until such time as the CDE, in consultation with the U.S. Department of Agriculture (USDA) Food and Nutrition Service (FNS) determines that the SDs have been corrected, or until seven years after their disqualification. However, if any debt relating to the SDs has not been repaid, your organization and responsible parties will remain on the NDL until the debt has been repaid. These actions are being taken pursuant to Title 7, <i>Code of Federal Regulations (7 CFR)</i> , sections 226.6(c)(3) and (7)(v).			
<b>Agency is required to submit CAD by:</b> <u>May 19, 2021</u>			
<b>Submit CAD to:</b>  <b>Amanda Longino, MS, Child Nutrition Consultant</b> <b>California Department of Education Nutrition Services Division</b> <b>4339 State University Drive, Room 57</b> <b>Los Angeles CA 90032</b> <b>Phone: 323-226-0926 FAX: 323-226-9664</b> <b>E-mail: ALongino@cde.ca.gov</b>			
The findings of this review are the results of an assessment of a sample of your program records for the current year. All program records must be retained for a period of three years plus the current year.			
Signature of Agency Representative: <i>Irene Sumida</i>			Date: 05/12/2021
Signature of State Representative:			Date:
(Agency signature does not designate agreement with reviewer comments)			

### **III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Executive Director recommends approval of all consent agenda items.



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve Kaiser Permanente and Health Net for medical benefits**

### BACKGROUND

Beginning with the 2020-2021 school year, in order to implement the most objective and comprehensive review of benefits, we engaged Gallagher Insurance Risk Management Consulting to negotiate on our behalf and oversee the management of all employee benefits, as well as reporting and documentation requirements as per the Affordable Care Act (ACA).

Traditionally, Fenton offers two medical plans: Kaiser and another HMO. Health Net has been the other choice for a number of years and the Executive Director recommends continuing to offer these two choices in 2021-2022.

### ANALYSIS

Here are the renewal rates for 2021-2022:

#### Kaiser – increase of 5.35%

Kaiser	Current	2021-2022	Difference
<i>Employee Only</i>	\$586.16	\$617.50	\$31.34
<i>Employee + 1</i>	\$1,172.32	\$1,235.00	\$62.68
<i>Employee + 2 or more</i>	\$1,658.84	\$1,747.52	\$88.68

#### Health Net – increase of 6.5%

Health Net	Current	2021-2022	Difference
<i>Employee Only</i>	\$748.05	\$796.67	\$48.62
<i>Employee + 1</i>	<b>\$1,608.31</b>	\$1,712.85	<b>\$104.54</b>
<i>Employee + 2 or more</i>	<b>\$2,206.76</b>	\$2,350.20	<b>\$143.44</b>

As approved at the April 15, 2021 meeting of the FCPS Board of Directors, the yellow highlighted current rates for Health Net ‘Employee + 1’ and ‘Employee + 2 or more’ become the *baseline* from here  
FCPS Agenda – 5/20/21

on, and the turquoise highlighted difference is the amount Health Net members (actives as well as early retirees who retire in the 2020-2021 school year) will be responsible for monthly beginning on July 1, 2021. This co-payment amount will change yearly depending on the cost of medical insurance for this plan compared to the identified baseline.

## **RECOMMENDATION**

It is recommended that the Board of Directors approve the Kaiser and Health Net medical plans for benefited employees.

**Separate Attachments:**      *Summaries of Benefits and Coverage for Kaiser and Health Net*



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve 2021-2022 instructional calendars**

### BACKGROUND

Dr. Riddick, Chief Academic Officer, worked with the Directors and Faculty Representatives of the Fenton schools to develop the 2021-2022 instructional calendars. This task was more complicated than in past years due to the desire to add more instructional days to the calendar in an effort to mitigate the effects of learning loss while continuing to provide adequate time for professional development for staff.

### ANALYSIS

After receiving staff input, Dr. Riddick summarized results, created a survey to allow all full-time staff to vote for their choice of calendar, and a final calendar was selected.

The recommended calendar adheres closely to this year's instructional calendar as well as the authorizing district's, while providing six additional days of instruction, totaling 190 instructional days. This resulted in the loss of six professional development days. All full-time staff had the opportunity to vote on adding additional PD days or keeping the calendar as is with only one PD day. The majority of staff, 66%, voted to add the additional days and the calendar is attached here for Board review.

This calendar totals 194 days for teachers, three days more than the 191-day calendar Fenton has followed since moving to a single-track system. The three additional days of professional development, which brings the total days of professional development to four, will be paid at the teacher's regular hourly rate. Professional development days are unpaid if there is non-participation.

(The District will not be increasing the number of instructional days next school year, and will be offering 180 days of instruction as determined by a vote of the teacher's union, UTLA.)

The 201, 224 and 249-day calendars are also included here for approval. Those employees who follow these calendars were asked to review the calendars for the new school year. All are similar to the 2020-2021 calendars. For clarification, the 201-day calendar is followed by selected special education staff (psychologists, counselors, and speech therapists); the 224-day calendar is followed by school-based

administrative and office staff; the 249-day calendar is the calendar followed by the majority of the business office staff and the custodial staff at each site.

## **RECOMMENDATION**

It is recommended that the Board of Directors approve the 2021-2022 190-day instructional calendar for students, with an additional 3 days for professional development for teachers to be paid at each teacher's regular hourly rate. (One day of PD is already part of the traditional 191-day calendar for teachers and is included as part of the regular salary. Total days of professional development: 4 days with 3 of the days resulting in additional compensation at the teacher's regular hourly rate.) The Board is also asked to approve the 201, 224 and 249-day calendars for all other staff.

**Attachments:** *190-day Instructional Calendar with 4 Professional Development days for teachers (PD days are indicated with an "S"; highlighted "X" indicates legal holidays); 201, 224 and 249-day calendars (also included as separate attachments for reference)*



## FENTON CHARTER PUBLIC SCHOOLS 2021-2022

**X** Holiday  
Dia de Fiesta      **S** Staff Development  
Desarrollo para personal

190 Instructional Days and 4 Professional Development Days  
School Administrative Staff - 30 Additional Work Days

JULY-JULIO							AUGUST-AGOSTO							SEPTEMBER-SEPTIEMBRE							OCTOBER-OCTUBRE						
[Calendar grid for July-October with X and S markers]																											
NOVEMBER-NOVIEMBRE							DECEMBER-DICIEMBRE							JANUARY-ENERO							FEBRUARY-FEBRERO						
[Calendar grid for November-February with X and S markers]																											
MARCH-MARZO							APRIL-ABRIL							MAY-MAYO							JUNE-JUNIO						
[Calendar grid for March-June with X and S markers]																											
8/5/21 - 8/9/21	Staff Development (S)	11/11/21	Veteran's Day Holiday Observed	2/21/22	President's Day Holiday																						
8/10/21	First Day of School	11/22/21 - 11/26/21	Thanksgiving Break	4/11/22 - 4/15/22	Spring Break																						
9/6/21	Labor Day Holiday	12/20/21 - 1/4/22	Winter Recess	5/30/22	Memorial Day Holiday																						
10/8/21	No School	1/5/22	Staff Development (S)	6/10/22	Last Day of the School Year																						
		1/17/22	Dr. Martin Luther King Jr. Birthday Observance																								

8/5/21 - 8/9/21	Desarrollo para el personal (S)	11/11/21	Día de los veteranos día festivo	2/21/21	Día de los presidentes día festivo
8/10/21	Primer Día de clases	11/22/21 - 11/26/21	Descanso de otoño / Día de acción de gracias	4/11/22 - 4/15/22	Descanso de primavera
9/6/21	Día del trabajo día festivo	12/20/21 - 1/4/22	Descanso de invierno	5/30/22	No habrán clases
10/8/21	Descanso de otoño - No habrán clases	1/5/22	Desarrollo para el personal (S)	6/10/22	Último día del año escolar
		1/17/22	Observación del natalicio del Dr. Martín Luther King Jr.		

## FENTON CHARTER PUBLIC SCHOOLS 2021-2022

**X** Holiday  
Dia de Fiesta      **S** Staff Development  
Desarrollo para personal

190 Instructional Days and 4 Professional Development Days  
Year-Round Staff - 55 Additional Days

JULY-JULIO							AUGUST-AGOSTO							SEPTEMBER-SEPTIEMBRE							OCTOBER-OCTUBRE						
[Calendar grid for July-October with X and S markers]																											
NOVEMBER-NOVIEMBRE							DECEMBER-DICIEMBRE							JANUARY-ENERO							FEBRUARY-FEBRERO						
[Calendar grid for November-February with X and S markers]																											
MARCH-MARZO							APRIL-ABRIL							MAY-MAYO							JUNE-JUNIO						
[Calendar grid for March-June with X and S markers]																											
8/5/21 - 8/9/21	Staff Development (S)	11/11/21	Veteran's Day Holiday Observed	2/21/22	President's Day Holiday																						
8/10/21	First Day of School	11/22/21 - 11/26/21	Thanksgiving Break	4/11/22 - 4/15/22	Spring Break																						
9/6/21	Labor Day Holiday	12/20/21 - 1/4/22	Winter Recess	5/30/22	Memorial Day Holiday																						
10/8/21	No School	1/5/22	Staff Development (S)	6/10/22	Last Day of the School Year																						
		1/17/22	Dr. Martin Luther King Jr. Birthday Observance																								

8/5/21 - 8/9/21	Desarrollo para el personal (S)	11/11/21	Día de los veteranos día festivo	2/21/21	Día de los presidentes día festivo
8/10/21	Primer Día de clases	11/22/21 - 11/26/21	Descanso de otoño / Día de acción de gracias	4/11/22 - 4/15/22	Descanso de primavera
9/6/21	Día del trabajo día festivo	12/20/21 - 1/4/22	Descanso de invierno	5/30/22	No habrán clases
10/8/21	Descanso de otoño - No habrán clases	1/5/22	Desarrollo para el personal (S)	6/10/22	Último día del año escolar
		1/17/22	Observación del natalicio del Dr. Martín Luther King Jr.		



**FENTON CHARTER PUBLIC SCHOOLS**

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve first contract extension for School Nutrition Plus**

**BACKGROUND**

At the April 16, 2020 meeting of the FCPS Board of Directors, a new five-year contract with the Food Service Management Company, School Nutrition Plus, was unanimously approved.

