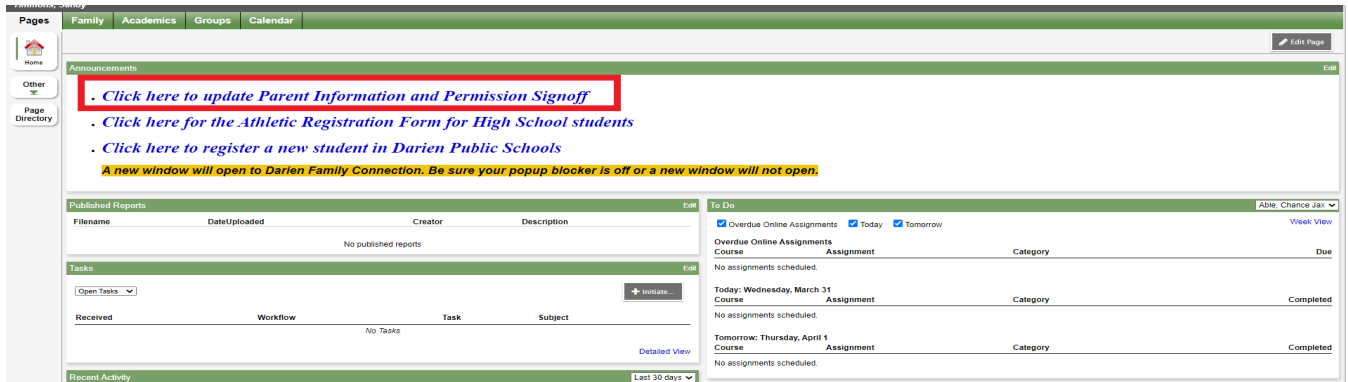


# Annual verification of parent information and permission signoff:

## 1. Parents must complete the following form annually per student:

### a. The Parent Information and Permission signoff form

1. Log into Aspen.
2. Click on the link: Click here to update Parent Information and Permission Signoff



## 3. The link will take you to Family Connections where you will select the Verify & Update button for the student.

| Students  |                   |       |                         |                      |
|---|-------------------|-------|-------------------------|----------------------|
|   | Name              | Grade | School                  | Enrollment in School |
| <input checked="" type="checkbox"/> Verify & Update | Able, Johnny Test | 07    | Middlesex Middle School | Active               |

## 4. Review and update any information necessary on each of the pages of the form. You will be able to submit the information by selecting the Submit form on the last page.

Save & Return to Home
Discard Changes

- 1. Student Information
- 2. Proofs of Residence
- 3. Health Information
- 4. Parents/Guardians and Emergency Contacts
- 5. Release Agreements
- 6. Electronic Environment User Agreement
- 7. Student Device Agreement
- 8. Handbook and Open Ends Permission

Student's Legal Last Name:  Student's Legal First Name:  Student Middle Name:

Preferred Name:

Student's Cell Number:  Home Phone Number:  Student's Personal Email:

Student Home Address

Select from existing or enter a new one:

- 2. Bershaw Road, Darien, CT, 06820
- 15, Elm Street, Norwalk, CT, 06850
- 455, Had Ht Records on Ivy Demo Way, Darien, CT, 06820
- Other Address

Street/House Number:  Street Name: (select from drop-down if possible)  Address Line 2:

City:  State:  Zip:

Save & Return to Home
Discard Changes

- 1. Student Information
- 2. Proofs of Residence
- 3. Health Information
- 4. Parents/Guardians and Emergency Contacts
- 5. Release Agreements
- 6. Electronic Environment User Agreement
- 7. Student Device Agreement
- 8. Handbook and Open Ends Permission

**DARIEN PUBLIC SCHOOLS**

**Student-Parent Handbook Receipt**

The Student Handbook is located on the Darien Public School website. If you are unable to access our website, please stop by the main office to request a hard copy of the handbook.

To view the student handbooks online, please visit the following website: [www.dariens.org](http://www.dariens.org). Select a school to view handbooks for students or parents under the Students tab or the Parents tab. On the district home page under the tab District Information, the District Parent Handbook is located.

The handbooks contain important information, including but not limited to the district's policy of nondiscrimination, students' and parents' rights regarding education records, the district's policies regarding academics, support services, discipline and the student code of conduct. Please review the handbook in order to familiarize yourself with the policies and procedures of Darien Public Schools.

It is important that you sign this form after reviewing the handbook.

By entering my initials below, I hereby acknowledge that I have access to the Student Handbook, and that I have read and understand the policies contained in the handbook.

Parent/Guardian Initials:

Updated 3-31-2021

