

Southwest Elementary School

Parent and Family Engagement Policy 2018-2019

Southwest believes that the involvement of parents in the education of their children is a necessary and valuable part of the children's total educational development. The parents of Southwest are encouraged to participate in activities that support and reinforce the learning process for themselves and for their children.

Southwest School will involve parents in regular, two-way and meaningful communication addressing student achievement and ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education.
- That parents are full partners in their child's education and are included as appropriate, in decision-making, and on advisory committees to assist in the education of their child.

Southwest will take the following steps to increase, improve and sustain parental involvement:

1. Involve parents in the joint development of Southwest's Title 1 Plan

- Our Parent Teacher Association has agreed to be representatives for our Title I Parent Advisory Council
- The Parent Advisory Council have met initially to provide a yearly review the Parent Involvement Policy, as well as go over the use of our SIT/ESSA funds with SIT/ESSA members. Other meetings will be scheduled on an as-needed basis. A list of PTA dates will be sent.
- Oral Spanish translation will be provided at every PTA Meeting, as well as translation of all paperwork.
- The PTA will seek parent members for the Southwest School Improvement Team. Parent members will be asked to participate in the yearly development of school academic and parent involvement goals. A parent member will be present at every SIT/ESSA meeting.
- The SIT/ ESSA parent member will relay information back to the PTA about ESSA, SIT and General School happenings. THE PTA also uses their Facebook to alert parents of an important information coming home.

2. Provide the coordination, technical assistance, and support necessary to assist Southwest in planning and implementing effective parent involvement activities to improve student academic achievement and school performance.

PTA Meeting Dates: will be held at alternating times, right after school and in the evening.

The PTA will hold brief meeting before all school evening activities to try to reach all parents.

School Improvement Team Meeting Dates: September 27th 2018, October 15th 2018, November 15th 2018, December 13th 2018, January 24th 2019, February 28th 2019, March 15th 2019, April 11th 2019, May 23rd 2019 and June 13th 2019 (Evaluation Meeting)

Parent representatives are present at all SIT Meetings.

School Parent Involvement Programs: School performance details of this area are listed in the SIT/ESSA plan. Activities that are parent led will be documented in the minutes.

Reading Program:

At Southwest we utilize the Good Habits, Great Readers program. This program encourages the use of Reading Logs at home in order to promote good reading habits at home and as a monitoring tool for teachers. This year Southwest will

be having a reading contest to promote reading at home. When the students reach enough books read as a school, our Principal Ms. Rogers will kiss a pig at the end of the event.

Star Student:

This event will take place 3 times during the school year. Teacher will choose students whom have shown a growth mind set quality during the month. At the end of the season we will hold a presentation honoring the students who were chosen as well as star reporters from each grade highlighting the work the grade has done as well as what we have accomplished as a whole school community.

Community Night:

This event will take place in the spring. Different places throughout the community will be invited to inform parents of the resources they offer. These places will be able to give parents information as well as resources they may need in their home or for their families.

Clothing Mall: Students and parents are invited to browse gently used clothing and house hold goods. We plan to hold these on parent teacher conference day as well as budget vote day. This allows our families to have access to necessary items.

Safety Team:

Our safety team has a PAC member. She is responsible with relaying all important information to the PTA.

- **School/Parent Compact (Attached)**
- All fliers and notices going home will include a Spanish translation.
- Oral translations of parent meetings will be provided at all Parent Meetings and Presentations. Compact is provided with this submission of DATA and is translated.

3. Build capacity for strong parental involvement

- Southwest Elementary School held its **Title I Annual Meeting** at the Meet the teacher night. The notice will be sent home and will provide parents with the information that was incorporated into Meet the Teacher Night. This notice will be translated into Spanish with oral translation provided at the meeting. State academic standards will be at Parent academic and testing information nights. Southwest will help parents access the parent portal and promote parent teacher communication.
- Staff will be guided on parent involvement at all staff meetings.
- **Southwest's Title I Meeting will include the following topics:**
 - What is Title I
 - Goals of Title I
 - How do schools receive and use Title I funds?
 - AIS Services
 - How to get involved with the Title I program at school
 - Review of the Parent/School Compact
 - State Assessment Results
 - How the school uses data to drive instruction?
 - Parental Rights under Title I
 - Curricular Programs at Southwest

- Parent Involvement Activities at Southwest

- **Parent Workshops will be conducted in English with Spanish Translation at multiple points during the year.**

Common Core ELA/Math Workshop: Date to be determined: Handouts to be provided in English and Spanish with an oral translation of the workshop. Oral translation to be provided in Spanish. Activities presented in both languages.

Bilingual/ENL Workshop: Later dates to be determined: First meeting, November 7, 2018. Oral translation to be provided in both languages, 3 meeting a year.

Homework Club: Once a week a homework club will be conducted for Spanish Speaking Students. They will be provided with strategies for assisting their child. (ENL in morning)

4. Conduct, with involvement of parents, an annual evaluation of Southwest's Parent Involvement Policy

- A meeting will be held in June to review and evaluate our Parent Involvement Initiatives. SIT Sub-Committees will provide the team with evaluations for each school event and recommendations for continuance will be made the June meeting.
- Notices will be sent to our PAC and then backpacked home.