



TOWN OF ELLINGTON

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**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, MAY 12, 2021, 7:00 PM
ZOOM MEETING**

PRESENT: Chairman Sean Kelly, Vice Chairman Donna Resutek (arrived 7:25 PM), Regular Members Chris Todd and Jim Fay and Alternates Bryan Platt and Amos Smith

ABSENT: Regular Member David Hurley and Alternate Susan Conte

STAFF

PRESENT: Lisa M. Houlihan, Town Planner and Acting Recording Clerk

I. CALL TO ORDER: Chairman Sean Kelly called the Economic Development Commission meeting to order at 7:04 PM.

II. PUBLIC COMMENTS (on non-agenda items): None

III. ACTIVE BUSINESS:

1. Report: Tolland County Chamber of Commerce

Ms. Houlihan reported the Tolland County Chamber Tag Sale Trail held on April 24th and 25th was a success. There were locations within eleven of the thirteen countywide towns and more than sixty stops. Many participants provided the Chamber with positive feedback and they plan to hold the event again next year.

Chamber committees (Board of Directors, Executive Committee, and Economic Development Committee) have met digitally throughout COVID-19 and are beginning to resume in-person meetings.

2. Report: Agricultural Initiatives

Nothing new to report, at this time.

3. Report: Connecticut Economic Development Association Best Practices

a. Discuss future business events.

Chairman Kelly recapped last month's discussion. The business showcase event will occur this fall. Further discussion was tabled until next meeting.

- b. Discuss 2019 Plan of Conservation & Development Chapter 6 Economic Development Strategies and Market Analysis, Business Informational Packet, and EDC webpage.

The commission reviewed the Ellington, CT Market Analysis report that was developed during the last comprehensive update to the Plan of Conservation and Development (POCD) in 2019. The commission agreed the Market Analysis should be included in the Business Informational Packet and posted on the commission's webpage.

Ms. Houlihan displayed the Housing Needs Assessment - August 2018 prepared during the 2019 POCD updates. After roundtable discussion, the commission agreed the Housing Needs Assessment should also be included in the Business Informational Packet and posted on the commission's webpage.

4. Report: Tax Incentive/Abatement Programs

No new abatement applications are pending.

5. Report: Current Economic Activity

DiFiore Ravioli is working on punch list items and a Certificate of Occupancy, which is expected to be issued within the next couple weeks.

Chairman Kelly explained the brook realignment and covered bridge recently constructed by BarnYard north of their existing sales and display location on West Road. Ms. Houlihan noted that Earthlight Technologies has applied for construction permits and is expected to commence construction for new headquarters on West Road shortly.

IV. ADMINISTRATIVE BUSINESS:

1. Approval of the April 14, 2021 regular meeting minutes.

MOVED (SMITH) SECONDED (PLATT) AND PASSED UNANIMOUSLY TO APPROVE THE APRIL 14, 2021, MEETING MINUTES AS WRITTEN.

2. Correspondence - None

V. ADJOURNMENT:

MOVED (PLATT) SECONDED (TODD) AND PASSED UNANIMOUSLY TO ADJOURN THE ECONOMIC DEVELOPMENT COMMISSION MEETING AT 7:40 PM.

Respectfully submitted,

Lisa M. Houlihan, Acting Recording Clerk