

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: May 14, 2021

LOCATION: Virtual via Google Meets

TIME: 8:00 - 8:40 am

Committee Members Present:

Stephen Walko - Chairman

Maureen Bonanno-Secretary

Ashley Cole

Louis Contadino

Stephanie Cowie

Christina Downey (BOE)

Michael Mason (BET)

Ex-Officio Members Present:

Dennis Yeskey (P&Z)

Steven Swidler (BOE Staff)

Craig Amundson (RTM)

Others Present:

Ralph Mayo (GHS Principal)

Tom Bobkowski (BOE - Central Office)

Lauren Rabin (Board of Selectman)

Not Present:

Will Schwartz (DPW)

Megan Galleta - Committee Member

Dan Watson (BOE- Central Office)

Jake Allen- Vice Chairman

- Meeting was called to order by Mr. Walko at 8:04 a.m.

- Update on RFP Process:
 - Four firms submitted proposals during the revised RFP process.
 - All four submissions were deemed acceptable by the BOE Purchasing Department.
 - A meeting has been scheduled for May 19th for architect interviews.
 - Silver Petrucelli submitted renderings previously submitted during the feasibility study.

- Discussion on submitted proposals:
 - Committee discussed concerns with the Vakota submission, including proposed timing, lack of experience with similar projects and state reimbursements.
 - Several committee members noted the experience and presentations of the two firms, Silver Petrucelli and Antinozzi Associates, as the strongest of the four.
 - Committee discussed interviewing all four candidates or eliminating one or two.

Motion was made by Christina Downey and seconded by Ashley Cole to interview all four candidates who submitted an RFP, subject to their availability, on May 19th . *The Motion Passed*
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- Discussion on interview process and plan going forward:
 - Mr. Contadino will circulate questions for the interviews, prior to May 19th.
 - Hard copies of the proposals can be picked up at Havemeyer.
 - The May 19th interviews will be held virtually.
 - Each architect should be prepared to discuss this project (and not simply restate their submissions) via shared screen for approximately 10 minutes followed by a 10 minute Q and A session (total 20 minutes).
 - Mr. Walko noted that cost will be discussed after the interview process.
 - After the interviews, Mr. Walko would like to take a vote on the 19th in order to submit a proposed candidate to the BOE for the May 20th BOE meeting.
- Approval of Minutes - Motion was made by Maureen Bonanno and seconded by Stephanie Cowie to approve the minutes of the April 23, 2021 meeting. The motion was approved.
- Adjourn
 - The meeting was adjourned by Mr. Walko at 8:35 am.

Submitted by Maureen Bonanno May 18, 2021