

**Minutes of the  
March 22, 2021  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, March 22, 2021. Superintendent Dr. Marc Faulkner, Deputy Superintendent Dr. Kevin Pitts, Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook, Executive Director of Finance Brenda Poteet, Executive Director of Special Programs Lisa Howard, Director of Curriculum, Assessment and Instruction Leslie Smith, Max Rutherford, Lath Boykin, Heather Jenkins, Kristen Dutschmann and Rob Rogers met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Matt Penney and Trey Oakley. Trustee Bubba Galvan arrived at 7:01p.m., during Item 18.

**1. Call to Order**

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present. He also noted that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Jeff Bradburn.

**3. Pledge of Allegiance**

The pledge was led by Dr. Kevin Pitts.

**4. China Spring ISD Mission and Vision statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Embracing diversity, collaboration, and inclusion are necessary for success.

Rick Hines read the statements.

**5. Staff Recognition - Faculty & Staff Members of the Month**

- a. Elementary Faculty Member of the Month – Dusty Gilley**
- b. Secondary Faculty Member of the Month – Jesse Lopez**
- c. Staff Member of the Month – Jeff Welch**

Dr. Faulkner presented the faculty and staff member awards of the month to Dusty Gilley. Jesse Lopez and Jeff Welch were unable to attend the meeting to accept their awards.

**6. Public Comment**

There was no public comment.

**7. Reports to the Board (Information Item)**

- A. Extra Curricular
  - 1. Athletics
  - 2. Band
  - 3. FFA
- B. Questions for campus principals about reports
- C. Executive Director of Finance
- D. Assistant Superintendent of Curriculum, Instruction, and Assessment
- E. Executive Director of Special Programs
- F. Deputy Superintendent
- G. Superintendent

- A. Mr. Nicholson highlighted band successes and happenings. Coach Bell highlighted athletic successes and events. The FFA report was in the board book.
- B. There were no questions on the Campus principals reports.

- C. Executive Director of Finance Brenda Poteet gave the Executive Director of Finance Report.
- D. Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook gave an update on testing and campus benchmark results.
- E. Executive Director of Special Programs Lisa Howard reported on Special Ed issues.
- F. Deputy Superintendent Kevin Pitts reported on various maintenance and human resources issues.
- G. Dr. Faulkner gave the Superintendent's report:
  - 1. Resignations – Kenny Hare (HS), Laura Miles (EL), Margot Cook (INT)
  - 2. Jr./Sr. Prom – to be held at Baylor club May 1<sup>st</sup>
  - 3. Elections – Bond Election and School board election coming up in May; district is sending out “Bond Bites” with various information on the bond election
  - 4. Lions Club Raffle – tickets are being sold now to raise money for scholarships for CS and Bosqueville HS students.

**8. Review district purchases of supplies and personal property (Information Item)**

There were no questions on district purchases of supplies.

**9. Consideration, discussion, and possible approval of the minutes from the regularly scheduled board meeting February 22, 2021. (Action Item)**

Holly Dunham moved and Chris Gerick seconded the motion to approve the minutes from the February 22, 2021 regular school board meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**10. Consideration, discussion, and possible approval of a resolution for wage payments due to severe winter weather (Action Item)**

Chris Gerick moved and Holly Dunham seconded the motion to approve a resolution for wage payments due to severe winter weather. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**11. Consideration, discussion, and possible approval of a missed school days' waiver (Action Item)**

Trey Oakley moved and Matt Penney seconded the motion to approve a missed school days' waiver due to severe winter weather in February. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**12. Consideration, discussion, and possible approval of a joint elections agreement with the City of Waco (Action Item)**

Jeff Bradburn moved and Matt Penney seconded the motion to approve a joint elections agreement with the City of Waco. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**13. Consideration, discussion, and possible approval of the adoption of building codes for construction projects related to the 2021 bond election (Action Item)**

Chris Gerick moved and Trey Oakley seconded the motion to approve the adoption of building codes for construction projects related to the 2021 bond election as presented by Dr. Faulkner. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**14. Consideration, discussion, and possible approval of an election judge, assistant judge, a clerk, and early voting clerks for the May 1, 2021 Board of Trustees Election and Bond Election (Action Item)**

Dr. Faulkner made the recommendation of the following positions for the May 1, 2021 election: Election Judge – Karen Holder, Assistant Election Judge – Marilyn Creppon, Clerk – Jennifer Hughes, Early Voting Clerks – Marilyn Banik, Sherry Oliver, Jo Wilson, and Missy Eckenrode. Holly Dunham moved and Jeff Bradburn seconded the motion to approve the election positions as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**15. Executive Session, Govt. Code 551.074**

**A. Consideration, discussion, and possible approval of teacher contracts for the 2021-2022 school year for new hires**

The Board opted not to go into executive session.

**16. Action arising from Executive Session (Action Item)**

A. Dr. Faulkner recommended Mandy Conner for a 1 year probationary contract to teach theater arts. Holly Dunham moved and Matt Penney seconded the motion to approve the contract as submitted. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**17. Consideration, discussion, and possible approval of budget amendments to the 2020-2021 operating budget. (Action Item)**

Trey Oakley moved and Chris Gerick seconded the motion to approve the budget amendments to the 2020-2021 budget as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

Bubba Galvan arrived at 7:01p.m. during Item 18 discussion.

**18. Consideration, discussion, and possible approval of purchasing Ipads for student use. (Action Item)**

Jeff Bradburn moved and Matt Penney seconded the motion to approve the purchase 500 Ipads at a cost of \$253,500 from Apple Education utilizing DIR pricing and IMA funds (will have to show receivable from IMA for part of the purchase because funds will not be available until after IMA system opens up payments for next school year). Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**19. Consideration, discussion, and possible approval of purchasing TeachTown curriculum for our Special Programs. (Action Item)**

Holly Dunham moved and Trey Oakley seconded the motion to approve the purchase of the TeachTown program at a cost of \$26,205.07. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

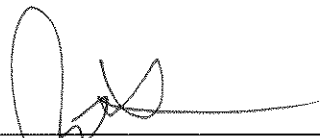
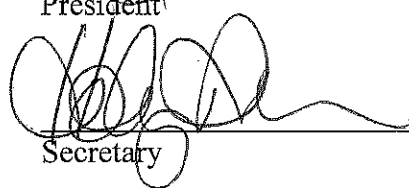
**20. Discussion of future agenda items (Information Item)**

Food Service Contract (May have to be in a called meeting due to TDA's lack of response to RFP)  
SHAC (Student Health Advisory Committee) Report  
Approve Contracts for Possible New Hires  
Teacher Contracts for the 2021-2022 School Year

**21. Adjourn (Action Item)**

Bubba Galvan moved and Chris Gerick seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 7:10 p.m.

  
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President  
  
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Secretary