



Constitution
of the
Allen Community College Student Senate
Iola, Kansas Campus

Preamble

We, the students of Allen Community College on the Iola Campus, in order to establish a representative government, promote a closer relationship between students, faculty, and staff, ensure justice, provide the voice for the students, and secure the given rights and privileges by the Board of Trustees to ourselves and those who succeed us, do ordain and establish this Constitution of the Allen Community College Student Senate. The Allen Community College Student Senate is the elected instrument of self-government to serve as an agent of expression of student opinion on any subject, promote the general welfare of the student body, charter and govern student organizations, and distribute activity fees as set forth by the Board of Trustees of Allen Community College.

Article I

Section 1

Membership in the Allen Student Body shall be automatic for any currently enrolled student on the Iola Campus. Membership in the Allen Student Body entitles a member to voting privileges in the Student Government elections and for Allen Student Senate constitutional amendments.

Section 2

All executive and legislative authority of the Allen Student Body shall be vested in a Student Senate.

Article II

Section 1

Membership of the Allen Student Body shall consist of students currently enrolled at Allen Community College's Iola Campus, who are in good standing as defined by the Bylaws of the Allen Community College Student Senate. Membership of the Student Senate shall consist of the Executive Officers, Class Senators, International Senator, and Organizational Representatives.

Section 2

Members of the Allen Student Body shall elect a President, Vice-President, Secretary, two sophomore class Senators, two freshman class Senators, and one International Senator.

Section 3

The powers and duties of the Student Senate are:

3.1 Promote and regulate the conduct within its sphere of student jurisdiction.

3.2 Be represented on all committees within its sphere of authority.

3.3 Approve the establishment of any temporary or permanent student organization.

3.4 Grant charters to organizations subject to the jurisdiction of the Student Senate.

3.5 Serve as administrator for all social programs of the college and for all funds allotted for that purpose.

3.6 Serve as the final authority for all at-large college elections.

Section 4

The Student Senate shall meet regularly, and special meetings may be called by the President or upon petition of a majority of the elected members of the Senate. The Senate may adopt its own rules and procedures, as outlined in the Bylaws.

Section 5

All regular and special Senate meetings shall be open to all members of the Allen Student Body and members of the Allen faculty, staff, and administration unless, by majority vote, the Senate shall go into executive session.

Section 6

All acts, resolutions, and allocations passed by the Senate must be approved by a majority vote, for those present in a quorum, unless otherwise provided for in this Constitution. All votes must be cast in person or by an appointed proxy.

Section 7

A quorum will be a simple majority of the Senate Roll.

Article III

Section 1

The Student Body will be represented by senators from their respective class, designation as an International student, and representatives from Recognized Student Organizations, creating the Legislative Branch of the Student Senate.

1.1 The recognized classes are Sophomore and Freshman. Sophomore students shall be represented by an On-Campus Senator and an Off-Campus Senator. Freshman students shall be represented by an On-Campus Senator and an Off-Campus Senator.

1.1.1 Shall no person run for the seat, the Advisor to Student Senate shall appoint a person to serve.

1.2 International Students shall elect a Senator from their cohort of International Students.

1.2.1 Shall no person run for the seat, the Advisor to Student Senate shall appoint a person to serve.

1.3 Recognized Student Organizations shall elect a representative from their membership to represent the organization within Student Senate meetings.

Section 2

Student Senators and Representatives shall be required to meet the qualifications and responsibilities for a Senator/Representative.

2.1 Class and International Senators must maintain a cumulative grade point average of a 2.75 or higher.

2.1.1 Senators must be taking at least twelve (12) credit hours' worth of classes, with at least six (6) of those credit hours being on-campus.

2.1.2 Class Senators shall be one On-Campus and one Off-Campus Senator per class.

2.1.2.1 To run for the On-Campus Senator position of their class, the student must reside in on-campus Residential Housing offered by the College.

2.1.2.2 To run for the Off-Campus Senator position of their class, the student must reside off-campus.

2.2 Recognized Student Organization representatives must maintain a cumulative grade point average of a 2.00 or higher

2.2.1 Recognized Student Organization representatives shall not hold another position in Student Senate.

2.3 No person serving in Student Senate shall have a Student Conduct violation during their term.

Section 3

The powers and duties of Senators and Representatives are:

3.1 Senators shall represent the at-large members of the Allen Student Body in Student Senate.

3.2 Representatives shall represent their student organization as members of the Student Senate.

3.3 Carry out instructions given by the Student Senate.

Section 4

The Student Senate or Senate Advisor may remove any member of the Student Senate for scholastic reason, school disciplinary reason, or violation of the Student Senate Constitution.

4.1 Any senator may be removed from office by impeachment that may be initiated by a two-thirds (2/3) vote at a regular meeting in the end of the general order of the Senate or by petition of ten percent (10%) of the Allen Student Body.

4.2 A three-fourths (3/4) vote of the Senate at the next regular meeting in the end of general order will result in the removal of the impeached.

4.3 Just cause for removal will be:

4.3.1 Violation of or disregard for any part of the constitution or Student Senate.

4.3.2 Failure to comply with the Student Code of Conduct by decision of the Director of Student Life.

Section 5

The provisions of Article III will not be construed as to deny other powers and duties listed elsewhere in this Constitution.

