
May Newsletter

DSD Custodial

Learning First!

Square Floor Buffer Summer Rentals

Remember that **ONLY** custodians who have a summer lunch program will be able to schedule the square floor buffers August 2-27.

Equipment Certifications

All lifts must be inspected and certified either by the manufacturer or an accredited service company **annually**. Any repairs that need to be done to lifts **MUST** be done by the manufacturer or an accredited service company. Before each use of lifts make sure all safety equipment and guards are functioning on your equipment. **YOU MUST HAVE A HARNESS AND HARD HAT.** We need to make sure that we are complying and do not void any manufacturer warranty or be liable for any altered equipment or devices. For a list of service companies please contact your coordinator.

Who Pays?

Custodial Services Administration pays for lifts owed by Custodial Services Administration. Schools pay for lifts owed by the school or location (Custodial budgets do not pay for lifts used for drama, sports, etc.) Schools that share lift ownership must share in the expense.

Overnight Parking

If you are having issues with overnight parking at your location, please take a few photos and send that information to your Coordinator. This makes parking lot sweeping, snow removal, and striping very difficult.

Sanitizing

The mandatory wearing of masks will end at the end of the school year! Continue to provide hand sanitizer throughout the summer and into next year. Please continue to fill your hand sanitizer dispensers through the warehouse. We will continue to provide hand sanitizer and continue to sanitize using our electrostatic machines and PH7Q indefinitely.

Upcoming Events

May 31

Memorial Day- All Custodians Off

June 4

Last Day of School

August 6

Professional Development. Day

Congratulations

We would like to congratulate **Mike Alverson** on becoming the Assistant Head Facility Manager at Syracuse Jr.

Retirement

We would like to congratulate **Don Nuzman** on his retirement after 32 years of service to Davis School District. Please join us in wishing Don well in all his future endeavors.

Furlough Day

Just a reminder, your furlough needs to be used before July 1st. If you do not use it before then, you will lose it. This applies to all full-time custodial employees.

Proper Procedure for Emergency Calls

If you have an emergency at your facility after 4:00 pm but prior to 7:00 am, please call security at 801-402-7680. If it is between the hours of 7:00 am- 4:00 pm please call the call center at 801-402-5600. **DO NOT CALL THE TECHNICIAN DIRECTLY.**

Filters

Filters need to be changed at least once a year, this includes portables, univents, and wherever your facility may have filters. Remember to log the date the filter was changed and write the date on the filter itself. filters **DO NOT** come out of your custodial budget. If you have questions, contact EMS. New filters are rated for 9-12 months.
