2018-2019

Hemlock Park Elementary School

PARENT AND FAMILY ENMGAGEMENT PLAN

Hemlock Park Elementary School believes that the engagement of parents and families in the education of their children is a necessary and valuable part of the children's total educational development. The parents of Hemlock Park Elementary School are encouraged to participate in activities that support and reinforce the learning process for themselves and for their children. Hemlock Park Elementary School will engage parents in regular, two-way and meaningful communication addressing student achievement and ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education.
- That parents are full partners in their child's education and are included as appropriate, in decision-making, and on advisory committees to assist in the education of their child.

Hemlock Park Elementary School will take the following steps to increase, improve and sustain parental and family engagement:

1. **Engage parents and families in the joint development of Hemlock Park Elementary School's Title I Plan**
   DESCRIBE THE ACTIONS YOUR SCHOOL WILL TAKE:
   - *Develop a Title I (Parent Advisory Council/PAC*)
   - *Meeting will be schedule as an extension of regularly scheduled Parent Teacher Association meetings taking into consideration the number of parent meetings and events scheduled for the school year. Parents will also be invited to monthly scheduled School Improvement Team meetings.*
   - *In an open forum setting, parents and teachers will jointly review Title I initiatives and discuss how to implement and enhances initiatives to meet the needs of the students and the school community. Through this process we anticipate the following:*
     1) *Gain advice & feedback from parents regarding major Title I initiatives in your school?*
     2) *Receive parent recommendations on how school's parent involvement funds should be spent?*
     3) *Inform parents that will be involved in formation of Parent Involvement Policy (PIP) and in the school-parent compact)?*
   - *Parents will be notified of PTA/PAC meetings, the PFEP and School Compact* by back-packing, letters home that are written in both Spanish and English.

2. **Provide the coordination, technical assistance, and support necessary to assist Hemlock Park Elementary School in planning and implementing effective parent and family engagment activities to improve student academic achievement and school performance**
   DESCRIBE THE ACTIONS YOUR SCHOOL WILL TAKE:
   - *Meeting will be schedule as an extension of regularly scheduled Parent Teacher Association meetings taking into consideration the number of parent meetings and events scheduled for the school year. Parents will also be invited to monthly scheduled School Improvement Team meetings.*
   - *Each parent activity will be identified by date, agenda/ agenda items, purpose and objective*
   - *Specific plans and goals for;*
     (1) Parent and Family Engagement
     (2) Student academic achievement
     (3) School performance
     are outlined in the submitted School Improvement Team Plan.
   - **CREATE AND INCLUDE A School-Parent Compact (see attachment regarding School-Parent Compact)*****
   - *The above information will provided in English and Spanish*

3. Build capacity for strong parental and family engagement

DESCRIBE THE ACTIONS YOUR SCHOOL WILL TAKE:

- *How you will assist parents in understanding:*
  - *The* **Title I Annual Parent Meeting** will be conducted On November 7, 2018 in the cafeteria of Hemlock Park Elementary School
  - *During the* November 7, 2018 *Title I meeting, parents will be informed of their rights regarding Title I Parent Rights?*
  - *During the* November 7, 2018 *Title I meeting, parents will be informed of State academic content standards, State student academic achievement standards, State and local academic assessments?*
  - *Hemlock Park will help parents monitor their child's success through the following means;*
    *Frequent teacher/parent communication (Weekly logs/Friday letters)
    *Progress Reports
    *Trimester Reports Cards
    *Parent Teacher Report Card conferences
    *Integration to the use of the Parent Portal
- *The following materials and/or training will be provided for parents to help them work with their children to improve their achievement (literacy/math training programs [RAZKIDS, LEARNING A-Z, THINK CENTRAL] informational pamphlets, parent-night events addressing study-skills, access to Parent Portal.)*
- *School staff will be educated on implementing and coordinating parent involvement programs through interactive (SIT meetings, faculty meeting presentations, research-based articles, exposure to Sergiovanni's theory of Building Community in Schools*
- *Title I initiatives and objectives will be included on the agenda and school-home communication for all parent-school related events (NYSESLAT Information Night, NYS ASSESSMENT Night etc.)*
- *All of the above information will be provided in English and Spanish by our bilingual staff and through the Title III Community Plaza initiative.*

- **Conduct, with involvement of parents, an annual evaluation of Hemlock Park Elementary School's PARENT AND FAMILY ENGAGEMENT PLAN**

DESCRIBE THE ACTIONS YOUR SCHOOL WILL TAKE:

- *Meeting will be schedule as an extension of regularly scheduled Parent Teacher Association meetings taking into consideration the number of parent meetings and events scheduled for the school year. Parents will also be invited to monthly scheduled School Improvement Team meetings.*
  1) Hemlock Park will generate advice & feedback from parents regarding major Title I initiatives in our school by being invited to take part in a survey.
  2) Hemlock Park will identify barriers to greater parent participation by asking parents directly or through survey format, "What are the greatest challenges that are faced in being able to participate at their child's school?"
  3) Hemlock Park will design strategies for more effective parental engagement based on the feedback received from both parents and the school community.
  4) Hemlock Park will make revisions to the PFEP based on the feedback from parents and the school community that are aligned with and support the district's goals and initiatives.
- *Parents will be notified of the annual evaluation meeting via back-pack letters written in English and Spanish and Connect-Ed phone messages delivered in both English and Spanish*

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