



**ROCKFORD BOARD OF EDUCATION  
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES  
FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

IFB No. 21-45 Haskell School Security Vestibule Addition

DATE: May 20, 2021

RE: **ADDENDUM NO. 1**

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To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at [purchasingdeptstaff@rps205.com](mailto:purchasingdeptstaff@rps205.com).

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood  
Director of Purchasing

**MANDATORY PRE BID MEETING NOTES**  
**IFB No. 21-45**  
**Rockford Public School District #205**  
**Haskell Security Vestibule Addition**

**PRE-BID DATE & TIME: Wednesday, May 19, 2021 @ 1:00 PM**

**A. General Items**

1. Meeting Sign-Up Sheet was passed around to attendees.
2. Chris Liszka from RPS 205 read the Opening Statement.
3. Key Dates:
  - Bids Due - Tuesday, June 1, 2021 at 2:00p.m.
  - Last RFI - Tuesday May 25, 2021 @ 12:00pm
  - Last Addendum - Thursday May 27, 2021 @ 4:30pm
  - Board Meeting - June 8, 2021
  - Award/Notice to Proceed – June 9, 2021

**B. Project Manual - General Scope:**

1. Bid RFI Procedure – Email Only – All correspondence MUST be sent to Dane Youngblood, Director of Purchasing, via email at [purchasingdepartmentstaff.@rps205.com](mailto:purchasingdepartmentstaff.@rps205.com).
2. 5% Bid Bond MUST Accompany the Bid.
3. 100% Performance & Payment Bond will be required for the project. (after contract is awarded)
4. The materials used on the project are Tax Exempt.
5. The building permit will be obtained by RPS thru the Regional Office of Education.
6. All workers are required to complete the criminal background check.
7. The project will be bid out for a single contract.
8. Bid Form
  - Base Bid:
    - Security Vestibule Addition
  - Unit Prices:
    - SF Price to provide moisture mitigation for existing concrete slabs receiving carpet.
    - SF price to provide moisture mitigation for new concrete slabs receiving carpet.

- Alternate #1, interior renovation to include a Wellness Room will be submitted by Addendum.

9. Construction Start / Completion Dates Phase One

Date of Commencement of Construction	July 1, 2021
Date of Substantial Completion	August 20, 2021
Date of Final Completion	August 27, 2021

10. Construction Start / Completion Dates Phase Two

Date of Commencement of Construction	July 1, 2021
Date of Substantial Completion	November 10, 2021
Date of Final Completion	November 20, 2021

11. Summary (Section 011000), Abatement work to pipe elbow insulation above ceilings will be done under a separate contract.

*It was noticed during the walk-through, that storage room G19 may contain ACM's. The owner will test and abate if necessary.*

12. Submittals shall be electronically to the office of the architect.

*Contractor has the option to submit electronically through a cloud based service similar to "Submittal Exchange" or "Procore". Contractor is responsible for setting up this service and associated cost?*

13. Closeout Procedures, contractor shall provide closeout documents in electronic format and one three ring binder.

14. Contractor must coordinate any testing with owners testing services. (GeoCon & B&F Construction Code Services). Testing service will be paid for by the owner.

15. Contractor's job/office trailer is not required. A space within the building will be made available for meetings only.

*Contractor choice to provide job trailer for office use.*

16. Construction toilet shall be provided by the contractor.

17. Contractors shall have a full-time superintendent on site at all times work is taking place.

18. Construction meeting will be held every week during construction.

*Contractor shall be responsible for taking meeting notes and distributing them.*

19. Contractors can tap off the existing building's electrical, gas and water services for construction purposes.

20. Contractors shall coordinate all staging locations with the owner.

21. Christopher Liszka will be the project manager for RPS 205.
22. There will be no summer school or school activities in the school over the summer.
23. If contractor wish to visit the school prior to the bid, they must coordinate it with the district.  
*Best time to visit the school without student is Wednesday after 11:00am.*
24. The last day of the 2020-2021 school year is June 10<sup>th</sup>.
25. The first day of the 2021-2022 school year is September 3<sup>rd</sup>.
26. When school is in session, the buss lane along Maple street must be left clear.
27. The location of a construction fence will be clarified by addendum.
28. During the meeting, contractors questioned the temporary support of the second floor exterior walls.  
*This will be clarified by addendum.*
29. Flush Wood Doors, (Sect. 081416), will be submitted by addendum.
30. A brick restoration and parking lot project will also be under construction during this project.
31. After the meeting, RLJA and SDS gave a brief overview of the project.

**END OF MEETING NOTES**



**PRE-BID MEETING SIGN-IN SHEET**

IFB No. 21-45 Haskell School Security Vestibule Addition

**PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION**

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	Chris J. Liszka RPS205 Construction Project Manager 5052 28 <sup>th</sup> Ave., Rockford IL 61109 P: 815-378-3632 christopher.liszka@rps205.com				
2					
3	Kurt Larson	CORD CONSTRUCTION	1322 E. STATE ST.	815-965-6630	LARSON@CORD CONSTRUCTION.COM
4	Steven Davis	Roofing Systems	1825 WINDSOR RD LP	815-654-9580	roofsyl@aol.com
5	Mark FARBER	MR. DEEMARD RENK	1229 KISHWAUKEE ST ROCKFORD	815-963-8458	MR.DEMARDRENK@GMAIL.COM
6	Tony Surgenor Michelle Dittbener	Rockford Structures Stenstrom	10546 N. 2nd St 2420 20th St. Rockford, IL	815-423-6414 815-398-2420	tonysurgenor@rockfordstructures.com gc.bids@rstenstrom.com
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ROCKFORD PUBLIC SCHOOLS  
 IFB No. 21-45 Haskell School Security Vestibule Addition  
 Pre-Bid Meeting Sign-In Sheet  
 May 19, 2021 at 1:00 p.m.

8	Printed Name	Company Name	Company Address	Telephone	E-mail
9	Klone Boes	BOESMAN	18917 COMMENCE DR OSR RD SZ, ZEPHYRUS	815-485-6859	SCOTT@NSBNO RPS 205.COM
10	SESTI JEREMY	RPS			
11	TERRY APPALGILL	PLSA	4703 CHARLES A.	815-398-1231	feanbaugh@rlyach.com
12	Todd Byxloe	Miller Eng. Co.	1616 So. Main ST Rockford	815-963-4878	TByxloe@meccgroup.com
13	Brook Davis	SDR Engineering	7600 E. Statist, Mcdonald	815-399-3381	brookd@sdrgroup.com
14	SCOTT BAUER	"	"	"	SCOTT@SDSGROUP.COM
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## PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB No. 21-45 Haskell School Security Vestibule Addition Project for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addenda published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for June 1, 2021 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval June 8, 2021
- Bid RFI Procedures - All written correspondence during the bid process **MUST** be sent to Dane Youngblood, Director of Purchasing, via email at [PurchasingDeptStaff@rps205.com](mailto:PurchasingDeptStaff@rps205.com). Last RFI will be accepted until May 25, 2021 at 12 pm. Last addendum will be issued by May 27, 2021 at 4:30 pm.
- Addenda will be emailed to all attendees at the pre-bid conference, posted on the RPS website and Demand Star.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive.