


CENTRAL OFFICE USE ONLY Special Programs		TANGIPAHOA PARISH SCHOOL SYSTEM 59656 PULESTON ROAD AMITE, LA 70422-5616 EXTRACURRICULAR TRIP REPORT BUS ATTENDANT Date(s) of trip	CENTRAL OFFICE USE ONLY Transportation	
SALARY CODE ORG/OBJ/PROJECT CODE 10273100/511616/GF0 _____			SALARY CODE ORG/OBJ/PROJECT CODE 10272100/511616/GF0 _____	
OPERATION CODE ORG/OBJ/PROJECT CODE 10273300/544216/GF0 _____			OPERATION CODE ORG/OBJ/PROJECT CODE 10272300/544216/GF0 _____	
SCHOOL MAKING TRIP:			BUS NO:	
DESTINATION			CHECK ONE:	
SCHOOL OR LOCATION			CONTRACT	
PURPOSE:			BOARD-OWNED	
			SCHOOL-OWNED	
<hr/>				
BUS ATTENDANT - EMP. NO:				
Name:				
Address:				
City, St Zip:				
ATTENDANT REQUESTS PAYMENT FOR DRIVING TIME: YES G NO G				
SIGNATURE				
TRIP TIME				
TIME OF DEPARTURE				
TIME OF RETURN				
TOTAL HOURS				
X RATE (\$9.25) = \$				
X BENEFIT 35 % =			TOTAL= \$	
DATE		PRINCIPAL'S SIGNATURE		
FOR CENTRAL OFFICE USE – DO NOT WRITE BELOW				
APPROVED:				
DIRECTOR OF SPECIAL PROGRAM			TRANSPORTATION SUPERVISOR	
CHECK #	CHECK AMOUNT \$		INVOICE #	
Revised 07/17 Original to: Central Office Copies to: School & Driver				