

**Holmdel Board of Education**  
**Buildings, Grounds & Safety Committee**  
**Meeting Notes – January 21, 2021 - 5:00 p.m.**

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**Board Members Present:** P. Reddy, Chair | J. Hammer | E. Urbanski | L. Zhang

**Administrators Present:** M. Petrizzo, BA | K. Stromsland, Dir Plant Ops & Maint | S. Rogers, Asst Dir Plant Ops & Maint | J. DeWysockie, ABA | L. Carducci, Dir Com Prog & Stu Transp | A. Gattini, Dir of Tech | M. Kukoda, Sup of Ath, H&PE

**Guests:** Greyhawk Construction Manager, Spiezle Architects

**Meeting Location:** Zoom meeting

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1. Holmdel 2020 (Referendum) Update:

- Interior Renovations and Exterior Site Renovations (Village & Indian Hill School):
  - i. NO STATUS CHANGE - Some Punch List items that remain will be addressed as the weather becomes more favorable.
- Exterior Site Additions & Renovations and Interior Alterations (Satz & High School):
  - i. Punch Lists that had been given to the Contractor in October are still being worked on. Some of Punch List items that remain will be addressed, as the weather becomes more favorable.
  - ii. CCTV - At the Complex during the Holiday break, the new head-end system for the bells schedule and public address system was installed. The testing of the system is being adjusted and fine-tuned. Additionally, all the underground trenching for the fiber optics to Roggy Field had been completed along with the rough wiring for the cameras. The security lighting for the new camera has been installed on the Field Poles and inspected by local officials. All the rough wiring for the installation of the cameras at both Indian Hill and Village had been completed prior to the holidays. The installation of the rough wiring for the cameras at the Complex has been completed and the installation of the cameras has begun. Once camera installation is completed at the Complex, the camera installations will continue at Indian Hill and Village.

With the completion of the Retro-Commissioning at all the schools for the District, a Commissioning Report is in the process of being finalized by GREYHAWK. The report will entail complete results and recommendations along with proposed preventative maintenance measures and added recommendations to help in the continued longevity of the existing equipment.

2. Readiness Planning for School Reopening Update:

As part of the Readiness Plan for the District-wide Re-occupancy, and based on the Assessment previously performed, certain aspects of that Assessment were implemented as follows:

- Bi-Polar ionization Filtration.
- UVC Lighting throughout the District.
- Walkthrough infra-red body temperature detectors.
- Isolation Rooms are ready should they be needed for individuals exhibiting symptoms of the virus.
- Antimicrobial tape and Antimicrobial coatings
- Daily detail cleaning and disinfecting of the various facilities.
- PPE equipment and other applicable supplies and materials continue to be used throughout the District.

3. District Maintenance

The Buildings and Grounds Department is performing weekly checks of the White House on the front property. Inspections include but are not limited to interior and exterior physical conditions as well as inspection of the grounds. These inspections are leading to a multitude of beautification projects around the campus including the Meditation Garden, Roggy Field ticket booths and concession stand.

4. 2021 Winter Sports Schedule

The Athletic Department will adhere to Executive Order 204, and N.J.S.I.A.A. season adjustments to accommodate indoor athletics, at the high school level, middle school level and for outside user groups. After a number of meetings between the athletics department and the operations department, a set of guidelines for safe use of the facilities has been developed for all users. The parties also met with the president of HYAA to help develop a plan for the use of the facility safely.

5. Date and Time of next Committee Meeting: February 18, 2021 5:00 pm