

Addendum to Expand Operations to Middle and Upper School

We will implement all of the procedures described in our [reopening plan for lower school students](#) (grades K–4), with the following modifications to how groups and phasing are done for middle and upper school (grades 5–8 and 9–12 respectively), and noting the addition of a second campus in San Mateo for grades 9–12.

Additions to Groups

Middle School (5–8)

- Students will be organized into stable groups of no more than 20 students. Students from one stable group will not mix with students from another cohort.
- Students and teachers must wear face coverings and maintain physical distance within stable groups.

Phasing for Middle School (separate part of Hillsborough campus)

- Week of 10/26–11/9: Phase 1 – no more than 25% of students on campus at a time, always in stable groups.
 - Week of 10/26: Student orientation.
 - Week of 11/2: Start of on-campus learning.
- Week of 11/16: Phase 2A: no more than 50% of students on campus at a time, always in stable groups.
- Week of 11/23: Break.
- Week of 11/30: Everyone remote.
- Week of 12/7 and 12/14: Phase 2B: no more than 50% of students on campus at a time, always in stable groups.
- Week of 4/19 and 4/26: Phase 3: transitioning to up to 100% of students on campus at a time, always in stable groups.

Upper School (9–12)

- Students will be organized into stable groups of no more than 20 students, unless the group meets exclusively outdoors or indoors with additional physical distance, e.g. no more than 40 students in a gymnasium.
- Under the principle of limited mixing, students from one stable group may be regrouped into a second group, following the guidelines above. If a student in two stable groups becomes a case, both groups will be quarantined, per our case response protocol, unless current guidance from the county suggests otherwise.
- Students and teachers will continue to wear face coverings and maintain physical distance within stable groups.

- Campus will continue to operate at approximately 50% capacity.

Phasing for Upper School (San Mateo Campus)

- Week of 11/2: On-site orientations, no more than 25% of students on campus at a time, always in stable groups.
- Week of 11/9 and 11/16: Phase 1A: start of on-campus learning, no more than 25% of students on campus at a time, always in stable groups.
- Week of 11/23: Break.
- Week of 11/30: All remote.
- Week of 12/7 and 12/14: Phase 1B: no more than 25% of students on campus at a time, always in stable groups. Groups may be rearranged between phases 1A and 1B.
- Spring 2021: Phase 2: up to approximately 50% of students on campus at a time; continued implementation of the four pillars.
- Week of 3/29: Implement two stable group mixing.
- Week of 4/26: Open indoor Zoom lounge for students, using additional physical distance, e.g. no more than 40 students in a gymnasium.

Update to Cleaning and Disinfection

Ventilation

At the San Mateo campus (grades 9–12), air will be an 80/20 mix of outdoor and indoor air, passing through MERV 13 filters and supplemented by additional portable air filtration units in every room. At San Mateo, scheduling will also prioritize the use of rooms and spaces with ventilation directly outdoors.