As per CDE policy, contract extensions must be approved yearly, even after the selection and approval of a new five-year contract. Prior to board approval, extensions must be approved first by the California Department of Education (CDE), School Nutrition Services for continued use of the FSMC vendor into the new school year. Once approved by the CDE, as a good practice, contracts are brought to the FCPS Board of Directors to share the CDE approval and request formal FCPS Board approval of new meal rates.

**ANALYSIS**

The CDE, School Nutrition Services, Contract Division, approved the extension of the contract between the Fenton Charter Public Schools and School Nutrition Plus, our selected FSMC, on May 5<sup>th</sup> for the 2021-2022 school year.

Here are the rates for meals which represent a 3.25% increase:

<b>Meal</b>	<b>Amount</b>
<b>Breakfast</b>	\$1.94
<b>Lunch</b>	\$3.29
<b>Snack</b>	\$0.89
<b>Supper</b>	\$3.22

**RECOMMENDATION**

It is recommended that the Board of Directors approve the first contract extension for School Nutrition Plus.

**Attachment: Contract Extension with School Nutrition Plus**

**CONTRACT EXTENSION**

X CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 Pages

Renewal (Extension Number) <b>1</b>	Agreement Number (Base year) <b>FSMC-2</b>
--	---

1. This Extension Agreement is entered into between the School Food Authority and Contractor named below:

**SCHOOL FOOD AUTHORITY'S NAME**  
Fenton Charter Public Schools

**FOOD SERVICE MANAGEMENT COMPANY'S NAME**  
School Nutrition Plus

2. Base year contract term: Effective date: July 1, 2020 Expiration date: June 30, 2021

Extension year: 1 Effective date: July 1, 2021 Expiration date: June 30, 2022



3. The maximum dollar amount of this contract is equal to the fixed cost per meal multiplied by the number of meals:  
**\$2,338,754** (maximum dollar amount)

4. The parties mutually agree to this extension as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein: **(Note: This section is used to indicate the current cost per meal. Please include your cost per meal table.)**

LINE ITEM	UNITS*	RATE	TOTAL
Breakfast	310,000	\$1.88	\$582,800
Lunch	430,000	\$3.19	\$1,317,700
Snacks	75,000	\$.86	\$64,500
Child and Adult Care Food Program Supper	95,000	\$3.12	\$296,400
<u>Nonreimbursable Meals</u>	0	\$	\$
<b>TOTAL</b>	<b>910,000</b>	<b>\$</b>	<b>\$2,261,400</b>

**For 2021-2022, the following prices are in effect, representing an increase of 3.25%.**

LINE ITEM	UNITS*	RATE	TOTAL
Breakfast	310,000	\$1.94	\$601,400
Lunch	430,000	\$3.29	\$1,414,700
Snacks	75,000	\$.89	\$66,750
Child and Adult Care Food Program Supper	95,000	\$3.22	\$305,900
<u>Nonreimbursable Meals</u>	0	\$	\$
<b>TOTAL</b>	<b>910,000</b>	<b>\$</b>	<b>\$2,388,750</b>

<b>FOOD SERVICE MANAGEMENT COMPANY</b>	
CONTRACTOR'S NAME <i>(If other than an individual, state whether a corporation, partnership, etc.)</i> <b>School Nutrition Plus</b>	
BY <i>(Authorized Signature)</i> 	DATE SIGNED <i>(Do not type)</i>
PRINTED NAME AND TITLE OF PERSON SIGNING <b>Emily Burson, CEO</b>	
ADDRESS <b>6424 Clara St. Bell Gardens, CA 90201</b>	
<b>SCHOOL FOOD AUTHORITY</b>	
SCHOOL FOOD AUTHORITY NAME <b>Fenton Charter Public Schools</b>	
BY <i>(Authorized Signature)</i> 	DATE SIGNED <i>(Do not type)</i>
PRINTED NAME AND TITLE OF PERSON SIGNING <b>Irene Sumida, Executive Director</b>	
ADDRESS <b>8928B Sunland Blvd. Sun Valley, CA 91352</b>	

**INSTRUCTIONS FOR USE:**

1. Enter renewal number (also known as extension number). The contract can only be extended four times. Indicate the extension by entering 1 for year 1 of the extension from the base year or 2, 3 or 4.
2. Enter agreement number. Every agreement (contract) should have a number assigned to identify that contract. If there is not an agreement number, identify the contract by the year of the contract also known as base year.
3. Item 1: Enter the contractor's and the school food authority's name.
4. Item 2: Enter the base year terms and the current extension terms. The term is the effective and expiration dates
5. Item 3: Enter the maximum dollar amount.
6. Item 4: Indicate **the current cost per meal**. Include the cost per meal table.
7. The contractor's and school food authority's authorized signer should be identified, and signatures provided.



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve Ad Hoc Board Member Nominating Committee to review expiring board terms and recommend slate of directors for the 2021-2022 school year**

### BACKGROUND

Terms of office for the following board members will expire on June 30, 2021:

Diane Abeyta  
Yvette King-Berg  
Joe Lucente

### ANALYSIS

Each year, the Board has established an Ad Hoc Nominating Committee to identify prospective board members and establish a recommended slate of members for the new school year. The board chair and vice chair are typically part of this committee, along with faculty and classified representatives.

### RECOMMENDATION

It is recommended that the Board of Directors appoint Board Chair Joe Lucente as the chair of the Ad Hoc Board Nominating Committee. Additionally, it is recommended the Board appoint Faculty Representatives Mercedes Meeks (FACS); Beth Henschel, Marie Kirakossian and Megan Stevenson (SMBCCS); Nitima Angus, Laura Holmes and Coco Salazar (FPC), Kelley Christenson (STEM), Veronica Palazzola (FCLA), and Classified Representatives Karla Contreras (FACS), Cedric Ramirez (FPC/FCLA/STEM), and Antonio Garay (SMBCCS) to the Ad Hoc Committee.

It is further recommended that the Board request the committee convene remotely prior to June 14<sup>th</sup> to discuss recommendations to be presented to the Board on June 17, 2021 for formal approval. Board officers for the new school year will be elected at the first meeting of the 2021-2022 school year.

#### **IV. ITEMS SCHEDULED FOR ACTION**



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve Expanded Learning Opportunities Grants for FACS, SMBCCS, FPC, STEM and FCLA**

### BACKGROUND

The California Legislature provided \$6.6 billion in the Assembly Bill COVID-19 relief package, including \$2 billion for In-Person Instruction (IPI) Grants and \$4.6 billion for Expanded Learning Opportunities (ELO) Grants. Governor Newsom signed AB 86 on March 5, 2021.

There is no application required to receive AB 86 funding. In May 2021, eligible entities will receive an apportionment that represents 50 percent of their allocation for both the IPI and ELO Grants. In August 2021, eligible entities will receive the remaining 50 percent of their allocation, less any reduction or forfeiture of IPI Grants from those schools that did not open by May 15<sup>th</sup>.

### ANALYSIS

The Expanded Learning Opportunities Grant (ELO) was authorized by Assembly Bill 86 in conjunction with In-Person Instruction funding to expand in-person instructional time and provide academic interventions and pupil supports to address barriers to learning and accelerate progress to close learning gaps. These one-time funds are available to Local Educational Agencies (LEAs) through August 31, 2022. Grant funds are apportioned based on the LEA's local control funding formula plus \$1,000 per homeless student enrolled in the 2020-2021 school year. On or before June 1, 2021, the governing board of the LEA receiving funds must adopt, at a public meeting, a plan describing the LEA's process for assessing the needs of pupils, the LEA's plan for informing parents of opportunities for supplemental supports, its plan for providing supplemental instruction and support, and how the LEA has involved parents and school staff in the development of the plan. To be eligible for funding, LEAs must implement a learning recovery program, that at a minimum, provides supplemental instruction, support for social and emotional well-being, and, to the maximum extent permissible under the guidelines of the United States Department of Agriculture, meals and snacks to specified student groups, as defined in *Education Code* Section 43522, who have faced adverse learning and social-emotional circumstances.

ELO Grants shall be expended only for any of the following purposes:

- Extending instructional learning time by increasing the number of instructional days or minutes or providing summer school or intersessional instructional programs or other actions that increase instructional time or services;
- Accelerating progress to close learning gaps;
- Integrated pupil supports, to address barriers to learning;
- Community learning hubs;
- Supports for credit deficient pupils;
- Additional academic services, for pupils; and
- Training for school staff on strategies including trauma-informed practices to engage pupils and families.

LEAs are encouraged to engage, plan, and collaborate on program operation with community partners and expanded learning programs, and leverage existing behavioral health partnerships and Medi-Cal billing options, in the design and implementation of services.

### **LEA Template for the Plan**

The Expanded Learning Opportunities Grant Plan must be completed by LEAs as a condition for receiving an ELO Grant. The Expanded Learning Opportunities Grant Plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable. At least 85 percent of the funds must be spent for providing in-person services for the allowable expenditures above. At least 10 percent must be spent to hire paraprofessionals with a priority on full-time paraprofessionals to provide supplemental instruction through the duration of the program. Up to 15 percent of the funds may be used to increase or improve services for pupils participating in distance learning or to prepare the EA for in-person instruction.

The ELO Grants for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy are attached for review and approval by the Board prior to submittal to the CDE, LACOE and LAUSD.

### **RECOMMENDATION**

It is recommended that the Board of Directors approve the Expanded Learning Opportunities Grants for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy.

**Attachment:** *Expanded Learning Opportunities Grant Executive Summary for Board Information*  
**Separate Attachments:** *Expanded Learning Opportunities Grants for FACS, SMBCCS, FPC, STEM and FCLA*



FENTON CHARTER PUBLIC SCHOOLS

**Expanded Learning Opportunities Grant  
Executive Summary for Board Information  
May 20, 2021**

The Expanded Opportunities Learning Grant (ELO) was authorized by Assembly Bill 86 in conjunction with In-Person Instruction funding to expand in-person instructional time and provide academic interventions and pupil supports to address barriers to learning and accelerate progress to close learning gaps. These one-time funds are available to Local Educational Agencies (LEA) through August 31, 2022. Grant funds are apportioned based on the LEA's local control funding formula plus \$1,000 per homeless student enrolled in the 2020-21 school year. On or before June 1, 2021, the governing board of an LEA receiving funds must adopt, at a public meeting, a plan describing the LEA's process for assessing the needs of pupils, the LEA's plan for informing parents of opportunities for supplemental supports, its plan for providing supplemental instruction and support, and how the LEA has involved parents and school staff in the development of the plan.