Article IV

Section 1

The Student Body shall annually elect a President, Vice-President, and Secretary every year. The President, Vice-President, and Secretary shall make up the Executive Board of the Student Senate.

1.1 Shall no person be elected to an Executive Board of the Student Senate, the Advisor for Student Senate shall appoint an officer to the open position.

1.2 All elected executive board officers must maintain a minimum cumulative grade point average of a 3.00.

1.3 The President and Vice-President must have completed a minimum of 24 credit hours prior to the Fall Semester of their elected term.

1.4 The Secretary may be either a freshman or sophomore student.

1.5 The Executive Board shall meet twice a month.

Section 2

The duties of the President are to:

- 2.1 Represent and protect the rights and interest of the student body.
- 2.2 Plan and preside over regular special meetings of the Student Senate and provide agendas for those meetings.
 - 2.2.1 The President shall provide officers and the student body with at least 24-hour notice on special meetings.
- 2.3 Oversee the Constitution and ensure that Student Rights are faithfully protected.
- 2.4 Delegate duties to the other Officers, but also accept responsibilities for the Officers.
- 2.5 Appoint a Student Senate Officer to participate on or lead ad hoc committees that are deemed to be in the best interest of the Student Senate and the student body of Allen Community College's Iola Campus.
- 2.6 Assist in new student orientation programming, any event associated with welcoming or orienting new students, the recruiting of new students, and/or any event with the aim of student engagement or retention.
- 2.7 Attend student activity functions and give assistance with the planned activities.
- 2.8 Research/propose new ideas for student activity programs.
- 2.9 Attend leadership conferences and participate in campus compliance training when the opportunities are presented.
- 2.10 Attend the Board of Trustees meetings or appoint another Student Senate Officer.
 - 2.10.1 The President of Student Senate, or appointee, shall be represented at each Board of Trustees meeting, August through May.
- 2.11 Establish a bi-weekly meeting time with Student Senate Officers.
- 2.12 Check-in with the Office of Student Life, weekly, for additional assignments and/or to address student concerns.
- 2.13 Perform other duties as assigned by the Director of Student Life.

Section 3

The duties of the Vice-President are to:

3.1 Serve as the official representative of the student body in the absence or inability of the President.

3.1.1 If the President resigns, is permanently unable to discharge their duties, or is removed from office, the Student Senate Vice-President shall succeed to the office of the President.

3.1.2 In the event of temporary absence or inability of the President to perform their duties, the Vice-President shall exercise the powers and duties of the Student Senate President.

3.2 Be an aid to the President.

3.3 Contact recognized student organizations' sponsors about representatives' involvement.

3.4 Increase student awareness of Student Senate.

3.5 Perform other duties as assigned by the Director of Student Life and/or President of Student Senate.

Section 4

The duties of the Secretary are to:

4.1 Keep a record and attendance of all meeting proceedings.

4.2 Issue notices of meetings and agenda after consultation with the President.

4.3 Accept the duties of the President in case of the absence or disability of the President and Vice-President.

4.4 Perform other such duties as customarily pertaining to the office of the Secretary.

Section 5

In case of the removal of the President from office, resignation, or inability to discharge the Powers and Duties of the said office, the same shall devolve on the Vice-President. Whenever there is a vacancy in the office of the Vice-President, the Secretary shall fulfill the duties of the Vice-President. Whenever there is a vacancy in the office of the Secretary, the Senate may elect one from their ranks to fulfill the Secretary position, pending the nominee meets the qualifications.

Section 6

The Student Senate or Senate Advisor may remove any member of the Executive Board for scholastic reason, school disciplinary reason, or violation of the Student Senate Constitution.

6.1 Any officer may be removed from office by impeachment that may be initiated by a two-thirds (2/3) vote at a regular meeting in the end of the general order of the Senate or by petition of ten percent (10%) of the Allen Student Body.

6.2 A three-fourths (3/4) vote of the Senate at the next regular meeting in the end of general order will result in the removal of the impeached.

6.3 Any executive officer may be removed from office by a popular recall election that may be initiated by twenty percent (20%) of the Allen Student Body, which have been certified by the Office of Student Life.

6.3.1 Upon certification, the Senate will conduct an election of the Allen Student Body within three (3) weeks of the certification of the petitions.

6.4 Just cause for removal will be:

6.4.1 Violation of or disregard for any part of the constitution or Student Senate.

6.4.2 Failure to comply with the Student Code of Conduct by decision of the Director of Student Life.

Article V

Section 1

The Allen Student Body may initiate a referendum by submitting a petition of ten percent (10%) of the Allen Student Body.

Article VI

Section 1

Amendments to this constitution may be proposed by a two-thirds (2/3) majority vote of the Student Senate, or by initiation of the Allen Student Body as provided in Article V.

1.1 In either procedure, the amendment(s) must obtain a majority of votes cast in a campus-wide election. An amendment so passed will take effect the semester following its ratification.

Article VII

Section 1

This constitution will be ratified by two-thirds (2/3) vote of the Student Senate and be ratified by a majority vote of those voting in a general campus election.

1.1 This constitution will take effect at the beginning of the next legislative session following ratification.

1.1.1 The Student Senate of this legislative year will be responsible for implementing this constitution.

Passed by Student Senate: 3/10/2021
Ratified by the Student Body: 4/8/2021
Approved by the Board of Trustees: 5/11/2021