

Orchard PTO Meeting Minutes

May 11th, 2021 3:30 pm (via Zoom)

- I. Call to Order – CJ called the meeting to order at 3:40 pm
- II. Treasurer’s Report – Jon reported that we received a \$600 rebate from Dorian, and we are on track to receive the rebate next year, as well. We currently have \$43,998.08 in the account, and there were no expenses paid in April.
- III. Principal’s Report – no report available
- IV. Preliminary Budget for 2021-2022 – Jon presented a preliminary budget for the next school year. This conservative budget assumes that we will still be affected by COVID-19, both in fundraising and allowed expenditures (assemblies, author visits, etc). The budget will be voted on at the June meeting, and a quorum of 10 attendees is needed. The board will meet next week to finalize details of the budget, including a Rainy-Day fund/savings account and specialist grants.
- V. Committee Reports
 - a. Yearbook – CJ shared that 90 books have been sold online. 400 books will be purchased by PTO, so there will be another push to sell books online via the FB page and printed flyers.
 - b. Hospitality – Pam and Eileen recently provided tokens of appreciation for Principal’s Day, the custodians and for Teacher and All Staff Appreciation Weeks. Along with the 509 Coffee Cart and dessert bar, gifts were put in staff mailboxes.
 - c. Book Fair – Kriste will contact Rebecca and Mariann to get dates for the Book Fair.
- VI. Talent Show – CJ reported that Juliet Roxburgh is putting together the virtual talent show. Students have been invited to submit 3-minute clips to be assembled into a full show.
- VII. Nomination for Board Position – Kriste nominated Angela Kopeneck for the PTO Secretary position for the 2021-22 school year. Danica seconded this nomination. The nomination will be voted on during the June meeting.

VIII. Questions or Comments –

- a. We are still looking for an assistant Treasurer, as Jon can only fulfill the role for one more year.
- b. Danica brought up the possibility of some community building activities for the next school year.
- c. Eileen suggested asking teachers to recommend parents for PTO involvement.

IX. Adjournment – CJ adjourned the meeting at 4:44 pm

In attendance: Cj Rodriguez, Danica Garcia, Jon Hall, Angela Kopenec, Pam Rothwell, Eileen Harbertson, Jenna Bensussen, Sarah Landon, Rachel Press, Kriste Colley-Kummer