Grant funds may be used for:

- Extending instructional time by increasing the number of instructional days or minutes or providing summer school or intersessional instructional programs or other actions that increase instructional time or services,
- Accelerating progress to close achievement gaps
- Integrated supports to address barriers to learning
- Community learning hubs
- Supports for credit deficient pupils
- Additional academic services for pupils
- Training school staff on strategies including trauma-informed practices to engage pupils and families

At least 85 percent of the funds must be spent for providing in-person services for the allowable expenditures above. At least 10 percent must be spent to hire paraprofessionals with a priority on full-time paraprofessionals to provide supplemental instruction through the duration of the program, prioritizing English learners and individuals with exceptional needs. Up to 15 percent of the funds may be used to increase or improve services for pupils participating in distance learning or to prepare the LEA for in-person instruction.

David Riddick, Chief Academic Officer

Board Approval Date: May 20, 2021



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve expenditures above spending authority of Executive Director**

### BACKGROUND

The Executive Director has the authority to approve expenditures up to \$25,000, and all expenditures over \$25,000 must be approved by the Board of Directors. (The Executive Director was given flexibility during the coronavirus pandemic and approved for spending authority up to \$50,000, but all items over the \$25,000 level and up to the \$50,000 level, even if already authorized for purchase, are shared at each board meeting to keep the Board abreast of all large expenditures related to reopening efforts.)

### ANALYSIS

The following expenditures exceed the Executive Director's spending authority, and the Board is asked to review and approve these items:

**Fenton Primary Center:** West Coast Awning quote for additional shade structures – *estimates for two areas - \$32,700 and \$37,870 for total cost of \$70,570*

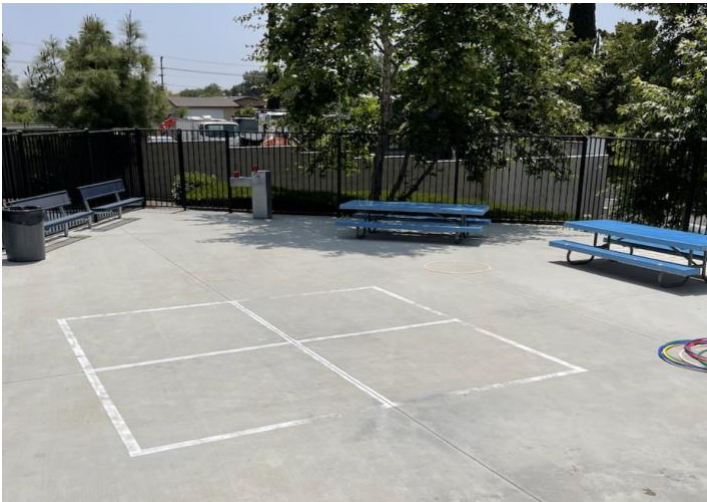
There are two areas on the Fenton Primary Center playground where additional shade would be very beneficial, especially as the space could then be used for "outdoor classrooms". The first quote is for the corner of one play area; the other quote is for the area along the fence line.

See the photos below. The first shows a current shade structure and the area which is covered. The second two photos show the areas that could be shaded and put to better and greater use.

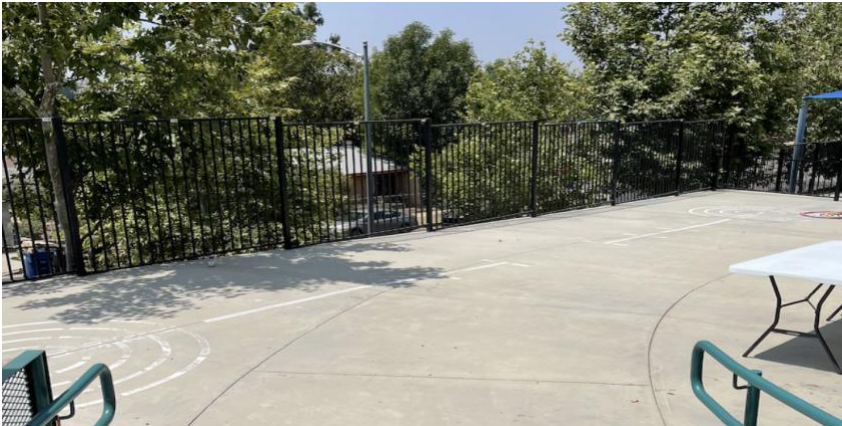
This is the shade structure installed approximately 6 years ago.



This is the eating area where shade is needed and quoted at \$32,700:



This is the second area needing shade to create an “outdoor classroom” setting at a cost of \$37,870:



**Santa Monica Boulevard Community Charter School:** Maintenance and upgrade to chillers on roof of main building to stabilize air conditioning system – *several estimates are listed from Ontario Refrigeration, the least costly of which is the first for \$16,801 for one condenser coil and sensors; the second estimate is for two condenser coils and sensors at an estimate of \$23,578, which could easily reach the \$25,000 maximum for ED approval; and the most costly estimate is for four condenser coils and sensors at a cost of \$42,718.*

The Board is reminded that the current SMBCCS campus was constructed in 1932 and with the focus on improved/upgraded ventilation systems as a result of the pandemic, the most necessary option may be the most costly estimate. As the work is further investigated, a decision will be made by the Facilities Manager and Director of the school, but approval to initiate whichever plan is in the best interests of the school is requested to ensure work may begin prior to the start of summer.

# Ontario Refrigeration

(818) 247-5200 Fax (818) 247-8372

## PROJECT AGREEMENT FOR BUILDING ENVIRONMENTAL SYSTEMS

Proposal Date	Proposal Number	Page
April 29, 2021	42921A	1 of 2

**AGREEMENT BETWEEN:**

Santa Monica Blvd Comm Charter  
1022 North Van Ness Avenue  
Los Angeles, CA 90038

AND

**Ontario Refrigeration Service, Inc.**  
6002 San Fernando Road  
Glendale, CA 91202

hereinafter CUSTOMER

hereinafter Ontario Refrigeration

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION(S):

1022 North Van Ness Avenue

### SUPPLEMENT TO PROJECT AGREEMENT PAGE 1

## PROJECT AGREEMENT FOR BUILDING ENVIRONMENTAL SYSTEMS

Proposal Date	Proposal Number	Page
April 29, 2021	42921A	2 of 2

ONTARIO REFRIGERATION WILL PROVIDE THE FOLLOWING TO CUSTOMER:

- 1- Lock out tag out electrical for York Air-Cooled Chiller
- 2- Recover all refrigerant per EPA standards
- 3- Remove and replace one leaking condenser coil
- 4- Remove and replace chilled water supply sensor, return sensor and outside air sensor.
- 5- Remove and replace wire harness for both chilled water sensors.
- 6- Remove and replace liquid line dryers.
- 7- Repair leak on liquid line dryer.
- 8- Nitrogen test system and check for leaks.
- 9- Evacuate system down to 700 microns or less.
- 10- Charge system with new R410 Refrigerant.

As a condition of performance, payments are to be made on a progress basis. Invoice payment must be made within ten (10) days of receipt. Any alteration or deviation from the above proposal involving extra cost or material or labor will become an extra charge over the sum stated above. This proposal will become a binding Agreement only after acceptance by Customer and approval by the President of Ontario Refrigeration as evidence by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto on the reverse hereof; and no person has authority to make any claim, representation, promise or condition on behalf of Ontario Refrigeration which is not expressed herein. Proposal valid for 45 days from original proposal date.

CUSTOMER

Ontario Refrigeration

\_\_\_\_\_  
Signature (Authorized Representative)

  
\_\_\_\_\_  
Signature (Sales Representative) Peter Biesterveld

GM

**Fenton Charter Public Schools:** As we continue to support a hybrid model of instruction, which blends in-person instruction with a distance learning option, and not knowing what a full in-person model will require in the fall, the need to purchase additional iPads to prepare for any scenario is critical. This coupled with the fact that Apple, Inc. is not able to send the number of devices we need on a quick time frame requires the purchase of the devices this month. We are also finding that the return of devices when students leave our schools is very low (70%), and the loss ratio for those who continue at our schools is high. Devices are being replaced daily due to serious damage making the device inoperable, and in many cases, a total loss. Because the tools are required for learning, the cost of the device cannot be charged to parents. Considering all of these factors, the following purchases are requested to be made this month: *iPads for all school sites for new students and replacements for damaged and lost iPads: 439 iPads at an estimated cost of \$230,000; 153 iPad Pros for teaching staff at an estimated cost of \$203,000. Total requested: \$433,000*

The Board is reminded that the significant cost of this request will be covered by one-time funds. Utilizing one-time funds to support student instruction and provide more efficient tools for teachers is well justified and highly recommended.

# Apple Inc. Education Price Quote

<b>Customer:</b>	Karla Contreras FENTON CHARTER PUBLIC SCHOOLS Phone: 8188967482 email: kcontreras@fentoncharter.net	<b>Apple Inc:</b>	Ankur Khanna 5505 W Parmer Lane Bldg 7 Austin, TX 78727 email: ankur_khanna@apple.com
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**Apple Quote:** 2210133314

**Quote Date:** Wednesday, April 07, 2021

**Quote Valid Until:** Friday, May 07, 2021

**Quote Comments:**

Please reference Apple Quote number on your Purchase Order.

