



Advanced Math & Science Academy Charter School

Board of Trustees Meeting

Date and Time

Thursday April 29, 2021 at 6:45 PM EDT

Meeting will be held via remote participation See AMSA web site for information on accessing meeting

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:45 PM
Opening Items			
A. Call the Meeting to Order		Roger Jarrett	5 m
Meeting Recorded and is live streaming on AMSA Facebook page.			
Appoint timekeeper			
Exec Session: Purchase or lease of real estate -- will not reconvene			
B. Record attendance and guests		Sara Snow	3 m
C. Public Comment		Roger Jarrett	10 m
Liz Saul will coordinate the order of comment; please email Liz Saul lsaul@amsacs.org to sign up for public speak or request at this time			
Call for Public speakers			

	Purpose	Presenter	Time
Each Speaker: Please state your name and topic			
D. Flag Board discussion items from Public Speak	Discuss	Roger Jarrett	2 m
II. Votes			7:05 PM
A. Approve BOT meeting minutes March 25, 2021	Approve Minutes	Roger Jarrett	2 m
Approve minutes for Board of Trustees Meeting on March 25, 2021			
B. Handbook Updates	Vote	Sheila Kelly	5 m
Reviewed and approved in Governance committee			
Changes for military and foster families			
III. Reports			7:12 PM
A. Executive Director Report	FYI	Ellen Linzey	20 m
Please hold followup questions for the Q&A session			
B. Executive Director report Q&A	Discuss	Ellen Linzey	10 m
C. Faculty Representative Report	FYI	Jessica Bowen	5 m
D. Parent Representative Report	FYI	Maura Webster	5 m
E. Flag Board discussion items	Discuss	Roger Jarrett	2 m
Check for board discussion items from ED, Faculty, and Parent reports			
IV. Chair Business			7:54 PM
A. Chair Business	FYI	Roger Jarrett	10 m
Survey taskforce update : see attached written report			
V. Committee Reports			8:04 PM
A. Finance Committee report	FYI	Kristin Carney	10 m
B. Development Committee Report	FYI	Benjamin Hammel	10 m
C. Education Committee	FYI	Liz Saul	
No meeting since last BOT meeting			

	Purpose	Presenter	Time
D. Governance Committee report	FYI	Sheila Kelly	10 m

Including report on Committee Chair feedback on meeting efficiency and meeting frequency.

VI. BOT discussion of items flagged from Public Speak, ED, Faculty Rep, Parent Rep 8:34 PM

Topics as needed; time for discussion to be determine by BOT

A. Discuss topics and determine next step(s) for each topic nominated	Discuss	Roger Jarrett	10 m
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VII. Meeting Wrap Up 8:44 PM

A. Review action items from past BOT meetings	Discuss	Roger Jarrett	5 m
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C.Summary of Action Items

Action 1: Committees to create and publish SMART Goals in Board on Track

Parking lot: Items will not be discussed unless there is an update during Committee reports

- 1: Starting with July 20201 meeting will pilot using a consent agenda
- 2: Strategic goal framework -- being worked on by Governance Committee led by Sowmini
- 3:Roger to work with Ben Hammel and Sowmini Sampath on creating metrics tied to our mission, core values, and vision. (on hold)
- 4:Governance will work with Kristen to review revised Investment Policy provided by the Finance Committee.

B. Meeting Effectiveness Assessment	Discuss	Roger Jarrett	5 m
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Discuss and Assess remote participation including

- What challenges or problems did we face?
- What are our best practices?
- What should we do the same or different next meeting?
- ...

C. Collect Candidate Agenda Items and Action items for May 2021 BOT Meeting	Discuss	Roger Jarrett	5 m
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From Board Topic calendar and carry forward from previous meetings

- Budget 2021- 2022
- ED: Conduct family and faculty surveys
- ED and PTO: Faculty and Parent rep nominations for the BOT
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D. Summary of Action Items	Discuss	Roger Jarrett	5 m
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	Purpose	Presenter	Time
VIII. Closing Items			9:04 PM
A. Call for motion to go into executive session	Vote	Roger Jarrett	2 m
Executive session for Purchase/Lease of Facilities will not reconvene in open session			
B. Executive Session	FYI	Roger Jarrett	
C. Adjourn Meeting	Vote		