



**MEETING OF BOARD OF DIRECTORS**  
**3:30 pm, Wednesday, April 14, 2021**  
 Vaughn Next Century Learning Center  
**MINUTES**

Public comment is always welcome at Vaughn. Any individual wanting to express public comment during this or any board meeting must submit their request to [boardpc@myvaughncharter.com](mailto:boardpc@myvaughncharter.com) no later than 12:00 noon on the date of the scheduled board meeting. Any request received after that specified time will not become part of the record. Your request for public comment must include the following details:

- 1) Entire name:
- 2) Address:
- 3) Phone number:
- 4) Is your desire to make a generic public comment
- 5) Is your desire is to make a comment specific to an agenda item
  - a) Please indicate the name of the Item \_\_\_\_\_
  - b) Please indicate the item # \_\_\_\_\_

**Please note the following:**

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak,
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting

To learn more about public meeting legislation rules per Brown Act please click [here](#)

**Join Zoom Meeting**

<https://myvaughncharter.zoom.us/j/83549012751?pwd=d2ZRSnBLT2dEV2o5Nm9hc1NzQ1JCZz09>

Meeting ID: 835 4901 2751

Passcode: 985361

**This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:**

Call to Order at 3:31 pm

**A. Establish Quorum:**

Board Members

|                       |         |
|-----------------------|---------|
| Alejandro Castellanos | Present |
| Xitlali Castro        | Present |
| Kwok Cheng            | Present |
| Yolanda Gutierrez     | Present |
| Jasmin C. Guerrero    | Present |
| Alejandro Nevarez     | Present |
| Jonathan Ochoa        | Present |

Advisory Student Members (non-voting)

- Brandon Nguyen
- Diana Castellanos – Out today
- Franco De Santiago Acero

**Public Comments:**

**Approval of Minutes:** The board is to review and approve the minutes from the March 10, 2021 board meeting. Board member Kwok Cheng made a motion to approve the minutes. Board member Yolanda Gutierrez seconded the motion. Roll Call taken. Motion passed unanimously.

**Governance (10 mins)**

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| A1 | <p><b>Board of Directors</b> - The Board will receive an update on the membership and efforts to recruit new Board members to fill two vacant positions, with a focus in recruiting parent member(s).</p> <p>We have 3 parent nominees and 2 are graduates of our first Vaughn Factor Parent Engagement Workshops. There were a total of 80+ parent participants. The three interested parents:</p> <ul style="list-style-type: none"><li>- Arturo Suarez</li><li>- Karina Cisneros</li><li>- Steve Holle</li></ul> <p>The candidates presented a short video to introduce themselves to the board and tell us why they want to be a part of the board.</p> <p>The Committee chairs will present the candidates to their respective committees and provide feedback to the board prior to the May 12<sup>th</sup> Board meeting.</p> | Information Item | Tally Count |
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**Business and Operations (90 mins)**

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| B1 | <p><b>Fiscal and Personnel Matter</b> – The Board will receive information related to the need for a search of a “Finance Director”. The Board will review and adopt a pay plan for this position.</p> <p>The pay plan is comparable with other positions/roles at neighboring districts/schools</p> <p>Who will they report to? CEO<br/>Who will report to them?</p> <ul style="list-style-type: none"><li>- Accounting Manager</li><li>- Accounting Associate</li><li>- Grants &amp; Business Manager</li></ul> <p>Board member Kwok Cheng made a motion to approve the position and adopt the pay plan for the “Finance Director” position. Board member Jonathan Ochoa seconded the motion. Roll Call taken. Board member Yolanda Gutierrez abstained from voting. Motion passed.</p> | Action Item | 6 Yes, 1 abstained. |
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| B2 | <p><b>Covid testing and Covid Vaccine-</b> The Board will receive an update on the Covid testing and Covid Vaccine efforts at our school.<br/>The school is conducting testing on an ongoing basis and partnered to be a vaccination site.</p> <p>More than 3000 vaccinations have been administered at VISA and at MIT via the partnerships with Provednice and the mobile federal clinics. Some days have been recently postponed due to the halt in the Johnson &amp; Johnson vaccine.</p>   | Informational Item |  |
| B3 | <p><b>2021-2022 WASC Self Study-</b> The Board will receive an update on the 2021-2022 self study and site visit.</p> <p>Committee meeting to start identifying leads for the 5 sections.<br/>Visit is scheduled to occur February 2022.</p>  | Informational Item |  |
| B4 | <p><b>Organizational structure and Performance Goals -</b> The Board will receive an overview of the school’s organizational structure and performance goals by CEO.</p> <p>Will the maintenance team be expanding due to reopening through COVID? – sustain the team based on this particular year. With 2 new buildings, there may be a need for 2 sites- VISA and MIT.</p> <p>The board received an outline of roles and responsibilities and an organizational chart outlining workforce in order of command.</p>   | Informational Item |  |
| B5 | <p><b>Fiscal Matter: 2021-2022 Budget Development</b> – Budget Subcommittee will share with the Board needs assessment information gathered at stakeholders’ meeting(s).</p> <p>Instructional support to address learning loss.</p> <ul style="list-style-type: none"> <li>- Case managers</li> <li>- Paraprofessionals</li> <li>- SPED Support</li> </ul> <p>Addressing student social/emotional needs<br/>Hydration station<br/>Looking at funding sources to see what is realistic, address immediate needs and long-term needs</p> <p>When will the priority list be ready? Priorities will be present at the next board meeting.</p> | Information Item   |  |
| B6 | <p><b>Fiscal Matter-</b> The Board will receive information regarding CARES Act and CRRSAA funding sources (Coronavirus Response &amp; Relief Supplemental Appropriations Act) and expenditure requirements</p> <p>2 year window.<br/>1 time allocations.<br/>Will there be an opportunity for Summer Programs with these funds?</p> <ul style="list-style-type: none"> <li>- Yes. Currently working with the internal ASES Team and partners</li> </ul>  | Information Item   |  |

