

RCS School Emergency Drills

Documentation Form for the 2020-21 school year

This form must be completed for each drill, remember to check the type of drill. Upon completion of each drill, please email Sharon Ahearn your signed drill report. Sharon will post them on the district website within 5 days of the drill completion and it will remain posted for 3 years.

Type of Drill

- Fire Drill (5 required)
 - 3 must be completed by December 1, 2020
 - There must be a “reasonable” interval between each drill.

- Tornado Drill (2 required)
 - At least 1 must be completed during the month of March 2021

- Lock Down/Shelter in Place Drill (3 required)
(Drills in which the occupants are restricted to the interior of the building)
At least 1 drill must be completed by December 1, 2020 and
At least 1 drill must be completed after January 1, 2021

*At least 1 of the drills is required to be conducted during a lunch, recess, or at another time when a significant number of the students are gathered but not in the classroom.

Time of Drill

- X Standard
- ___ Class Change
- ___ Recess
- ___ Other Events
- ___ Please explain: Drill done during remote learning/students not in the building

Name of Reporting School: Long Meadow Elementary

Date of Drill: _1/12/21_ Time drill was held: _1:40_pm_

Exact time required to evacuate/shelter/secure: __8 mins__

This report is for emergency drill # _3_ of _3_ Total Participants: _6_

Remarks: Drill down during remote learning, no students in the building and limited staff in the building as well.

Casey Wescott

Signature of the school principal/designee acknowledging the completion of the drill

Casey Wescott, Long Meadow Principal

Printed name of the individual in charge of conducting the drill, if it is not the school principal