



Cleveland ISD Human Resources
316 E. Dallas St.
Cleveland, Texas 77327
Phone 281-592-8717
Fax 281-592-8283

Request to Change Information

Current Information:

Name: _____

Address: _____

City, Zip: _____

Home Phone #: _____

Cell Phone #: _____

Last Four Digits of SS#: _____

Employee ID#: _____

Change Information:

New Name: _____

New Address: _____

Apt. # _____

City, Zip: _____

Home Phone #: _____

Cell Phone #: _____

Please change the above information within my personal file with CISD.

Signature Date

Human Resources

Aesop: _____ TxEIS: _____ Benefits/Insurance: _____ e-file: _____

Curr./Inst: _____ Technology: _____ Payroll: _____

HR Employees Signature Date

Revised: May 2018