#	Product Description	Qty	Unit List Price	Discount per Unit	Unit Discounted Price	Extended Discounted Price
1	<b>11-inch iPad Pro Wi-Fi 128GB - Space Gray (10-pack) with 2-Year AppleCare+ for Schools</b> Part Number BPYM2LL/A  <b>11-inch iPad Pro Wi-Fi 128GB - Space Gray (10-pack)</b> Part Number: MY282LL/A Quantity: 150  <b>2-Year AppleCare+ for Schools - iPad Pro</b> Part Number: S7742LL/A Quantity: 150	15	\$8,380.00	\$0.00	\$838.00	\$125,700.00
2	<b>11-inch iPad Pro Wi-Fi 128GB - Space Gray</b> Part Number MY232LL/A	3	\$749.00	\$0.00	\$749.00	\$2,247.00
3	<b>2-Year AppleCare+ for Schools - iPad Pro</b> Part Number S7742LL/A	3	\$99.00	\$0.00	\$99.00	\$297.00
4	<b>Apple Pencil (2nd Generation)</b> Part Number MUSB2AM/A	153	\$119.00	\$5.95	\$113.05	\$17,296.65
5	<b>Magic Keyboard for iPad Air (4th generation) and iPad Pro 11-inch (2nd generation) - US English</b>	153	\$279.00	\$13.95	\$265.05	\$40,552.65

<b>Extended EDU List Price Total</b>	<b>\$189,138.00</b>
<b>Total Discount</b>	<b>\$3,044.70</b>
<b>Extended Discounted Price Subtotal</b>	<b>\$186,093.30</b>
- eWaste Fee / Recycling Fee	\$612.00
- Additional Tax	\$0.00
- Estimated Tax	\$16,239.90
- Total Tax	\$16,239.90
<b>Extended Discounted Total Price*</b>	<b>\$202,945.20</b>

\*In most cases Extended discounted Total price does not include Sales Tax  
 \*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

iPad Count by Schools/Grades (based in IC)								
	FACS	FPC	SMBCCS	FCLA	STEM	FCPS Total w iPads	FCPS Stud Pop.	% of Pop w iPads
TK			36	14	12	7		
K			157	112	28	60		
1			184	122	39	38		
2			180	108	51	59		
3	183			114	61	49		
4	171			133	55	45		
5	194			129	54	42		
6				76	39	21		
<b>SubTotal</b>	<b>548</b>	<b>557</b>	<b>808</b>	<b>339</b>	<b>321</b>	<b>2573</b>	<b>2814</b>	<b>91.44%</b>
<b>Culminating 30% loss rate</b>	<b>58</b>	<b>54</b>	<b>62</b>	<b>12</b>	<b>6</b>			
<b>SubTotal - 30% loss rate</b>	<b>490</b>	<b>503</b>	<b>747</b>	<b>327</b>	<b>315</b>	<b>2381</b>		
<b>≤ 5th gen qty.</b>	<b>30</b>	<b>16</b>	<b>305</b>	<b>11</b>	<b>12</b>	<b>374</b>		
<b>Subtotal - &lt;5th gen qty</b>	<b>460</b>	<b>487</b>	<b>442</b>	<b>316</b>	<b>303</b>			
<b>Estimated 21_22 student pop</b>	<b>566</b>	<b>620</b>	<b>799</b>	<b>377</b>	<b>351</b>	<b>2713</b>		
<b>Est. 21_22 pop - Subtotal (row 20 f.</b>	<b>106</b>	<b>133</b>	<b>358</b>	<b>61</b>	<b>48</b>			
<b>Spares qty. (6th and 7th Gen)</b>	<b>91</b>	<b>52</b>	<b>33</b>	<b>45</b>	<b>46</b>	<b>267</b>		
<b>Units to be ordered</b>	<b>15</b>	<b>81</b>	<b>325</b>	<b>16</b>	<b>2</b>	<b>439</b>		

**RECOMMENDATION**

It is recommended that the Board of Directors approve the following: 1) the purchase of two shade structures for the Fenton Primary Center at a total cost of \$70,570; 2) the most viable option for upgrading the air conditioning system for the main building at Santa Monica Boulevard Community Charter School as determined by the Facilities Manager and Director; and 3) the purchase of iPads for new students and to accommodate loss, and iPad Pros for teachers at a total cost of \$433,000.



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve purchase of i-Ready assessments to be used for 2020-2021 school year**

### BACKGROUND

The CDE announced in an April 7, 2021 press release that the United States Department of Education had approved California’s accountability waiver, which provides the state relief from certain federal testing accountability and reporting requirements. The guidance confirms that LEAs should administer the Smarter Balanced Summative Assessments or the California Alternative Assessments for English language arts and mathematics when it is the most ‘viable’ option. While the guidance does not explicitly define “viability”, it does offer some considerations for what it may include such as: access to secure browsers, access to stable broadband, the amount of time schools have been providing in-person instruction, instructional model transitions due to COVID-19, and local pandemic related factors.

Shortly after providing this guidance, the CDE listed a number of ‘viable’ options, among them, the i-Ready program.

### ANALYSIS

i-Ready is a comprehensive assessment and instruction program that provides user-friendly dashboards and clear reports with actionable data to give teachers a foundational understanding of students’ strengths and areas of need.

After reviewing the benefits of this assessment model, the administrative team and representatives of the faculty determined that use of this assessment program to determine the growth and ongoing needs of students would provide the most valid information gathered in the least disruptive testing environment during this pandemic year.

The cost of the assessment tool across the five Fenton schools is \$26,438.10. The Board is advised that the data from these assessments will be utilized in the same manner as the Smarter Balanced Summative Assessments and that the authorizing district, LAUSD, has approved the use of this tool.

Here is the breakdown of costs per site:

Curriculum Associates					link to opp			
California Montessori Projects					<a href="https://cainc.my.salesforce.com/0065b00000mhZM">https://cainc.my.salesforce.com/0065b00000mhZM</a>			
Quote ID: 232262.1								
Quote Date: 12/17/20; quote valid for 90 days								
Account	Address	PID	Item Num	Description	Quantity	Unit Price	Discounted	Total
Fenton CS Leadership Academy	8926 Sunland Blvd Sun Valley, California 91352	12261967	14432.0	Professional Development i-Re	1	\$ 2,000	\$ 1,500	\$ 1,500
			14434.0	Professional Development i-Re	1	\$ 2,000	\$ 1,500	\$ 1,500
			14896.0	i-Ready Assessment Math Per S	644	\$ 3.00	\$ 2.55	\$ 1,642
			14888.0	i-Ready Math and Reading Inst	644	\$ -	\$ -	\$ -
			14911.0	i-Ready Assessment Reading Pe	644	\$ 3.00	\$ 2.55	\$ 1,642
Fenton Avenue Charter School	11828 Gain St Lake View Ter, California 91342	PID: 00077	14432.0	Professional Development i-Re	1	\$ 2,000	\$ 1,500	\$ 1,500
			14434.0	Professional Development i-Re	1	\$ 2,000	\$ 1,500	\$ 1,500
			14896.0	i-Ready Assessment Math Per S	633	\$ 3.00	\$ 2.55	\$ 1,614
			14888.0	i-Ready Math and Reading Inst	633	\$ -	\$ -	\$ -
			14911.0	i-Ready Assessment Reading Pe	633	\$ 3.00	\$ 2.55	\$ 1,614
Fenton Primary Center	11351 Dronfield Ave Pacoima, California 91331	11562847	14432.0	Professional Development i-Re	1	\$ 2,000	\$ 1,500	\$ 1,500
			14434.0	Professional Development i-Re	1	\$ 2,000	\$ 1,500	\$ 1,500
			14896.0	i-Ready Assessment Math Per S	688	\$ 3.00	\$ 2.55	\$ 1,754
			14888.0	i-Ready Math and Reading Inst	688	\$ -	\$ -	\$ -
			14911.0	i-Ready Assessment Reading Pe	688	\$ 3.00	\$ 2.55	\$ 1,754
Santa Monica Blvd Cmty Schoo	1022 N Van Ness Ave Los Angeles, California 90038	PID: 00075	14432.0	Professional Development i-Re	1	\$ 2,000	\$ 1,500	\$ 1,500
			14434.0	Professional Development i-Re	1	\$ 2,000	\$ 1,500	\$ 1,500
			14896.0	i-Ready Assessment Math Per S	866	\$ 3.00	\$ 2.55	\$ 2,208
			14888.0	i-Ready Math and Reading Inst	866	\$ -	\$ -	\$ -
			14911.0	i-Ready Assessment Reading Pe	866	\$ 3.00	\$ 2.55	\$ 2,208
<b>Merchandise Total:</b>							<b>\$</b>	<b>26,438.10</b>
<b>Estimated Tax:</b>							<b>\$</b>	<b>0.00</b>
<b>Estimated Shipping:</b>							<b>\$</b>	<b>0.00</b>
<b>Total:</b>							<b>\$</b>	<b>26,438.10</b>

## RECOMMENDATION

It is recommended that the Board of Directors approve the purchase of i-Ready to gauge student academic achievement and progress for the 2020-2021 school year.



## FENTON CHARTER PUBLIC SCHOOLS

April 15, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to receive and file 2020-2021 Annual Performance-Based Oversight Visit Reports for Fenton Primary Center and Santa Monica Boulevard Community Charter School**

### BACKGROUND

The LAUSD Charter Schools Division (CSD) conducts yearly oversight visits and formal reviews of the instructional and operational practices of all District-authorized charter schools. All charter schools contribute a percentage of their operating revenue to the District for this purpose, along with general oversight responsibilities, as required by law.

### ANALYSIS

The LAUSD Charter Schools Division yearly conducts performance-based oversight aligned to the California Charter Schools Act and includes four categories and a sub-category: 1) Governance Documentation, 2) Student Achievement and Educational Performance Documentation, 3) Organizational Management, Programs, and Operations Documentation, 3A) Documentation of Compliance with DOJ and TB clearance, credentialing, ESSA requirements, and Mandated Reporter Training Requirements, etc., and 4) Fiscal Operations.

At the December 3, 2020 meeting, the Board certified compliance with applicable laws and other requirements and received an update on the oversight process to be implemented by the authorizing district, LAUSD. Specialists from the Charter Schools Division met each Fenton team and the Fenton business office via Zoom for this year's review. At the April 15<sup>th</sup> board meeting, the reports for FACS, STEM and FCLA were presented for review and discussion.

