

COMMITTEE MEMBERS PRESENT

Patricia Cardozo, Dr. Jennifer Turner, Matthew Giglietti (remote), Sharon Huxley (remote), Joseph Nuzzo (remote) Christopher Browe (5:10 p.m. arrival)

COMMITTEE MEMBERS ABSENT

None

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Theresa Lumas, Stephan Ciceron, Stephen Martoni

BOE MEMBERS PRESENT

John Belfonti

1. Call to Order

Chairperson Cardozo called the meeting to order at 5:00 p.m.

2. Discussion and Possible Action on Minutes

a. Finance Committee Meeting – March 8, 2021

MOTION by Sharon Huxley, Second by Dr. Turner, to approve minutes as submitted

VOTES IN FAVOR, 5 (unanimous)

3. Public Comment

None

4. Discussion and Possible Action on Contracts over \$35,000

a. Financial software

MOTION by Matthew Giglietti, Second by Sharon Huxley, to recommend to the Board of Education to extend the contract with Tyler Technologies for the MUNIS Financial Accounting Systems for a cost of \$76,733.97. The Amity Board of Education waives the bid requirement.

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

b. Facilities

- i. Snow Removal, Ice Control, and Sanding Services**
- ii. District Chiller Maintenance**
- iii. Building Controls**
- iv. Site-Based Grounds Maintenance**
- v. Safety Services**

vi. Trash and Recycling Services

vii. Cooling Tower Piping

MOTION by Matthew Giglietti, Second by Joseph Nuzzo, to vote on agenda items 4bi-4bvii (FACILITIES - Snow Removal, Ice Control, and Sanding Services; District Chiller Maintenance; Building Controls; Site-Based Grounds Maintenance; Safety Services; Trash and Recycling Services; and Cooling Tower Piping) at the same time

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

MOTION BY Dr. Turner, Second by Sharon Huxley, to approve the following for items 4bi-4bvii (FACILITIES - Snow Removal, Ice Control, and Sanding Service; District Chiller Maintenance; Building Controls; Site-Based Grounds Maintenance; Safety Services; Trash and Recycling Services; and Cooling Tower Piping) at the same time:

- *Recommend the Amity Board of Education approve the snow removal, ice control and sanding services to Denny Landscaping Ltd of Orange, Connecticut, for July 1, 2021 to June 30, 2022, the third year of a three-year contract. The Board reserves the right to cancel the contract if Denny Landscaping Ltd of Orange, CT fails to perform in a satisfactory manner.*
- *Recommend the Amity Board of Education approve the district chiller maintenance contract to Trane Building Services (local Trane office in Rocky Hill, Connecticut) for the second year of a three-year contract commencing July 2021, through June 2022, for \$14,312. The total of the three-year contract is \$42,949.00. This is a sole source vendor for the District's Trane equipment, and thereby, the sealed bid requirements are not required. The Board reserves the right to cancel the contract if Trane Building Services fails to perform in a satisfactory manner.*
- *Recommend the Amity Board of Education approve the building controls contract to Siemens Industry, Inc. for the annual contract at the price of \$29,293.00. The Board reserves the right to cancel the contract if Siemens Industry, Inc. fails to perform in a satisfactory manner.*
- *Recommend the Amity Board of Education award the site-based grounds maintenance program for July 1, 2021 to June 30, 2022 to Sports Turf of Connecticut of Orange, Connecticut, at the price of \$218,000.00 for year three of a three-year contract period. The Board reserves the right to cancel the contract if Sports Turf of Connecticut of Orange, Connecticut fails to perform in a satisfactory manner.*
- *Recommend the Amity Board of Education approve year two of a three-year contract for the School Safety Services to Fuss & O'Neill of Manchester, CT at a price of \$13,410.00 from the State Contracting Portal.*
- *Recommend the Amity Board of Education approve one-year contract extension for the Trash and Recycling Removal Services to All American Waste, LLC at a price of \$38,614.98 not including extra charges for additional pickups. This is an extension of a three-year contract totaling \$115,844.94. The Board reserves the right to cancel the contract if All American Waste, LLC fails to perform in a satisfactory manner.*
- *Recommend the Amity Board of Education approve the replacement of piping on the cooling tower at Amity High School to F & F Mechanical at a price of \$32,534.*

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

c. Athletic Trainer Services

MOTION by Joseph Nuzzo, Second by Matthew Giglietti, to waive the bid requirement and award the athletic trainer services to Rehab Associates for \$64,600.00, for one year.

VOTES IN FAVOR, 6 (unanimous)

MOTION CARRIED

5. Discussion and Possible Action on Athletic Project Change Order

MOTION by Christopher Browe, Second by Sharon Huxley, to recommend the Amity Board of Education approve waiving the bid requirement and reclaiming the asphalt of the secondary entrance and walkways to the stadium and replacing during the course of the stadium project. The cost is not to exceed \$86,900.00.

