

Mission Statement



Faribault Public Schools provides a high-quality and equitable education that nurtures, inspires, challenges, and empowers all students to engage and grow as learners and citizens.

Dear Parent/Guardian(s)

To assist Faribault Public Schools in making student attendance a continued priority, we have reviewed and updated our student attendance procedures. We wanted to inform you of some of the biggest changes to these procedures. These changes come in an effort to unify attendance procedures in all schools in the district and clarify questions that you may have.

The biggest changes for you as parent/guardian(s) concern 1) the documentation of elementary morning tardiness, 2) the requiring of doctor's note and 3) vacation approval procedures.

1. The elementary schools have changed their procedures so any student coming in before 8:40 am without an excusable reason will be considered tardy. If a student comes in after 8:40 am without an excusable reason will be considered having an unexcused absence. Excusable reasons can be located in the Faribault Public Schools Attendance Policy 503. The procedures at Faribault Middle School and Faribault High School have not changed regarding morning tardy procedures.
2. All schools in the Faribault Public Schools may require a doctor's note in order for an absence to be excused after a student has 11 or more absences. We understand that parents are not always able to see their doctor, so the school nurses may also determine if a student should be absent from school and excuse the absence.
3. **FAMILY VACATIONS** - We have made positive changes as to how family vacations will be documented in attendance. We understand that vacations cannot always be planned around school breaks; however, we want to make sure that students are getting the best education possible and parents will be able to enjoy their vacation knowing the attendance is taken care of.

To assist us with doing this, we are asking parents to get vacations and family trips pre-approved by the building administrator.

- a. These forms can be found at the school office and on our school website. We ask that the forms be completed and returned 2 weeks before the vacation.
- b. Vacations which have not had prior approval will be documented as unexcused absences.

We believe these are positive changes for the school district and families. Feel free to call if you have questions (507) 333-6010.

Sincerely,

A handwritten signature in black ink that reads "Todd Sesker".

Todd Sesker
Superintendent Faribault Public Schools