Final reports for Fenton Primary Center and Santa Monica Boulevard Community Charter School were received on April 15<sup>th</sup> after the posting of the April 15<sup>th</sup> agenda and therefore are presented this month for review. The reports indicate the following:

SUMMARY OF RATINGS				
<i>(4) = Accomplished (3) = Proficient (2) = Developing (1) = Unsatisfactory</i>				
SCHOOL	Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
Fenton Primary Center	4	3	4	4
Santa Monica Blvd. Community Charter School	4	3	4	4

Here are the main summary pages of scores for each of the schools:



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Fenton Primary Center

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/4/2021

Charter School Name:	Fenton Primary Center			Location Code:	3746
Current Address:	City:	ZIP Code:	Phone:	Fax:	
11351 Dronfield Avenue	Pacoima	91331	818-485-5900	818-485-5194	
Current Term of Charter:	LAUSD Board District:		LAUSD Local District:		
July 1, 2017 to June 30, 2022	6		Northeast		
Number of Students Currently Enrolled:	Enrollment Capacity Per Charter:	Number Above/Below Enrollment Capacity (day of visit):		Below by 220	
620	840				
Grades Currently Served	Grades To Be Served Per Charter:	Percent Above/Below Enrollment Capacity (day of visit):		Below by 26.19%	
TK-2	TK-2				
Norm Enrollment Number:	620				
Total Number of Staff Members:	79	Certificated:	34	Classified:	45
Charter School's Leadership Team Members:	Richard Parra, Director; Sirui Thomassian, Asst. Director; Wendy Kaufman, Asst. Director; Dr. David Riddick, CAO				
Charter School's Contact for Special Education:	Judy Werner, Special Education Coordinator				
CSD Assigned Administrator:	Yolanda Jordan		CSD Fiscal Services Manager:	Sandra Melendez	
Other School/CSD Team Members:	N/A				
REMOTE Oversight Visit Date(s):	March 4, 2021		Fiscal Review Date (if different):	N/A	
Is school located on a District facility? If so, please indicate the applicable program (e.g. Prop 39, PSC, conversion, etc.):	No		LAUSD Co-Location Campus(es) (if applicable):	N/A	
			Date of Co-Location meeting with Operations Team:	N/A	

SUMMARY OF RATINGS			
<i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i>			
Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
4	3	4	4

This is the first year FPC received a score in the area of “Student Achievement and Educational Performance”. In all past years, due to non-participation in SBAC assessments due to the grade level span of FPC, the rating of “N/A” was indicated, not a score.



<b>Charter School Name:</b> Santa Monica Blvd. Community Charter School (SMBCCS)		<b>Location Code:</b>	6548
<b>Current Address:</b>		<b>City:</b>	<b>ZIP Code:</b>
1022 Van Ness Avenue		Los Angeles	90038
<b>Current Term of Charter:</b>		<b>LAUSD Board District:</b>	<b>LAUSD Local District:</b>
July 1, 2017 to June 30, 2022		4	West
<b>Number of Students Currently Enrolled:</b>	<b>Enrollment Capacity Per Charter:</b>	<b>Number Above/Below Enrollment Capacity (day of visit):</b>	Below by 106
844	950		
<b>Grades Currently Served</b>	<b>Grades To Be Served Per Charter:</b>	<b>Percent Above/Below Enrollment Capacity (day of visit):</b>	Below by 11.16%
TK-6	TK-6		
<b>Norm Enrollment Number:</b>		840	
<b>Total Number of Staff Members:</b>	89	<b>Certificated:</b>	53
		<b>Classified:</b>	36
<b>Charter School's Leadership Team Members:</b>		Cary Rabinowitz, Director; Monica Castaneda, Asst. Director; Walter Gomez, Asst. Director; Robin Rodriguez, Asst. Director; Dr. David Riddick, CAO	
<b>Charter School's Contact for Special Education:</b>		Judy Werner, Special Education Coordinator	
<b>CSD Assigned Administrator:</b>	Yolanda Jordan	<b>CSD Fiscal Services Manager:</b>	Sandra Melendez
<b>Other School/CSD Team Members:</b>	N/A		
<b>REMOTE Oversight Visit Date(s):</b>	March 5, 2021	<b>Fiscal Review Date (if different):</b>	N/A
<b>Is school located on a District facility? If so, please indicate the applicable program (e.g. Prop 39, PSC, conversion, etc.):</b>	Yes, Conversion	<b>LAUSD Co-Location Campus(es) (if applicable):</b>	N/A
		<b>Date of Co-Location meeting with Operations Team:</b>	N/A

SUMMARY OF RATINGS			
<i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i>			
Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
4	3	4	4

## RECOMMENDATION

It is recommended that the Board of Directors receive and file the 2020-2021 Annual Performance-Based Oversight Visit Reports for FPC and SMBCCS.

**Separate Attachments:** *2020-2021 Annual Performance-Based Oversight Visit Reports for FPC and SMBCCS*



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve appointment of Chief Operating Officer as selected by the Ad Hoc Interview Committee, and approve the salaries, calendars and benefits of the Chief Operating Officer and Chief Executive Officer, and consulting fee of the Executive Consultant**

### BACKGROUND

At the April 15, 2021 regular meeting of the Board of Directors, a succession plan to be implemented beginning on July 1, 2021 was approved by the Board. The plan included the appointment of Dr. David Riddick as the Chief Executive Officer and the selection of a Chief Operating Officer.

### ANALYSIS

A committee consisting of staff from each of the Fenton schools and the business office participated in the extensive interview process. The committee recommends Jason Gonzalez for the position of Chief Operating Officer at an annual salary of \$160,000 and 249-day work calendar. Additionally, the COO will be placed on Tier 1 for purposes of retirement health benefits.

Mr. Gonzalez has been the FCPS IT Manager since 2011, has a long history at Fenton, and was even a student at Fenton Avenue Elementary as a sixth grader. He has been employed at Fenton since after high school graduation, serving as a paraprofessional prior to joining the technology team, and then becoming the Information Technology Manager. He has consistently demonstrated a desire to learn and grow professionally, and holds a Bachelor of Arts Degree in Art, with a Graphic Design emphasis (California State University, Northridge), a Master of Business Administration (California State University, Northridge, including the M.B.A. Study Abroad Program at Brighton Business School, University of Brighton, England) and a Master of Science Degree in Consumer Psychology from the University of Southern California (USC). Mr. Gonzalez's varied educational background will serve him well as he assumes the role of Chief Operating Officer of the organization and accepts the responsibility of overseeing all operations and management teams.

As approved at the April 15, 2021 board meeting, the new COO will be second in command of the Fenton organization, with Dr. David Riddick serving as the Chief Executive Officer at an annual salary

of \$180,000 on a 249-day calendar. He will also be moved to Tier 1 of the retiree benefits program. Although this was approved as part of the succession plan approved at the April 15, 2021 board meeting, it is reiterated here in the interest of transparency and clarity.

The Executive Director will leave formal employment at the Fenton Charter Public Schools on June 30, and become an executive consultant to the CEO, COO and FCPS Board of Directors on July 1, 2021 and continue to consult for two years, or as needed. She will be paid the maximum amount allowed by STRS for retirees, which for the 2021-2022 school year is \$48,428. Fenton staff are welcome to continue to contract her via email or phone for advice, questions, clarification, etc. This item is similarly included here to ensure transparency and clarity.

## **RECOMMENDATION**

It is recommended that the Board of Directors approve the following:

- The appointment of Jason Gonzalez to the position of Chief Operating Officer to begin on July 1, 2021 at an annual salary of \$160,000 on a 249-day calendar and placement on Tier 1 for purposes of retiree health benefits.
- The appointment of David Riddick to the position of Chief Executive Officer beginning on July 1, 2021 at an annual salary of \$180,000 on a 249-day calendar and placement on Tier I for purposes of retiree health benefits.
- The appointment of Irene Sumida as the Executive Consultant to the CEO, COO, and FCPS Board of Directors beginning on July 1, 2021 at the approved limitation established by CalSTRS for any given year. For the 2021-2022 school year, the limitation is \$48,428.

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# Jason Edmund Gonzalez

Valencia, CA | (818) 282-6362 | gonzalezjay@yahoo.com

## Summary

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Technically-inclined seasoned professional looking to enhance operational efficiency and effectiveness through creativity and innovation to empower employees.

## Experience

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### Information Technology Manager

*Fenton Charter Public Schools, Sun Valley, CA*

*2011-present*

Oversee all activities related to the maintenance, support, and security of data systems. Initiate, plan, execute, and monitor concurrent multi-million dollar, time-sensitive projects involving data systems, audio/video systems, and wireless/hardware infrastructure. Manage a team of technicians with varying skillsets. Prepare annual technology budget and schedule expenditures. Acquire E-rate funding to offset infrastructure related expenses. Research and propose next-generation technologies for future-proofing.

### Information Technology Specialist II

*Fenton Avenue Charter School, Lake View Terrace, CA*

*2004-2011*

Configure, deploy and maintain IP-based network equipment and servers. Propose detailed improvements to existing systems that increase efficiency and cost savings. Compile training documentation and conduct in services for staff members on software and hardware utilization. Provide tier 2 technical assistance.

### Information Technology Specialist

*Fenton Avenue Charter School, Lake View Terrace, CA*

*2001-2004*

Provide technical support for various user-end technology solutions. Implement and maintain barcode inventory system and asset database. Install software and patches, Assist with disaster recovery backups.

## Education

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University of Southern California | Los Angeles, CA

*Master of Science in Consumer Psychology*

*2017-2019*

California State University, Northridge | Northridge, CA

*Master of Business Administration*

*2012-2014*

*Bachelors of Arts in Art (Graphic Design emphasis)*

*2007-2011*

Brighton Business School, University of Brighton | England, UK

*M.B.A Study Abroad Program*

*Fall 2014*

## Skills

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- Leadership - Co-authored federal grants totaling \$4.1M in funding. Extensive experience managing multifaceted projects that require attention to detail. Experienced in creating policy and procedures, and handling complex personnel issues.
- Technical - Comfortable in Mac OS and Windows. Well-versed in Adobe Photoshop, Illustrator and InDesign. In-depth knowledge of IP-based systems. Cisco Certified Network Associate (R+S). Working knowledge of IBM SPSS and Qualtrics for research.



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve Emergency Succession Plans for CEO, COO, both the CEO and COO, and FCPS Board Chair**

### BACKGROUND

The Fenton Charter Public Schools diligently plan and prepare to ensure any known risk management matters are addressed and corrected. There are additionally ‘emergency’ situations for which the organization must plan, and unplanned loss of key leadership positions is such a situation.

At the April 15, 2021 meeting of the FCPS Board of Directors, the Ad Hoc Interview Committee formed for the purpose of recommending the first FCPS COO was assigned the task of also presenting suggestions for the following items:

- An Emergency CMO Succession Plan, which would be activated should either or both the CEO and COO become incapacitated.
- An Emergency Board Succession Plan, which outlines the process for board succession should the Board Chair be unable to continue.

### ANALYSIS

The Ad Hoc Interview Committee met on May 13<sup>th</sup> to discuss the items listed above and a plan of action is attached on the next page.

### RECOMMENDATION

It is recommended that the Board of Directors approve the Emergency Succession Plans.

**Attachment: *Emergency Succession Plans***

## **Fenton Charter Public Schools Emergency Succession Plans**

### **Board of Directors:**

If the Chair should become incapacitated indefinitely, the Vice Chair will take over as the Interim Chair until such time as the Board of Directors elects a new Chair.