VOTES IN FAVOR, 6 (unanimous)

MOTION CARRIED

MOTION by Sharon Huxley, Second by Dr. Turner, to approve a transfer from Bond Contingency Account to the Athletic Project Account. Reclaim the asphalt of the secondary entrance and walkways to the stadium and replace during the course of the stadium project at Amity High School.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
17-00-15-0047-5720	Bond Contingency	\$82,950	
17-00-15-0047-5720	Athletic Projects		\$82,950

VOTES IN FAVOR, 6 (unanimous)

MOTION CARRIED

MOTION by Matthew Giglietti, Second by Dr. Turner, to recommend the Amity Board of Education approve a transfer from Bond Cost of Issuance Account and Contingency Account to the HVAC Project Account.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
17-00-15-0053-5715	Bond Contingency	\$ 2,764	
17-00-15-0051-5330	Cost of Issuance	\$39,156	
17-00-15-0048-5715	HVAC - AHS		\$41,920

VOTES IN FAVOR, 6 (unanimous)

MOTION CARRIED

6. Discussion of Monthly Financial Statements

7. Director of Finance and Administration Approved Transfers Under \$3,000

8. Discussion and Possible Action on Budget Transfers of \$3,000 or More

MOTION by Dr. Turner, Second by Matthew Giglietti, to approve the following budget transfer to cover the presenters for professional development.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-13-2212-5581	Travel- Conferences	\$ 4,800	
05-13-2212-5330	Professional Technical Services		\$ 4,800

VOTES IN FAVOR, 6 (unanimous)

MOTION CARRIED

MOTION by Christopher Browe, Second by Matthew Giglietti, to vote on the remaining budget transfers of \$3,000 or more (Music – Amity High School; Science Textbooks – Amity High School; Technology – Amity High School; Special Education – Professional Technical Services; Piping on Cooling Tower – Amity High School; and COVID) at the same time

VOTES IN FAVOR, 6 (unanimous)

MOTION CARRIED

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE

APRIL 19, 2021 MEETING MINUTES

5:00 pm, 100 Ohman Avenue, Orange, CT

MOTION by Christopher Browe, Second by Dr. Turner, to approve the following:

- Recommend the Amity Board of Education approve the following budget transfer to cover the cost of two baritone saxophones.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
03-11-1010-5611	Instructional Supplies	\$4,986	
03-11-1010-5730	Equipment – New		\$2,493
03-11-1010-5731	Equipment – Replacement		\$2,493

- Recommend the Amity Board of Education approve the following budget transfer to cover the new Anatomy & Physiology textbooks and licenses at Amity High School.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
03-11-1013-5611	Instructional Supplies	\$14,583	
03-11-1013-5420	Repair & Maintenance	\$ 631	
03-11-1013-5581	Staff Travel	\$ 785	
03-11-1013-5810	Dues & Fees	\$ 1,000	
05-15-0000-5850	Contingency	\$ 3,996	
03-11-1013-5641	Textbooks		\$20,695

- Recommend the Amity Board of Education approve the following budget transfer to cover the cost of a replacement smartboard:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
03-11-1013-5611	Instructional Supplies	\$4,502	
05-14-2350-5731	Equipment – Replacement		\$4,502

- Recommend the Amity Board of Education approve the following budget transfer to cover the cost of professional services:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
04-12-6116-5510	Transportation-Public	\$20,000	
04-13-2190-5330	Professional Services		\$20,000

- Recommend the Amity Board of Education approve the following budget transfer to cover the cost of piping on the cooling tower at Amity High School:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
03-14-2600-5715	Improvements to Buildings	\$23,555	
05-14-2600-5715	Improvements to Buildings/Contingency		\$23,555

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE

APRIL 19, 2021 MEETING MINUTES

5:00 pm, 100 Ohman Avenue, Orange, CT

- Recommend Amity Board of Education approve the following budget transfer to cover cost of operations including rentals, personal protective equipment, distance learning tools/equipment, and cleaning supplies, \$58,994:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05142675-5440	Rentals		\$ 4,151
05142675-5611	Instructional Supplies		\$ 6,079
05142675-5613	Maintenance Supplies		\$11,070
05142675-5690	Other Supplies		\$27,694
05142675-5730	Equipment - New		\$10,000
01111005-5641	Textbooks	\$ 1,485	
01111010-5420	Repair & Maintenance	\$ 540	
01111011-5420	Repair & Maintenance	\$ 150	
01111013-5510	Transportation	\$ 90	
01111014-5641	Textbooks	\$ 210	
01111016-5641	Textbooks	\$ 215	
01113202-5420	Repair & Maintenance	\$ 225	
01113202-5510	Transportation	\$ 2,556	
01132400-5420	Repair & Maintenance	\$ 75	
01142700-5510	Transportation	\$ 533	
05142700-5514	Transportation	\$ 5,435	
01111005-5641	Textbooks	\$ 1,564	
02111008-5420	Repair & Maintenance	\$ 75	
02111010-5420	Repair & Maintenance	\$ 630	
02111011-5420	Repair & Maintenance	\$ 60	
02113202-5420	Repair & Maintenance	\$ 225	
02113202-5510	Transportation	\$ 2,556	
02132400-5420	Repair & Maintenance	\$ 75	
02142700-5510	Transportation	\$ 450	
03111001-5730	Equipment - New	\$ 150	
03111005-5641	Textbooks	\$ 1,110	
03111006-5641	Textbooks	\$ 300	
03111008-5420	Repair & Maintenance	\$ 165	
03111009-5641	Textbooks	\$ 1,237	
03111010-5420	Repair & Maintenance	\$ 776	
03111013-5420	Repair & Maintenance	\$ 150	
03111013-5641	Textbooks	\$ 225	
03113202-5420	Repair & Maintenance	\$ 5,083	
03113202-5510	Transportation	\$26,199	
03132400-5420	Repair & Maintenance	\$ 300	
03132400-5641	Textbooks	\$ 900	
03142700-5510	Transportation	\$ 5,250	
Totals		\$ 58,994	\$ 58,994

VOTES IN FAVOR, 6 (unanimous)

MOTION CARRIED

9. Informational

- a. **Project Expenditure Report**
- b. **Pension Amendment Information**

10. Adjourn

MOTION by Christopher Browe, Second by Sharon Huxley, to adjourn meeting

VOTES IN FAVOR, 6 (unanimous)

MOTION CARRIED

Respectfully submitted,

Pamela Pero

Recording Secretary