



STUDENT RECORD REQUEST

Student Name: _____ **Date of Birth:** _____ **Grade:** _____

Parent/Legal Guardian _____ hereby authorizes

Previous School

Address

City State Zip

Phone: _____

Fax: _____

OFFICE USE
***The student listed above has
 ENROLLED with the Watertown City
 School District on***

***Please record an exit date from your
 district prior to the above date.***
Thank you.

to release and/or exchange a copy of all academic and confidential information pertaining to the above student to the following (X) school: (Please include: Birth Certificate, Health Records, Academic Records, Standardized Testing Records, Disciplinary Records Including Superintendent Hearings/Suspensions, Last Report Card and Sign-Out Grades, Confidential/Psychological/Special Education Records, IEP, 504 Plan, Custody or Guardianship Papers.)

- | | |
|--|---|
| <input type="checkbox"/> GUIDANCE
Watertown High School
1335 Washington St.
Watertown, NY 13601
Fax: 315-785-3733 Ph: 315-785-3821 | <input type="checkbox"/> PRINCIPAL
Knickerbocker Elementary School
739 Knickerbocker Dr.
Watertown, NY 13601
Fax: 315-779-5654 Ph: 315-785-3740 |
| <input type="checkbox"/> GUIDANCE
Case Middle School
1237 Washington St.
Watertown, NY 13601
Fax: 315-785-3731 Ph: 315-785-3880 | <input type="checkbox"/> PRINCIPAL
North Elementary School
171 East Hoard St.
Watertown, NY 13601
Fax: 315-779-5405 Ph: 315-785-3750 |
| <input type="checkbox"/> GUIDANCE
H.T. Wiley School
1351 Washington St.
Watertown, NY 13601
Fax: 315-785-3769 Ph: 315-785-3789 | <input type="checkbox"/> PRINCIPAL
Sherman Elementary School
836 Sherman St.
Watertown, NY 13601
Fax: 315-779-5575 Ph: 315-785-3760 |
| <input type="checkbox"/> PRINCIPAL
Ohio Elementary School
1537 Ohio St.
Watertown, NY 13601
Fax: 315-779-5502 Ph: 315-785-3755 | <input type="checkbox"/> CSE OFFICE
Watertown City School District
1351 Washington St
Watertown, NY 13601
Fax: 315-661-4140 Ph: 315-785-3728 |
| <input type="checkbox"/> PRINCIPAL
Starbuck Elementary School
430 E Hoard St
Watertown, NY 13601
Fax: 315-779-5472, Ph: 315-785-3765 | |

Signature of Parent/Guardian

Date