### **FCPS Leadership:**

- **CEO Incapacitated Indefinitely:** The COO takes over as Interim CEO. The COO recommends an Interim COO to the Board of Directors. Selected board members support the Interim CEO 24/7 as needed.
- **COO Incapacitated Indefinitely:** The CEO chooses an Interim COO until such time as a permanent COO can be selected if necessary. Board support is provided as needed.
- **BOTH the CEO and COO are Incapacitated Indefinitely:** The Board of Directors meets immediately in Emergency Session with all FCPS administrators present. The Board, in collaboration with administrators, will determine who can best fill both positions on an interim basis. Selected board members will support 24/7.



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve revised FCPS Bylaws**

### **BACKGROUND**

As we approach the departure of the Executive Director and the renewals of Fenton Avenue Charter School, Fenton Primary Center, and Santa Monica Boulevard Community Charter School, it is essential the FCPS Bylaws are reviewed, updated and revised as needed.

### **ANALYSIS**

Janelle Ruley and Kimberly Rodriguez, attorneys from Young, Minney and Corr with whom we have been working for a number of years, have reviewed the FCPS Bylaws and they are attached here for Board comment and approval.

### **RECOMMENDATION**

It is recommended that the Board of Directors approve the revised FCPS Bylaws.

**Separate attachment:** *Revised FCPS Bylaws*



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve revised General Accounting Policies and Procedures Manual**

### BACKGROUND

The Fenton Charter Public Schools have maintained documented accounting policies and procedures since the conversion of Fenton Avenue Charter School.

### ANALYSIS

As the organization has grown, additional procedures and regular clarifications and updating of policies have become necessary. The changes presented with this most recent revision are due to the departure of the Executive Director, change of titles of leadership positions to Chief Executive Officer and Chief Operating Officer, and addition of clarification as to the authority of the new positions.

The most significant change is the addition of the Chief Operating Officer and authority to approve expenditures up to \$25,000. The other change is the addition of the Chief Executive Officer and authority to approve expenditures up to \$40,000.

### RECOMMENDATION

It is recommended that the Board of Directors approve the changes to the General Accounting Policies and Procedures Manual.

**Separate Attachment:** *Revised General Accounting Policies and Procedures Manual*



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve presenting notice to authorizing district, LAUSD, to reserve the right of Fenton schools to leave LAUSD SELPA at the end of the 2021-2022 school year**

### BACKGROUND

In 2011, the Los Angeles Unified School District (LAUSD) reorganized its Special Education Local Plan Area (SELPA) to provide charter schools with a continuum of options for serving students with disabilities. The continuum spans from the least autonomous Option 1 to the most autonomous Charter Operated Program: Option 3 (COP3).

Since the reorganization, over 200 independent charter schools have embraced autonomy and responsibility in special education through COP3. This new autonomy has resulted in a steady increase in the percentage and range of students with disabilities enrolled in LAUSD charter schools.

### ANALYSIS

Although the relationship with the District and the results achieved by the charter schools in COP3 have been positive, the COP3 members recognize that special education arrangements with the LAUSD SELPA are subject to change. For this reason, charter schools must take steps necessary to preserve their autonomy and infrastructure by maintaining the ability to exit the SELPA should such action be in the best interest of the charter school and their students.

The Fenton Charter Public Schools, along with the other COP3 member schools, will submit a letter of notification that all (or selected) schools in COP3 reserve the right to exit the LAUSD SELPA effective July 1, 2022.

### RECOMMENDATION

It is recommended that the Board of Directors approve the submission of the notice to the authorizing district, LAUSD, to reserve the right of Fenton schools to leave the LAUSD SELPA at the end of the 2021-2022 school year.

**Attachment: Annual Collective SELPA Notice to LAUSD**

June 30, 2021

Anthony Aguilar  
Chief of Special Education, Equity, and Access  
Division of Special Education  
Los Angeles Unified School District  
333 South Beaudry Ave, 17<sup>th</sup> Floor  
Los Angeles, CA 90017

Dear Mr. Aguilar,

This year marks the 10<sup>th</sup> anniversary of the outstanding partnership between the Los Angeles Unified School District (“LAUSD”) and charter schools in special education. On behalf of the charter schools participating in the Charter Operated Programs, Option 3 (“COP3”), I am writing to express our gratitude for this ongoing collaboration.

Over the past decade, COP3 has led to the development of a local charter school special education infrastructure that enables charter schools to provide an expanded range of innovative high-quality special education programs to an increasing number of students with disabilities. This year, the 190+ charter schools in COP3 served over 14,000 students with disabilities, which represents nearly 13% of their enrollment. Approximately 2.5% of all students are students with the most significant (low-incidence) needs. This is a testament to the fact that charter schools are an integral part of the continuum of special educational options within LAUSD and that our ongoing work together ensures that students and families are able to receive appropriate supports and services regardless of which school they attend.

We also recognize that special education arrangements within the LAUSD SELPA are subject to change. For this reason, charter schools must take the necessary steps to preserve their ability to exit the SELPA should such action be in the best interest of their students. Please accept this letter as notification that the undersigned charter schools reserve the right to exit the LAUSD SELPA effective July 1, 2022.

Please note that this letter is not binding upon the undersigned charter schools and serves the requisite administrative function of providing a one-year notice of intent to exit the SELPA. If, in consideration of all options, the charter schools find that it is not in the best interest of their students to exit the SELPA, they will remain with the LAUSD SELPA for the 2022-23 academic year.

We look forward to ongoing partnership in the service of all of our students and families.

Brian Bauer  
Board Chair  
LAUSD Charter Operated Programs, Option 3  
Executive Director, Granada Hills Charter School

CC:

Megan Reilly, Interim Superintendent  
Maribel Luna, Senior Director, Special Education  
Dixon Deutsch, Director, Charter Operated Programs, Division of Special Education  
Jose Cole-Gutiérrez, Director, Charter Schools Division  
Alexa Slater, California Department of Education



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve differentiated stipends for staff to recognize their efforts to fully reopen the Fenton schools in the 2021-2022 school year**

### BACKGROUND

On April 12, 2021, the Fenton schools reopened utilizing a hybrid model which allows for a combination of in-person and distance learning within each classroom and allows parents to select the best choice of instruction for their children. As we prepare for the 2021-2022 school year, it is anticipated that all schools, including all Fenton schools, will utilize an in-person instructional model which will be offered all day, depending on the circumstances and regulations issued by the state, county and city.

### ANALYSIS

In recognition of the anticipated changes for the 2021-2022 school year to a full-day, full in-person model, and in recognition of the exceptional efforts of staff to reopen our schools and continue to keep them open, we are recommending a stipend be provided each semester to all staff members following the structure established for the stipends which will be distributed on the last paycheck of the 2020-2021 school year.

Here is the formula which is recommended for the 2021-2022 school year:

- **All Full-Time Certificated and Classified Staff: \$2,500 per semester; total of \$5,000 for the year**
- **TAs currently working 5.5 hours: \$1,250 per semester; total of \$2,500 for the year**
- **Part-Time TAs (less than 5.5 hours) and Other Part-time Staff: \$1,000 per semester; total of \$2,000 for the year**

- **Employees who take a leave of absence or take extended time off will not be eligible.**

Stipends will be paid mid school year (to be determined by the LACOE payroll calendar) and at the end of the school year.

Funding for these stipends will come from the one-time funds awarded by the state and federal government for in-person instruction, professional development, and expanded learning opportunities for students.

## **RECOMMENDATION**

It is recommended that the Board of Directors approve the stipends as listed above for each category of employees.



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to approve renewal of contracts with Infinite Campus and Illuminate**

### BACKGROUND

At the January 30, 2020 meeting of the FCPS Board of Directors, Infinite Campus was introduced as a possible choice to provide Student Information Systems (SIS) software and other related support. The program was selected at a subsequent meeting, along with the continued use of Illuminate, which continues to provide support in data and assessment.

### ANALYSIS

The use of Infinite Campus and continued use of Illuminate during these very unusual circumstances have provided critical support for our data team. Consistency and reliability are key components to the software programs, and both have proved to be effective tools.

For the 2021-2022 school year, the Executive Director recommends the continued purchase of both software programs and related support services. The "Total Year 2" cost for Infinite Campus is \$54,750 and the Illuminate contract is \$20,940. Contracts for both companies are displayed on the next two pages.

The costs for both are listed below.

### RECOMMENDATION

It is recommended that the Board of Directors approve the contract and purchase of software and related services with Infinite Campus and Illuminate.

**Attachments:** *Contract with Infinite Campus and Contract with Illuminate*

### Infinite Campus Product Proposal

Year 1				
<b>Student Information System</b>				
A	Student Information System License	\$ 6.00	3,000	\$ 18,000.00
A	Student Information System Support	\$ 3.00	3,000	\$ 9,000.00
A	Cloud Hosting	\$ 0.75	3,000	\$ 2,250.00
	<b>Discount Year 1 and 2</b>	<b>\$ 2.00</b>	<b>3,000</b>	<b>\$ 6,000.00</b>
	<b>Student Information System Annual Cost</b>			<b>\$ 23,250.00</b>
<b>Premium Products</b>				
A	Infinite Campus University	\$ 0.50	3,000	\$ 1,500.00
A	Data Health Check	\$ 0.25	3,000	\$ 750.00
A	Campus Learning Suite (Includes API for 3rd party connect)	\$ 1.00	3,000	\$ 3,000.00
*	Campus Learning Set-up and Training	\$ 600.00	1	\$ 600.00
A	Messenger With Voice	\$ 2.30	3,000	\$ 6,900.00
*	SMS Text and Remote Dial In Set-up Fee	\$ 500.00	2	\$ 1,000.00
A	Online Registration Prime	\$ 7,500.00	1	\$ 7,500.00
	<b>Premium Products Total</b>			<b>\$ 21,250.00</b>
<b>Implementation Services</b>				
*	Project Management - Student Information System			
*	Process Consulting - Student Information System			
*	Data Conversion - Student Information System			
*	Onsite/Webinar Training - Student Information System			
*	Food Service Implementation			
	<b>Implementation Services Year 1</b>			<b>\$ 11,850.00</b>
	<b>Implementation Services Year 2</b>			<b>\$ 11,850.00</b>
<b>Travel</b>				
~	Travel Costs (only actuals billed)	\$ 2,550.00	2	\$ 5,100.00
	<b>Total implementation Cost</b>			<b>\$ 28,800.00</b>
<b>Total Year 1</b>				<b>\$ 61,450.00</b>
<b>Total Year 2</b>				<b>\$ 54,750.00</b>
<b>Annual Renewal (after Year 2) - Core Costs</b>				<b>\$ 48,900.00</b>