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|  | at Think Together. Summer Camp experience and Summer Bridge will be mapped out. |  |  |
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**Curriculum and Instruction (60 minutes)**

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| C1 | <p><b>ELPAC Testing-</b> The Board will receive a progress report of our EL students ELPAC testing efforts</p> <p>Vaughn decided to conduct ELPAC testing for the EL students face to face versus virtually. A total of 410 of 780 students have been tested thus far (52%).</p> <p>Students and parents are excited to be on site.</p> <p>Extra layers of student COVID testing have been administered for this effort.</p> <p>Planned completion of ELPAC testing to be in late May, to meet the initial deadline of May 28<sup>th</sup> though the state has extended the deadline until June.</p> <p>How often will students be tested on ELPAC?<br/>Tested annually for students who are not yet re-classified.</p> <p>Results are not available to compare and analyze the impact that Distance Learning has had with ELPAC testing.</p> | Informational Item |  |
| C2 | <p><b>LAUSD Site Visit-</b> The CEO will provide the Board with an update on the annual LAUSD site review visit.</p> <p>Highlighted the progress made in areas of growth.<br/>Opportunity to do observations across all grade levels to allow for identification of clear trends across the school as a whole<br/>Highlighted the multiple tools used to engage and support our students</p>   | Informational Item |  |
| C3 | <p><b>School Reopening Update-</b> The Board will receive an update on the proposed school reopening plans.</p> <p>Programs will run M-Th from 4/26 to 6/17<br/>(ES) All students will receive core instruction over zoom in the AM, a number of students will attend in-person instruction in the PM.<br/>Breakfast &amp; Lunch will be sent out daily for the following day<br/>Approximately 20% of students will be receiving onsite support.</p>  | Informational Item |  |

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|    | <p>Secondary will be implementing cohort models.<br/>Walk throughs conducted and all Covid-19 restriction and safety guidelines are adhered to.</p>   |                    |  |
| C4 | <p><b>Special Education-</b> The Board will receive an update on the progress of the school’s special education program.</p> <p>Currently receiving support to ensure compliance.<br/>Projecting 195 resource cases.<br/>Request an additional 1 person (RST) that has not been budgeted for at VISA and 4 additional paraprofessionals.</p> <p>Propose to present to budget committee.</p> | Informational Item |  |

**Partnership and School Site Council (20 minutes)**

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| P1 | <p><b>Gun Control and Safety</b> – Partnership Committee will provide the Board with an update related to the development of a schoolwide gun control and safety plan.</p> <p><b>No updates provided.</b></p>  | Information Item |  |
| P2 | <p><b>Governance Committee Updates-</b> The Curriculum and Instruction, Business and Partnership committee chairs will provide the Board an update on committee initiatives.</p> <p>Communication about vaccination sent out to families.<br/>New FACTOR series will begin Tuesday April 16.<br/>Food Service is reaching its Millionth Meal Served.<br/>Enrollment will be rolled out online.<br/>School Uniforms will not be enforced for the remainder of the year but will resume for 2021/22 School Year.</p> <p>Presented on behalf of EL &amp; SPED on what has been happening with the ELPAC.</p> <p>GATE meeting to support the gifted and talented students. Looking to restructure the current activities to provide more opportunities to the GATE students</p> <p>Surveyed students and staff on resources they may need to be better supported both virtually and on site. Looking into getting the access to the resources and incorporation of the resources into the curriculum.</p> <p>The team 2021/22 school calendar was approved. Will be sent out soon 180 instructional days.</p> <p>Possibility to meet and expand the days of instruction with the Extended Learning Calendar grant.<br/>- ESY (Extended School Year)</p> <p>Budget committee looking at the requests submitted and prioritizing the</p> | Information Item |  |

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|  | requests.<br>Working on streamlining the budget requests process.<br>Personnel and recruitment efforts are high priority. |  |  |
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**Board Member Comments/Future Agenda Items (5 mins)**

- List of budget committee priorities.

**Adjournment**

**Jasmin Guerrero made a motion to adjourn the meeting. Jonathan Ochoa seconded the motion. Roll Call taken. Meeting adjourned at 6:41 pm.**

Next scheduled meeting: **May 12, 2021**

*\*Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*