Notes: \* - First Year Only  
 A - Annual Renewal  
 ~ - Trips are billed as used  
 Estimate valid until 1/20/20

Peter Fox  
 Senior Sales Manager  
[peter.fox@infinitecampus.com](mailto:peter.fox@infinitecampus.com)  
 Direct: (763) 795-4410



# Client Order

Q-122121

6531 Irvine Center Drive Suite 100  
 Irvine, California 92618  
 (949) 656-3133  
<https://www.illuminateeducation.com/>

Prepared Date: 5/5/2021  
 Valid Through: 6/30/2021  
 Prepared By: Jill Albracht  
 Start Date: 7/1/2021  
 End Date: 6/30/2022  
 Quote Term: 12

Customer: Fenton Charter Schools  
 Address: 8926 Sunland Blvd  
 Sun Valley, California 91352-2843  
 Contact: David Riddick  
 Phone: 323.469.0971 Ext112

## Year 1

Dates: 7/1/2021 - 6/30/2022

QTY	PRODUCT	DESCRIPTION	UNIT	TOTAL
3,000	DnA Software License Bundle	Assessment Software Licenses	\$4.73	\$14,190.00
	»» DnA, Software License	Per Student Licenses - Illuminate Data and Assessment™	Included	
3,000	Inspect Plus	Access to Key Data Systems' KDS Inspect Plus	\$2.25	\$6,750.00
<b>Year 1 Subtotal:</b>				\$20,940.00
<b>Year 1 Grand Total:</b>				\$20,940.00

On-Going Illuminate subscription license and/or support fees are invoiced at then current rates & enrollment per terms of the Master Subscription Licenses & Services Agreement, which may be subject to an annual increase after the first year for non-multi-year contracts and/or enrollment increases (i.e., as your student count increases or decreases, the quantity will be adjusted in accordance with the terms of the Agreement).

Any applicable state sales tax that has been added to this Client Order is an estimated amount for Client's convenience that is subject to verification and modification based on current state required tax at the time of invoicing. Subscription Start and Expiration Dates shall be as set forth above, which may be delayed based upon the date that Illuminate receives your purchase order or signed Client Order.

In the event that this Client Order includes promotional pricing, said promotional pricing is only valid for the select term(s), product(s), and/or service(s) as shown in this Client Order. The promotional pricing may also be limited in availability to you through the date on this Client Order that is shown as the "Valid Through" period.

All invoices shall be paid within thirty (30) days of the date of invoice.

**All purchase orders must contain the exact Client Order number stated within.**

**To accept and finalize this Client Order, please remit a purchase order to:**

Orders@illuminateed.net  
 or  
 6531 Irvine Center Drive #100  
 Irvine, CA 92618



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Irene Sumida  
Executive Director

**SUBJECT: Recommendation to receive and file tax returns for the calendar year 2019 and year ending June 30, 2020 for FCPS, SFV Education and FCPS Foundation**

### BACKGROUND

The Fenton Charter Public Schools, SFV Education and FCPS Foundations are all recognized as non-profit benefit corporations – 501(c)(3)s – and have tax exemption as authorized by the Internal Revenue Service (IRS) and California State Franchise Tax Board (FTB). Nevertheless, each of these entities file annual tax returns, similar to individuals with the IRS and FTB.

### ANALYSIS

The filing for tax returns this year was extended to May 17, 2021 due to the pandemic and the returns for the three Fenton entities was filed on that date.

Copies of the e-file authorizations and reports are attached below.

### RECOMMENDATION

It is recommended that the Board of Directors receive and file the tax returns for FCPS and SFV Education. The FCPS Foundation tax returned were signed and filed by the Chairman of the Board of the entity, Rolando Gutierrez, and will be forwarded once a copy is received.

**Attachments: IRS e-file Signature Authorization for FCPS; California e-file Return Authorization for FCPS; California e-file Return Authorization for SFV Education; California e-file Return Authorization for SFV Fenton Facilities LLC**

# IRS e-file Signature Authorization for an Exempt Organization

For calendar year 2019, or fiscal year beginning JUL 1, 2019, and ending JUN 30, 2020

# 2019

Department of the Treasury  
Internal Revenue Service

▶ **Do not send to the IRS. Keep for your records.**  
▶ Go to [www.irs.gov/Form8879EO](http://www.irs.gov/Form8879EO) for the latest information.

Name of exempt organization

Employer identification number

SFV EDUCATION

46-0813836

Name and title of officer  
IRENE SUMIDA  
SECRETARY

### Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line **1a**, **2a**, **3a**, **4a**, or **5a**, below, and the amount on that line for the return being filed with this form was blank, then leave line **1b**, **2b**, **3b**, **4b**, or **5b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

<b>1a</b> Form 990 check here	▶ <input checked="" type="checkbox"/>	<b>b Total revenue</b> , if any (Form 990, Part VIII, column (A), line 12)	<b>1b</b> <u>5,598,155.</u>
<b>2a</b> Form 990-EZ check here	▶ <input type="checkbox"/>	<b>b Total revenue</b> , if any (Form 990-EZ, line 9)	<b>2b</b> _____
<b>3a</b> Form 1120-POL check here	▶ <input type="checkbox"/>	<b>b Total tax</b> (Form 1120-POL, line 22)	<b>3b</b> _____
<b>4a</b> Form 990-PF check here	▶ <input type="checkbox"/>	<b>b Tax based on investment income</b> (Form 990-PF, Part VI, line 5)	<b>4b</b> _____
<b>5a</b> Form 8868 check here	▶ <input type="checkbox"/>	<b>b Balance Due</b> (Form 8868, line 3c)	<b>5b</b> _____

### Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2019 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

#### Officer's PIN: check one box only

I authorize CHRISTY WHITE ASSOCIATES to enter my PIN 13836  
ERO firm name Enter five numbers, but do not enter all zeros

as my signature on the organization's tax year 2019 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2019 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶ Irene Sumida Date ▶ May 17, 2021  
Irene Sumida (May 17, 2021)

### Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

30316735211  
Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2019 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ CHRISTY WHITE Date ▶ \_\_\_\_\_

**ERO Must Retain This Form - See Instructions**  
**Do Not Submit This Form to the IRS Unless Requested To Do So**

TAXABLE YEAR  
**2019**

### California e-file Return Authorization for Exempt Organizations

FORM  
**8453-EO**

Exempt Organization name <b>FENTON CHARTER PUBLIC SCHOOLS</b>	Identifying number <b>30-0364878</b>
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**Part I Electronic Return Information** (whole dollars only)

1 Total gross receipts (Form 199, line 4)	1	<b>43,443,075</b>
2 Total gross income (Form 199, line 8)	2	<b>43,443,075</b>
3 Total expenses and disbursements (Form 199, line 9)	3	<b>42,164,916</b>

**Part II Settle Your Account Electronically for Taxable Year 2019**

4  Electronic funds withdrawal    4a Amount \_\_\_\_\_    4b Withdrawal date (mm/dd/yyyy) \_\_\_\_\_

**Part III Banking Information** (Have you verified the exempt organization's banking information?)

5 Routing number \_\_\_\_\_

6 Account number \_\_\_\_\_    7 Type of account:  Checking  Savings

**Part IV Declaration of Officer**

I authorize the exempt organization's account to be settled as designated in Part II. If I check Part II, Box 4, I authorize an electronic funds withdrawal for the amount listed on line 4a.

Under penalties of perjury, I declare that I am an officer of the above exempt organization and that the information I provided to my electronic return originator (ERO), transmitter, or intermediate service provider and the amounts in Part I above agree with the amounts on the corresponding lines of the exempt organization's 2019 California electronic return. To the best of my knowledge and belief, the exempt organization's return is true, correct, and complete. If the exempt organization is filing a balance due return, I understand that if the Franchise Tax Board (FTB) does not receive full and timely payment of the exempt organization's fee liability, the exempt organization will remain liable for the fee liability and all applicable interest and penalties. I authorize the exempt organization return and accompanying schedules and statements be transmitted to the FTB by the ERO, transmitter, or intermediate service provider. **If the processing of the exempt organization's return or refund is delayed, I authorize the FTB to disclose to the ERO or intermediate service provider the reason(s) for the delay.**

Sign Here    Irene Sumida    May 17, 2021    EXECUTIVE DIRECTOR

Irene Sumida (May 17, 2021)    Signature of officer    Date    Title

**Part V Declaration of Electronic Return Originator (ERO) and Paid Preparer.**

I declare that I have reviewed the above exempt organization's return and that the entries on form FTB 8453-EO are complete and correct to the best of my knowledge. (If I am only an intermediate service provider, I understand that I am not responsible for reviewing the exempt organization's return. I declare, however, that form FTB 8453-EO accurately reflects the data on the return.) I have obtained the organization officer's signature on form FTB 8453-EO before transmitting this return to the FTB; I have provided the organization officer with a copy of all forms and information that I will file with the FTB, and I have followed all other requirements described in FTB Pub. 1345, 2019 Handbook for Authorized e-file Providers. I will keep form FTB 8453-EO on file for **four** years from the due date of the return or **four** years from the date the exempt organization return is filed, whichever is later, and I will make a copy available to the FTB upon request. If I am also the paid preparer, under penalties of perjury, I declare that I have examined the above exempt organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

ERO's signature <b>CHRISTY WHITE</b>	Date	Check if also paid preparer <input checked="" type="checkbox"/>	Check if self-employed <input type="checkbox"/>	ERO's PTIN <b>P02370487</b>
Must Sign Firm's name (or yours if self-employed) and address <b>CHRISTY WHITE ASSOCIATES 348 OLIVE STREET SAN DIEGO, CA</b>	Firm's FEIN <b>27-2956198</b>		ZIP code <b>92103</b>	

Under penalties of perjury, I declare that I have examined the above organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

Paid Preparer Must Sign Paid preparer's signature	Date	Check if self-employed <input type="checkbox"/>	Paid preparer's PTIN
Firm's name (or yours if self-employed) and address	Firm's FEIN		ZIP code

TAXABLE YEAR  
**2019**

### California e-file Return Authorization for Exempt Organizations

FORM  
**8453-EO**

Exempt Organization name <b>SFV EDUCATION</b>	Identifying number <b>46-0813836</b>
--	---

**Part I Electronic Return Information** (whole dollars only)

1 Total gross receipts (Form 199, line 4)	1	5,598,155
2 Total gross income (Form 199, line 8)	2	5,598,155
3 Total expenses and disbursements (Form 199, line 9)	3	2,145,535

**Part II Settle Your Account Electronically for Taxable Year 2019**

4  Electronic funds withdrawal    4a Amount    4b Withdrawal date (mm/dd/yyyy)

**Part III Banking Information** (Have you verified the exempt organization's banking information?)

5 Routing number \_\_\_\_\_

6 Account number \_\_\_\_\_    7 Type of account:  Checking  Savings

**Part IV Declaration of Officer**

I authorize the exempt organization's account to be settled as designated in Part II. If I check Part II, Box 4, I authorize an electronic funds withdrawal for the amount listed on line 4a.

Under penalties of perjury, I declare that I am an officer of the above exempt organization and that the information I provided to my electronic return originator (ERO), transmitter, or intermediate service provider and the amounts in Part I above agree with the amounts on the corresponding lines of the exempt organization's 2019 California electronic return. To the best of my knowledge and belief, the exempt organization's return is true, correct, and complete. If the exempt organization is filing a balance due return, I understand that if the Franchise Tax Board (FTB) does not receive full and timely payment of the exempt organization's fee liability, the exempt organization will remain liable for the fee liability and all applicable interest and penalties. I authorize the exempt organization return and accompanying schedules and statements be transmitted to the FTB by the ERO, transmitter, or intermediate service provider. **If the processing of the exempt organization's return or refund is delayed, I authorize the FTB to disclose to the ERO or intermediate service provider the reason(s) for the delay.**

**Sign Here**    Irene Sumida    May 17, 2021    SECRETARY  
Irene Sumida (May 17, 2021)    Date    Title

**Part V Declaration of Electronic Return Originator (ERO) and Paid Preparer.**

I declare that I have reviewed the above exempt organization's return and that the entries on form FTB 8453-EO are complete and correct to the best of my knowledge. (If I am only an intermediate service provider, I understand that I am not responsible for reviewing the exempt organization's return. I declare, however, that form FTB 8453-EO accurately reflects the data on the return.) I have obtained the organization officer's signature on form FTB 8453-EO before transmitting this return to the FTB; I have provided the organization officer with a copy of all forms and information that I will file with the FTB, and I have followed all other requirements described in FTB Pub. 1345, 2019 Handbook for Authorized e-file Providers. I will keep form FTB 8453-EO on file for **four** years from the due date of the return or **four** years from the date the exempt organization return is filed, whichever is later, and I will make a copy available to the FTB upon request. If I am also the paid preparer, under penalties of perjury, I declare that I have examined the above exempt organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

<b>ERO</b>	ERO's signature <u>CHRISTY WHITE</u>	Date	Check if also paid preparer <input checked="" type="checkbox"/>	Check if self-employed <input type="checkbox"/>	ERO's PTIN <u>P02370487</u>
<b>Must Sign</b>	Firm's name (or yours if self-employed) and address <u>CHRISTY WHITE ASSOCIATES</u> <u>348 OLIVE STREET</u> <u>SAN DIEGO, CA</u>				Firm's FEIN <u>27-2956198</u> ZIP code <u>92103</u>

Under penalties of perjury, I declare that I have examined the above organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

<b>Paid Preparer</b>	Paid preparer's signature	Date	Check if self-employed <input type="checkbox"/>	Paid preparer's PTIN
<b>Must Sign</b>	Firm's name (or yours if self-employed) and address			Firm's FEIN ZIP code

TAXABLE YEAR  
**2019**

### California e-file Return Authorization for Exempt Organizations

FORM  
**8453-EO**

Exempt Organization name	Identifying number
SFV FENTON FACILITIES, LLC	46-0813836

**Part I Electronic Return Information** (whole dollars only)

1 Total gross receipts (Form 199, line 4)	1	4,966,754
2 Total gross income (Form 199, line 8)	2	4,966,754
3 Total expenses and disbursements (Form 199, line 9)	3	1,583,257

**Part II Settle Your Account Electronically for Taxable Year 2019**

4  Electronic funds withdrawal    4a Amount    4b Withdrawal date (mm/dd/yyyy)


**Part III Banking Information** (Have you verified the exempt organization's banking information?)

5 Routing number \_\_\_\_\_  
 6 Account number \_\_\_\_\_    7 Type of account:  Checking  Savings

**Part IV Declaration of Officer**

I authorize the exempt organization's account to be settled as designated in Part II. If I check Part II, Box 4, I authorize an electronic funds withdrawal for the amount listed on line 4a.

Under penalties of perjury, I declare that I am an officer of the above exempt organization and that the information I provided to my electronic return originator (ERO), transmitter, or intermediate service provider and the amounts in Part I above agree with the amounts on the corresponding lines of the exempt organization's 2019 California electronic return. To the best of my knowledge and belief, the exempt organization's return is true, correct, and complete. If the exempt organization is filing a balance due return, I understand that if the Franchise Tax Board (FTB) does not receive full and timely payment of the exempt organization's fee liability, the exempt organization will remain liable for the fee liability and all applicable interest and penalties. I authorize the exempt organization return and accompanying schedules and statements be transmitted to the FTB by the ERO, transmitter, or intermediate service provider. **If the processing of the exempt organization's return or refund is delayed, I authorize the FTB to disclose to the ERO or intermediate service provider the reason(s) for the delay.**

Sign Here        May 17, 2021    SECRETARY  
 Signature of officer    Date    Title

**Part V Declaration of Electronic Return Originator (ERO) and Paid Preparer.**

I declare that I have reviewed the above exempt organization's return and that the entries on form FTB 8453-EO are complete and correct to the best of my knowledge. (If I am only an intermediate service provider, I understand that I am not responsible for reviewing the exempt organization's return. I declare, however, that form FTB 8453-EO accurately reflects the data on the return.) I have obtained the organization officer's signature on form FTB 8453-EO before transmitting this return to the FTB; I have provided the organization officer with a copy of all forms and information that I will file with the FTB, and I have followed all other requirements described in FTB Pub. 1345, 2019 Handbook for Authorized e-file Providers. I will keep form FTB 8453-EO on file for **four** years from the due date of the return or **four** years from the date the exempt organization return is filed, whichever is later, and I will make a copy available to the FTB upon request. If I am also the paid preparer, under penalties of perjury, I declare that I have examined the above exempt organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

ERO's signature	CHRISTY WHITE	Date	Check if also paid preparer <input checked="" type="checkbox"/>	Check if self-employed <input type="checkbox"/>	ERO's PTIN
Must Sign	Firm's name (or yours if self-employed) and address	CHRISTY WHITE ASSOCIATES 348 OLIVE STREET SAN DIEGO, CA	Firm's FEIN	27-2956198	ZIP code 92103

Under penalties of perjury, I declare that I have examined the above organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

Paid Preparer	Paid preparer's signature	Date	Check if self-employed <input type="checkbox"/>	Paid preparer's PTIN
Must Sign	Firm's name (or yours if self-employed) and address		Firm's FEIN	ZIP code

**V. ITEMS SCHEDULED FOR INFORMATION**



**FENTON CHARTER PUBLIC SCHOOLS**

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Joe Lucente  
Chair of the Board

**SUBJECT: Update on FCPS OPEB Trust**

**BACKGROUND**

The FCPS OPEB Trust was formally established at the East West Bank and an investment portfolio created on March 28, 2016. The portfolio was transferred to Cathay Wealth Management on October 30, 2017.

**ANALYSIS**

The President of the Trust, Walter Wallace, and Secretary of the Trust, Joe Lucente, will provide an update.

**RECOMMENDATION**

This is an information item only and no action is required.



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Joe Lucente  
Chair of the Board

**SUBJECT: Progress on expansion of FCLA and STEM**

### BACKGROUND

The facility located on the same property as the Academies and adjacent to the FCPS Business Office was leased and is being renovated in preparation for the addition of 6<sup>th</sup> grade during the 2020-2021 school year.

### ANALYSIS

Board Chair Joe Lucente will present an update on progress to date.

### RECOMMENDATION

This is an information item only and no action is required.



## FENTON CHARTER PUBLIC SCHOOLS

May 20, 2021

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Joe Lucente  
Chair of the Board

**SUBJECT: Governor's May Revision**

### BACKGROUND

*From "The Budget Process: A Citizen's Guide to Participation" -*

The legislative review of the state budget begins in January with the Governor's proposal for the new fiscal year. The State Constitution requires the Governor to submit a balanced budget proposal to the legislature by January 10<sup>th</sup> of each year. The proposal details the state's spending plan for the fiscal year beginning on July 1.

The Constitution requires that the Governor's proposal be introduced in both the Assembly and the Senate as identical budget bills.

A large portion of state spending is constrained by the Constitution or Court action. Many of these constraints have been imposed by the voters through the initiative process. Proposition 13 of 1978 limits the amount of property tax that can be levied and increases state control over local finances; Proposition 4 of 1979 limits the amount of money that the state can appropriate; Proposition 98 of 1988 mandates funding levels from pre-kindergarten to community college.

A new budget is adopted for the state every year. The fiscal year runs from July 1 through June 30.

After its introduction, the legislature has until June 15 to pass the budget. This five-month period – a comparatively short time frame for consideration and passage of the state's multi-billion dollar general fund budget – is the critical period for public comment on the state's spending priorities.

The Legislative Analyst's Office (LAO), the legislature's nonpartisan fiscal advisor, publishes a series of reports that review the Governor's budget proposal, starting in January. The LAO's analyses are typically incorporated in the budget discussion in both houses of the legislature. The reports include program background information, economic projections and recommended revisions to the governor's budget proposal.

In each house, the budget committee reviews the bill through May. During the subcommittee hearings, the legislature has its broadest discussion of budget alternatives and makes many changes to the original proposed budget.

By May 14, the Governor announces an updated revenue forecast, which accounts for any changes in revenues since January. At this time, the Governor proposes more changes to his budget proposal. This update is known as the “May Revise” or “May Revision”. The legislative subcommittees have about a week to consider the changes proposed.

### **ANALYSIS**

The Governor has released the May Revise and the CAO, ED and Board Chair attended a webinar presented by School Services of California this morning (May 20<sup>th</sup>). Board Chair Joe Lucente will present a summary of key areas presented today.

### **RECOMMENDATION**

This is an information item only and no action is required.